

Regular Meeting Agenda

Regular Meeting

Tuesday, January 21, 2025 4:00 PM

310 Four Corners Rd. and per ZOOM

Port Townsend, WA 98368

and online via Zoom



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

2. Roll Call

Establishment of Quorum by confirming attendance of commissioners present.

3. Agenda Review

Recommended Action: Approve a Motion to adopt agenda as presented

4. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

5. Manager and Staff Reports

For information only, not requiring a vote.

6. Commissioner Reports

7. Consent Agenda

All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

7.1 Prior Minutes

[PUD BOC Regular Meeting 01-07-2025 Minutes Draft pdf.pdf](#) 

[PUD BOC Special Meeting 01-07025 Minutes Draft pdf.pdf](#) 

7.2 Vouchers

[Voucher Apprvl Form for BOC 01 21 25.pdf](#) 

[Voucher Cert with Supporting Warrant Reg & PR 01 21 25.pdf](#) 

7.3 Financial Report

[November 2024 Financials.pdf](#) 

[Agenda Report-Written Off Accounts-1-21-2025.docx](#) 

[Written Off Accounts Motion 1-21-2025.docx](#) 

7.4 Calendar

[BOC Calendar January 21, 2025.docx](#) 

7.5 Correspondence Log

[CL 20250121.pdf](#) 

8. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote.

8.1 PUD Procurement Manual Revisions and MRSC Rosters Resolution

[BOC Agenda Report Form--Procurement Manual Update and Joining MRSC Rosters.docx](#) 

[Procurement PP DRAFT 1.10.2025 \(002\).docx](#) 

[2025 MRSC Onboarding PPT.pptx](#) 

[Final MRSC Procurement Resolution 2025 01 20.pdf](#) 


Recommended Action:

Motion to approve updating the Procurement Manual and approval of


Resolution joining MRSC Rosters.

9. New Business

9.1 Gardiner Aerial Fiber Construction Bid

[25BB0801_Agenda_Report_Gardiner_Aerial.pdf](#) 

9.2 Voided Warrants

[BOC Agenda Report Form--Void 2023 Outstanding Warrants 1.21.2025.docx](#) 

[BOC Resolution Void Q4 Outdated Warrants.docx](#) 

Recommended Action:

Approve Resolution to void 2023 Outdated Warrants

9.3 LUD 14 Bond Early Payment

[BOC Agenda Report Form--LUD 14 Bond Early Payoff.pdf](#) 

9.4 Cybersecurity Draft Plan

[AR Cybersecurity.pdf](#) 

10. Adjourn

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer