

**Regular Meeting, Annual Meeting and PUD
Budget Hearing**

Monday, October 7, 2024 4:00 PM

Budget Hearing 5:00 PM

310 Four Corners Rd.

Port Townsend, WA 98368

and online via Zoom



To join online go to: <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use *6 to mute or unmute. *9 to raise a hand to request to begin speaking.

Page

1. Call to Order Regular and Annual Meeting of the PUD BOC 4:00PM

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

For purposes of compliance with the Rural Utilities Service Obligations, this Regular Meeting will also serve as the Annual Meeting for Public Utility District No. 1 of Jefferson County

2. Roll Call

Establishment of Quorum by confirming attendance of commissioners present.

3. Agenda Review

Recommended Action: Approve a Motion to adopt agenda as presented

4. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)







5. Manager and Staff Reports

For information only, not requiring a vote.

6. Commissioner Reports

7. Consent Agenda


All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

7.1	Prior Minutes	4 - 11
	PUD BOC Special Meeting 9-20-2024 Minutes Draft.pdf 	
	PUD BOC Regular Meeting 09-17-2024 Minutes Draft.pdf 	
7.2	Vouchers	12 - 48
	Voucher Apprvl From for BOC 10 7 24.pdf 	
	Voucher Cert with Supporting Warrant Reg & PR 10 7 24.pdf 	
7.3	Financial Report	
7.4	Calendar	49
	BOC Calendar October 7, 2024.docx 	
7.5	Correspondence Log	
7.6	Energy Northwest Interlocal Agreement	50 - 60
	24EXE0901_Energy NW_ILA.pdf 	

8. Old Business

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote.

9. New Business

9.1	WMP 10-02-2024_DRAFT.pdf 	61 - 105
	Draft JPUD Wildfire Mitigation Plan for review. Submission of an approved WMP due to the state by Oct. 31.	

10. Recess to 2024 Budget Hearing

11. Call to Order Budget Hearing

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use *6 to mute and unmute and *9 to raise a hand to request to speak.

11.1 Hearing Script 106
[Hearing Script - Legislative script for Public Hearing .docx](#) 

12. Presentation of 2025 Budget

12.1 [2025 Budget Presentation.pptx](#)  107 - 138

13. Presentation Regarding Update of Tax Levy

14. General Public Testimony

3 Minutes per person. Please state your name and your district for the record.

15. Resolution Regarding Update of Tax Levy

15.1 [Resolution 2024-xxx Tax Levy.pdf](#)  139

16. Resolution Adopting 2025 Budget

16.1 [Resolution Adopting a Budget for Calendar Year 2025 with Exhibit A.pdf](#)  140 - 185

17. Adjourn Regular Meeting, Annual Meeting and Budget Hearing

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

September 20, 2024

**Board of Commissioners
Special Meeting**

Draft Minutes

Present:

Commissioner Jeff Randall President
 Commissioner Dan Toepper, Vice President
 Commissioner Kenneth Collins, Secretary
 Kevin Streett, General Manager
 Joel Paisner, General Counsel
 Will O'Donnell, Broadband and Communications Director
 Mike Bailey, Finance Director
 Annette Johnson, Exec. Asst./Records Officer
 Don McDaniel, Special Adviser to PUD
 Jennifer Dyrseth, Customer Service Manager
 Amanda Isaak, Accounting Specialist
 Ben Humphrey, Chief Operating Officer, Finley Engineering Co.
 Christopher Konechne, Chief Services Vice President, Finley Engineering Co.
 Cammy Brown, Recording Secretary

1. CALL TO ORDER.

Commissioner Jeff Randall called the Special Meeting of the Jefferson County Public Utility District No.1 Board of Commissioners for September 20, 2024, to order at 12:30 p.m.

2. ROLL CALL Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Jeff Randall read the guidelines for virtual on-line and in-person participation.

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Jefferson County PUD
 Board of Commissioners
 Special Meeting – 12:30 p.m.
 September 20, 2024
 Draft Minutes



**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County**

September 17, 2024

**Board of Commissioners
Regular Meeting**

Draft Minutes

Present:

Commissioner Jeff Randall, President
Commissioner Dan Toepper, Vice President
Kevin Streett, General Manager
Joel Paisner, PUD General Counsel
Mike Bailey, Finance Director
Josh Garlock, Electric Superintendent
Jean Pepper, Services Director
Will O'Donnell, Broadband & Communications Director
Jeff Gordon, Customer Service Coordinator
Melissa Blair, Finance Manager
Jose Escalera, Joint Utility Specialist
Annette Johnson, Executive Assistant/Records Officer
Bob Collins, Director of Community Building for
Habitat for Humanity
Don McDaniel, PUD Consultant
Cammy Brown, Recording Secretary

1. **CALL TO ORDER.** Commissioner Jeff Randall called the Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners for September 17, 2024, to order at 4:00 p.m.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting 4:00 p.m.
September 17, 2024
Draft Minutes

2. **ROLL CALL.** Roll call was taken and all three commissioners were present. Commissioner Kenneth Collins had an excused absence. It was determined there was a quorum. Commissioner Jeff Randall read the guidelines for virtual on-line and in-person participation.

3. **AGENDA REVIEW.** There were no changes to the agenda.

MOTION: Commissioner Dan Toepper made a motion to approve the agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

4. **PUBLIC COMMENT.** Commissioner Jeff Randall read the guidelines for submitting public comment. Comment topics abbreviated as follows:

- **Comment** on budget update. Plan B – is there one if there is not an influx on broadband?
- **Comment** on capacity.

5. **COMMUNITY SOLAR PRESENTATION:** Bob Collins, Director of Community Building for Habitat for Humanity gave a presentation.

6. **MANAGER AND STAFF REPORTS.** General Manager Kevin Streett presented the manager and staff reports.

- Finance Director Mike Bailey gave a budget update and presentation.
- Services Director Jean Pepper gave a report.
- General Manager Kevin Streett gave a calendar update.
- Finance Director Mike Bailey gave an up on LUD #17.
- General Manager Kevin Streett gave an update on the Hadlock sewer project.

7. **COMMISSIONERS' REPORTS.**

Commissioner Dan Toepper.

- 9/4 Attended PPC Members' Forum. Report.
- 9/5 Attended BPA Executive meeting. Report.
- 9/9 Attended Jefferson County Fire Chief's meeting.
- 9/10 Attended PUD employee picnic.
- 9/11 Attended NoaNet meeting. Report.
- 9/13 Spoke with PUD customer about where PUD is going in 2024.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting 4:00 p.m.
September 17, 2024
Draft Minutes

9/13 Met with General Manager Kevin Streett.
9/18 to
9/20 Will be at WPUDA meetings all week.
9/20 Will attend PUD BOC Special meeting.
9/21 Will attend Quilcene Fair and PUD Fiber celebration.
9/23 Will meet with General Manager Kevin Streett.
9/24 Will attend Executive Board meeting at Kitsap PUD.
9/26 and
9/27 Will attend WPUDA water workshop in Spokane.
10/2 and
10/3 Will attend ICG meeting.
10/9 Will attend NoaNet meeting.

Commissioner Jeff Randall

9/4 Phone conversation with General Manager Kevin Streett.
9/4 Attended PPC Members' Forum.
9/5 Attended BPA Executive meeting.
9/10 Attended PUD employee picnic.
9/11 Listened in on NoaNet meeting. Report.
9/16 Phone conversation with PUD Consultant Dan McDaniel.
9/18 to
9/20 Attended WPUDA meetings via Zoom.
9/20 Attended PUD BOC Special meeting.
9/27 Will attend WPUDA water workshop via Zoom.
10/9 Will attend NoaNet meeting.

8. CONSENT AGENDA.

MOTION: Commissioner Dan Toepper made a motion to approve the Consent Agenda as presented. Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

8.1 Prior Minutes

PUD BOC Special Meeting 9-3-2024 Minutes Draft.
PUD BOC Regular Meeting 9-3-2024 Minutes Draft.

8.2 Vouchers

Voucher Approval Form for BOC 9-17-2024.
Voucher Cert with Supporting Warrant Reg & PR 9-17-2024

PAYMENTS TO BE APPROVED

WARRANTS	AMOUNT	DATE
Accounts Payable: #137385 to #137409	\$ 197,895.35	08/22/2024
Accounts Payable: #137410 to #137460	\$ 336,909.95	08/29/2024
Accounts Payable #137461 to #137505	\$ 295,644.21	09/06/2024
Payroll Checks: # 71159 to # 71160	\$ 6,180.98	08/30/2024
Payroll Direct Deposit:	\$ 264,081.60	08/30/2024
TOTAL INVOICES PAID	\$1,100,712.09	
WIRE TRANSFERS PAID		
ACH/Wire Transfer # 446 to # 462	\$ 330,104.57	8/26-9/3/2024
Direct Deposit: # 60 to # 72	\$2,014,065.87	8/22-9/6/2024
PAYMENT TOTAL	\$3,444,882.53	

8.3 Financial Report

Agenda Report-Written Off Accounts 7-16-2024
Written Off Accounts Motion 7-16-2024

8.4 Calendar

BOC Calendar September 17, 2024.

8.5 Correspondence Log

CL 20240912

END OF CONSENT AGENDA

9. **OLD BUSINESS.** None.

10. **NEW BUSINESS.**

10.1 Sole Source Resolutions: Broadband and Meters. General Manager Kevin Streett Broadband & Communications Director Will O'Donnell gave a report.

MOTION: Commissioner Jeff Randall made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners adopt a resolution subject to the change of VISION metering throughout the document all caps or no caps consistent to the document and declaring VISION a sole source, waiving the competitive bidding requirement for purchase of Advanced Metering Infrastructure System equipment from VISION.. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

MOTION: Commissioner Jeff Randall made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners adopt a resolution declaring CALIX a sole source, waiving the competitive bidding requirement for purchase of telecommunications equipment and software from CALIX. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

10.2 Interlocal Agreement Energy Northwest. General Manager Kevin Streett gave a report.

MOTION: Commissioner Dan Toepper made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners adopt a resolution to approve Interlocal Cooperative Agreement Between Energy Northwest and Public Utility District No. 1 of Jefferson County to Provide Specialty and/or Technical Services. This action item was put on the Consent Agenda at the next Regular meeting of the Jefferson County Public Utility District No. 1 Board which is scheduled for October 7, 2024, by mutual agreement between Commissioner Dan Toepper and Commissioner Jeff Randall so that Commissioner Kenneth Collins could have an opportunity to review the agreement.

10.3 Void Warrant Resolution. Finance Director Mike Bailey gave a report.

MOTION: Commissioner Dan Toepper made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners adopt a resolution to authorize the Jefferson County Treasurer to cancel outstanding warrants from 2023 in accordance with RCW 36.22.100. Commissioner Jeff Randall Seconded the motion. Motion carried unanimously.

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Jefferson County PUD
Board of Commissioners
Regular Board Meeting 4:00 p.m.
September 17, 2024
Draft Minutes

11. **ADJOURN.** Commissioner Jeff Randall adjourned the September 17, 2024, Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners, at 5:27 p.m.

Minutes prepared by Cammy Brown, Recording Secretary

Approved:

Commissioner Kenneth Collins, Secretary

Date

Attest:

Commissioner Jeff Randall, President

Date

Commissioner Dan Toepper, Vice President

Date

Please note PUD Board of Commissioner meetings are audio recorded and posted to the PUD website at usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.

VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve pending payments for transactions greater than \$100,000, if any. The following transactions are approved from the General Fund in the amount of **\$4,219,576.59** on this **7th** day of **October** **2024** ;

Jeff Randall
President

Dan Toepper
Vice President

Kenneth Collins
Secretary

PAYMENTS TO BE APPROVED:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 137506 to # 137561	\$ 169,252.27	9/12/2024
Accounts Payable:	# 137562 to # 137622	\$ 523,525.39	9/19/2024
Accounts Payable:	# 137623 to # 137672	\$ 191,446.44	9/26/2024
Payroll Checks:	# 71161 to # 71162	\$ 7,596.95	9/13/2024
Payroll Checks:	# 71163 to # 71164	\$ 5,380.50	9/27/2024
Payroll Direct Deposit:		\$ 238,097.43	9/13/2024
Payroll Direct Deposit:		\$ 239,303.66	9/27/2024
TOTAL INVOICES PAID		\$1,374,602.64	

	ACH/WIRE TRANSFERS PAID	AMOUNT	DATE
Direct Deposit	# 73 to # 87	\$ 53,009.09	9/12-9/26/2024
ACH/Wire Transfer	# 464 to # 478	\$ 2,791,964.86	9/16-9/30/2024

PAYMENT TOTAL **\$4,219,576.59**

VOIDED WARRANTS

132352	\$	5,714.50
132590	\$	50,000.00

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Accounts Payable Check Register

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09/11/2024 To 10/01/2024

Bank Account: 1 - JCT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
132352 8/17/23	CHK	10979	CAPCON NETWORKS LLC	DEDICATED INTERENT ACCESS - MONTHLY	5,714.50 VOID
132590 9/14/23	CHK	10428	ERIC THOMAS	2023 ANNUAL KALA PT WATER SYSTEM PMT	50,000.00 VOID

Total Payments for Bank Account - 1 :	(0)	0.00
Total Voids for Bank Account - 1 :	(2)	55,714.50
Total for Bank Account - 1 :	(2)	55,714.50

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Accounts Payable Check Register

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09/11/2024 To 10/01/2024

Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137506 9/12/24	CHK	10516	AIR SYSTEMS ENGINEERING INC	REPLACE CRANKCASE HEATER - 210/310	3,160.11
				REPLACE CRANKCASE HEATER - 210/310	257.22
				REPLACE CRANKCASE HEATER - 210/310	257.22
				HVAC 210 - REPLACE ENTHALPY SENSOR	1,560.27
Total for Check/Tran - 137506:					5,234.82
137507 9/12/24	CHK	10012	ALTEC INDUSTRIES, INC	VEH# 130 - DPT/DIELECTRIC INSPECTION	1,862.19
				MILWAUKEE BATTERY PACK# 48-11-2450	252.89
Total for Check/Tran - 137507:					2,115.08
137508 9/12/24	CHK	10481	AMAZON	GEVALIA COLOMBIA K CUP COFFEE PODS	65.96
				TRIPLE MONITOR STAND	119.14
				VIEWSONIC 32 INCH MONITORS	931.47
				ACRYLIC SIGN HOLDER-WALL MOUNTED,6/PACK	27.92
				OFFICEMATE PORTABLE CLIPBOARD	85.44
				WEATHERGUARD CROSSOVER TRUCK BOX V#214	1,166.28
				WILSON JONES CORPORATE MINUTE BOOK-LEGAL	214.74
				WILSON JONES CORPORATE MINUTE BOOK-LEGAL	17.48
				WILSON JONES CORPORATE MINUTE BOOK-LEGAL	17.48
				COAT RACK WALL MOUNT HOOK	21.81
				PO TV MOUNT,WHITEBOARDS & WORKBENCH	831.26
				COLEMAN 316 INSULATED PORTABLE COOLED	120.00
				HP 711 DESIGNJET PRINTHEAD REPLACEMENT K	258.86
				HP 711 DESIGNJET PRINTHEAD REPLACEMENT K	21.07
				HP 711 DESIGNJET PRINTHEAD REPLACEMENT K	21.08
				TOSHIBA 65 INCH TV	337.76
				TOSHIBA 65 INCH TV	27.49
				TOSHIBA 65 INCH TV	27.50
				32" GRABBER REACHER TOOL, 2PACK	16.34
				COMPTIA NETWORK & CERTIFICATION KIT	61.48
				REUSABLE SHOE/BOOT COVERS, BLACK,LARGE	43.62
				SILVER SHARPIE, 12COUNT	15.26

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Accounts Payable Check Register

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09/11/2024 To 10/01/2024

Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				BLACK & DECKER DUSTBUSTER	65.44
				CRESCENT 3/8" TEARDROP RATCHET	15.26
				ETHERNET ADAPTER USB C	99.89
				FIBER VISUAL FAULT LOCATOR PEN	46.93
				JONARD WIRE & KEVLAR FIBER CUTTER-6"	17.40
				OLIGHT MARAUDER MINI FLASHLIGHT-GREEN	420.12
				GEARWRENCH MECHANICS TOOLSET	265.18
				Total for Check/Tran - 137508:	5,379.66
137509 9/12/24	CHK	10980	AMELL FAMILY LIMITED PARTNERSHI	FIBER STORAGE RENTAL SPACE MONTHLY	95.00
				FIBER STORAGE RENTAL SPACE MONTHLY	1,495.00
				Total for Check/Tran - 137509:	1,590.00
137510 9/12/24	CHK	10447	ANIXTER INC.	INSULATOR PIN TYPE-VISE-TOP POL 1"	2,682.18
				INSULATOR PIN TYPE-VISE-TOP POL 1"	279.52
				INSULATOR PIN TYPE-VISE-TOP POL 1"	139.42
				Total for Check/Tran - 137510:	3,101.12
137511 9/12/24	CHK	10339	BORDER STATES ELECTRIC	SOLID CUTOUT BLADE	1,610.32
				PENTA BOLT 3/8-16	182.75
				CONDUIT 3" COUPLING-LONG LINE	1,405.03
				Total for Check/Tran - 137511:	3,198.10
137512 9/12/24	CHK	11075	BROWN AND BROWN OF WASHINGTON	BROKER FEE MONTHLY	1,075.00
				BROKER FEE MONTHLY	87.50
				BROKER FEE MONTHLY	87.50
				Total for Check/Tran - 137512:	1,250.00
137513 9/12/24	CHK	10041	CDW GOVERNMENT	MICROSOFT VISIO PLAN 2, 1 YR	146.45
				MICROSOFT VISIO PLAN 2, 1 YR	11.92
				MICROSOFT VISIO PLAN 2, 1 YR	11.93
				Total for Check/Tran - 137513:	170.30
137514 9/12/24	CHK	10993	CENEX FLEET FUELING	FUEL FOR TRUCKS- 214	85.42
				FUEL FOR TRUCKS- 414	125.45

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Accounts Payable Check Register

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09/11/2024 To 10/01/2024

Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 137514:					210.87
137515 9/12/24	CHK	10045	CENTURY LINK-S	PHONE SERVICE-MONTHLY	33.51
				PHONE SERVICE-MONTHLY	2.73
				PHONE SERVICE-MONTHLY	2.72
Total for Check/Tran - 137515:					38.96
137516 9/12/24	CHK	10046	CENTURYLINK	LOW SPD DATA & 2WIRE	53.65
				LOW SPD DATA & 2WIRE	53.68
				LOW SPD DATA & 2WIRE - MONTHLY	35.06
				LOW SPD DATA & 2WIRE - MONTHLY	3.90
Total for Check/Tran - 137516:					146.29
137517 9/12/24	CHK	10685	CINTAS CORPORATION	FIRST AID SUPPLIES - 191 OTTO ST	60.84
				FIRST AID SUPPLIES - 191 OTTO ST	6.76
				FIRST AID SUPPLIES - 193 OTTO ST	71.84
				FIRST AID SUPPLIES - 193 OTTO ST	5.85
				FIRST AID SUPPLIES - 193 OTTO ST	5.85
				FIRST AID SUPPLIES - 310 FOUR CORNERS	57.26
				FIRST AID SUPPLIES - 310 FOUR CORNERS	4.66
				FIRST AID SUPPLIES - 310 FOUR CORNERS	4.66
Total for Check/Tran - 137517:					217.72
137518 9/12/24	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	KEARNEY SUBSTATION-MONTHLY	363.54
				191 OTTO ST - MONTHLY	117.82
				191 OTTO ST - MONTHLY	9.59
				191 OTTO ST - MONTHLY	9.59
				ACCT#019237-000 193 OTTO AUG 2024	73.45
				ACCT#019237-000 193 OTTO AUG 2024	5.98
				ACCT#019237-000 193 OTTO AUG 2024	5.98
Total for Check/Tran - 137518:					585.95
137519 9/12/24	CHK	10752	COHO PRINTING	PUD LOGO STICKERS FOR WATER BOTTLES	33.07
				PUD LOGO STICKERS FOR WATER BOTTLES	2.69

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Accounts Payable Check Register

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09/11/2024 To 10/01/2024

Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PUD LOGO STICKERS FOR WATER BOTTLES	2.69
				Total for Check/Tran - 137519:	38.45
137520 9/12/24	CHK	10920	COOPERATIVE RESPONSE CENTER, INC	ANSWER SVC-MONTHLY	2,115.09
				ANSWER SVC-MONTHLY	2,168.48
				ANSWER SVC-MONTHLY	350.96
				ANSWER SVC-MONTHLY	499.45
				Total for Check/Tran - 137520:	5,133.98
137521 9/12/24	CHK	10057	CORRECT EQUIPMENT	GRINDER PUMP SEWER	4,151.68
137522 9/12/24	CHK	11070	CUSTOM TRUCK ONE SOURCE, INC	STRINGING BLOCKS	103.12
137523 9/12/24	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	FLAGGING - LELAND VALLEY 6/24/24	1,616.09
				EMERGENCY CALL OUT - FAULT 471 CRAIG RD	2,454.75
				FLAGGING- VARIOUS LOCATIONS 8/26-8/29/24	6,753.20
				VACTRA TRUCK/LABOR - 126 GOLIAH LN 8/29	5,835.76
				VEH# 131 - TRUCK WASHING	60.01
				VEH# 416 - TRUCK WASHING	92.73
				Total for Check/Tran - 137523:	16,812.54
137524 9/12/24	CHK	10609	DOUBLE D ELECTRICAL, INC	VEH# 416 - 3" to 2" BELL END REDUCER	71.53
137525 9/12/24	CHK	10084	EXPRESS SERVICES, INC	ACCT ASSISTANT-WEEKLY	1,050.06
				ACCT ASSISTANT-WEEKLY	85.47
				ACCT ASSISTANT-WEEKLY	85.47
				Total for Check/Tran - 137525:	1,221.00
137526 9/12/24	CHK	10085	FASTENAL	MISC SUPPLIES	216.44
				MISC SUPPLIES	73.71
				MISC SUPPLIES	49.92
				MISC SUPPLIES	6.00
				MISC SUPPLIES	6.00
				MISC SUPPLIES	2.99
				MISC SUPPLIES	114.20

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Accounts Payable Check Register

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09/11/2024 To 10/01/2024

Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				MISC SUPPLIES	40.18
				MISC SUPPLIES	3.27
				MISC SUPPLIES	3.27
Total for Check/Tran - 137526:					515.98
137527 9/12/24	CHK	10942	FINLEY ENGINEERING CO, INC	PROF SVC:PT BUS DIST PWB 7/1-7/31/2024	208.00
				PROF SVC: EAST DISCOB FTTP 7/1-7/21/2024	1,277.10
				PROF SVC: JEFF NORTH FTTP 7/1-7/31/2024	804.70
Total for Check/Tran - 137527:					2,289.80
137528 9/12/24	CHK	10454	GLOBAL RENTAL COMPANY INC	SPLICER VAN RNTL VEH#421 8/12-9/8/2024	2,727.50
				AT40-G RNTL VEH#417 8/13-9/9/2024	3,054.80
				AT40G S BUCKET VEH#430 8/13-9/9/2024	3,109.35
				AT40-G BUCKETRNTL VEH#416 8/14-9/10/2024	2,945.70
				AA55 DBLMN BUCKET VEH#414 8/14-9/10/2024	3,709.40
				D3060H-TR Digger VEH#426 8/15-9/11/2024	6,764.20
Total for Check/Tran - 137528:					22,310.95
137529 9/12/24	CHK	10323	GOOD TO GO	DEPOSIT FOR GOOD TO GO	56.50
137530 9/12/24	CHK	11001	KEITH J HALSEY	CDL PHYSICAL - LINECREW	175.00
137531 9/12/24	CHK	11037	HENERY HARDWARE & BUILDING SUP	VEH# 122 - SUPPLIES FOR TRUCK	144.00
				EMERG WATER REPAIR - 351 E. MOORE	37.90
				GRAY CORD PROTECTOR - 310 4 CRNRS	32.71
Total for Check/Tran - 137531:					214.61
137532 9/12/24	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT AUGUST 2024	4,700.00
				VEBA DEDUCTION AUGUST 2024	2,875.00
Total for Check/Tran - 137532:					7,575.00
137533 9/12/24	CHK	9999	BRANDON W HUSBY	SCOPE OF WORK CHANGE: CUSTOMER REFUND	615.00
137534 9/12/24	CHK	10817	IDGAF, INC	EMERG FAULT - SAILVIEW RD 8/20-8/21/24	7,769.02
137535 9/12/24	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	UTILITY PRMT 4/09/24 QU PON G	311.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				UTILITY PRMT 4/09/24 QU PON H	311.00
				UTILITY PRMT 8/06/24 E. CASCADE AVE	62.00
				UTILITY PRMT 8/06/24 ANDERSON LAKE RD	311.00
Total for Check/Tran - 137535:					995.00
137536 9/12/24	CHK	10129	JIFFY LUBE	VEH# 105 - OIL CHANGE	90.85
				VEH# 129 - OIL CHANGE	90.85
Total for Check/Tran - 137536:					181.70
137537 9/12/24	CHK	10348	KEMP WEST, INC	TT T&M- FIBER - W/E 08/17/2024	11,667.78
137538 9/12/24	CHK	10134	LEMAY MOBILE SHREDDING	SHRED 310 MONTHLY	154.80
				SHRED 310 MONTHLY	12.60
				SHRED 310 MONTHLY	12.60
				ACCT#2185-970793 SHRED OTTO AUG 2024	66.22
				ACCT#2185-970793 SHRED OTTO AUG 2024	5.39
				ACCT#2185-970793 SHRED OTTO AUG 2024	5.39
Total for Check/Tran - 137538:					257.00
137539 9/12/24	CHK	10141	MARSH USA INC	CLNT# 5150300000- POLE ATTACH BOND 1YR	100.00
137540 9/12/24	CHK	10153	MURREY'S DISPOSAL CO., INC.	4CRNR 2YD - MONTHLY	180.94
				4CRNR 2YD - MONTHLY	14.73
				4CRNR 2YD - MONTHLY	14.72
				4CRNRS - MONTHLY	185.97
				4CRNRS - MONTHLY	14.28
				4CRNRS - MONTHLY	14.28
				4CRNR 30YD RNTL-MONTHLY	771.56
				4CRNR 30YD RNTL-MONTHLY	62.80
				4CRNR 30YD RNTL-MONTHLY	62.80
				21KENNEDY - MONTHLY	65.56
				21KENNEDY - MONTHLY	5.34
				21KENNEDY - MONTHLY	5.33
				2YD 210FOUR -MONTHLY	205.37

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				191OTTO 2YD - MONTHLY	316.43
				191OTTO 2YD - MONTHLY	25.76
				191OTTO 2YD - MONTHLY	25.75
				210 4CRNR - MONTHLY	110.42
				191OTTO 2YD-MONTHLY	133.54
				191OTTO 2YD-MONTHLY	10.87
				191OTTO 2YD-MONTHLY	10.87
				Total for Check/Tran - 137540:	2,237.32
137541 9/12/24	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES - 310 4 CRNRS	47.80
				OFFICE SUPPLIES - 310 4 CRNRS	3.89
				OFFICE SUPPLIES - 310 4 CRNRS	3.89
				OFFICE SUPPLIES - 310 4 CRNRS	5.59
				OFFICE SUPPLIES - 310 4 CRNRS	0.46
				OFFICE SUPPLIES - 310 4 CRNRS	0.45
				OFFICE SUPPLIES - 310 4 CRNRS	6.02
				OFFICE SUPPLIES - 310 4 CRNRS	0.49
				OFFICE SUPPLIES - 310 4 CRNRS	0.49
				OFFICE SUPPLIES - 310 4 CRNRS	28.00
				OFFICE SUPPLIES - 310 4 CRNRS	2.28
				OFFICE SUPPLIES - 310 4 CRNRS	2.28
				OFFICE SUPPLIES - 310 4 CRNRS	2.42
				OFFICE SUPPLIES - 310 4 CRNRS	0.20
				OFFICE SUPPLIES - 310 4 CRNRS	0.19
				Total for Check/Tran - 137541:	104.45
137542 9/12/24	CHK	10169	OLYCAP	PWRBST/OLYCAP AUG 2024	1,026.34
137543 9/12/24	CHK	10170	OLYMPIC EQUIPMENT RENTALS	DUPLICATE KEY - CASLARY GATE	196.16
				EXCAVATOR RNTL - 830 OLD GARDINER RD	334.10
				Total for Check/Tran - 137543:	530.26
137544 9/12/24	CHK	11106	OLYMPIC SPRINGS INC	ALASKA POWER & TELEPHONE 5 GAL WATER	41.99

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ALASKA POWER & TELEPHONE 5 GAL WATER	3.42
				ALASKA POWER & TELEPHONE 5 GAL WATER	3.41
Total for Check/Tran - 137544:					48.82
137545 9/12/24	CHK	10171	ON LINE INFORMATION SERVICES	ONLINE UTILITY EXG REPORT-MONTHLY	226.27
137546 9/12/24	CHK	10181	PENINSULA PEST CONTROL	RODENT SVC MO 210 FOUR CRNRS	81.83
				PEST SVC QRTLTY-BISHOP HILL	49.10
				PEST SVC QRTLTY-SUNSHINE DR	54.55
				PEST SVC QRTLTY-GARDINER PUMP	49.10
				PEST SVC QRTLTY-LAZY C PUMPHOUSE	60.01
Total for Check/Tran - 137546:					294.59
137547 9/12/24	CHK	10188	PLATT ELECTRIC SUPPLY	MILWAUKEE PACKOUT TOOLBOX 48228426	454.95
				MILWAUKEE PACKOUT TOOLBOX 48228430	109.03
				BRADY M6C-1000-439 MULTI PURPOSE VINYL	245.52
				DOTTIE DUCT SEAL-5LB BAG	640.05
				BRADY M4C-750-595-WT-BK ADHESIVE VINYL	45.48
Total for Check/Tran - 137547:					1,495.03
137548 9/12/24	CHK	10210	RICOH USA, INC	NEW OTTO ST PRINTERS	10,133.21
				NEW OTTO ST PRINTERS	824.80
				NEW OTTO ST PRINTERS	824.79
Total for Check/Tran - 137548:					11,782.80
137549 9/12/24	CHK	10652	RWC INTERNATIONAL, LTD.	VEH# 123 - VARIOUS REPAIRS	32,582.45
137550 9/12/24	CHK	10216	SECURITY SERVICES NW, INC.	SUBSTATION PATROL MONTHLY	6,188.01
				NIGHT PAYMENT PICKUP - MONTHLY	848.00
				NIGHTLY YARD CHECK - MONTHLY	500.50
				NIGHT PAYMENT PICKUP - MONTHLY	69.02
				NIGHT PAYMENT PICKUP - MONTHLY	69.02
Total for Check/Tran - 137550:					7,674.55
137551 9/12/24	CHK	10869	SLATE ROCK SAFETY	PUD CLOTHING	47.72

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				INVERTED STRIPING PAINT-YELLOW	67.21
Total for Check/Tran - 137554:					419.38
137555 9/12/24	CHK	10433	UNITED RENTALS (NORTH AMERICA), IVEH#423-FORKLFT VARCH RNTL 8/21-9/18/24		1,575.76
137556 9/12/24	CHK	10256	UTILITIES UNDERGROUND LOCATION	LOCATES PUDFIB01-MONTHLY	37.65
				LOCATES JCPUD20-MONTHLY	586.05
				LOCATES JCPUD101 QTY-MONTHLY	75.90
Total for Check/Tran - 137556:					699.60
137557 9/12/24	CHK	10337	WA STATE DEPT OF TRANSPORTATION	UTILITY ACCOM FRANCHISE AMDT 00361R-#13	150.00
137558 9/12/24	CHK	10337	WA STATE DEPT OF TRANSPORTATION	UTILITY ACCOM FRANCHISE AMDT 02398R-#06	150.00
137559 9/12/24	CHK	10337	WA STATE DEPT OF TRANSPORTATION	UTILITY ACCOM FRANCHISE AMDT 02398R-#07	150.00
137560 9/12/24	CHK	10496	WELLS FARGO VENDOR FIN SERV	4CRNRS COPYRNT MONTHLY	338.72
				4CRNRS COPYRNT MONTHLY	27.57
				4CRNRS COPYRNT MONTHLY	27.57
Total for Check/Tran - 137560:					393.86
137561 9/12/24	CHK	10858	ZOOM VIDEO COMMUNICATIONS, INC.	VIDEO CONF SVC-MONTHLY	440.52
				VIDEO CONF SVC-MONTHLY	35.86
				VIDEO CONF SVC-MONTHLY	35.85
Total for Check/Tran - 137561:					512.23
137562 9/19/24	CHK	10012	ALTEC INDUSTRIES, INC	VEH# 123 - DOT/DIELECTRIC INSPECTION	2,178.73
				MILWAUKEE BATTERY CHARGER# 48-59-2401	93.92
Total for Check/Tran - 137562:					2,272.65
137563 9/19/24	CHK	10437	ASPECT CONSULTING	PROF SRC:PROJECT AS2305533 THRU 8/25/24	4,153.75
137564 9/19/24	CHK	9998	JUSTIN CARPENTER	Credit Balance Refund	542.70
137565 9/19/24	CHK	10041	CDW GOVERNMENT	SONICWALL ADVANCED PROTECTION SUITE 3YR	4,564.64
				SONICWALL ADVANCED PROTECTION SUITE 3YR	371.54
				SONICWALL ADVANCED PROTECTION SUITE 3YR	371.54

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 137565:					5,307.72
137566 9/19/24	CHK	10050	CHS	SKYWATER - SALT BAG RUST PELLETS	652.28
137567 9/19/24	CHK	10053	COMPUNET, INC	COMPUNET T&E CONSULTING SERVICES-AUG	250.00
137568 9/19/24	CHK	10920	COOPERATIVE RESPONSE CENTER, INC	ANSWER SVC-MONTHLY	2,168.29
				ANSWER SVC-MONTHLY	2,168.29
				ANSWER SVC-MONTHLY	350.93
				ANSWER SVC-MONTHLY	499.40
Total for Check/Tran - 137568:					5,186.91
137569 9/19/24	CHK	9998	KAILEI M COZINE	Credit Balance Refund	620.26
137570 9/19/24	CHK	9998	CONNOR A CUNNINGHAM	Credit Balance Refund	104.51
137571 9/19/24	CHK	11070	CUSTOM TRUCK ONE SOURCE, INC	STRINGING BLOCKS	102.55
137572 9/19/24	CHK	10501	D & L POLES	QUILCENE SUBSTATION BORE	13,402.12
137573 9/19/24	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	VEH# 128 - TRUCK WASHING	60.01
				VEH# 417 - TRUCK WASHING	92.73
Total for Check/Tran - 137573:					152.74
137574 9/19/24	CHK	10070	DOUBLE D ELECTRICAL, INC	C/O# 2- MOUNTING OF RACKS/EQUIPMENT	600.50
				C/O# 3- RELOCATION OF GENERATOR	1,399.00
				QUILCENE FIBER HUT	807.50
				QUILCENE FIBER HUT WORK	4,966.16
				PICK HUT/INSTALL VAPOR BARRIER	320.00
				QUILCENE FIBER HUT-ELECTRICAL WORK	25.00
				QUILCENE FIBER HUT-ELECTRICAL WORK	250.00
				EMERGENCY REPAIR - 477 RANA RD 7/5/24	336.31
Total for Check/Tran - 137574:					8,704.47
137575 9/19/24	CHK	10084	EXPRESS SERVICES, INC	ACCT HR ASSISTANT-WEEKLY	773.12
				ACCT HR ASSISTANT-WEEKLY	85.47

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ACCT HR ASSISTANT-WEEKLY	85.47
Total for Check/Tran - 137575:					944.06
137576 9/19/24	CHK	10085	FASTENAL	MISC SUPPLIES	72.16
				MISC SUPPLIES	90.33
				MISC SUPPLIES	16.60
				MISC SUPPLIES	32.74
				MISC SUPPLIES	1.35
				MISC SUPPLIES	1.35
Total for Check/Tran - 137576:					214.53
137577 9/19/24	CHK	10821	FCS GROUP	CONSULTING-RATE STUDY	13,374.00
				CONSULTING-RATE STUDY	1,486.00
Total for Check/Tran - 137577:					14,860.00
137578 9/19/24	CHK	10942	FINLEY ENGINEERING CO, INC	PROF SVC: OLYMPIC CORR 07/01-07/31/2024	38,980.44
				FIBER ENGINEERING-IN BETWEEN	113,245.93
Total for Check/Tran - 137578:					152,226.37
137579 9/19/24	CHK	10090	FREDERICKSON ELECTRIC, INC	TROUBLESHOOT HVAC - 193 OTTO ST	1,205.79
				TROUBLESHOOT HVAC - 193 OTTO ST	98.15
				TROUBLESHOOT HVAC - 193 OTTO ST	98.14
Total for Check/Tran - 137579:					1,402.08
137580 9/19/24	CHK	10091	G&W ELECTRIC COMPANY	MILDSTEEL SUBSTATION FRAME W/SEL BRACKET	1,886.34
137581 9/19/24	CHK	10094	GENERAL PACIFIC, INC	WIRE #6 ALUMINUM BARE SOLID TIE-SD	103.65
137582 9/19/24	CHK	10454	GLOBAL RENTAL COMPANY INC	2023 FREIGHTLINER VEH#418 8/28-9/24/2024	4,582.20
137583 9/19/24	CHK	10098	GRAINGER	ANCHOR WEDGE 1/2"-13	98.29
137584 9/19/24	CHK	10384	HDR ENGINEERING INC	TASK06-CHIMACUM WTRLINE 6/2-6/29/2024	3,978.10
137585 9/19/24	CHK	11037	HENERY HARDWARE & BUILDING SUP	MISC BUILDING SUPPLIES - 193,310	85.95
				MISC BUILDING SUPPLIES - VEH# 122	10.03
				MISC BUILDING SUPPLIES - 193,310	6.99

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				MISC BUILDING SUPPLIES - 193,310	6.99
				DESK FAN	15.94
				DESK FAN	1.30
				DESK FAN	1.30
Total for Check/Tran - 137585:					128.50
137586 9/19/24	CHK	10817	IDGAF, INC	BRUSH HOG FOR FIBER INSTALL 08/13-08/20	21,738.18
137587 9/19/24	CHK	10118	JCI JONES CHEMICALS, INC.	BULK CHLORINE	4,810.34
				BULK CHLORINE	2,496.57
Total for Check/Tran - 137587:					7,306.91
137588 9/19/24	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	UTILITY PRMT 1/04/24 E. QUILCENE	60.00
				UTILITY PRMT 4/03/24 CAPE GEORGE RD	62.00
				UTILITY PRMT 9/12/24 LEWIS AVE	62.00
				SWEEP YARD-310 FOUR CORNERS	274.88
				SWEEP YARD-310 FOUR CORNERS	22.37
				SWEEP YARD-310 FOUR CORNERS	22.38
Total for Check/Tran - 137588:					503.63
137589 9/19/24	CHK	10330	KARR TUTTLE CAMPBELL	PROF SVC: EMPLY ADVICE SVC AUG 2024	2,031.75
				PROF SVC: EMPLY ADVICE SVC AUG 2024	165.38
				PROF SVC: EMPLY ADVICE SVC AUG 2024	165.37
Total for Check/Tran - 137589:					2,362.50
137590 9/19/24	CHK	10348	KEMP WEST, INC	TT T&M- QUILCENE W/E 02/03/2024	412.14
				TT T&M- QUILCENE W/E 02/03/2024	309.11
				REMOVE DANGER TREES: 240 4 CRNRS 3/16/24	206.07
				TREE TRIMMING/REMOVALS CAPE GEORGE RD	14,270.45
				TT T&M- FIBER - W/E 06/22/2024	11,667.78
				TT T&M- FIBER - W/E 08/24/2024	31,114.08
				TT T&M- FIBER - W/E 08/31/2024	31,114.08
Total for Check/Tran - 137590:					89,093.71

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Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137591	9/19/24	CHK	9998	WILL KRAUSE	Credit Balance Refund	185.92
137592	9/19/24	CHK	10136	LES SCHWAB TIRES	VEH# 104 - REPLACE BRAKES & TIRES VEH# 425 - REPLAE BRAKES & TIRES VEH# 425 - REPLAE BRAKES & TIRES	2,940.59 1,585.24 3,684.56
Total for Check/Tran - 137592:						8,210.39
137593	9/19/24	CHK	9998	WAYNE S MARTIN	Credit Balance Refund	344.35
137594	9/19/24	CHK	9998	ROBERTA MERKEL	Credit Balance Refund	120.81
137595	9/19/24	CHK	9998	DOUG MORTON	Credit Balance Refund	120.10
137596	9/19/24	CHK	10932	NATIONAL CONSTRUCTION RENTALS,	8' TEMPORARY FENCE PANELS-12 MONTH RENT	1,254.74
137597	9/19/24	CHK	10982	NATIONAL RURAL TELECOMMUNICAT	CROWD FIBER SURVEY SERVICES-MONTHLY POSTCARDS	500.00 580.11
Total for Check/Tran - 137597:						1,080.11
137598	9/19/24	CHK	10309	NISC	PRINT SVCS INVOICE AUG 2024 PRINT SVCS INVOICE AUG 2024 PRINT SVCS INVOICE AUG 2024 PRINT SVCS INVOICE AUG 2024 MISC AUG 2024 MISC AUG 2024 MISC AUG 2024 MISC AUG 2024 PROVISIONING BASE CALIX RECURRING INVOICE AUG 2024 PROVISIONING BASE CALIX	12,620.29 1,101.67 86.67 89.67 668.08 54.38 54.38 6,546.00 18,882.26 1,309.20
Total for Check/Tran - 137598:						41,412.60
137599	9/19/24	CHK	10667	NORTHWEST OPEN ACCESS NETWORK	INTERNET SUBSCRIPTION 08/1-08/31/2024	2,090.00
137600	9/19/24	CHK	9998	NORWEST VILLAGE	Credit Balance Refund	77.86
137601	9/19/24	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES - 310 4 CRNRS	17.35

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				OFFICE SUPPLIES - 310 4 CRNRS	1.41
				OFFICE SUPPLIES - 310 4 CRNRS	1.42
Total for Check/Tran - 137601:					20.18
137602 9/19/24	CHK	10170	OLYMPIC EQUIPMENT RENTALS	LOCATOR FUSE	3.81
137603 9/19/24	CHK	11106	OLYMPIC SPRINGS INC	AUG 2024 DRINKING WATER SERVICE - 193	69.05
				AUG 2024 DRINKING WATER SERVICE - 193	5.62
				AUG 2024 DRINKING WATER SERVICE - 193	5.62
				FINANCE CHARGE - ALASKA POWER INVOICE	0.63
				FINANCE CHARGE - ALASKA POWER INVOICE	0.05
				FINANCE CHARGE - ALASKA POWER INVOICE	0.05
Total for Check/Tran - 137603:					81.02
137604 9/19/24	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 8/28-9/12/2024	425.70
				TRANSCRIPTION SVC 8/28-9/12/2024	34.65
				TRANSCRIPTION SVC 8/28-9/12/2024	34.65
Total for Check/Tran - 137604:					495.00
137605 9/19/24	CHK	10188	PLATT ELECTRIC SUPPLY	MILWAUKEE HANDHELD VACUUM#0882-20	140.74
				MILWAUKEE PACKOUT MULTIDRAWER# 48228447	194.86
				MILWAUKEE TOP HANDLE CHAINSAW#2826-20T	380.76
				MILWAUKEE COMPACT BILLET LEVEL# 48225107	35.97
				MILWAUKEE PACKOUT ROLL TOOLBOX#48228426	151.65
				PROMOTIONAL ITEM	0.01
Total for Check/Tran - 137605:					903.99
137606 9/19/24	CHK	10895	POWER&TELEPHONE SUPPLY COMPAN	SUMITOMO SPLICER KIT FUSION Q502S	4,076.86
137607 9/19/24	CHK	9998	REGAN POWERS	Credit Balance Refund	29.03
137608 9/19/24	CHK	10432	PROXY NETWORKS INC	PROXY PRO RNWL 1YR9/30/2024-9/29/2025	-164.22
				PROXY PRO HOST SUPPORT & MAINT, 1 YR	927.82
				PROXY PRO HOST SUPPORT & MAINT, 1 YR	75.51
				PROXY PRO HOST SUPPORT & MAINT, 1 YR	75.53

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				PROXY PRO ADD'L LIC 1YR9/30/24-9/29/25	-80.99
				PROXY PRO ADD'L LIC 1YR9/30/24-9/29/25	835.05
				PROXY PRO ADD'L LIC 1YR9/30/24-9/29/25	67.97
				PROXY PRO ADD'L LIC 1YR9/30/24-9/29/25	67.97
Total for Check/Tran - 137608:					1,804.64
137609 9/19/24	CHK	10203	PURMS JOINT SELF INSURANCE FUND	PROPERTY GENERAL ASSESSMENT 9/12/2024	9,759.37
				PROPERTY GENERAL ASSESSMENT 9/12/2024	794.37
				PROPERTY GENERAL ASSESSMENT 9/12/2024	794.36
				HEALTH & WELFARE AUGUST 2024	85,590.01
Total for Check/Tran - 137609:					96,938.11
137610 9/19/24	CHK	10708	RCE TRAFFIC CONTROL, INC	FLAGGING - TREE TRIMMING 8/13-8/15/24	5,613.77
				FLAGGING - VARIOUS LOCATIONS 8/21-8/22	3,818.41
Total for Check/Tran - 137610:					9,432.18
137611 9/19/24	CHK	9998	SARA RICHERTS	Credit Balance Refund	910.68
137612 9/19/24	CHK	9998	NOELLE E SIMONSON	Credit Balance Refund	35.18
137613 9/19/24	CHK	10227	SOUND PUBLISHING INC	ENEGRY CREDIT & FAIR AD	1,621.80
				ENEGRY CREDIT & FAIR AD	26.60
				ACCT#41836610 - ENEGRY CREDIT & FAIR AD	26.60
Total for Check/Tran - 137613:					1,675.00
137614 9/19/24	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING: COLIFORM/E.COLI & NITRATE 8/14	35.00
				TESTING: COLIFORM/E.COLI & NITRATE 8/14	30.00
				TESTING: COLIFORM/E.COLI 8/21/24	30.00
				TESTING: COLIFORM/E.COLI 8/21/24	30.00
				TESTING: LEAD & COPPER 7/24/24	53.00
				TESTING: LEAD & COPPER 7/24/24	53.00
				TESTING: LEAD & COPPER 7/24/24	53.00
				TESTING: LEAD & COPPER 7/24/24	53.00
				TESTING: LEAD & COPPER 7/24/24	53.00

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Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				TESTING: CONDUCTIVITY/CHLORIDE 8/15/24	31.00
				TESTING: CONDUCTIVITY/CHLORIDE 8/15/24	27.00
				TESTING: COLIFORM/E.COLI & NITRATE 8/21	35.00
				TESTING: COLIFORM/E.COLI & NITRATE 8/21	30.00
Total for Check/Tran - 137614:					513.00
137615 9/19/24	CHK	9998	THE SECRET GARDENS NORTHWEST	Credit Balance Refund	98.13
137616 9/19/24	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	PUD LOGO MAGNETS FOR CONTRACTORS	858.51
				PUD LOGO MAGNETS FOR CONTRACTORS	69.88
				PUD LOGO MAGNETS FOR CONTRACTORS	69.88
Total for Check/Tran - 137616:					998.27
137617 9/19/24	CHK	10800	VISION METERING, LLC	END SIGHT CLOUD SOFTWARE - MONTHLY	1,455.80
137618 9/19/24	CHK	10890	WATTS REGULATOR COMPANY	BACKFLOW MGMT SW 1YR 7/23/2024-7/22/2025	5,400.45
137619 9/19/24	CHK	10496	WELLS FARGO VENDOR FIN SERV	4CRNRS WKRM COPYRNT-MONTHLY	244.62
				4CRNRS WKRM COPYRNT-MONTHLY	19.91
				4CRNRS WKRM COPYRNT-MONTHLY	19.91
Total for Check/Tran - 137619:					284.44
137620 9/19/24	CHK	10680	WELLSPRING FAMILY SERVICES	EAP SVC - MONTHLY	67.54
				EAP SVC - MONTHLY	5.50
				EAP SVC - MONTHLY	5.50
Total for Check/Tran - 137620:					78.54
137621 9/19/24	CHK	10274	WESTBAY AUTO PARTS, INC.	VEH# 130 - BATTERY	300.46
				VEH# 141 - WIPER BLADES	25.14
				GLOVES	19.13
				VEH# 142 - HEADLIGHTS	25.14
				VEH# 416 - LIGHTING SUPPLIES	32.89
Total for Check/Tran - 137621:					402.76
137622 9/19/24	CHK	9998	P CHANCE M WILSON	Credit Balance Refund	109.73

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137623 9/26/24	CHK	10012	ALTEC INDUSTRIES, INC	MILWAUKEE 4 TOOL COMBO KIT	615.45
				MILWAUKEE IMPACT SOCKET SET# 49667009	140.42
				MILWAUKEE MAGNETIC I BEAM LEVEL	35.99
				MILWAUKEE PACKOUT STRUCTURED TOTE	205.23
Total for Check/Tran - 137623:					997.09
137624 9/26/24	CHK	10980	AMELL FAMILY LIMITED PARTNERSHI	FIBER STORAGE RENTAL SPACE MONTHLY	95.00
				FIBER STORAGE RENTAL SPACE MONTHLY	1,495.00
Total for Check/Tran - 137624:					1,590.00
137625 9/26/24	CHK	9998	HYATT S BARNES	Credit Balance Refund	92.67
137626 9/26/24	CHK	10339	BORDER STATES ELECTRIC	CT'S-JEFFERSON HEALTHCARE & STOCK	2,061.66
				BUSHING COVER	1,465.22
Total for Check/Tran - 137626:					3,526.88
137627 9/26/24	CHK	10940	CALIX, INC.	SMARTBIZWORX 9/1/24-9/30/24	409.13
137628 9/26/24	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	CLEANUP HWY 20 W/DUMP TRUCK - 9/4/24	2,362.02
137629 9/26/24	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	FLAGGING - VARIOUS LOCATIONS 9/3-9/5/24	3,322.78
				VACTRA TRUCK/LABOR - NIP LEE RD 9/10-11	7,444.98
				VEH# 410 - TRUCK WASHING	92.74
				FLAGGING - 22 CHRISTNEY 9/16/24	1,987.84
				VACTRA TRUCK/LABOR - AIRPORT RD 9/4/24	3,957.61
Total for Check/Tran - 137629:					16,805.95
137630 9/26/24	CHK	10551	DAY WIRELESS SYSTEMS	MOBILE RADIOS - MONTHLY	1,034.05
137631 9/26/24	CHK	10060	DELL MARKETING LP	DELL THUNDERBOLT DOCK	489.06
				PRECISION 3590	1,567.60
				DELL THUNDERBOLT DOCK	39.81
				PRECISION 3590	127.59
				DELL THUNDERBOLT DOCK	39.81
				PRECISION 3590	127.60

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				DELL 27 INCH MONITOR - P2725H	606.91
Total for Check/Tran - 137631:					2,998.38
137632 9/26/24	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	1,595.69
				ENERGY CONSERVATION REBATE	687.86
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	200.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	40.00
				ENERGY CONSERVATION REBATE	700.00
				ENERGY CONSERVATION REBATE	2,800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	140.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	772.50
				ENERGY CONSERVATION REBATE	20.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,200.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	200.00
				ENERGY CONSERVATION REBATE	6,000.00
				ENERGY CONSERVATION REBATE	1,000.00
				ENERGY CONSERVATION REBATE	200.00
				ENERGY CONSERVATION REBATE	200.00
				ENERGY CONSERVATION REBATE	140.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ENERGY CONSERVATION REBATE	5,146.90
Total for Check/Tran - 137632:					30,742.95
137633 9/26/24	CHK	10084	EXPRESS SERVICES, INC	HR ASSISTANT-WEEKLY	1,155.90
				HR ASSISTANT-WEEKLY	94.08
				HR ASSISTANT-WEEKLY	94.08
Total for Check/Tran - 137633:					1,344.06
137634 9/26/24	CHK	10085	FASTENAL	MISC SUPPLIES	504.14
				MISC SUPPLIES	39.42
				MISC SUPPLIES	129.68
Total for Check/Tran - 137634:					673.24
137635 9/26/24	CHK	11078	FIRST DIGITAL COMMUNICATIONS,LLC	TELECOMMUNICATION-MONTHLY	311.25
				TELECOMMUNICATION-MONTHLY	25.33
				TELECOMMUNICATION-MONTHLY	25.34
Total for Check/Tran - 137635:					361.92
137636 9/26/24	CHK	11008	FS.COM INC	2M LC UPC TO SC UPC SIMPLEX	61.10
				CISCO COMPATIBLE SFP 1270 TRANSCEIVER	471.31
				CISCO COMPATIBLE SFP 1330MM TRANSCEIVER	471.31
Total for Check/Tran - 137636:					1,003.72
137637 9/26/24	CHK	10454	GLOBAL RENTAL COMPANY INC	AA55 RNTL VEH#419 8/30-9/26/2024	4,473.10
				AT40-G BUCKT TRK VEH#425 9/3-9/30/2024	3,109.35
				VEH# 415-AT40G BKT RENTAL 9/4-10/01/2024	2,945.70
Total for Check/Tran - 137637:					10,528.15
137638 9/26/24	CHK	10910	GOVERNMENTJOBS.COM	EFORMS SUBSCRIPTION:9/6/2024-9/5/2025	5,321.38
				EFORMS SUBSCRIPTION:9/6/2024-9/5/2025	433.14
				EFORMS SUBSCRIPTION:9/6/2024-9/5/2025	433.13
Total for Check/Tran - 137638:					6,187.65
137639 9/26/24	CHK	10098	GRAINGER	WORMGEAR HOSE CLAMP-201, 10/PACK	1,503.94
137640 9/26/24	CHK	10732	GRAYBAR ELECTRIC COMPANY INC.	GEAL SEAL KITS	7,259.51

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137641 9/26/24	CHK	10103	H D FOWLER	1" CTS x CTS QUICK JOINT	318.34
				1" IPS POLY	88.56
				1" MIP x CTS QUICK JOINT	596.67
				1" MIP x CTS QUICK JOINT CORP STOP	484.80
				3/4" CTS POLY	38.11
				3/4" CTS STIFFENER	217.46
				3/4" FIP x CTS QUICK JOINT	240.33
				3/4" MIP x CTS QUICK JOINT	228.55
				HDPE METER BOX COVER 14 x 19"	101.50
				SCC 1 1/4" x 6" REPAIR CLAMP SS	227.23
				WATER PARHDPE METER BOX 14 x 19 x 12"TS	246.21
WATER PARTS 3/4" CTS x CTS QUICK JOINT	278.32				
Total for Check/Tran - 137641:					3,066.08
137642 9/26/24	CHK	10384	HDR ENGINEERING INC	TASK01 -MISC ON CALL SVC 7/28-8/24/2024	7,596.20
				TASK06-CHIMACUM WTRLINE 7/82-8/24/2024	781.22
Total for Check/Tran - 137642:					8,377.42
137643 9/26/24	CHK	10110	HENERY HARDWARE	SIGNS FOR HASTINGS SUBSTATION	49.20
				LED VOLTAGE DETECTOR	28.43
Total for Check/Tran - 137643:					77.63
137644 9/26/24	CHK	11037	HENERY HARDWARE & BUILDING SUP	PRESSURE TREATED 4X6X12 & WATCH BATTERY	321.20
				PRESSURE TREATED 4X6X12 & WATCH BATTERY	38.60
				GLOVE & EMPLOYEE ONLY SIGN	8.68
				GLOVE & EMPLOYEE ONLY SIGN	10.88
				TOILET TO GO & BETTER THAN WAX TLT SEAL	257.45
Total for Check/Tran - 137644:					636.81
137645 9/26/24	CHK	10787	HOCH CONSTRUCTION, INC	310 FOUR CORNERS ADA AUTOMATIC DOOR	27,811.77
137646 9/26/24	CHK	11092	HORIZON TITLE GROUP IOLTA	TITLE RESEARCH - TAISON LN	547.00
137647 9/26/24	CHK	10817	IDGAF, INC	BRUSH HOG MOWING - PETERSON LAKE	7,091.50

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137648 9/26/24	CHK	10839	IRBY ELECTRICAL UTILITES	OXIDE INHIBITOR, 8OZ BOTTLE	99.99
137649 9/26/24	CHK	10518	J HARLEN COMPANY	ANDAX PADMOUNT TRANSFORMER SAC ANDAX POLEMOUNT TRANSFORMER BAG-20-50KVA	295.65 195.43
Total for Check/Tran - 137649:					491.08
137650 9/26/24	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	UTILITY PRMT 6/11/24 CHRISTNEY RD UTILITY PRMT 8/06/24 BLUEJAY LN UTILITY PRMT 9/24/24 CAPE GEORGE RD	62.00 311.00 311.00
Total for Check/Tran - 137650:					684.00
137651 9/26/24	CHK	10042	LANDIS & GYR TECHNOLOGY INC	FEILD SUPPORT FEE - AUG 2024 METER READS - AUG 2024	2,838.56 7,573.78
Total for Check/Tran - 137651:					10,412.34
137652 9/26/24	CHK	10136	LES SCHWAB TIRES	VEH# 415 - NEW TIRES	2,844.34
137653 9/26/24	CHK	10927	MARSH MUNDORF PRATT SULLIVAN +	WPAG AUG 2024 WPAG AUG 2024 WPAG AUG 2024	994.41 80.94 80.94
Total for Check/Tran - 137653:					1,156.29
137654 9/26/24	CHK	11109	MORLEY EARTHWORKS,LLC	INSTALL CONDUIT - 991 COMMERENCE LOOP	3,695.82
137655 9/26/24	CHK	10333	MOSS ADAMS LLP	PROF SVC:CONSULTING SRVC AUG 2024 PROF SVC:CONSULTING SRVC AUG 2024 PROF SVC:CONSULTING SRVC AUG 2024	6,277.73 843.08 178.88
Total for Check/Tran - 137655:					7,299.69
137656 9/26/24	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES - 310 4 CRNRS OFFICE SUPPLIES - 310 4 CRNRS OFFICE SUPPLIES - 310 4 CRNRS OFFICE SUPPLIES - 310 4 CRNRS	147.53 12.01 12.01 49.74
Total for Check/Tran - 137656:					221.29
137657 9/26/24	CHK	10181	PENINSULA PEST CONTROL	CRPNTRANT SVC BIM-OLYRIDG DR	65.46

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Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137658 9/26/24	CHK	10185	PITNEY BOWES GLOBAL	SERVICED LETTER OPENER	874.46
				SERVICED LETTER OPENER	71.18
				SERVICED LETTER OPENER	71.17
Total for Check/Tran - 137658:					1,016.81
137659 9/26/24	CHK	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE	344.00
				PRE-PAID POSTAGE	28.00
				PRE-PAID POSTAGE	28.00
Total for Check/Tran - 137659:					400.00
137660 9/26/24	CHK	10188	PLATT ELECTRIC SUPPLY	BRADY M6C-500-439 MULTI PURPOSE VINYL	188.71
				MILWAUKEE SHOCKWAVE PACKOUT KIT 48324082	94.85
Total for Check/Tran - 137660:					283.56
137661 9/26/24	CHK	10193	PORT TOWNSEND LEADER	PT LEADER ADVERTSING FOR AUG 2024	70.00
				PT LEADER ADVERTSING FOR AUG 2024	2,400.00
Total for Check/Tran - 137661:					2,470.00
137662 9/26/24	CHK	10197	PRINTERY COMMUNICATIONS	PREPARDENESS PASSPORT BOOKLETS - QTY 500	282.15
				PREPARDENESS PASSPORT BOOKLETS - QTY 500	22.97
				PREPARDENESS PASSPORT BOOKLETS - QTY 500	22.96
				DIG SLIPS	387.87
				DIG SLIPS	31.57
				DIG SLIPS	31.56
				WORK ORDER CHECKLIST FOLDERS	521.95
Total for Check/Tran - 137662:					1,301.03
137663 9/26/24	CHK	10708	RCE TRAFFIC CONTROL, INC	FLAGGING - TREE TRIMMING 08/26-08/29/24	5,582.99
137664 9/26/24	CHK	10210	RICOH USA, INC	310 4CRNRS (0626) IMAGES MONTHLY	757.14
				310 4CRNRS (0626) IMAGES MONTHLY	61.63
				310 4CRNRS (0626) IMAGES MONTHLY	61.63
				OTTO ST (3983)&(3982) IMAGES MONTHLY	79.25
				OTTO ST (3983)&(3982) IMAGES MONTHLY	6.45

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
				OTTO ST (3983)&(3982) IMAGES MONTHLY	6.45	
				WORKROOM (0109) IMAGES MONTHLY	7.93	
				WORKROOM (0109) IMAGES MONTHLY	0.65	
				WORKROOM (0109) IMAGES MONTHLY	0.64	
				310 FOUR CRNRS (7427) IMAGES MONTHLY	20.18	
				310 FOUR CRNRS (7427) IMAGES MONTHLY	1.64	
				310 FOUR CRNRS (7427) IMAGES MONTHLY	1.65	
				Total for Check/Tran - 137664:	1,005.24	
137665	9/26/24	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL - MONTHLY	1,847.34
137666	9/26/24	CHK	10219	SHOLD EXCAVATING INC	REPLACE VALVES & FITTINGS- 125 DICKEY ST	834.99
				LANDSCAPE YARD DELIVERY - 460 S PALMER	316.39	
				Total for Check/Tran - 137666:	1,151.38	
137667	9/26/24	CHK	10824	THE PORT OF PORT TOWNSEND	JANITORIAL SRV 8/16,23,30/2024	1,639.64
				JANITORIAL SRV 8/16,23,30/2024	133.46	
				JANITORIAL SRV 8/16,23,30/2024	133.46	
				Total for Check/Tran - 137667:	1,906.56	
137668	9/26/24	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	VEH# 421 - FIBER BOX TRUCK DECAL	1,745.60
137669	9/26/24	CHK	10252	ULINE	48X40X36 TRIPLE WALL BOX	1,251.88
137670	9/26/24	CHK	11040	VERIZON CONNECT FLEET USA LLC	ALL VEH GPS SERVICE-AUG 2024	591.66
				ALL VEH GPS SERVICE-AUG 2024	121.80	
				ALL VEH GPS SERVICE-AUG 2024	17.40	
				Total for Check/Tran - 137670:	730.86	
137671	9/26/24	CHK	10647	WEST HILLS FORD MAZDA	STEP ASY 16450 VEH#410	550.37
137672	9/26/24	CHK	10278	WPUDA	MEMBERSHIP DUES-MONTHLY	5,334.58
				MEMBERSHIP DUES-MONTHLY	434.21	
				MEMBERSHIP DUES-MONTHLY	434.21	
				Total for Check/Tran - 137672:	6,203.00	

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Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total Payments for Bank Account - 7 :					(167) 884,224.10
Total Voids for Bank Account - 7 :					(0) 0.00
Total for Bank Account - 7 :					(167) 884,224.10
Grand Total for Payments :					(167) 884,224.10
Grand Total for Voids :					(2) 55,714.50
Grand Total :					(169) 939,938.60

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Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
73	9/12/24	DD	10957	KAREN M ABBOTT	PHONE ALLOWANCE - MONTHLY	45.00
74	9/12/24	DD	10451	ASCENT LAW PARTNERS LLP	GENERAL UTILITY (225-103) AUG 2024 GENERAL UTILITY (225-103) AUG 2024 GENERAL UTILITY (225-103) AUG 2024 FLAT FEE BOC MEETINGS (225-104)AUG 2024 FLAT FEE BOC MEETINGS (225-104) AUG 2024 FLAT FEE BOC MEETINGS (225-104)AUG 2024 PROF SRVC: BROADBAND AUG 2024	4,897.51 4,898.00 4,898.49 595.00 7,310.00 595.00 2,812.50
Total for Check/Tran - 74:						26,006.50
75	9/12/24	DD	10688	SEAN M BAILEY	PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY	3.15 38.70 3.15
Total for Check/Tran - 75:						45.00
76	9/12/24	DD	10939	JAMESON J HAWN	PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY	3.15 38.70 3.15
Total for Check/Tran - 76:						45.00
77	9/12/24	DD	10782	3039 AMANDA D ISAAK	PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY	3.15 38.70 3.15
Total for Check/Tran - 77:						45.00
78	9/12/24	DD	10320	ANNETTE JOHNSON	PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY	3.15 38.70 3.15
Total for Check/Tran - 78:						45.00
79	9/12/24	DD	10356	KRISTOFFER M LOTT	PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY PHONE ALLOWANCE - MONTHLY	3.15 38.70 3.15

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Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 79:					45.00
80 9/12/24	DD	10631	WILLIAM P O'DONNELL	PHONE ALLOWANCE - MONTHLY	22.50
				PHONE ALLOWANCE - MONTHLY	19.35
				PHONE ALLOWANCE - MONTHLY	3.15
Total for Check/Tran - 80:					45.00
81 9/12/24	DD	10396	JEAN M PEPPER	PHONE ALLOWANCE - MONTHLY	3.15
				PHONE ALLOWANCE - MONTHLY	38.70
				PHONE ALLOWANCE - MONTHLY	3.15
Total for Check/Tran - 81:					45.00
82 9/12/24	DD	10400	DONALD K STREETT	PHONE ALLOWANCE - MONTHLY	3.15
				PHONE ALLOWANCE - MONTHLY	38.70
				PHONE ALLOWANCE - MONTHLY	3.15
Total for Check/Tran - 82:					45.00
83 9/19/24	DD	10870	BIG BLUE PRESSURE WASHING AND L	LANDSCAPING - 310 4 CORNERS	2,952.81
				LANDSCAPING - 310 4 CORNERS	240.35
				LANDSCAPING - 310 4 CORNERS	240.34
				LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	599.08
				LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	48.77
				LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	396.91
				LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	48.76
				2 SUBSTATIONS: MOWING 09/17/2024	327.76
Total for Check/Tran - 83:					4,854.78
84 9/19/24	DD	10917	BURWASH AND SONS, INC	EMERGENCY WATER LINE REPAIR- 20 CEDAR ST	9,167.52
				EXCAVATION- 292924 HWY 101/211 THORNDYKE	4,929.14
				EXCAVATOR WORK - 7360 CENTER RD 9/16/24	3,722.49
Total for Check/Tran - 84:					17,819.15
85 9/19/24	DD	10293	JOSE M ESCALERA-ESTRADA	TRAVEL - MEALS PER DIEM	236.00
86 9/26/24	DD	10641	MELISSA J BLAIR	TRAVEL - LODGING	12.95

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Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				TRAVEL - LODGING	159.05
				TRAVEL - LODGING	12.94
				WELLNESS PROGRAM REIMBURSEMENT 2024	14.58
				WELLNESS PROGRAM REIMBURSEMENT 2024	179.14
				WELLNESS PROGRAM REIMBURSEMENT 2024	14.58
				Total for Check/Tran - 86:	393.24
87 9/26/24	DD	10365	ALYSON J DEAN	NISC MIC CONFERENCE 2024	3,294.42

Total Payments for Bank Account - 8 :	(15)	53,009.09
Total Voids for Bank Account - 8 :	(0)	0.00
Total for Bank Account - 8 :	(15)	53,009.09
 Grand Total for Payments :	 (15)	 53,009.09
Grand Total for Voids :	(0)	0.00
Grand Total :	(15)	53,009.09

10/02/2024 11:26:46 AM

Accounts Payable Wire Register

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09/11/2024 To 10/01/2024

Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
464 9/16/24	WIRE	10279	BPA-WIRE TRANSFER	POWER PURCHASE/COMBINED BILL MAR 2024	766,170.00
467 9/16/24	WIRE	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE PL DEFERRED COMP ER	21,380.57 9,392.74
Total for Check/Tran - 467:					30,773.31
468 9/16/24	WIRE	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE	201.69
469 9/16/24	WIRE	10281	IRS - EFTPS	EMPLOYEES' MEDICARE TAX EMPLOYER'S MEDICARE TAX EMPLOYEES' FICA TAX EMPLOYER'S FICA TAX EMPLOYEES' FEDERAL WITHHOLDING EMPLOYEES' FEDERAL WITHHOLDING TAX	5,322.59 5,322.59 20,948.01 20,948.01 19,433.81 15,820.90
Total for Check/Tran - 469:					87,795.91
470 9/17/24	WIRE	10265	DEPARTMENT OF RETIREMENT SYSTE	AUGUST 2024 PERS 2 AUGUST 2024 PERS 3	104,520.18 22,846.46
Total for Check/Tran - 470:					127,366.64
472 9/25/24	WIRE	10235	STATE OF WASHINGTON - DEPT OF RE	AUGUST 2024 B&O TAX	124,229.16
474 9/30/24	WIRE	10280	USDA-WIRE TRANSFER	H0010 PRINCIPAL H0015 PRINCIPAL INTEREST NOTE SECT 9 INTEREST	944,383.50 6,051.18 542,743.72 26,015.54
Total for Check/Tran - 474:					1,519,193.94
475 9/30/24	WIRE	10280	USDA-WIRE TRANSFER	INTEREST D45 LOAN-MONTHLY	16,787.41
476 9/30/24	WIRE	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE PL DEFERRED COMP ER	22,393.79 9,883.36
Total for Check/Tran - 476:					32,277.15
477 9/30/24	WIRE	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE	201.69

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Accounts Payable Wire Register

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09/11/2024 To 10/01/2024

Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
478 9/30/24	WIRE	10281	IRS - EFTPS	EMPLOYEES' MEDICARE TAX	5,366.39
				EMPLOYER'S MEDICARE TAX	5,330.16
				EMPLOYEES' FICA TAX	20,168.48
				EMPLOYER'S FICA TAX	20,168.48
				EMPLOYEES' FEDERAL WITHHOLDING	21,085.81
				EMPLOYEES' FEDERAL WITHHOLDING TAX	14,848.64
Total for Check/Tran - 478:					86,967.96

Total Payments for Bank Account - 8 :	(11)	2,791,964.86
Total Voids for Bank Account - 8 :	(0)	0.00
Total for Bank Account - 8 :	(11)	2,791,964.86
 Grand Total for Payments :	 (11)	 2,791,964.86
Grand Total for Voids :	(0)	0.00
Grand Total :	(11)	2,791,964.86

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 09/13/2024

Empl	Position	Check #	Check Date	Amount
2003	WATER TREATMENT PLANT OPERATOR III	71161	9/13/2024	\$4,627.44
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71162	9/13/2024	\$2,969.51
				\$7,596.95

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL PAY DATE: 9/13/2024

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING ASSOCIATE	9/13/2024	\$ 1,999.85
3062	ACCOUNTING ASSOCIATE	9/13/2024	\$ 2,034.94
3070	ACCOUNTING ASSOCIATE	9/13/2024	\$ 2,003.54
3039	ACCOUNTING SPECIALIST	9/13/2024	\$ 1,323.56
3065	ADMINISTRATIVE ASSISTANT	9/13/2024	\$ 2,737.71
3052	ADMINISTRATIVE ASSISTANT	9/13/2024	\$ 2,497.37
1050	APPRENTICE LINeworker	9/13/2024	\$ 4,021.96
3034	BROADBAND & COMMUNICATIONS DIRECTOR	9/13/2024	\$ 4,161.49
1068	BROADBAND MANAGER	9/13/2024	\$ 3,133.74
4006	COMMISSIONER DIST 1	9/13/2024	\$ 2,674.98
4004	COMMISSIONER DIST 2	9/13/2024	\$ 2,235.58
4008	COMMISSIONER DIST 3	9/13/2024	\$ 2,267.77
3002	CUSTOMER SERVICE COORDINATOR	9/13/2024	\$ 1,680.45
3080	CUSTOMER SERVICE MANAGER	9/13/2024	\$ 3,441.26
3032	CUSTOMER SERVICE PROGRAM SPECIALIST	9/13/2024	\$ 1,688.33
3048	CUSTOMER SERVICE REP	9/13/2024	\$ 1,702.70
3056	CUSTOMER SERVICE REP	9/13/2024	\$ 1,449.50
3066	CUSTOMER SERVICE REP	9/13/2024	\$ 1,534.35
3075	CUSTOMER SERVICE REP	9/13/2024	\$ 1,575.18
3081	CUSTOMER SERVICE REP	9/13/2024	\$ 1,479.25
3060	DIGITAL COMMUNICATIONS SPECIALIST	9/13/2024	\$ 2,528.39
1027	ELECTRICAL ENGINEERING MANAGER	9/13/2024	\$ 3,599.88
1041	ELECTRICAL SUPERINTENDENT	9/13/2024	\$ 4,623.72
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	9/13/2024	\$ 2,594.93
3033	FINANCE DIRECTOR	9/13/2024	\$ 5,211.28
3029	FINANCE SERVICES MANAGER	9/13/2024	\$ 3,120.06
1046	FLEET/WAREHOUSE HELPER	9/13/2024	\$ 3,705.85
1012	GENERAL CREW CHIEF	9/13/2024	\$ 6,797.08
1011	GENERAL MANAGER	9/13/2024	\$ 5,565.67
1042	GIS SPECIALIST	9/13/2024	\$ 2,779.74
1017	HEAD STOREKEEPER	9/13/2024	\$ 2,775.63
3063	HUMAN RESOURCES COORDINATOR	9/13/2024	\$ 506.37
3047	HUMAN RESOURCES DIRECTOR	9/13/2024	\$ 4,055.82
3008	INFORMATION TECHNOLOGY MANAGER	9/13/2024	\$ 3,884.84
5002	INTERN	9/13/2024	\$ 1,033.07
5003	INTERN	9/13/2024	\$ 748.49
3077	IT SUPPORT TECHNICIAN: BROADBAND	9/13/2024	\$ 2,049.43
3074	IT TECH SUPPORT	9/13/2024	\$ 2,124.54
2001	JOINT UTILITY SPECIALIST	9/13/2024	\$ 3,419.53
1072	LEAD BROADBAND TECHNICIAN	9/13/2024	\$ 3,346.10
1000	LINE CREW CHIEF	9/13/2024	\$ 5,492.95
1034	LINE CREW CHIEF	9/13/2024	\$ 7,984.36
1059	LINE HELPER	9/13/2024	\$ 2,647.38
1070	LINE HELPER	9/13/2024	\$ 2,729.70
1074	LINE HELPER	9/13/2024	\$ 2,206.27
1060	LINeworker	9/13/2024	\$ 4,793.37
1061	LINeworker	9/13/2024	\$ 4,862.59
1062	LINeworker	9/13/2024	\$ 4,043.86
1065	LINeworker	9/13/2024	\$ 5,340.27
1066	LINeworker	9/13/2024	\$ 2,243.62
1071	LINeworker	9/13/2024	\$ 3,786.71
1043	METER READER	9/13/2024	\$ 2,357.52
1047	METER READER	9/13/2024	\$ 2,769.07
1056	METER READER	9/13/2024	\$ 2,632.04
1064	METER READER	9/13/2024	\$ 4,668.27
1069	METER READER	9/13/2024	\$ 2,294.38
1075	NETWORK TECHNICIAN 1	9/13/2024	\$ 2,282.68
1076	NETWORK TECHNICIAN 1	9/13/2024	\$ 2,082.98
1073	NETWORK TECHNICIAN 2	9/13/2024	\$ 2,764.96
3067	NETWORK/BROADBAND ENGINEER	9/13/2024	\$ 3,827.68
3004	RESOURCE MANAGER	9/13/2024	\$ 2,964.96
3079	SAFETY MANAGER	9/13/2024	\$ 4,075.55
1010	SCADA ENGINEER II	9/13/2024	\$ 2,806.81
1003	SCADA TECH APPRENTICE	9/13/2024	\$ 5,168.27
1055	SERVICE TECHNICIAN	9/13/2024	\$ 5,167.59
3020	SERVICES DIRECTOR	9/13/2024	\$ 3,702.65
1026	STAKING ENGINEER	9/13/2024	\$ 2,538.17
1031	STAKING ENGINEER	9/13/2024	\$ 2,713.11
1014	STOREKEEPER	9/13/2024	\$ 4,351.83
1063	SUBSTATION/METERING TECHNICIAN	9/13/2024	\$ 5,671.75
3003	UTILITY BILLING CLERK	9/13/2024	\$ 1,737.13
3027	UTILITY BILLING CLERK	9/13/2024	\$ 400.47
3022	UTILITY BILLING CLERK	9/13/2024	\$ 1,942.03
3000	UTILITY BILLING COORDINATOR	9/13/2024	\$ 2,954.16
1037	VEGETATION & PERMITTING SPECIALIST	9/13/2024	\$ 3,175.20
2000	WATER DISTRIBUTION MANAGER II	9/13/2024	\$ 1,823.91
2002	WATER DISTRIBUTION MANAGER II	9/13/2024	\$ 2,474.77
2005	WATER DISTRIBUTION MANAGER II	9/13/2024	\$ 2,504.48
			\$ 238,097.43

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS
PAY DATE: 09/27/2024

Empl	Position	Check #	Check Date	Amount
2003	WATER TREATMENT PLANT OPERATOR III	71163	9/27/2024	\$2,727.07
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71164	9/27/2024	\$2,653.43
				\$5,380.50

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL
PAY DATE: 9/27/2024

Empl	Position	Pav Date	Net Pay
3046	ACCOUNTING ASSOCIATE	9/27/2024	\$ 1,999.88
3062	ACCOUNTING ASSOCIATE	9/27/2024	\$ 2,034.93
3070	ACCOUNTING ASSOCIATE	9/27/2024	\$ 2,003.55
3039	ACCOUNTING SPECIALIST	9/27/2024	\$ 2,079.92
3065	ADMINISTRATIVE ASSISTANT	9/27/2024	\$ 2,737.73
3052	ADMINISTRATIVE ASSISTANT	9/27/2024	\$ 2,497.37
1050	APPRENTICE LINeworker	9/27/2024	\$ 3,094.57
3034	BROADBAND & COMMUNICATIONS DIRECTOR	9/27/2024	\$ 4,161.48
1068	BROADBAND MANAGER	9/27/2024	\$ 3,133.73
4006	COMMISSIONER DIST 1	9/27/2024	\$ 1,126.95
4004	COMMISSIONER DIST 2	9/27/2024	\$ 1,259.02
4008	COMMISSIONER DIST 3	9/27/2024	\$ 926.95
3002	CUSTOMER SERVICE COORDINATOR	9/27/2024	\$ 1,680.45
3080	CUSTOMER SERVICE MANAGER	9/27/2024	\$ 3,441.25
3032	CUSTOMER SERVICE PROGRAM SPECIALIST	9/27/2024	\$ 1,688.32
3048	CUSTOMER SERVICE REP	9/27/2024	\$ 1,702.70
3056	CUSTOMER SERVICE REP	9/27/2024	\$ 1,144.05
3066	CUSTOMER SERVICE REP	9/27/2024	\$ 1,534.34
3075	CUSTOMER SERVICE REP	9/27/2024	\$ 1,697.43
3081	CUSTOMER SERVICE REP	9/27/2024	\$ 1,485.92
3060	DIGITAL COMMUNICATIONS SPECIALIST	9/27/2024	\$ 2,528.39
1027	ELECTRICAL ENGINEERING MANAGER	9/27/2024	\$ 3,599.89
1041	ELECTRICAL SUPERINTENDENT	9/27/2024	\$ 4,623.72
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	9/27/2024	\$ 2,594.93
3033	FINANCE DIRECTOR	9/27/2024	\$ 5,211.28
3029	FINANCE SERVICES MANAGER	9/27/2024	\$ 3,120.04
1046	FLEET/WAREHOUSE HELPER	9/27/2024	\$ 3,520.78
1012	GENERAL CREW CHIEF	9/27/2024	\$ 7,232.54
1011	GENERAL MANAGER	9/27/2024	\$ 5,861.65
1042	GIS SPECIALIST	9/27/2024	\$ 2,779.73
1017	HEAD STOREKEEPER	9/27/2024	\$ 3,657.92
3047	HUMAN RESOURCES DIRECTOR	9/27/2024	\$ 4,055.83
3008	INFORMATION TECHNOLOGY MANAGER	9/27/2024	\$ 3,884.85
3077	IT SUPPORT TECHNICIAN: BROADBAND	9/27/2024	\$ 1,924.66
3074	IT TECH SUPPORT	9/27/2024	\$ 2,124.56
2001	JOINT UTILITY SPECIALIST	9/27/2024	\$ 3,419.53
1072	LEAD BROADBAND TECHNICIAN	9/27/2024	\$ 3,184.59
1000	LINE CREW CHIEF	9/27/2024	\$ 4,883.90
1034	LINE CREW CHIEF	9/27/2024	\$ 8,888.06
1059	LINE HELPER	9/27/2024	\$ 2,790.47
1070	LINE HELPER	9/27/2024	\$ 2,377.82
1074	LINE HELPER	9/27/2024	\$ 2,448.94
1060	LINEWORKER	9/27/2024	\$ 4,823.64
1061	LINEWORKER	9/27/2024	\$ 6,502.51
1062	LINEWORKER	9/27/2024	\$ 4,386.37
1065	LINEWORKER	9/27/2024	\$ 7,168.97
1066	LINEWORKER	9/27/2024	\$ 2,822.63
1071	LINEWORKER	9/27/2024	\$ 5,728.67
1043	METER READER	9/27/2024	\$ 3,326.14
1047	METER READER	9/27/2024	\$ 2,529.99
1056	METER READER	9/27/2024	\$ 2,643.93
1064	METER READER	9/27/2024	\$ 3,713.59
1069	METER READER	9/27/2024	\$ 2,323.04
1075	NETWORK TECHNICIAN 1	9/27/2024	\$ 2,153.41
1076	NETWORK TECHNICIAN 1	9/27/2024	\$ 2,226.90
1073	NETWORK TECHNICIAN 2	9/27/2024	\$ 2,799.04
3067	NETWORK/BROADBAND ENGINEER	9/27/2024	\$ 3,827.67
3004	RESOURCE MANAGER	9/27/2024	\$ 2,964.95
3079	SAFETY MANAGER	9/27/2024	\$ 4,075.55
1010	SCADA ENGINEER II	9/27/2024	\$ 2,806.81
1003	SCADA TECH APPRENTICE	9/27/2024	\$ 5,566.98
1055	SERVICE TECHNICIAN	9/27/2024	\$ 4,644.13
3020	SERVICES DIRECTOR	9/27/2024	\$ 3,702.63
1026	STAKING ENGINEER	9/27/2024	\$ 2,538.15
1031	STAKING ENGINEER	9/27/2024	\$ 2,713.12
1014	STOREKEEPER	9/27/2024	\$ 2,992.19
1063	SUBSTATION/METERING TECHNICIAN	9/27/2024	\$ 6,872.38
3003	UTILITY BILLING CLERK	9/27/2024	\$ 1,817.32
3027	UTILITY BILLING CLERK	9/27/2024	\$ 885.82
3022	UTILITY BILLING CLERK	9/27/2024	\$ 1,897.51
3000	UTILITY BILLING COORDINATOR	9/27/2024	\$ 2,316.00
1037	VEGETATION & PERMITTING SPECIALIST	9/27/2024	\$ 3,175.21
2000	WATER DISTRIBUTION MANAGER II	9/27/2024	\$ 2,128.25
2002	WATER DISTRIBUTION MANAGER II	9/27/2024	\$ 2,373.41
2005	WATER DISTRIBUTION MANAGER II	9/27/2024	\$ 2,712.13
			\$ 239,303.66

PUD Calendar

October 7, 2024

October 7, 2024, BOC Regular Meeting, 4:00PM, 310 Four Corners Rd and per ZOOM

October 7, 2024, PUD 2025 Budget Hearing 5:00PM, 310 Four Corners Rd and per ZOOM

October 15, 2024, Special Meeting, RUS RESP Loan Bond 3:00PM, 310 Four Corners Rd and per ZOOM

October 15, 2024, BOC Regular Meeting, 4:00PM, 310 Four Corners Rd and per ZOOM

TBD: October 29, 2024, 1:00-3:00, Special Meeting, 310 Four Corners Rd and per ZOOM

TBD: November 5, 2024, Special Meeting, 3:00PM, 310 Four Corners Rd and per ZOOM

November 5, 2024, BOC Regular Meeting, 4:00PM, 310 Four Corners Rd and per ZOOM

November 12, 2024, TBD 10:00-12:00, Special Meeting, 310 Four Corners Rd and per ZOOM

November 13th-15th, WPUA Association Meetings, Olympia



**INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN ENERGY NORTHWEST AND PUBLIC UTILITY DISTRICT NO. 1 OF JEFFERSON
COUNTY TO PROVIDE SPECIALTY AND/OR TECHNICAL SERVICES**

As provided under RCW Title 39, Chapter 39.34, this Interlocal Cooperative Agreement for Technical and/or Professional Services (Agreement) is by and between Energy Northwest, a municipal corporation and joint operating agency of the State of Washington and doing business by and through its Business Development Fund, with its principal office located at 345 Hills Street, Richland, WA 99352 (hereinafter referred to as "EN") and Public Utility District No. 1 of Jefferson County, a municipal corporation in the State of Washington, with its principal office located at 310 Four Corners Road, Port Townsend, WA 98368 (hereinafter referred to as "Jefferson").

RECITALS

WHEREAS the Interlocal Cooperation Act contained in Revised Code of Washington (RCW) 39.34 authorizes local governments, such as the Parties to this Agreement, to contract for joint activities by which each of the Parties is individually authorized to perform to make the most efficient use of their respective resources; and

WHEREAS Jefferson desires to obtain the most cost effective technical and/or professional services to support its needs, which will be more fully described in forthcoming Work Release Orders (WROs); and

WHEREAS, Energy Northwest has the capacity and willingness to perform certain technical and/or professional services for Jefferson hereinafter described in accordance with the provisions of this Agreement and the attached will be addressed in subsequent WROs; and

WHEREAS Jefferson finds that after considering all relevant factors, that Energy Northwest is qualified to perform the services needed and that such performance will further Jefferson's business; and

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the Parties hereto agree as follows:

1. AUTHORITY AND PURPOSE

1.1 This Agreement is executed pursuant to Chapter 39. 34 RCW as a cooperative endeavor of the Parties, as follows:

1.1.1. RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with

geographic, economic, population and other factors influencing the needs and development of local communities.

- 1.1.2. Pursuant to RCW 39.34.080, each Party is authorized to contract with any one or more public agencies to perform any governmental service, activity, or undertaking which each public agency entering the contract is authorized by law to perform; provided that such contract shall be authorized by the governing body of each Party to the contract and shall set forth its purposes, powers, rights, objectives, and responsibilities of the contracting parties; and
- 1.2 The purpose of this Agreement is to establish a contractual relationship under which Jefferson can procure specialty, technical or professional services from Energy Northwest and Energy Northwest can avail its employees for that purpose on an “as needed” basis to support needs of Jefferson, and to set forth the Parties respective rights, obligations, costs, and liabilities for this undertaking.
- 1.3 This Agreement shall be effective only upon execution by the Parties and filing with the Benton County Auditor and/or posting an electronic copy of the Agreement on the Parties’ respective websites in compliance with RCW 39.34.040.

2. SCOPE OF WORK

- 2.1 The “Services” Energy Northwest may provide under this Agreement include (but are not limited to) the following and will be more fully described in the WROs.
 - Staff Augmentation Services
 - Engineering
 - IT
 - Legal
 - Cyber/IT Services
 - Safety Consultation Services
 - Demand Voltage Reduction
 - Demand Response
 - Electric vehicle services
 - Constructions/Site Development Services
 - Hydropower Operations and Maintenance Services
 - Wind Turbine Operation and Maintenance Services
 - Calibration Services
 - Strategic Planning
 - Project Management
 - Environmental Services
 - Enterprise Risk Management Services
 - Membership subscription services (e.g., DEED)
 - Human Resources/Recruiting Services
- 2.2 Services shall be requested by Jefferson’s General Manager (or designee) by WRO to Energy Northwest. WRO’s will be issued in accordance with the form provided in Exhibit A to this Agreement.

- 2.3 The exact Statement of Work, Period of Performance, and Energy Northwest labor rates will be established prior to issuance of the WROs and agreed upon between the Parties once services have been requested by Jefferson. The Parties intend for the WROs to supplement this Agreement, and the WROs shall be in the form reflected in Exhibit A.

3. TERM

The duration of this Agreement, subject to its other provisions, shall be from its effective date when executed by both Parties, for five years, expiration shall be August 31, 2029, unless otherwise terminated by either Party consistent with the terms and conditions set forth in this Agreement. This Agreement may be extended for an additional one-year term pursuant to the mutual written agreement of the Parties.

4. PAYMENT AND INVOICING TERMS

- 4.1 Payment for Services Jefferson shall pay Energy Northwest as follows:
Charges will be invoiced to Jefferson by Energy Northwest and will provide detail on the number of hours chargeable, travel and subsistence charges, and any special services delivered as they are ordered/approved by Jefferson.
- 4.2 Reimbursable Costs Jefferson shall reimburse Energy Northwest for all reasonable costs incurred in connection with the Services rendered, including, but not limited to, travel costs, subcontractors, materials (subcontract and materials costs include the supplier's invoiced cost to Energy Northwest plus Energy Services & Development Overhead charge), computer costs, telephone, copies, delivery attributable to a project or Service (Reimbursable Costs). Hourly billable rates are subject to two annual adjustments (increase or decrease) during Energy Northwest's fiscal year (FY). Adjustments to rates are based on Energy Northwest's executive board approved overhead rates on or about May of each year and are applied to the next FY (July 1), and cost-of-living adjustments applied in August of each year. Energy Northwest shall provide to Jefferson substantiation of Reimbursable Costs incurred.
- 4.3 Invoicing Invoices will be submitted monthly by Energy Northwest for payment by Jefferson. Payment is due upon receipt and is past due thirty days from receipt of invoice. If Jefferson has any valid reason for disputing any portion of an invoice, Jefferson will so notify Energy Northwest in writing within seven days of receipt of invoice by Jefferson, and if no such notification is given, the invoice will be deemed valid. The portion of an invoice which is not in dispute shall be paid in accordance with the procedures set forth herein. That portion of the invoice in dispute shall be resolved in accordance with Section 8.8 of this Agreement within thirty days of the receipt by Energy Northwest of the notice from Jefferson as provided in this section.
- Reasonable attorney fees, court costs, or other costs incurred by Energy Northwest in collection of delinquent accounts shall be paid by Jefferson.
- 4.4 Taxes Jefferson shall pay all state, local sales and use taxes applicable to goods and services provided under this Agreement. Energy Northwest shall include sales tax charges, separately identified, in the Energy Northwest invoices to Jefferson.

4.5 Prevailing Wages Where public work will be performed for Jefferson, Energy Northwest shall pay the workers at least prevailing wages, as required under RCW Title 39.12.

5. CHANGES

Jefferson may, with the approval of Energy Northwest, issue written directions within the general scope of any Services to be ordered. Such changes shall constitute a Change Order for additional work or a change in the work covered by the WRO, but no change will be allowed unless agreed to by Energy Northwest in writing. Any such approved Change Order may result in an adjustment to Cost or Schedule or both for the Services.

6. STANDARD OF CARE -WARRANTY

Energy Northwest warrants that services shall be performed by personnel possessing competency consistent with applicable industry standards. Such warranty will be effective for a period of thirty days from the date of acceptance of the performance of such service. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion, deliverable, work product, document or otherwise unless specifically set forth in the applicable WRO. Additionally, no guarantee is made as to the value of any services performed.

For the foregoing warranty to apply, a written claim must be made to Energy Northwest as soon as reasonably practicable after the non-conformance is detected by Jefferson and in no event later than the expiration of the aforesaid warranty period. Jefferson agrees and hereby acknowledges that this remedy is adequate and serves its essential purpose.

THIS SECTION SETS FORTH THE SOLE AND EXCLUSIVE WARRANTY PROVIDED BY ENERGY NORTHWEST CONCERNING THE SERVICES AND RELATED WORK PRODUCT. THIS WARRANTY IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE.

7. INDEMNIFICATION AND LIABILITY

7.1 Indemnification Each party shall indemnify, defend, and hold the other Party, its departments, elected and appointed officials, employees, and agents, harmless from and against any and all claims, demands, damages, losses, actions, liabilities, costs, and expenses, including reasonable attorney's fees, for any bodily injury, sickness, disease, or death, or any damage or destruction of property, including the loss of use therefrom, which are alleged or proven to be caused in whole or in part by a negligent act or omission of the other Party, its officials (elected or appointed), officers, directors, employees and agents.

If the claim, suit or action for injuries, death or damages as provided for in the preceding paragraph is caused by or results from the concurrent negligence of the Parties or their respective agents or employees, the indemnity provision shall be valid and enforceable only to the extent of the indemnitor's/indemnitee's negligence.

7.2 Industrial Insurance Act The indemnification obligations contained in this Section 7.1 shall not be limited by any worker's compensation, benefit or disability laws, and each

indemnifying party hereby waives any immunity that said indemnifying party may have under the Washington Industrial Insurance Act, Title 51 RCW, and similar worker's compensation, benefit, or disability laws. THE PARTIES ACKNOWLEDGE BY THEIR EXECUTION OF THIS AGREEMENT THAT EACH OF THE INDEMNIFICATION PROVISIONS OF THIS AGREEMENT (SPECIFICALLY INCLUDING BUT NOT LIMITED TO THOSE RELATING TO WORKER'S COMPENSATION BENEFITS AND LAWS) WERE SPECIFICALLY NEGOTIATED AND AGREED TO BY THE PARTIES AFTER AN OPPORTUNITY TO CONSULT WITH COUNSEL.

- 7.3 Limitation of Liability Except for the indemnifications set forth in Section 7.1, neither Party shall be liable for any special, indirect, consequential, lost profits, or punitive damages. The limitation of liability set forth herein is for any and all matters for which the Parties may otherwise have liability arising out of or in connection with this Agreement, whether the claim arises in contract, tort (negligence of whatever degree), strict liability, under any warranty, or under any other legal or equitable theory of law, of any nature arising at any time from any cause whatsoever.

Jefferson hereby agrees that to the fullest extent permitted by law, Energy Northwest's total aggregate liability to Jefferson for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes or causes including Energy Northwest's negligence, errors, omissions, strict liability, breach of contract or breach of warranty, shall not exceed the total sum paid to Energy Northwest under the respective WRO issued under this Agreement. Notwithstanding the foregoing, the provisions of this Section 7.3 shall not apply to Energy Northwest's obligations under Section 7.1.

- 7.4 Insurance Each Party hereto agrees to procure and maintain, at its expense liability insurance of \$1,000,000 per claim for protection against claims, including bodily injury and property damage claims, arising out of the performance or receipt of services under this Agreement caused by negligent acts, errors, or omissions for which it is legally liable. Each party hereto shall deliver to the other party, within ten days subsequent to execution of the Agreement by the parties and prior to commencing work, a Certificate of Insurance, identified on its face as the Agreement Number to which applicable, as evidence that policies providing such coverage and limits of insurance are in full force and effect, which Certificate shall provide that not less than thirty days advance notice will be given in writing to the other party hereto prior to cancellation, termination or alteration of said policies of insurance.
- 7.5 Survival. The Parties agree Sections 6 and 7 shall survive the expiration or termination of this Agreement.

8. MISCELLANEOUS

- 8.1 Insecurity and Adequate Assurances If reasonable grounds for insecurity arise with respect to Jefferson's ability to pay for the Services in a timely manner, Energy Northwest may demand in writing adequate assurances of Jefferson's ability to meet its payment obligations under this Agreement. Unless Jefferson provides the assurances in a reasonable time and manner acceptable to Energy Northwest, in addition to any other rights and remedies available, Energy Northwest may partially or totally suspend its performance while awaiting assurances, without liability to Jefferson.

- 8.2 Severability Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining provisions, which remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the Parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.
- 8.3 Waiver Waiver or breach of this Agreement by either Party shall not be considered a waiver of any other subsequent breach.
- 8.4 Independent Contractor Energy Northwest is an independent contractor to Jefferson; no personnel furnished by Energy Northwest shall be deemed under any circumstances to be the agent, employee, or servant of Jefferson.
- 8.5 Termination Each Party shall have the right to terminate this Agreement with or without cause at any time during the initial or extended term of this Agreement by giving thirty days' written notice of the termination to the other party by regular mail to the person identified in Section 8.6. The termination will be effective on the thirty-first day from the date the written notice was sent.
- 8.6 Notices All notices, or other communications hereunder shall be in writing and shall be deemed given when delivered to the address specified below or such other address as may be specified in a written notice in accordance with this Section.

If to Energy Northwest: Energy Northwest
Attn: Loreen Olds
P. O. Box 968, MD1035
Richland, WA 99352-0968
Telephone: (509) 372-5767
Email: lcolds@energy-northwest.com

If to Jefferson: Jefferson County PUD
Attn: Karen Abbott
310 Four Corners Road
Port Townsend, WA 98368
Office Phone: (360) 379-5824
Email: kabbott@jeffpud.org

If Confidential Jefferson County PUD
Attn: Jeff Dodd
310 Four Corners Road
Port Townsend, WA 98368
Office Phone: (360) 385-8371
Email: jdodd@jeffpud.org

A Party may, by notice given in accordance with this Section to the other Party, designate another address or person or entity for receipt of notices hereunder.

- 8.7 Assignment This Agreement is not assignable or transferable by either party without the written consent of the other party, which consent shall not be unreasonably withheld or delayed.
- 8.8 Disputes Energy Northwest and Jefferson recognize that disputes arising under this Agreement are best resolved at the working level by the Parties directly involved. Both Parties are encouraged to resolve disputes at this level. Such efforts shall include the referral of any remaining issues in dispute to higher authority within each Party's organization for resolution. Failing resolution of conflicts at the organizational level, then the Parties may take other appropriate action subject to the other terms of this Agreement and as available at law.
- 8.9 Section Headings Title and headings of sections of this Agreement are for convenience of reference only and shall not affect the construction of any provision of this Agreement.
- 8.10 Representations; Counterparts Each person executing this Agreement on behalf of a Party represents and warrants that such person is duly and validly authorized to do so on behalf of such Party, with full right and authority to execute this Agreement and to bind such Party with respect to all its obligations hereunder.
- 8.11 Residuals Nothing in this Agreement or elsewhere will prohibit or limit Energy Northwest's ownership and use of ideas, concepts, know-how, methods, models, data, techniques, skill knowledge and experience that were used, developed, or gained in connection with this Agreement. Energy Northwest and Jefferson shall each have the right to use all data collected or generated under this Agreement.
- 8.12 Non-solicitation of Employees During and for one year after the term of this Agreement, Jefferson will not solicit the employment of, or employ Energy Northwest's personnel, without Energy Northwest's prior written consent.
- 8.13 Cooperation Jefferson will cooperate with Energy Northwest in taking actions and executing documents, as appropriate, to achieve the objectives of this Agreement. Jefferson agrees that the Energy Northwest's performance is dependent on Jefferson's timely and effective cooperation with Energy Northwest. Accordingly, Jefferson acknowledges that any delay by Jefferson may result in Energy Northwest being released from an obligation or scheduled deadline or in Jefferson having to pay extra fees for Energy Northwest's agreement to meet a specific obligation or deadline despite the delay.
- 8.14 Governing Law and Interpretation This Agreement will be governed by and construed in accordance with the laws of the State of Washington, without regard to the principles of conflicts of law. Each party agrees that any action arising out of or in connection with this Agreement shall be brought solely in courts of the State of Washington, in Benton County.
- 8.15 Entire Agreement; Survival This Agreement, including any Exhibits, states the entire Agreement between the parties and supersedes all previous contracts, proposals, oral or written, and all other communications between the parties respecting the subject matter hereof, and supersedes any and all prior understandings, representations, warranties, agreements, or contracts (whether oral or written) between Jefferson and Energy Northwest respecting the subject matter hereof. This Agreement may only be amended by an agreement in writing executed by the Parties.

- 8.16 Force Majeure Energy Northwest shall not be responsible for delays or failures (including any delay by Energy Northwest to make progress in the prosecution of any Services) if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, computer or communications failures, and severe weather, and acts or omissions of subcontractors or third parties.
- 8.17 Use by Third Parties Work performed by Energy Northwest pursuant to this Agreement are only for the purpose intended and may be misleading if used in another context. Jefferson agrees not to use any documents produced under this Agreement for anything other than the intended purpose without Energy Northwest's written permission. This Agreement shall not create any rights or benefits to parties other than to Jefferson and Energy Northwest.
- 8.18 Entity Status This Agreement shall not require formation of any new governance entity. No property will be acquired or held, and no joint board or administrator is necessary to accomplish the purpose of this Agreement.
- 8.19 Audits Jefferson, shall, during the life of this Agreement, and for a period of three (3) years from the last day of the Agreement term, and at its sole expense, retain accurate books, records and original documentation (or to the extent approved by Energy Northwest, photographs, or other authentic reproductions) which shall be freely disclosed to Energy Northwest, its representatives, the Washington State Auditor, and the Bonneville Power Administration, to permit verification of performance and Energy Northwest's entitlement to payment under this Agreement, and to support any change requests, termination claims or any other claim submitted by Energy Northwest. A copy of these records shall be available to Energy Northwest upon Energy Northwest's request.
- 8.20 Public Records In the event a request under the Washington Public Records Act is received by either Party for records associated with this Agreement, the Parties shall cooperate with each other for purposes of responding to such requests.
- 8.21 Non-Discrimination The Parties agree not to discriminate in the performance of this Agreement on the basis of race, color, national origin, sex, age, religion, marital status, disabled or Vietnam era veteran status, or the presence of any physical, mental, or sensory handicap.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year last below written:

**PUBLIC UTILITY DISTRICT NO. 1
OF JEFFERSON COUNTY**

ENERGY NORTHWEST

Accepted by: _____

Accepted By: _____

Kevin Street
General Manager

Loreen Olds
Procurement Specialist III

Date: _____

Date: _____

EXHIBIT A

**WORK RELEASE ORDER (WRO)
INTERLOCAL AGREEMENT
SAMPLE**

Agency: Jefferson County PUD

Attn: x

x

Office Phone: x

Agreement No.: X- x

WRO No.: x

WRO Date:

Under the provisions of Agreement No. X-x, you are hereby authorized to proceed with the Work outlined below. If further technical information is required, contact the Energy Northwest (EN) Technical Representative, x, (509) 377-x, xx@energy-northwest.com.

1. STATEMENT OF WORK

Energy Northwest shall provide x.

Jefferson County PUD shall reimburse allowable travel and reimbursable expenses as defined by the Interlocal Agreement.

2. PERIOD OF PERFORMANCE

Estimated Start Date: X, 2024

Estimated Completion Date: X, 2024

3. CONSIDERATION

Compensation for the services provided shall be in accordance with this Agreement and under the terms of RCW 39.34.130. The Not to Exceed Cost for this WRO is \$X.00. Payment for satisfactory performance of the services shall not exceed this amount unless the parties mutually agree to a greater amount prior to the commencement of the services.

Jefferson County PUD shall reimburse allowable travel and reimbursable expenses as defined by the Inter-Local Agreement, Appendix A

4. ENERGY NORTHWEST ADMINISTRATION

Procurement Specialist; Loreen Olds, (509) 372-5767, lcolds@energy-northwest.com

Technical Representative; x, (509) 377-xx, xx@energy-northwest.com

5. EXECUTION

IN WITNESS WHEREOF, Jefferson County PUD and Energy Northwest have executed this WRO No. XX to be included as part of Interlocal Agreement No. xx each by its proper respective officers and officials thereunto duly authorized the date written below.

JEFFERSON COUNTY PUD

Accepted By: _____

Name: _____

Title: _____

Date: _____

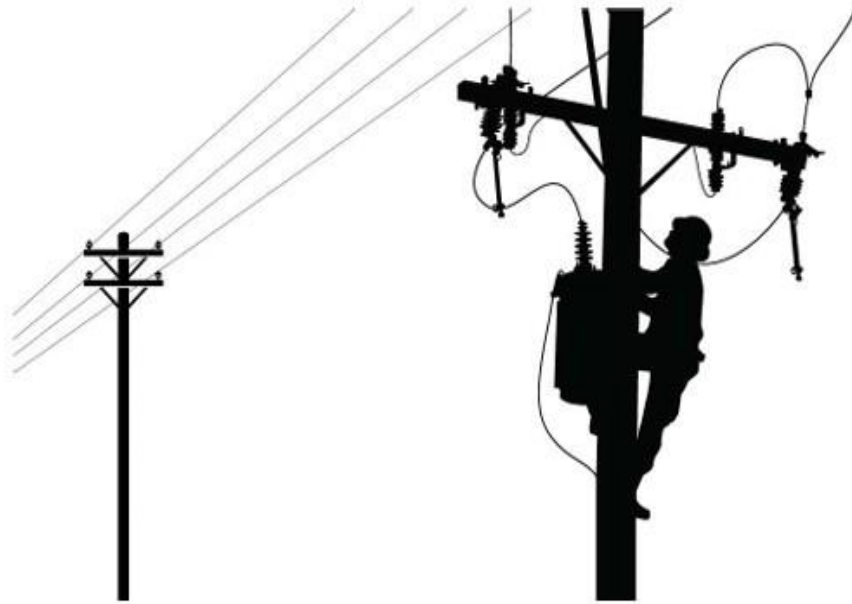
ENERGY NORTHWEST

Accepted By: _____

Name: _____

Title: _____

Date: _____



2024-2027 WILDFIRE MITIGATION PLAN

Public Utility District #1 of Jefferson County (JPUD)

October 31, 2024



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1.0 EXECUTIVE SUMMARY

When the Washington Legislature passed House Bill 1032 in July 2023 (Sec. 1) it stated that:

It is in the best interests of the state, our citizens, and our natural resources to identify the sources of wildland fires; identify and implement best practices to reduce the prevalence and intensity of those wildland fires; put those practices in place; and by putting those practices in place, reduce the risk of wildland fires and damage and losses resulting from those fires.

The Legislature directed the Department of Natural Resources (DNR), in consultation with the Energy Resilience and Emergency Management Office of the Department of Commerce, to contract with an independent consultant with experience in developing electric utility wildfire mitigation plans to develop an electric utility wildfire mitigation plan format and list of elements to be included in electric utility wildfire mitigation plans. The Wildfire Mitigation Plan (WMP) format provided by DNR achieves the direction of the Legislature.

By October 31, 2024, and every three years thereafter, each consumer-owned utility and investor-owned utility must review, if appropriate revise, and adopt its wildfire mitigation plan. When reviewing or revising a wildfire mitigation plan, utilities must use the recommended format and elements contained in the WMP format. The plan must be submitted to the utility wildland fire prevention advisory committee created in RCW 76.04.780 to be posted on their website.

Wildfire mitigation is commonly defined as sustained actions taken to reduce or eliminate long-term risk to employees, customers, and property from wildfire caused by utility infrastructure. A wildfire mitigation plan states the aspirations and specific courses of action that Public Utility District #1 of Jefferson County (JPUD) intends to follow to reduce vulnerability and exposure to future events.

The intention of this Plan is to serve as a blueprint for coordination and implementing wildfire mitigation policies, programs, and projects. It provides a list of mitigation goals, objectives, and related actions that may assist JPUD in reducing risk and preventing loss from future events. The impacts of wildfire can be lessened and sometimes avoided altogether if appropriate actions are taken before hazardous events occur. By avoiding unnecessary exposure to known wildfire risks JPUD will minimize the social, economic, and environmental disruptions that commonly follow a wildfire event.

JPUD is committed to delivering safe, reliable, and cost-effective electric service to its customers. This plan details the recommended response to the increasing threat of wildfire and what actions are being taken to minimize risk. Though many elements of this plan focus attention on JPUD's infrastructure and the effort to reduce fire ignitions, the primary objective is safety; to protect lives and property by reducing the risk of utility involved wildfires.

2.0 WILDFIRE MITIGATION PLAN OVERVIEW

2.1 Description of where WMP information may be found on utility website.

To review JPUD Wildfire Mitigation Plan please go to <http://www.jeffpud.org> right click on the “Records/Data” drop down box. Scroll down to the “Policies and Agreements” link. The JPUD WMP is located within the “General” section.

2.2 Statutory Cross-Reference Table

Statutory Requirement	Section & Page Number
HB 1032 – By October 31, 2024, and every three years thereafter, each Investor-owner and consumer-owned utility must review and if appropriate revise, and adopt its wildfire mitigation plan	Section 1.0, Pages 1 Executive Summary
Context Setting Information Table	Section 3.1 Table 1, Page 4-5
Organizational Chart	Section 5.1 Figure 2 and 3, 1 Page 7
Enterprise-Wide Safety Risks	Section 6.3 Pages 13-14
Enterprise Safety and Wildfire Risk	Section 6.3.1 Figure 4, Page 15
Timeframes of Preventative Strategies and Programs	Section 7.1.2 Table 2, Pages 17-18
Planned Updates	Section 7.1.3 Table 3, Pages 19-20
Current Strategy Overview	Section 7.4.1 Table 4, Page 23
RUS bulletin 1728F-804 Specification and Drawings for 12.47/7.2kV Line Construction, 1724E-200 Design for High Voltage Transmission Lines, and RUS Bulletin 1728F-806 Specification and Drawings for Underground Electric Distribution.	Section 7.2.1 Page 20
American National Standards Institute (ANSI) A300 Tree Care Operations. (ANSI) Z133.1 Safety Standards.	Section 7.3.1 Page 22
NESC Rule 218	Section 7.3.1 Page 22
RUS Bulletin 1730-1	Section 7.4.1.3 Page 24
RUS Bulletin 1730B-121	Section 7.4.1.6 Page 26
Metrics and Assumptions for Measuring Plan Performance	Section 10.1 Table 5, Pages 31-32
Definitions	Appendix A Pages 34-36
Acronym Glossary	Appendix B Pages 37-38
Keeping Safe from Wildfire	Appendix C Pages 39-41
Vegetation Spacing Guidelines and Home Ignition Checklist	Appendix C Pages 41-42

3.0 UTILITY OVERVIEW

3.1 Utility Description and Context Table

JPUD is one of 28 not-for-profit, publicly owned electric utilities in Washington State. Founded in 1913, JPUD serves approximately 21,500 residential, commercial, industrial, and street lighting customers. JPUD strives to uphold a commitment to service excellence while delivering safe, reliable, and affordable, electricity to its customers. The PUD’s principle focus is further enhanced with innovative energy solutions and a deep-rooted involvement in the communities it serves.

As a Public Utility District, JPUD is governed by a three-member popularly elected Board of Commissioners that determines policy and appoints the GM who is responsible for JPUD’s overall management and operations. JPUD owns and operates its transmission and distribution system which are critical to maintaining electric service to its customers.

While JPUD’s Commissioners review and approve the Plan as needed, its implementation primarily resides with the General Manager (GM) who is ultimately responsible.

JPUD service territory contains approximately 260 square miles, and includes the communities of Quilcene, Port Ludlow, Chimacum, Port Hadlock, Gardiner, Nordland, and Port Townsend. The county’s electrical system includes a wide range of service demand intensities, from areas of wetlands with no demand to areas of high demand commercial customers.



Table 1 Context -Setting Information Table

Utility Name: Public Utility District #1 of Jefferson County (JPUD)	
Service Territory Size (sq miles) Approximately 300 sq. miles	
Service Territory Make-up. NO DATA AVAILABLE.	<input type="checkbox"/> %Urban <input type="checkbox"/> %Agriculture <input type="checkbox"/> %Barren/Other <input type="checkbox"/> %Conifer Forest <input type="checkbox"/> %Conifer Woodland <input type="checkbox"/> %Desert <input type="checkbox"/> %Hardwood Forest <input type="checkbox"/> %Hardwood Woodland <input type="checkbox"/> %Herbaceous <input type="checkbox"/> %Shrub <input type="checkbox"/> %Water
Service Territory Wildland Urban Interface (based on total area). NO DATA AVAILABLE.	<input type="checkbox"/> %Wildland Urban Interface <input type="checkbox"/> %Wildland Urban Intermix
Customers Served	Approximately 21,500
Account Demographic	89.359% Residential .005% Agricultural 10.632% Commercial/Industrial

<p>Utility Equipment Make-up (circuit miles) Calculated during the acquisition from PSE in 2013.</p>	<p>Overhead Dist.: 380 miles Overhead Trans.: 26.4 miles Underground Dist.: 360 miles Underground Trans.: 0 miles</p>
<p>Customers have ever been notified of a potential loss of service to due to a forecasted utility de-energization event?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Has developed protocols to pre-emptively shut off electricity in response to elevated wildfire risks?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, provide as an appendix the documentation developed by the utility</p>
<p>Has previously preemptively shut off electricity in response to elevated wildfire risk?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, then provide the following data for the three trailing calendar years: Number of shut-off events: [0] Customer Accounts that lost service for >10 minutes: [0] For prior response, average duration before service restored: [0]</p>

4.0 OBJECTIVES OF THE WILDFIRE MITIGATION PLAN

4.1 Minimizing likelihood of ignition.

This Wildfire Mitigation Plan (WMP) describes the range of activities that JPUD is taking or considering, to mitigate the threat of power-line ignited wildfires, including its various programs, policies, and procedures. This plan complies with the requirements of Washington State Legislature House Bill 1032 for publicly owned electric utilities. The Plan will be iterative, promote continuous improvement year-over-year, and represent best efforts to implement industry best practices in a prudent and reasonable manner. This Plan also establishes methods and procedures used to construct, maintain, and operate JPUD's electrical lines and equipment to minimize the risk of wildfire posed by its infrastructure.

4.2 Resiliency of the electric grid

JPUD's design and construction of its transmission/distribution system and equipment is intended to reduce the likelihood of ignition and improve electrical asset survivability. System hardening investments are evaluated on a case-by-case basis. When prudent, JPUD utilizes system hardening measures including:

- Stronger poles to address engineering standards that exceed code requirement.
- Shorter span length and larger spacing between energized conductors to reduce mid-span conductor contact.
- Relocate utility poles closer to the road to enhance access.
- More widespread use of covered conductor (tree wire).
- Strategic undergrounding in areas prone to repeated outages due to tree exposure.

5.0 ROLES AND RESPONSIBILITIES

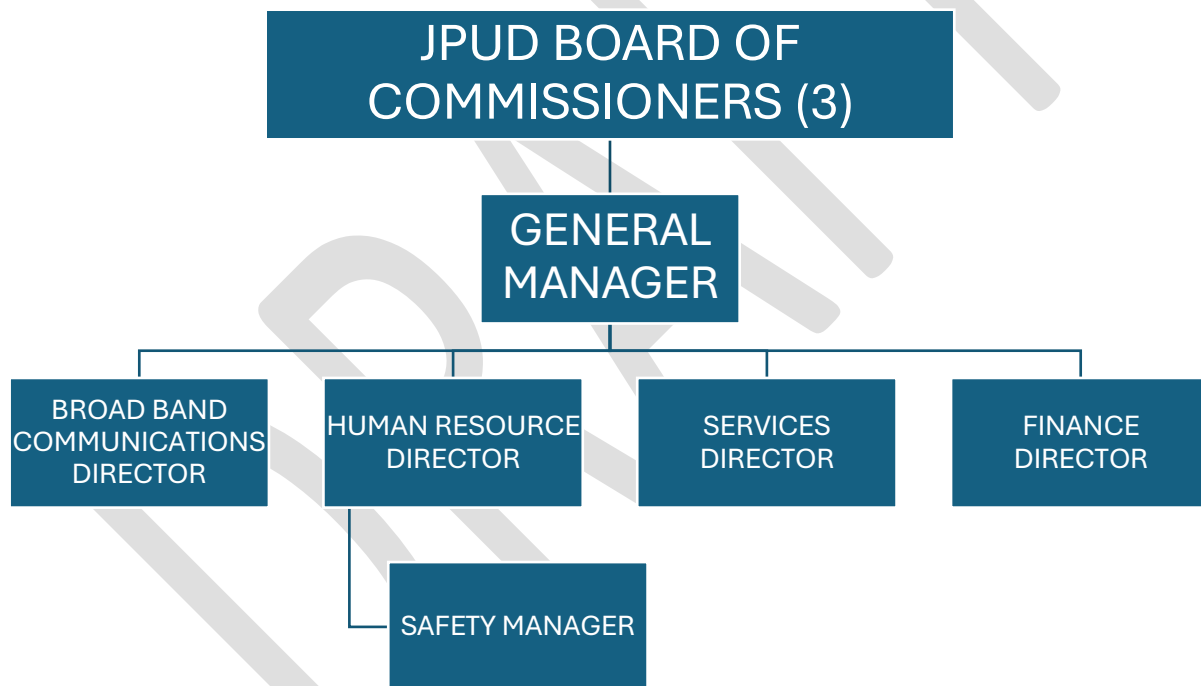
5.1 JPUD Roles

The General Manager is responsible for the content and execution of this Plan. In addition, the following roles for actions pursuant to the Plan are assigned as follows:

- The Engineering Supervisor and Electrical Line Superintendent are responsible for assisting the General Manager with actions to be taken through SCADA to change the mode of system operations as necessary, as well as other duties detailed herein.
- The General Manager is responsible for coordinating with the JPUD EOC Representative, and the JPUD Safety Manager is responsible for coordinating with local fire and emergency agencies, during a wildfire emergency.

- The CSR Director is responsible for notifications to be provided to customers during a wildfire emergency.
- The Digital Communications Specialist is responsible for providing pertinent information to news media and social media websites, during a wildfire emergency.
- JPUD Emergency Operations Center Representative is responsible for providing liaison with local public officials during a wildfire emergency.
- The General Manager is responsible for ensuring that each JPUD employee with assigned responsibilities under the Plan is aware of such responsibilities, and how and when to discharge them.
- General Manager, Directors, Electrical Line Superintendent, Engineering Department are responsible for annual review and updating of the Plan.

Figure 1 Organizational Chart



5.2 Responsibilities

The primary responsibility of JPUD is to operate its overhead electrical lines in a safe and reliable manner. All JPUD staff have the following responsibilities regarding fire prevention, response, and investigation.

- Conduct work in a manner that will minimize the risk of ignition for a catastrophic wildfire.

- Take all reasonable and practicable actions to mitigate the risk of wildfires resulting from electric facilities or work activities.
- Coordinate with federal, state, and local fire management agencies to ensure that appropriate preventative measures are in place.
- Immediately report fires to the Agency Having Jurisdiction (AHJ).
- Take corrective action when observing or having been notified of improperly installed or maintained fire protection measures.
- Maintain and administer adequate fire prevention training programs for all relevant employees and contractors.

5.3 Coordination with local Utilities/Departments

Strong partnership between the utility and local public safety, health, other utilities, and emergency management agencies are essential for effective coordination in any event that impacts the community. JPUD will serve as the initiating agency in the event of a Public Safety Power Shutoff and will coordinate with local agencies as appropriate. JPUD will take advantage of the expertise and recommendations offered by state and local emergency management agencies. Any non-outage related issues or incidents that arise during a public safety power shutoff will be handled by local emergency management and public safety.

JPUD emergency management staff will maintain regular outreach with local jurisdictions to include voice and email notification and communication at least daily during an event. Additionally, the JPUD designated representative will be assigned to the Jefferson County EOC and will provide a constant and direct conduit for information.

To help JPUD understand local sensitivities and concerns during an event, JPUD will typically discuss the critical infrastructure affected with the Jefferson County EOC personnel. This information adds to the situational awareness of JPUD's incident command before the events initiation.

JPUD will conduct outreach to adjacent utilities as appropriate based on the event's circumstance. Other utility contact information can be found within the mutual assistance directory and PUD "company directory".

Effective communication is essential in any incident that impacts the public. JPUD will coordinate local communication from the Jefferson County EOC. Event update meetings will be held as needed with an option to join remotely.

5.4 Coordination with local Tribal Entities

Currently, JPUD does not have any official ties to local tribes. JPUD will begin an outreach program to better communicate with tribal stakeholders and seek input when needed. JPUD's outreach program will be implemented on or before March 2025.

5.5 Emergency Management/Incident Response Organization

JPUD understands the importance of proactive planning and coordinating closely with local governments, agencies, and key accounts including critical infrastructure, emergency first responders, customers, and business groups.

In response to active emergencies, JPUD coordinates and collaborates with the local Jefferson County EOC and relevant state agencies. During such emergencies, JPUD provides a utility representative to the Jefferson County EOC to ensure effective communication and coordination. JPUD's primary coordination point is contacts the EOC and establishes themselves as the duty officer for coordination.

6.0 WILDFIRE RISKS AND DRIVERS ASSOCIATED WITH DESIGN, CONSTRUCTION, OPERATION AND MAINTENANCE

6.1 Topography and Climate

Within JPUD's service territory and the surrounding areas, the following are additional risk drivers for wildfire:

- Drought
- Vegetation Type
- High Winds
- Lightning
- Red Flag Warning Conditions
- Wildland Urban Interface
- Other Risks

6.1.1 Drought

Washington States Olympic Peninsula can experience abnormally dry conditions during late summer and fall, quickly exacerbating prolonged periods of drought. At this writing, large portions of the Olympic Peninsula, including JPUD's service territory, are categorized as having "None/Very Low" wildfire hazard potential.

6.1.2 Vegetation Type

Washington has an array of diverse forest regions, each with its unique characteristics shaped by climate, tree species, plant life and wildlife. The Olympic Peninsula (JPUD service territory) features mild temperatures, making it ideal for various tree species, including Douglas-fir, western hemlock, western red cedar, alder, and spruce.

6.1.3 High Winds

JPUD service territory can experience 30 to 40 mph winds throughout the year with sporadic higher- speed gusts. JPUD's infrastructure can withstand Category 2 winds, which may exceed 56 mph. However, these winds may cause tree branches to break free and contact an electric conductor or blow trees outside the right-of-way (ROW) into the power lines. High wind gusts may also blow objects such as tarps and lawn furniture into the conductors. Vegetation and foreign objects in the lines can result in faults, arcing, or downed lines, sometimes causing an ignition.

6.1.4 Lightning

Twenty million lightning strikes hit the ground in the U.S. every year. Many possible effects of a direct strike to power lines or structures include flashovers, ignition of the wood pole, melted and broken conductor, or ground wire damage. JPUD has taken steps to mitigate the damaging effects of lightning on its system by installing shield wire above most of the existing transmission lines. JPUD will continue to install lightning arrestors on the distribution systems.

6.1.5 Red Flag Warning Conditions

The National Weather Service issues different warnings at the onset or possible onset of critical weather and dry conditions, which could rapidly increase wildfire activity. A Red Flag Warning (RFW), the highest alert, is released when weather events may result in extreme fire behavior within 24 hours. A Fire Weather Watch, one level below an RFW, goes out when weather conditions over the next 12-72 hours put fire danger at a high level. During an RFW, JPUD crews limit activities in elevated fire risk areas. If critical work must happen in an elevated fire risk area, vegetation management and line crews have fire suppression equipment on-site, including shovels, and fire rakes. After crews leave a remote or high-risk area, designated staff remain behind on fire-watch for up to one hour to ensure no ignition occurs.

6.1.6 Wildland Urban Interface (WUI)

The wildland-urban interface defines an area where houses and other infrastructure are in or adjacent to areas of potential wildfire. JPUD's service area is comprised of WUI area as

designated by the Washington State Department of Natural Resources. Growth in WUI designated areas results in an increased chance of more wildfire ignitions since electrical powerlines must traverse these wildlands to reach customers. JPUD has made significant efforts to underground much of its distribution lines where feasible.

6.1.7 Other Risk Factors

Construction projects by non-JPUD crews are another possible cause of ignition.

Construction equipment, vehicles, and non-utility personnel working near power lines can contact conductors, causing a faulted condition. Excavation work performed without locating underground utilities is another hazard.

JPUD employs an appropriately trained and well-informed workforce. Crews regularly perform switching, construction, and maintenance activities. The tools and vehicles can be sources of sparks or ignition as well. For example, a vehicle driven over dry grass/brush can cause ignition when vegetation comes into contact with a hot surface of the vehicle's undercarriage. For these reasons, JPUD equips its vehicles with fire suppression equipment and trains its staff to respond to fires and properly use fire suppression equipment.

6.2 Wildfire Risk Drivers

JPUD staff evaluated other utilities' fire causes and applied their field experience to determine the critical potential risk drivers. Identified were six likely categories for causing powerline sparks and ignitions:

- Foreign Contact
- Equipment/Facility Failure
- Wire to Wire Contact/Contamination
- Vehicle Impact
- Expulsion Fuses
- Other

6.2.1 Foreign Contact

Utilities typically install bare wire conductors supported by insulators on overhead powerlines. The benefits include a much lighter and easier conductor to work with and a more cost-effective method to deliver energy than insulated/covered wire. However, bare

wire is more susceptible to contact from foreign objects such as wildlife, vegetation, and third-party equipment. Protection equipment helps isolate faults, but there are time delays associated with circuit breakers, reclosers, and fuses. These time delays are not fast enough, in many cases, to prevent all sparking before tripping. Ejected molten metal, sparks, or burnt foreign objects can potentially ignite any fuels in the vicinity of the fault. Any foreign objects, such as vehicles, animals, or debris that come in contact with conductors, poles, or guy wires, can create a faulted condition and potentially emit sparks.

6.2.2 Equipment Failure

Equipment malfunction can occur during its service life for many reasons. Most equipment requires regular maintenance for optimal performance. Even though JPUD's qualified personnel do regularly scheduled inspection and maintenance on all system equipment, internal defects not visible or predictable can cause destructive equipment failure resulting in the ejection of sparks and/or molten metal. The failure of hotline clamps, connectors, and insulators can result in wire failure and wire to ground contact. Transformers and capacitor banks can have internal shorts, potentially resulting in the ejection of materials, which could be an ignition source.

6.2.3 Wire to Wire Contact/Contamination

High wind events are potential causes of wire-to-wire contact during fire season, referred to as contamination. Conductors can sway under these conditions, and if extreme, wire-to-wire contact can occur. When two or more energized conductors touch, they can emit sparks or cause fuses to open, emitting sparks and ejecting material. A vehicle impacting a pole, or livestock rubbing on guy wires, and re-energizing conductors can cause a "galloping" condition, resulting in contamination.

6.2.4 Standard Fuses

The utility industry typically installs expulsion fuses on the transformer and tap-lines to protect and isolate parts of the system that have experienced a faulted condition. Expulsion fuses utilize a tin or silver-link element in an arc-tube that vents gas and potentially molten metal to the atmosphere to extinguish an arc created by a faulted condition. The molten metal, however, can be a source of ignition for fire.

6.3 Enterprise-wide Safety Risks

To establish a baseline understanding of the risks and risk drivers involved, JPUD examined its exposure to all fire-related hazards. Although inherent risks exist in operating an electric utility, there are strategies and processes to better plan and manage them. Enterprise Risk

Management (ERM) is a tool to help anticipate and manage risks while also considering how multiple risks can pose even more significant challenges. The overall goal seeks to determine the residual risk level after applying all mitigation factors to the initial inherent risk.

The ERM process (Figure 2) is not a periodic “Risk Assessment” but an ongoing and forward- looking management discipline enabling JPUD to analyze risks continually and adapt to changing conditions. The key or critical risks affect the entire community and are interrelated. Therefore, they are managed holistically with a structured approach. Figure 3, on the next page, describes the objective of each step.

Figure 2. JPUD Enterprise Risk Management Process

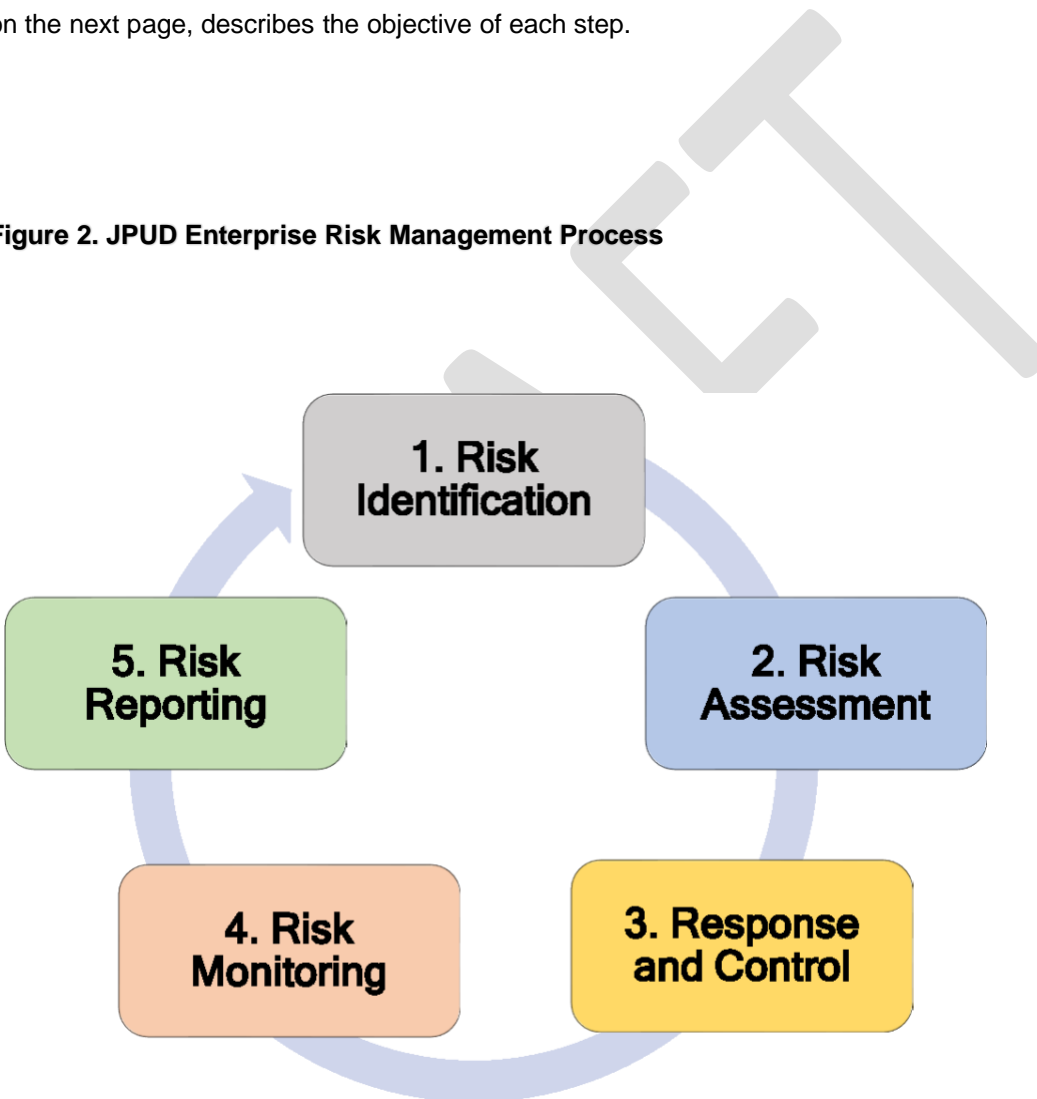
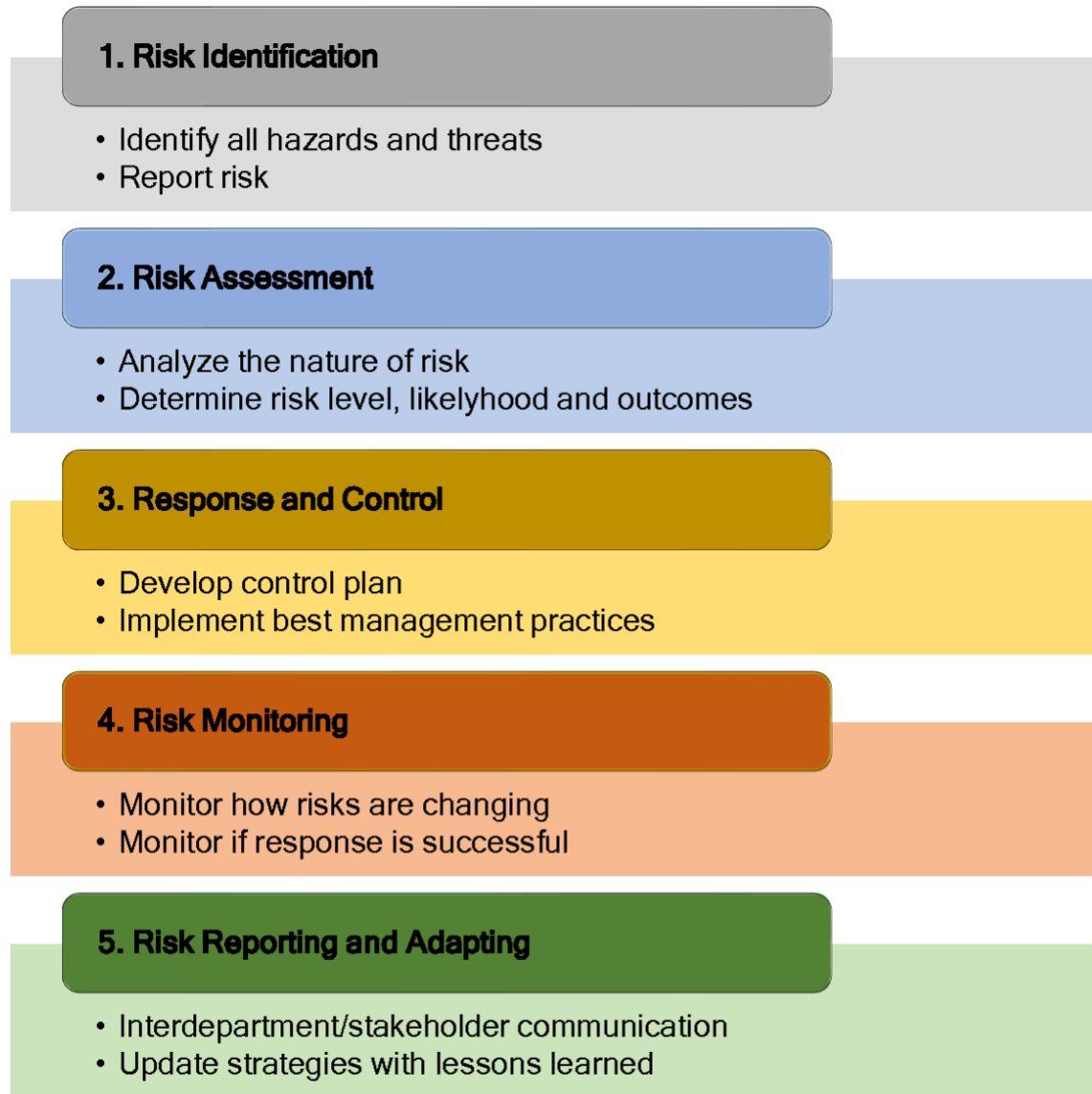


Figure 3. 5-Step Risk Assessment Process

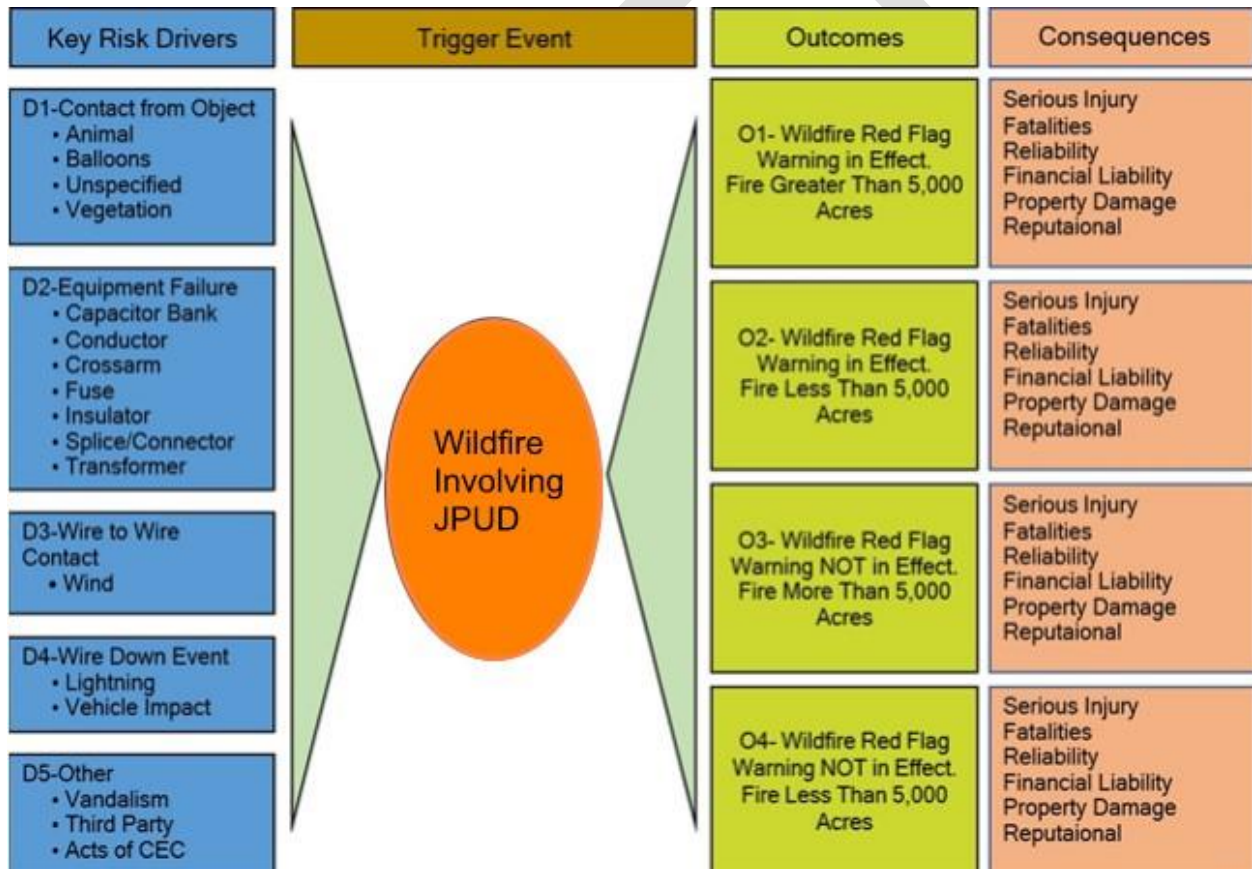


The Risk Assessment process begins with the General Manager and Engineering, key staff, and stakeholders working together to collect information on all potential and perceived risks. A root cause analysis, a commonly used risk assessment tool known as the bow-tie method framework, is used. This method provides a visual representation of the key risk drivers' causal relationships, trigger events, outcomes, and impacts on JPUD and its communities. The bow-tie framework considers the key effects on JPUD's employee safety, public safety, financial liability, operations, property damage, and reputation.

6.3.1 Enterprise Safety and Wildfire Risk

The following list included in the bowtie diagram below focuses on hypothetical causes of powerline ignition, which could potentially start a fire. The bowtie diagram below aims to identify the key root cause/risk drivers and exposure to wildfire impacts and identify the possible consequences. Figure 4 displays the risk bowtie analysis, which summarizes the assessment process.

Figure 4 Bowtie Analysis



7.0 WILDFIRE PREVENTATIVE STRATEGIES

7.1 Weather Monitoring

JPUD utilizes various operational and situational awareness tools to determine when de-energization or alternative operational practices are appropriate. They are listed below:

- Weather data such as wind speed, wind direction, air temperature, barometric pressure, and relative humidity.
- US Forest Service – Wildland Fire Assessment System.
- National Oceanic and Atmospheric Administration (NOAA), Red Flag Warning Map.
- National Weather Service. (NWS)
- NOAA, Fire Weather Outlook.

7.1.1 Strategy and Program Overview

Five main components comprise the proposed wildfire prevention strategies, which align with JPUD's best practices. Together, they create a comprehensive wildfire preparedness and response plan with a principal focus on stringent construction standards, fire prevention through system design, proactive operations and maintenance programs, specialized operating procedures, and staff training.

Design & Construction: JPUD's design and construction consist of system equipment, infrastructure design, and technical upgrades. These practices aim to improve system hardening to prevent contact between infrastructure and fuel sources to minimize JPUD's electrical system's risk of becoming an ignition source. Examples include wildlife guards and insulated equipment, and conductor spacing to reduce contacts.

Inspection & Maintenance: JPUD's inspection and maintenance strategies consist of diagnostic activities and various maintenance methods to ensure all equipment and infrastructure are in excellent working condition.

Operational Practices: Pro-active, day-to-day actions include safety training and involvement as a member of the Jefferson County Emergency Operations Center. Measures to mitigate wildfire risks are taken to ensure preparedness in high-risk situations, such as dry and windy climatological conditions.

Situational & Conditional Awareness: This component consists of methods to improve

system visualization and awareness of environmental conditions. The practices in this category aim to provide tools to strengthen the Plan’s other features. For example, JPUD monitors numerous websites, including the National Weather Service (NWS), United States National Weather Service (NWS), United States Forest Service Wildland Fire Assessment System. Also, JPUD relies on internal knowledge of local conditions for situational awareness.

Response & Recovery: This strategy consists of JPUD’s procedures in response to wildfire, de-energization, and other emergency events. This component aims to formalize protocols for these situations for thorough and efficient communications, emergency response, and recovery efforts. Table 2 summarizes JPUD’s programs and activities that support wildfire prevention and mitigation, along with a timeframe for implementation.

7.1.2 Timeframes of Preventative Strategies and Programs

The five components have several strategies and programs, most already implemented. The remaining are situational and not limited to any timetable, scheduled for completion over several years, under evaluation, or in the initial stages. Metrics and Assumptions for Measuring Plan Performance are in Chapter 10. The strategies and programs below fall into one or more of the five implementation timeframes:

- A: Currently implemented
- B: Implemented before the upcoming fire season
- C: Completed annually or on schedule
- D: In the evaluation stage
- E: Implemented on as-needed basis/protocols in place
- * Ongoing program with no defined completion date

Table 2. Mitigation Programs/Activities

DESIGN AND CONSTRUCTION	TIMEFRAME
Underground distribution lines	A*
Field recloser to vacuum-type breaker changeout program	D*
Increased phase spacing reduces wire to wire contact	D
New controls for breakers and update older relays in substations to modern relaying schemes and relays	D
Distribution Fault Anticipation technology	D
INSPECTION AND MAINTENANCE	

Infrared inspections of electrical equipment	D
Transmission line ground patrols	C
Transmission & Distribution (T&D) wood pole intrusive inspections	C
T&D vegetation right-of-way maintenance	C
Distribution system line patrols and detailed inspections	C
Drone inspection program	D
OPERATIONAL PRACTICES	TIMEFRAME
T&D system vegetation management program	C
Supervisory Control and Data Acquisition	A
Work procedures and training for persons working in locations with elevated fire risk conditions	B
Safety and physical security protection teams	B
Increased staff for line and vegetation management crews in preparation of wildfire	B
Existing relationship with local government and fire safety councils	A
Increased community outreach/wildfire safety awareness	B
Avian protection program	A*
SITUATIONAL AWARENESS	
Emergency Operations Center member	A
Contractor/staff safety training and orientation for T&D vegetation management work	A
Weather Monitoring (USFS-WFAS, NWS)	A
RESPONSE AND RECOVERY	
Public Safety Power protocols	E
Critical event communications process and procedures	A
Line patrols before re-energization	A
Crisis Communication Plan	A
Customer assistance programs for post-disaster recovery	A

7.1.3 Planned Updates

JPUD has proactively implemented many measures to address potential wildfire risks over the years. The WMP outlines existing fire mitigation efforts and identifies new processes JPUD may employ moving forward.

Generally, the WMP describes specific programs JPUD has embarked on to mitigate wildfire risks. Many of the programs, however, are multi-year and programmatic. While some have an immediate startup period, full implementation may occur when processes and methods mature. JPUD is currently looking into pilot programs, including an aerial patrol program utilizing a drone employing infrared (IR) technology and high-resolution photography and LiDAR scanning.

Several of JPUD's current strategies and programs do not fall within any timeframe but remain situational based on certain real-world events. These conditions are predominantly weather and vegetative fuel-related and not associated with time periods (e.g., in 2020 or within five years). Similarly, JPUD's emergency preparedness and response plans, post-incident recovery, restoration, and remediation activities and programs to support customers impacted by a wildfire are event-driven and are not timeframe-dependent. JPUD updates these practices as new information emerges and then adopts improved practices. Furthermore, all administrative-related programs such as risk analyses, performance metrics, and monitoring of this WMP occur at regular or annual intervals. The following Table 4 shows activities that will address key wildfire risk factors.

Table 3. Activities that Address Wildfire Risk Factors

RISK FACTOR	PROPOSED MITIGATION
Fuel Source	<ul style="list-style-type: none"> • Vegetation Management • Fuels Reduction • Line Inspections • ROW Maintenance • Enhanced inspection intervals in high-risk areas
Wire to Wire Contact	<ul style="list-style-type: none"> • National Weather Service monitoring • Increased inter-phase line spacing • Undergrounding of distribution lines

<p>Contact from Objects</p>	<ul style="list-style-type: none"> • Wildlife guards • Increased vegetation clearances • Avian protection program • Insulated equipment • Helicopter inspection of transmission lines
<p>Equipment Failure</p>	<ul style="list-style-type: none"> • Routine maintenance • Focused design and construction standards to reduce ignition sources. • Transmission and distribution line detailed inspections and bi-annual patrols • Intrusive pole testing • De-energizing of lines during certain conditions • SCADA monitoring of substation equipment • Infrared inspections of substation equipment • Pole replacement program • Helicopter and drone inspections of transmission lines.
<p>Field Work</p>	<ul style="list-style-type: none"> • JPUD worker/contractor education on fire ignition sources • Fire watch, up to 1 hour after work completed in high-risk areas. • Tailgate meetings before fieldwork. • Land agencies fire season requirements.

7.2 Design and Construction Standards

7.2.1 Strategy Overview

JPUD uses specifications from bulletin 1728F-804 from Rural Utilities Service (RUS) specification and drawings for 12.47/7.2kV line construction. The specifications and drawings of this bulletin have been published to set forth RUS requirements, specification, and standards for the construction of 12.47/7.2kV overhead electric distribution lines and associated equipment and construction assembly units that RUS electric borrowers install.

JPUD uses specifications from bulletin 1724E-200 for high voltage transmission lines. Publication 1724E-200 is a reference containing fundamental engineering guidelines and basic recommendations on structural and electrical aspects of transmission line design, as well as explanations and illustrations.

JPUD uses RUS bulletin 1728F-806 for specifications and drawing for underground electric distribution. The bulletin contains complete specifications settings that RUS requirements for constructing underground electric distribution systems using state-of-the-art materials, equipment, and construction methods.

7.2.2 Planned Updates

JPUD's electric facilities are designed, constructed, and maintained to meet or exceed the relevant federal, state or industry standards. JPUD monitors and follows as appropriate the National Electric Safety Code. In addition to standards, JPUD develops a 5-year capital improvement plan that is considering some or all the following:

- Addition of remote-controlled field reclosers possibly with arc detection technology.
- Poles with operating devices to be cleared of flammable vegetation around them with a radius of 10' feet. Perform this for every wood pole in the system for resiliency.
- Provide or clear additional access paths along power line easements and to ensure access and ability to perform maintenance.
- Engineering- Revise construction standards to implement arc suppression components, raptor framing, squirrel guards, tree wire, lightening arrestors and arc suppression fusing.
- Create design standards for new equipment for remote controlled reclosers and implement them into the SCADA system.
- Strategically convert overhead lines to underground as feasible and economic.
- Replacement of overhead fuses with current limiting, non-arcing models in high threat areas.

7.3 FUEL & VEGETATION MANAGEMENT

7.3.1 Current Strategy and Overview

Trees that grow within or adjacent to powerline ROWs are a common cause of outages and damage to facilities, as well as a potential cause for wildfire. JPUD maintains about 380 miles of overhead distribution and about 26.4 miles of transmission right-of-way. To minimize interruptions of services and to provide a safe and reliable supply of electricity to its customers. This includes not only the maintenance of hardware, conductors, and poles but trees and other vegetation that threatens to fall onto or grow into the electrical conductors. To this end, JPUD has developed a vegetation management (VM) schedule intended to minimize the hazards of vegetation on the system.

JPUD has a vegetation management plan in place. A third-party contractor executes the vegetation clearing efforts under the direction of JPUD. The contractor's work is subject to frequent JPUD quality control checks. The goal of this plan is to proactively maintain vegetation, so it does not contact electrical

infrastructure, therefore preventing wildfires. JPUD created a vegetation management plan with wildfire prevention in mind. The program includes four components: cycle preventative vegetation management, cycle buster vegetation clearance, ground clearing right-of-way, and emergency vegetation clearance. Each of these components needs to adhere to specific specifications detailed below.

- **Cycle Preventative Vegetation Management:** This scope of work encompasses ensuring vegetation on JPUD overhead transmission and distribution lines adhere to clearance specification identified.
- **Cycle Buster Vegetation Clearance:** This scope of work includes completing corrective and emergent vegetation to fix clearance discrepancies that the contractor, JPUD, or customer discovers if an area is designated as high priority the PUD must prioritize that work and make the correction immediately.
- **Ground Clearing in Right of Way:** Electric utility Right-Of-Way (ROW) is a strip of land that an electric utility uses to construct, maintain, repair or replace overhead and underground powerlines. There are three main reasons to maintain right of way. Safety, Reliability, Affordability.
- **Emergency Vegetation Clearance:** This scope of work includes completing maintenance on an as needed basis for any major disaster or emergency events. For example, if a storm results in fallen trees and branches, the contractor must mobilize as soon as possible to clear the vegetation.

The goal at the time of tree trimming is to achieve ten (10) feet of clearance from the conductor on distribution lines and fifteen (15') feet from transmission lines. All lines are cleared fifteen (15') feet above and twelve (12') feet below. JPUD requires that the NESC Rule 218 be followed along with American National Standards Institute (ANSI) A300 Tree Care Operations standard practices relating to quality tree care, pruning, and integrated vegetation management be followed to the extent possible when planned maintenance is being performed in the vicinity of electric lines and equipment. Employees and contractors shall also adhere to (ANSI) Z133.1 Safety Standards.

7.3.2 Planned Updates

JPUD will continue to evaluate the vegetation management program and adjust as federal, state, county laws change. JPUD will audit vegetation management work plans to be sure they are executed correctly by contract tree trimming crews, continually improve customer notification when work is being performed along the right-of-way near their property and keep the work we do safe for our employees, and customers.

7.4 ASSET INSPECTIONS AND RESPONSES

7.4.1 Current Strategy Overview

JPUD performs multiple time-based inspections on its T&D facilities, which play an essential role in wildfire prevention. Recognizing the hazards of equipment that operate high voltage lines, JPUD maintains a formal inspection and maintenance program for distribution, transmission, and substation equipment. JPUD currently patrols its system regularly and is increasing the frequency of inspections in high-risk areas. The following sections outline inspection practices for JPUD assets. Table 4 summarizes the inspection schedule for all assets.

Table 4. Inspection Program Summary

ASSET CLASSIFICATION	INSPECTION TYPE	FREQUENCY
Overhead Transmission	Safety Patrol Inspection	Max. interval: Once per year
	Detailed Inspection	Max. interval: Once every 5 years
	Intrusive Pole Test	Every 5 years
Overhead Distribution	Safety Patrol Inspection	Max. interval: Once per year
	Detailed Inspection	Max. interval: Once every 5 years
	Intrusive Pole Test	Ten percent (10%) every year
Underground Distribution	Safety Patrol Inspection	Max. interval: Once every 2 years
	Detailed Inspection	Max. interval: Once every 5 years
Substations	Detailed Inspection	Every 30 days

7.4.1.1 Definition of Inspection Levels

1. **Safety Patrol Inspection:** A simple visual inspection of applicable utility equipment and structures designed to identify obvious structural problems and hazards. Patrol inspections may occur during other company activities.
2. **Detailed Inspection:** Individual pieces of equipment and structures receive a careful visual examination, and through the use of routine diagnostic testing, as appropriate,

and (if practical and if useful information gathered) opened and the condition of each rated and recorded.

3. **Intrusive Inspection:** Involving the movement of soil, boring holes in the pole above and below the ground line, checking for decay, and installing a fumigant.

7.4.1.2 Routine Safety Patrol Inspections

JPUD has a system patrol process complying with Rural Utility Service (RUS) requirements, including bi-annual patrol inspections for the system infrastructure. Manual checks include system and vegetation patrols. JPUD monitors vegetation during its system patrols and directs a contractor to conduct additional inspections and vegetation management. Any deficiencies are reported and corrected.

Electric utility operators must perform routine safety patrols of overhead electric supply lines and accessible facilities. The maximum interval between safety patrols is one year, with a recommended rate of 100% percent of lines and facilities per year. Inspection of substations must occur within a 30-day maximum schedule.

JPUD personnel look for visible signs of defects, structural damages, broken hardware, sagging lines, and vegetation clearance issues. Any anomalies found are addressed based on the severity of the defect. Patrol inspections happen every year on all transmission and distribution lines and equipment.

7.4.1.3 Detailed Transmission and Distribution Inspections (T&D)

Detailed inspections of the overhead transmission, overhead, and underground electric distribution system fall within a 5-year cycle to ensure all equipment's assessment on a regular schedule. Inspections and maintenance employ measures intended to protect the worker, the general public, and the system's reliability. The inspection cycles seek to ensure safety and reliability based on standards in the RUS Bulletin 1730-1.

Qualified personnel perform all inspections. System equipment found in need of maintenance or repair is categorized depending on the severity of the condition. Repairs are done in order of severity.

A record of the inspections and maintenance performed will be kept on file and maintained by the appropriate office personnel. The maximum interval between detailed inspections of overhead and underground facilities is five years, with a recommended inspection rate of 20% percent per year. During the fifth year of the inspection cycle, the operator must:

- Report to the General Manager that 100% percent or more of its total facilities inspections are complete.

- Report to the General Manager that less than 100% percent of its total facilities have been inspected pursuant to this rule. Provide a plan for General Manager approval to inspect the remaining percentage within the next five years.

7.4.1.4

Detailed Line Inspections (DLI) consists of JPUD staff walking, driving or provide ariel drone inspection examining all JPUD poles, conductors, and equipment. Visual aids assist with evaluating and detecting potential damage to above-ground components.

Inspectors are looking for:

- Mechanical damage
- Loose hardware
- Guy wire and anchor condition
- Disconnects and fuse holder condition.
- Insulators and conductor condition
- Condition of transformers and reclosers
- Ground conductors and moldings.
- Pole ID signs and other minor hardware
- Raptor nests
- Fire damage.
- Third-party attachments

DLIs happen on a 5-year schedule on all overhead and underground distribution equipment.

7.4.1.5 GIS Mapping

An electric distribution utility uses a network of physical facilities to provide electric power and energy to customers connected to those facilities throughout a geographical area. Each component of the distribution system (i.e., asset) and each meter have an approximate physical location and associated data. To plan, construct, maintain, operate, and manage the electric distribution network, it is necessary to create, manage, and utilize this geospatial data. JPUD has integrated GIS mapping technology into its inspection and maintenance program and records and maps all inspections and service work to ensure all assets are inspected and repaired on the prescribed schedule.

7.4.1.6 Wood Pole Inspection, Test and Treatment

To maintain the JPUD's wood poles, a formal Wood Pole Assessment Plan was initiated with the goal to inspect 10% of the system each year. Wood pole decay will progress at generally predictable rates, and can be readily diagnosed in the field, except for in the very early stages. Early detection and treatment is by far the most important and successful step in extending pole service life. Circuits are identified,

mapped, and scheduled for inspection and testing using the latest industry standards and practices.

JPUD contracts pole inspection. Contractor test all wood poles on a 5-year cycle meeting the interval recommended in RUS Bulletin 1730B-121. Inspections are intended to determine whether the poles have degraded below National Electric Safety Code (NESC) design strength requirements with safety factors.

7.4.1.7 Outage Management System

JPUD tracks outages using NISC's Outage Management System (OMS). OMS records the outage location and cause and can also be used to record the exact location of contact by vegetation or other foreign object. The outage data can be used to identify areas with higher-than-normal outage incidents and can help inform system improvements and vegetation-Caused Outage Density, overlays the JPUD's electric grid with calculated outage density.

7.4.2 Planned Updates

JPUD plans to continue expansion of digital data collection into other facility inspections. For example, JPUD will be implementing mobile tracking of overhead transmission and distribution line inspections in the early part of 2025. As crew and contractors become more familiar with mobile data collection methods, JPUD data will become more complete and accurate enabling a clearer operation picture and better visualization of issues. JPUD will continue to refine data collection and analyses, using them to inform and refine future planning and management efforts and operation decisions.

7.5 WORKFORCE TRAINING

7.5.1 Current Strategy Overview

The key to an effective Wildfire Mitigation Plan is ensuring that each JPUD employee who is assigned a duty under this Plan fully understands what they are responsible for, how it fits into the overall Plan success and when they will be expected to act. The General Manager will manage an annual training schedule that will include all JPUD employees with responsibilities under the Plan and will ensure each employee is aware of their responsibility under the plan.

7.5.2 Planned Updates

JPUD will begin annual training for all employees having obligations for implementation of this Wildfire Mitigation Plan. Training on the wildfire plan will be held each spring prior to the start of the wildfire season. Training will include roles and responsibilities, identification of risks, and procedure associated with monitoring and response. JPUD goal is to begin this process in 2025.

7.6 RELAY AND RELCOSER PRACTICES

7.6.1 Current Strategy Overview

JPUD currently has no strategy for relay and recloser practices.

7.6.2 Planned Updates

JPUD will adopt procedures for the operation of relays and reclosers for the purposes of wildfire mitigation. JPUD will have written procedures on or before March 2025.

7.7 DE-ENERGIZATION/ PUBLIC SAFETY POWER SHUTOFF

7.7.1 Current Strategy Overview

De-Energization: Under normal operating conditions, operations supervisors have the authority to proactively de-energize sections of transmission and distribution lines to make safe for employee/contractor work, as well as during isolated emergency events when requested by local law enforcement or fire officials to ensure public safety. In most cases, the transmission and distribution line sections can be isolated and de-energized remotely through SCADA. In the event of a wildfire, operations supervisors are authorized to de-energize at the request of the Jefferson County Emergency Operations Center.

Public Safety Power Shutoff (PSPS): A PSPS preemptively de-energizes power lines during high wind events combined with hot and dry weather conditions. JPUD utilizes PSPS as a last response in mitigation strategies during red flag warnings or extreme conditions. The necessity, location, duration, and timeline of a PSPS activation will be determined by the General Manager and may be in consultation with interagency partners including, but not limited to, the Jefferson County Emergency Operations Center personnel, Washington State DNR, and local fire departments. The Incident Commander will evaluate conditions and will determine when it is safe for re-energization. Prior to re-energizing the system, full line patrols of the PSPS area will be performed by Operations field staff. When considering a PSPS, JPUD examines external risks and potential consequences of a PSPS, including:

- Potential loss of water supply to fight wildfires due to loss of production wells and pumping facilities.
- Negative impacts to emergency response and public safety due to disruptions to the internet and mobile phone service during extended power outages.
- Loss of key community infrastructure and operational efficiency that occurs during power outages.
- Medical emergencies for members of the community requiring powered medical equipment or refrigerated medication. Additionally, the lack of air conditioning can negatively impact medically vulnerable populations.
- Negative impacts on the local fire protection districts.
- Traffic congestion resulting from the public evacuation in de-energized areas can lengthen response times for emergency responders.
- Negative economic impacts from local businesses forced to close during an outage.

- The inability to open garage doors or motorized gates during a wildfire event can lead to injuries and fatalities.

The risks and potential consequences of initiating a PSPS are significant and extremely complex. Based on the above considerations, JPUD reserves the option of implementing a PSPS when conditions dictate. While JPUD believes the risks of implementing a PSPS far outweigh the chances of its electric overhead distribution system igniting a catastrophic wildfire, the PSPS provides a last resort tool and another option in a crisis. On a case-by-case basis, JPUD will consider de-energizing a portion of its system in response to a known public safety issue or a request from an outside emergency management/response agency. The decision to implement a PSPS is based on multiple triggers accompanied by the unique understanding of the JPUD system. No single element is determinative. Potential factors include:

- Imminent fire danger
- Critically dry vegetation that could serve as fuel for a wildfire.
- Low humidity levels
- Red flag warnings
- Temperatures over 100°F
- Wind speeds projected beyond 40 mph in high-risk areas.
- Mandatory fire orders in effect
- On-the-ground observations from JPUD or other agency field staff
- Active wildfire in the service territory
- Local Topography

7.7.2 Planned Updates

In 2025, JPUD will incorporate community feedback into PSPS planning efforts, both from an operational and communications perspective. Additionally, systems tools, processes and materials for a PSPS scenario that JPUD does not currently have as part of our communications toolkit will be developed. These might include automated systems for proactive notification based on customer preferences, interactive online tools, and frequent updates about a potential or active PSPS and enable customers to take necessary preparedness actions to minimize the inconvenience and hazards of loss of energy service due to PSPS.

8.0 COMMUNITY OUTREACH AND PUBLIC AWARENESS

8.1 Current Community Outreach and Public Awareness

In the event of a wildfire related electrical event, JPUD will work to provide customers, community, and other public agencies with accurate and timely information. Communication will take place through channels and platforms commonly used in storms and other emergencies to leverage best practice and existing customer knowledge and preferences for how to access information from the utility. The objective will be to provide if known, the cause of the event, the nature of the event, such as whether the event is due to system damage or is precautionary, and estimated time of service restoration. The goal will be to

enable customers to take necessary actions to minimize the inconvenience and hazards of a loss of energy service. Communications strategies to customers during wildfire related events will use a variety of traditional and digital media to provide updates and information through the following:

- Local news media.
- Social media using existing JPUD platforms.
- Telephonic services through JPUD interactive voice response (IVR) platform.
- Updates and information on JPUD website

JPUD will leverage its relationships with the community partners and public agencies, as well as non-profit and community-based organizations to ensure they have current and correct information and enable amplification and distribution of timely information it will be a priority of JPUD to notify all possible customers within an impacted area. Prior to any specific wildfire threat, JPUD is focused on communication with customers about preparedness. This communication has two goals: raising awareness about JPUD wildfire preparedness and second, educating customers about how they can help prevent wildfires through information from the Department of Natural Resources.

8.2 Planned Updates

Updates listed below are selected on an as-needed basis for distribution through JPUD social media channels and the website main page. JPUD provides a colorized ALERT bar on jeffpud.org for use during large scale events (designated for use when an outage affects 1000 or more customers or when service interruptions are imminent). A standardized press release update will be provided to local and regional news organizations once a full situational assessment has been provided by partner organizations.

- Due to the extreme likelihood of tree-line contact and potential fire hazards, Jefferson PUD may require unplanned outages to protect our regional grid and the safety of our neighbors. A Red Flag Warning has been issued by [INSERT DETAILS] prompting a heightened notice for localized power shutoffs.
- In the event of a Red Flag Warning: A red flag warning has been issued due to high heat and high winds over the past [X hours]. Jefferson PUD asks customers to report any and all tree-line contacts immediately.
- *Service interruption:* Safety is our top priority, and we are taking the appropriate measures to protect our employees as they work to restore service as safely and as efficiently as possible.
- We would like to thank all customers for their patience and apologize for any inconvenience they are experiencing.
- We are evaluating the operability of our affected properties and will be taking immediate steps to re-establish safe and secure operations wherever possible.
- If the community sets up disaster relief efforts: Once operational, we will use our services to

- assist with community relief and recovery efforts.
- *No service interruption:* Jefferson PUD's system is not experiencing any service disruptions following the [EVENT] in the [LOCATION] area. Crews have been dispatched to carefully inspect all District facilities within the impacted area to ensure continued operability.
- *If appropriate:* To date, we know of [INSERT NUMBER] Jefferson PUD employees/customers affected by this situation.
- Currently, we are taking the following actions [INSERT SPECIFICS].
- Jefferson PUD is prepared for these types of situations. We have [INSERT DETAILS ABOUT PLANS, TRAININGS, LESSONS LEARNED FROM PREVIOUS DISASTERS, ETC.]
- Since [time/date], Jefferson PUD line workers, tree crews and contractors have made significant progress in restoring electricity as power outages decreased from [X customers to X].

9.0 RESTORATION OF SERVICE

JPUD may elect to de-energize segments of its system due to extreme weather or by request from emergency responders. Inaccessible equipment or distribution lines will remain de-energized until accessible. Poles and structures damaged in a wildfire are assessed and rebuilt as needed before re-energization. JPUD sends out member and media updates before de-energizing and will post update status reports when restoration efforts are underway and completed.

JPUD work crews take the following steps before restoring electrical service after a de-energization event. These measures are intended to protect the worker, customers, and the system's reliability.

- **Patrol:** If the de-energization was a PSPS, crews patrol every line to ensure no hazards have affected the system during the outage. If an outage is due to wildfire or other natural disasters, as soon as it is deemed safe by the appropriate officials, crews inspect lines and equipment for damage, foreign contacts and estimate equipment needed for repair and restoration. Lines located in remote and rugged terrain with limited access may require additional time for inspection. JPUD personnel assist in clearing downed trees and limbs as needed.
- **Isolate:** Isolate the outage and restore power to areas not affected.
- **Repair:** After the initial assessment, JPUD supervisors, managers, and engineers meet to plan the needed work. Rebuilding commences as soon as the affected areas become safe. Repair plans prioritize substations and transmission facilities, then distribution circuits serving the most critical infrastructure needs. While the goal to reenergize all areas is as soon as possible, emergency services, medical facilities, and utilities receive first consideration when resources are limited. Additional crew and equipment

are dispatched as necessary.

- **Restore:** Periodic customer and media updates of restoration status before full restoration are posted on social media platforms and JPUD’s website. After repairs are made, power is restored to homes and businesses as quickly as possible. Members, local news, and other agencies receive notification of restored electric service.

10.0 EVALUATING THE PLAN

10.1 Metrics and Assumptions for Measuring Plan Performance

JPUD outlines and schedules required work on an annual basis. Any incomplete work behind schedule is flagged for review or field verification. JPUD aims to complete 100% of the work within the initially scheduled time frame; however, emergencies or other unforeseen contingencies can occur, requiring material and labor resources to be otherwise assigned. When this happens, the delayed work receives prioritization for future time frames and then completed to allow for the electric system's safe and reliable operation following applicable requirements and industry standards. Table 4, on the following page, depicts the completion targets for various inspection and maintenance operations.

Table 5. Programmatic Metrics

PROGRAM	TARGET	METRIC DESCRIPTION
Distribution Line Inspections	95-100%	Perform detailed line inspections, complete within the specified time intervals set for each inspection type.
Distribution Wood Pole Intrusive Tests	95-100%	Perform all wood pole invasive tests scheduled for the year. JPUD’s goal is to perform wood pole tests every year testing 10% of all poles within service territory.

Distribution Annual Line Patrol	95-100%	Perform annual distribution line patrols using proper recording methods so status may be accurately tracked.
Transmission Structure Patrols	95-100%	Perform all scheduled patrols before the end of the year.
Distribution Vegetation Pruning/Clearing	95-100%	Complete scheduled respective tree trimming work each year.
Transmission Vegetation Pruning/Clearing	95-100%	Complete scheduled respective tree trimming work each year.

10.2 Monitoring and Auditing of the WMP

The GM and JPUD Operations Department monitor the WMP and report its effectiveness to the Board of Commissioners on a bi-annual basis. Annually, reports of the Plan's current progress and risk reduction impact are developed and circulated to appropriate utility staff to engender collaborative discussion to make changes to approved strategies. The GM, or their designee, updates the BOC with recommendations or proposed action in enhancing the Plan's objectives over time.

JPUD's WMP annual review aligns with the existing business planning process. This review includes a yearly assessment of the WMP programs and performance.

10.3 Monitoring the Performance of Inspections

JPUD's compliance with regulations ensures facilities are inspected and repaired per JPUD and NESC standards. Any issues found impacting safety and reliability are addressed as outlined in those regulations. In addition to the maintenance program, JPUD continuously evaluates its facilities while performing other activities such as outage patrols, new business planning, replacements, and related fieldwork.

Monitoring the effectiveness of inspection practices occurs through ongoing tracking and analysis of annual results. The Electrical Line Superintendent supervises the General Foreman and reviews concerns found during routine fieldwork and equipment and line inspections. JPUD uses this information as a method to assess the effectiveness of inspection procedures. The review process occurs annually, where reviews of inspection records, identification of deficiencies, and corrective actions are determined. An internal report

provides the utility's leadership in the deliberation of future strategies. Related strategies to mitigate wildfire risk are identified and proposed within the Plan's next iteration. Aggregating this data guides future decision-making on the direction of wildfire mitigation strategy with the intention that incidents will occur less frequently. JPUD shall document its operation procedures and processes to maintain consistent and thorough implementation at all levels. Processes are reviewed and updated as needed to maintain the most efficient, effective, beneficial, and safety-driven methods and protocols.

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APPENDIX A: DEFINITIONS

Fire Hazard: “Hazard” is based on the physical conditions that give a likelihood that an area will burn over a 30 to 50-year period without considering modifications such as fuel reduction efforts.

Fire Risk: “Risk” is the potential damage a fire can do to the area under existing conditions, including any modifications such as defensible space, irrigation and sprinklers, and ignition resistant building construction, which can reduce fire risk. Risk considers the susceptibility of what is being protected.

Flashover: A type of fault or short circuit caused by a lightning strike to a live electrical system. Faults can occur anywhere along power lines- at transformers, poles, towers, and substations. Arcing from flashovers can cause extensive damage to electrical equipment, even more so than the lightning that caused them.

Hardening: Modifications to electric infrastructure to reduce the likelihood of ignition and improve electrical assets' survivability.

High Fire Threat Area (HFTA): The HFTA identifies areas of an elevated and high fire risk related to electric utility facilities:

Readily Climbable: Vegetation having both of the following characteristics

- a) Low limbs, accessible from the ground and sufficiently close together to climb by a child or average person without using a ladder or other special equipment; and
- b) A main stem or major branch that would support a child or average person either within arms' reach of an uninsulated energized electric line or within such proximity to the electric line that the climber could be injured by direct or indirect contact with line.

Recloser: Recloser is a device used in electric distribution systems to interrupt the circuit to clear faults. Automatic reclosers may have electronic controls and vacuum interrupters that automatically recloses to restore service if a fault is temporary. Several attempts may be made to clear and re-energize the circuit, and if the fault still exists, the recloser locks out. Reclosers are made in single-phase and three-phase versions and use oil or vacuum interrupters.

Red Flag Warning (RFW): A term used by fire-weather forecasters to call attention to limited weather conditions of importance may result in extreme burning conditions. It is issued when it is an on-going event, or the fire weather forecaster has a high degree of confidence that Red Flag criteria will occur within 24 hours of issuance. Red Flag criteria can happen whenever a geographical area is in a dry spell for a week or two, or a shorter period if before spring green-up or after fall color. Also, when the National Fire Danger Rating System (NFDRS) is high to extreme, and the following forecast weather parameters met:

- A sustained wind average of 15 mph or greater
- Relative humidity less than or equal to 25 percent and
- A temperature of greater than 75 degrees F

In some states, dry lightning and unstable air are criteria. A Fire Weather Watch may be issued before the RFW.

SCADA: SCADA is an acronym for Supervisory Control and Data Acquisition. SCADA generally refers to an industrial computer system that monitors and controls a process. In the transmission and distribution elements of electrical utilities, SCADA will monitor substations, transformers, and other electrical assets. It is possible to control or reset equipment remotely using SCADA.

Substation: Part of the electrical generation, transmission, and distribution system, substations transform voltage from high to low, or the reverse, or perform any other essential functions. Between the generating station and consumer, electric power may flow through several substations at different voltage levels. A substation may include transformers to change voltage levels between high transmission voltages and lower distribution voltages or at the interconnection of two different transmission voltages.

Transmission and Distribution (T&D): At JPUD, for line maintenance purposes, the transmission system is 115kV lines. The distribution system includes 7.2 kV and 12.47 kV lines.

Vegetation: Trees, shrubs, and any other woody plants.

Vegetation Management: A broad term that includes tree pruning; brush removal through the use of power saws and mowers; hazard tree identification and removal; the implementation of strategies to minimize the establishment of incompatible species under and near power lines; and the control of weeds.

Wildfire: "Also called wildland fire, uncontrolled fire in a forest, grassland, brushland or land sown to crops." "Fire danger in a wildland setting varies with weather conditions: drought, heat,

and wind participate in drying out the timber or other fuel, making it easier to ignite. Once a fire is burning, drought, heat, and wind all increase its intensity. Topography also affects wildfire, which spreads quickly uphill and slowly downhill. Dried grass, leaves, and light branches are considered flash fuels. They ignite readily, and fire spreads quickly in them, often generating enough heat to ignite heavier fuels such as tree stumps, heavy limbs, and the forest floor's organic matter. Such fuels, ordinarily slow to kindle, are difficult to extinguish. Green fuels—growing vegetation—are not considered flammable, but an intense fire can dry out leaves and needles quickly enough to allow ready ignition. Green fuels sometimes carry a special danger: evergreens, such as pine, cedar, fir, and spruce, contain flammable oils that burst into flames when heated sufficiently by the searing drafts of a forest fire.”

Wildfire Mitigation Plan (WMP): A comprehensive plan to reduce the threat and severity of wildfire within an electric utility's service area. A WMP includes preventive strategies and programs adopted by the utility to minimize the risk of its facilities causing wildfires and emergency response and recovery procedures.

Wildlands: forests, shrublands, grasslands, and other vegetation communities have not been significantly modified by agriculture or human development*. Fire managers follow the National Wildfire Coordinating Group (which coordinates programs of participating wildfire management agencies nationwide) more specific definition. It refers to an area in which development is nearly non-existent (except for roads, railroads, power lines, and similar transportation facilities); structures, if any, are widely scattered.

APPENDIX B: ACRONYM GLOSSARY

AHJ (Agency Having Jurisdiction)

ANSI (American National Standards Institute)

AQS (Audit and Quality Services)

BIA (Bureau of Indian Affairs)

BMP (Best management practices)

BPA (Bonneville Power Administration)

DLI (Detailed Line Inspections)

DSO (Distribution System Operations)

EAM (Enterprise Asset Management)

EOC (Emergency Management Center)

ERM (Enterprise Risk Management)

EROC (Enterprise Risk Oversight Committee)

FAC (Facilities Design, Connections and Maintenance)

FRAP (Fire Resource and Assessment Program)

GHG (Greenhouse gas)

GIS (Geographic Information System)

GO (General Order)

HFTD (High Fire Threat Districts)

IR (Infrared)

IVM (Integrated Vegetation Management)

KV (Kilovolt)

KWH (Kilowatt Hours)

LIDAR (Light Detection and Ranging)

LRA (Local Responsible Area)

MED (Medical Equipment Discount)

MVCD (minimum vegetation clearance distance)

MW (Mega Watts)

NASA (National Aeronautics and Space Administration) O&M (Operations & Maintenance)

EOC (Emergency Operations Centers)

PCA (Pole Clearing Area)

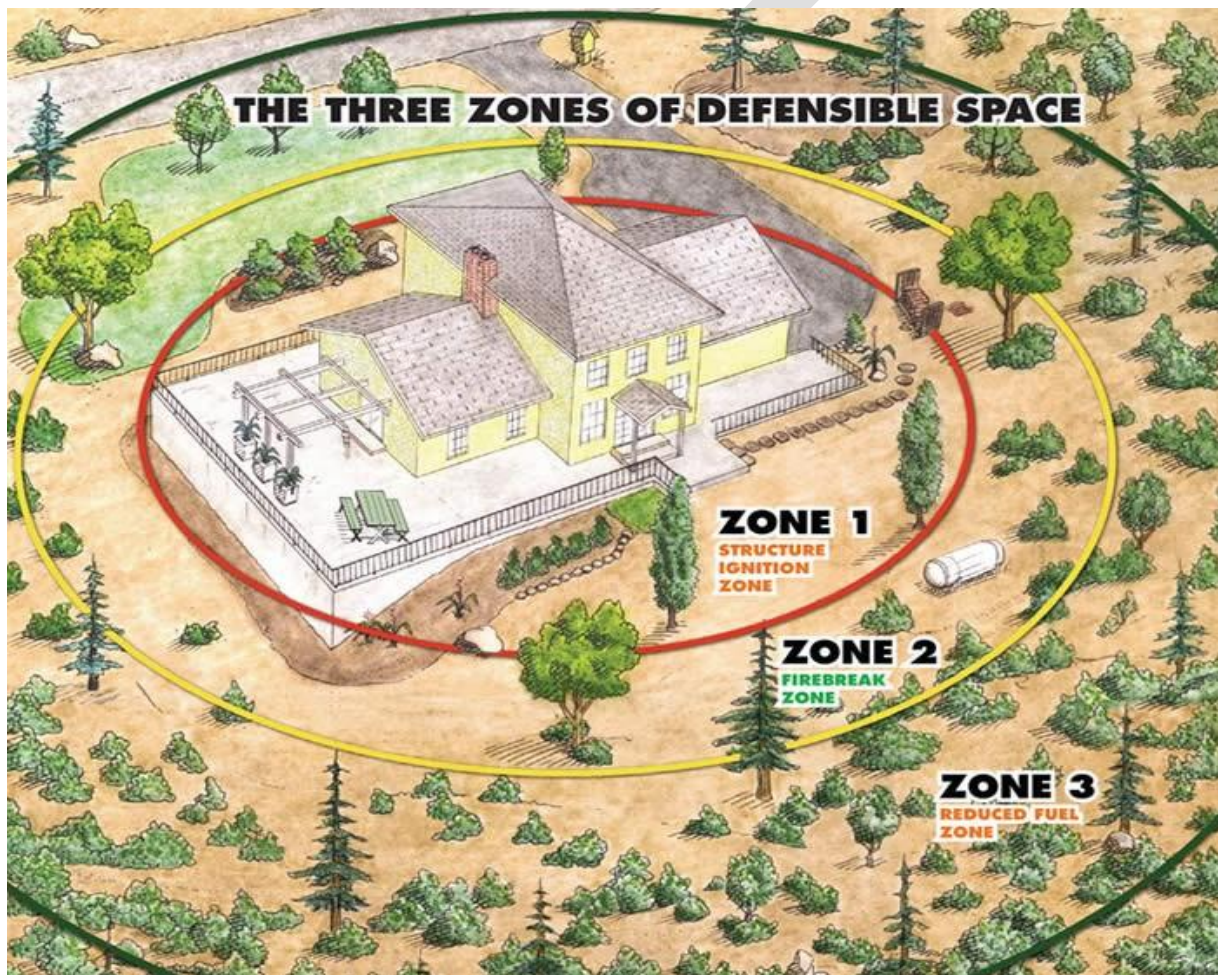
QA (Quality Assurance)

QC (Quality Control)
RFW (Red Flag Warning) ROW (rights-of-way)
SB (Senate Bill)
SD (Strategic Direction)
SEMS (Standardized Emergency Management System)
SME (Subject Matter Expert)
SRA (State Responsibility Area)
T&D (Transmission and Distribution)
TTX (Tabletop Exercise)
UARP (Upper American River Project)
VM (Vegetation Management)
WAPUDA (Washington Public Utility District Association)
WMP (Wildfire Mitigation Plan)
WUI (Wildland-Urban Interface)

DRAFT

APPENDIX C: KEEPING SAFE FROM WILDFIRE

- Have a “Go Kit” for when evacuation is necessary.
- Prepare your home and property to survive wildfire.
- Below is a guide to assess your home ignition zone and how to limit the spread of wildfire around your home.



Immediate zone (zone 1)

- The home and area 0-5' from the home's furthest attached exterior point is defined as a non-combustible area. Science tells us this is the most important zone to take immediate action on, as it is the most vulnerable to embers. **START WITH THE HOUSE ITSELF**, then move into the landscaping section of the Immediate Zone.
- Clean roofs and gutters of dead leaves, debris, and pine needles that could catch embers.
- Replace or repair any loose or missing shingles or roof tiles to prevent ember penetration.
- Reduce embers that could pass through vents in the eaves by installing a 1/8-inch metal mesh screening.
- Clean debris from exterior attic vents and install 1/8-inch metal mesh screening to reduce embers.
- Keep under decks and eaves clear or screened to prevent the entry of fire embers.
- Repair or replace damaged or loose window screens and any broken windows. Screen or box-in areas below patios and decks with wire mesh to prevent debris and combustible materials from accumulating.
- Limit the number of trees directly in contact with the home. Limb branches up above the eave line of the house, especially for evergreen trees. Deciduous trees don't pose as great of a threat as evergreens, especially when well maintained.
- Move any flammable material away from wall exteriors – mulch, flammable plants, leaves and needles, firewood piles – anything that can burn. Remove anything stored underneath decks or porches. The national standard now is to keep mulch at least 5 feet from combustible construction (decks, siding, etc.) At a minimum, ensure mulch and bark does not come in direct contact with combustible construction.

Intermediate zone (zone 2)

- 5-30' from the furthest exterior point of the home. Landscaping/hardscaping-employing careful landscaping or creating breaks that can help influence and decrease fire behavior
- Clear vegetation from under large stationary propane tanks.
- Keep woodpiles at least 20 feet from structures.
- Create fuel breaks with driveways, walkways/paths, patios, and decks.
- Keep lawns and native grasses mowed to a height of four inches.
- Remove ladder fuels (vegetation under trees and branches) so a surface fire cannot reach the crowns. Prune trees up to six to ten feet from the ground; shorter trees should not exceed 1/3 of the overall tree height.
- Tree placement should be planned to ensure the mature canopy is no closer than ten feet to the edge of the structure.
- Tree and shrubs in this zone should be limited to small clusters of a few each to break up the vegetation's continuity across the landscape.

Extended zone (zone 3)

- 30-100 feet, out to 200 feet. Landscaping – the goal here is not to eliminate fire but to interrupt the fire's path and keep flames smaller and on the ground.
- Dispose of heavy accumulations of ground litter/debris.

- Remove dead plant and tree material.
- Remove small trees growing between mature trees.
- Remove vegetation adjacent to storage sheds or other outbuildings within this area.

Considerations


- The greater the slope of the property, the greater the distances of the zones. If your property is very steep, you may look to increase zone 1 to 10 feet, zone 2 to 60 feet, and zone 3 to 200 feet.
- With a greater slope, the zones may not be equal on all sides of your home. Uphill sides of the house may be less than the downhill sides due to the speed at which fire spreads uphill versus downhill.
- So much of this is a case-by-case scenario for what is best for each home. Contact your local fire department for consultation.

Vegetation Spacing Guidelines


VERTICAL SPACING

Eliminate opportunities for a vertical “fire ladder” by:


- Remove branches beneath large trees for a 6 foot minimum clearance.
- Create proper vertical spacing between shrubs and the lowest branches of trees by using the formula shown.



6 FOOT MINIMUM CLEARANCE



3X HEIGHT OF SHRUB = MINIMUM VERTICAL CLEARANCE

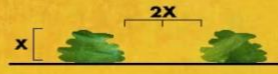


3X

HORIZONTAL SPACING

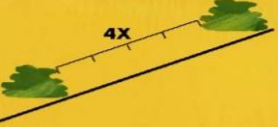
The spacing between grass, shrubs, and trees is crucial to reduce the spread of wildfire. The spacing needed is determined by the type and size of the shrubs and trees, as well as the slope of the land. For example, a property on a steep slope with larger plant life will require greater spacing between trees and shrubs than a level property that has small, sparse vegetation.

SHRUBS



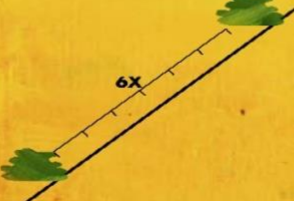
2X

FLAT TO MILD SLOPE (LESS THAN 20%)



4X


MILD TO MODERATE SLOPE (20%~40%)




6X

MODERATE TO STEEP SLOPE (GREATER THAN 40%)


TREES



10 FEET



20 FEET



30 FEET

Fire-safe landscaping

Fire-safe landscaping isn't necessarily the same thing as a well-maintained yard. Fire-safe landscaping uses fire-resistant plants that are strategically planted to resist the spread of fire to your home.

Home Ignition Zone Checklist

A vertical graphic with a dark red header and footer, and a light orange background. The title 'HOME IGNITION ZONE CHECKLIST' is in large, bold, dark red letters. Below it is a subtitle 'SIMPLE STEPS FROM ROOF TO FOUNDATION TO MAKE A HOME SAFER FROM EMBERS AND RADIANT HEAT' in smaller, bold, dark red letters. The main content is a list of eight items, each with a white square checkbox and text in white. The footer contains the text 'VISIT FIREWISE.ORG FOR MORE DETAILS' and 'Image by NFPA, with funding from USDA Forest Service' in white.

HOME IGNITION ZONE CHECKLIST

SIMPLE STEPS FROM ROOF TO FOUNDATION TO MAKE A HOME SAFER FROM EMBERS AND RADIANT HEAT

- Clean roofs and gutters of dead leaves, debris and pine needles that could catch embers
- Replace or repair any loose or missing shingles or roof tiles to prevent ember penetration
- Reduce embers that could pass through vents in the eaves by installing 1/8 inch metal mesh screening
- Clean debris from exterior attic vents and install 1/8 inch metal mesh screening to reduce embers
- Repair or replace damaged or loose window screens and any broken windows
- Screen or box-in areas below patios and decks with wire mesh to prevent debris and combustible materials from accumulating
- Move any flammable material away from wall exteriors - mulch, flammable plants, leaves and needles, firewood piles - anything that can burn
- Remove anything stored underneath decks or porches

VISIT [FIREWISE.ORG](https://www.firewise.org) FOR MORE DETAILS

Image by NFPA, with funding from USDA Forest Service

JEFFERSON COUNTY PUBLIC UTILITY DISTRICT

STANDARD PROCEDURE FOR LEGISLATIVE HEARINGS

President's opening statement:

President: The purpose of this hearing is for the PUD Board of Commissioners to consider the 2025 draft budget.

The public hearing is now open. I ask your cooperation in the following procedure:

Everyone will be given an opportunity to be heard. The PUD will be making a digital recording of the proceedings. When you step to the table begin by stating your name and district and indicate whether you are speaking for yourself individually or as a spokesperson for a certain group, or both. Speak slowly and clearly. Only one person will be allowed to speak at a time. Any questions of staff are to be directed through the Commissioners.

President's conduct of the hearing:

President: Before we hear from the audience, is there a staff report to be presented?

Staff: *(Staff provides report) Tax Levy Resolution and 2025 draft budget*

President: The floor is open to testimony from the public. Each person will have an opportunity to address the Commissioners for an initial period not to exceed 3 minutes.

Public: *(Public gives testimony)*

President: Does the staff have anything to add?

Staff: *(Staff answers)*

President: Are there any persons in the audience who would like to add non-repetitive information or evidence about this matter?

Public: *(Response)*

President: Commissioners, do you have any questions of the staff?

Commissioners: *(Commissioners asks questions and receives answers)*

President: The public testimony portion of this hearing is now closed.

.....



2025 Budget

Mike Bailey
Finance Director/Treasurer
October 7, 2024

Things to keep in mind

- FCS Group is in the process of reviewing rates and conducting a rate study.
- FCS Group will be recommending rate increases for 2025 which have not been included in the budget.
- Budget is a guide to the financial path that will allow the PUD to operate day to day as well as complete capital projects
- Use a balanced budget—meaning that our revenues are equal to or greater than our expenses.

Budget Foundations

- Revenues for Electric and Water based on 4-year averages and 2024 rates
- Revenues for Broadband based on estimated connections and 2024 revenues
- Tax revenues will be split 80% to Broadband and 20% to Water
- Increased expenses 3% based on consumer price index
- Budgeted for 18 vacant or new positions
- Capital projects based on work plans, needs, and predetermined work areas related to grants
- Emphasis on improving safety and creating a culture around safety

Budget Foundations

- Included in Electric Distribution Maintenance--\$1,000,000 for tree trimming
- Per RCW 54.16.100 and compensation study in progress, included \$200,000 for raises in Administrative and General Expenses
- Principal and interest payments are based on amortization schedules

Utility Budgets

	Electric	Water	Broadband	Combined
Operating Revenues	\$48,766,410	\$5,028,828	\$953,298	\$54,748,536
Total Cost of Service	\$44,307,090	\$4,971,971	\$2,093,988	\$51,373,049
Operating Margins	\$4,459,320	\$56,857	(\$1,140,690)	\$3,375,487
Non-Operating Margins	\$1,867,910	\$379,719	\$11,818,115	\$14,065,744
Total Margins	\$6,327,230	\$436,576	\$10,677,425	\$17,441,231
NET TIER	3.44			
NET DSC	2.39			

Cash Flow Budget

	Electric	Water	Broadband	Combined
Total Margins	\$6,327,230	\$436,576	\$10,677,425	\$17,441,231
Construction Projects	\$12,725,000	\$3,647,551	\$15,172,062	\$31,544,613
General Plant Purchases	\$547,500	\$60,000	\$60,000	\$667,500
Principal on Long-Term Debt	\$3,789,737	\$633,384	\$387,394	\$4,810,515
Add Deprecation (Non-Cash Expense)	(\$6,330,426)	(\$1,011,654)	(\$23,028)	(\$7,365,108)
Principal & Interest Received on LUDS	\$0	(\$442,966)	\$0	(\$442,966)
Grants and Loan Funds	(\$48,000)	(\$2,677,940)	(\$3,833,947)	(\$6,559,887)
Total Expenditures	\$10,683,811	\$208,375	\$11,762,481	\$22,654,667
Net Cash Flow/(Outflow)	(\$4,356,581)	\$228,201	(\$1,085,056)	(\$5,213,436)

Electric Utility Budget Changes

	8/16/2024 Draft Budget	9/20/2024 Draft Budget	Change
Operating Revenues	\$48,766,410	\$48,766,710	\$0
Total Operating Expenses	\$43,800,960	\$44,307,090	\$506,130
Net Operating Margins	\$4,965,450	\$4,459,320	(\$506,130)
Non-Operating Margins	\$1,867,910	\$1,867,910	\$0
Net Margins	\$6,833,360	\$6,327,230	(\$506,130)
Net TIER	3.63	3.44	(0.19)
Net DSC	2.47	2.39	(0.08)

Water Utility Budget Changes

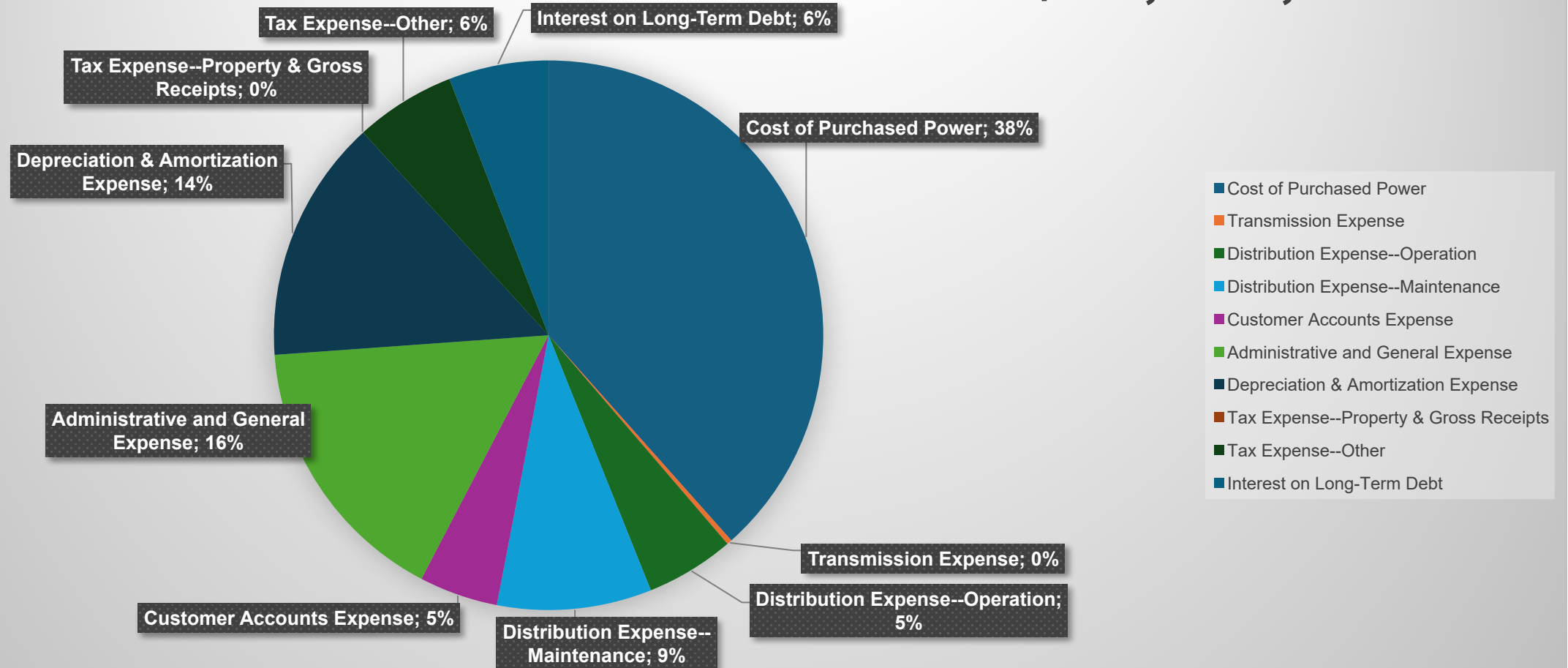
	8/16/2024 Draft Budget	9/20/2024 Draft Budget	Change
Operating Revenues	\$5,028,828	\$5,028,828	\$0
Total Operating Expenses	\$5,589,775	\$4,971,971	(\$617,804)
Net Operating Margins	(\$560,947)	\$56,857	\$617,804
Non-Operating Margins	\$342,447	\$379,719	\$37,272
Net Margins	(\$218,500)	\$436,576	\$655,076

Broadband Utility Budget Changes

	8/16/2024 Draft Budget	9/20/2024 Draft Budget	Change
Operating Revenues	\$953,298	\$953,298	\$0
Total Operating Expenses	\$2,204,534	\$2,093,988	(\$110,546)
Net Operating Margins	(\$1,251,236)	(\$1,140,690)	\$110,546
Non-Operating Margins	\$11,618,170	\$11,818,115	\$199,945
Net Margins	\$10,366,934	\$10,677,425	\$310,491

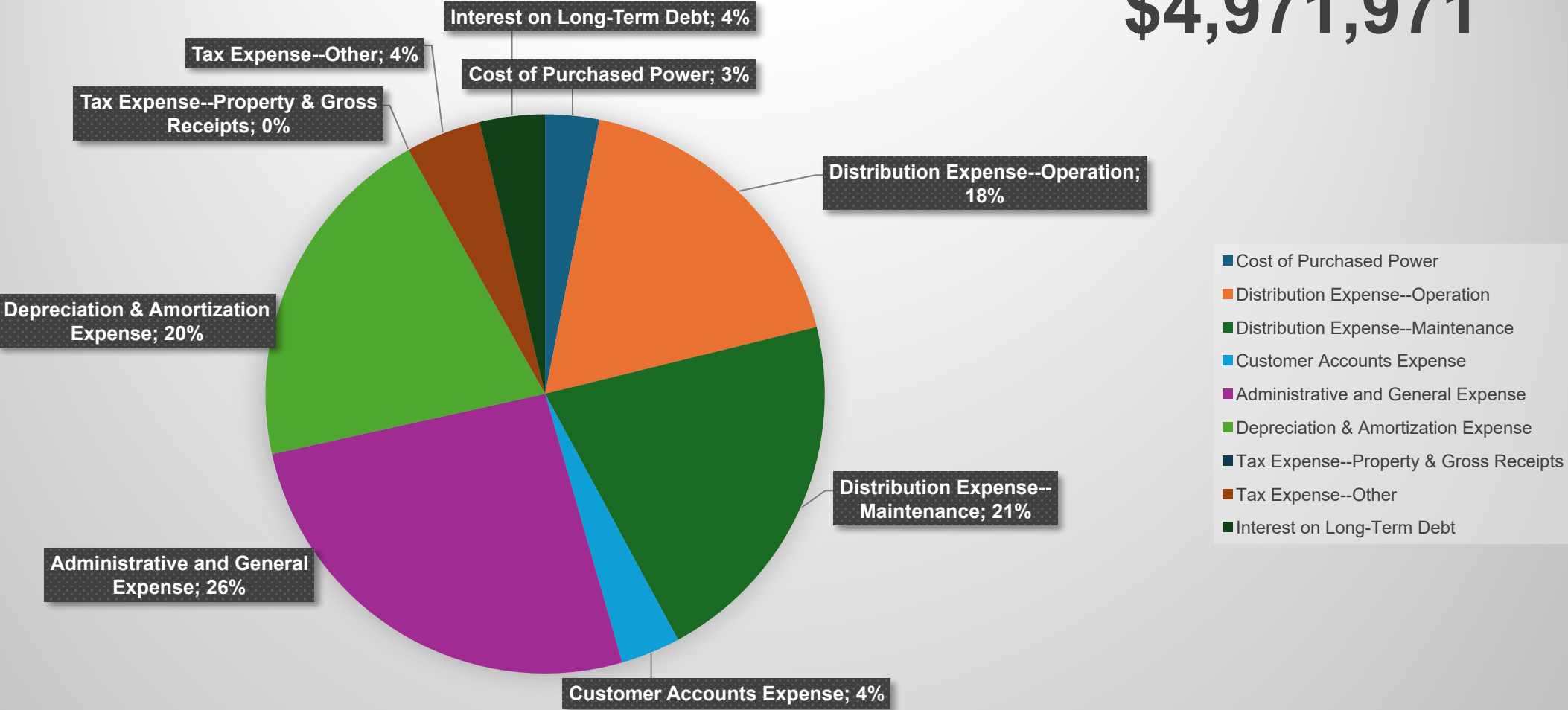
Electric Expenses

\$44,307,091



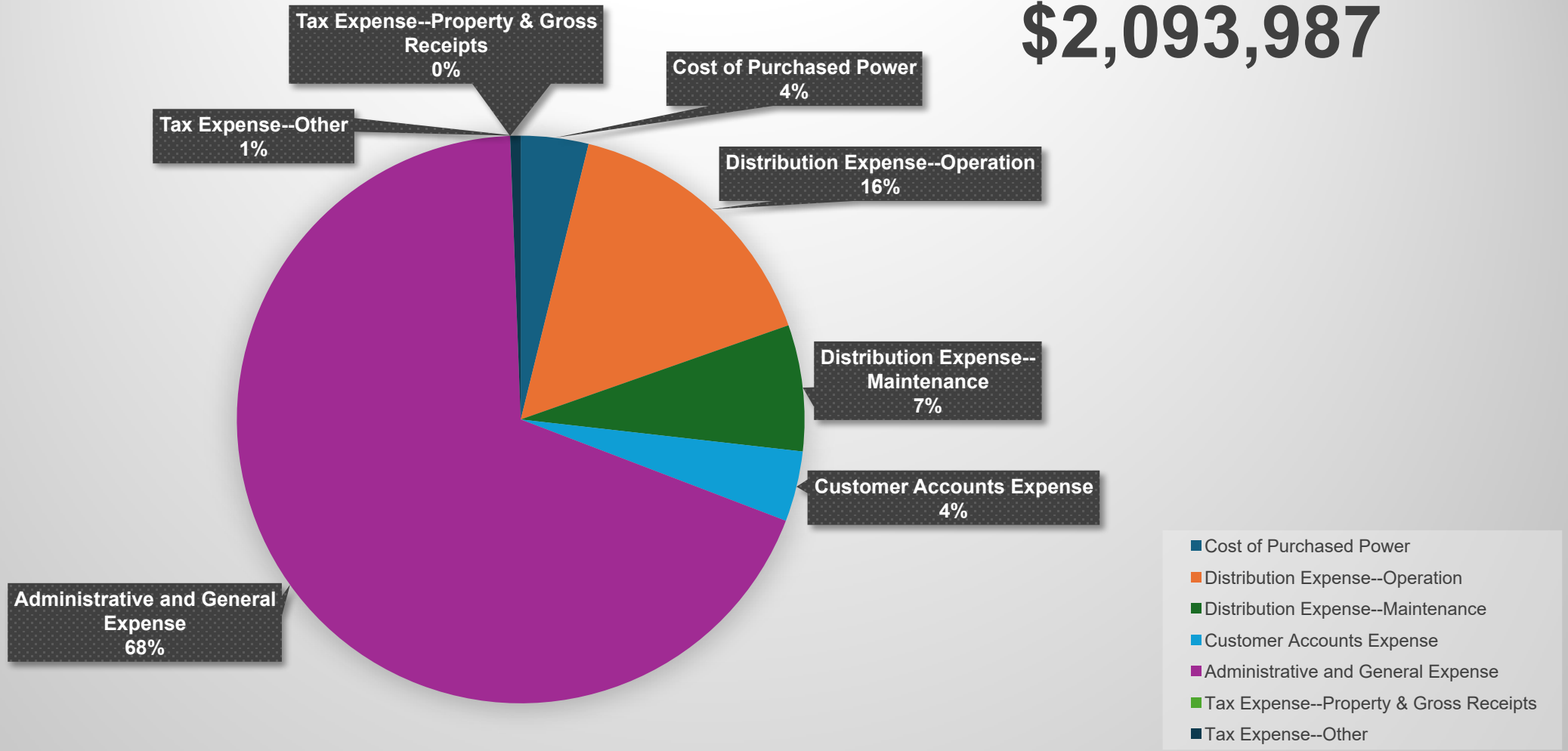
Water Expenses

\$4,971,971



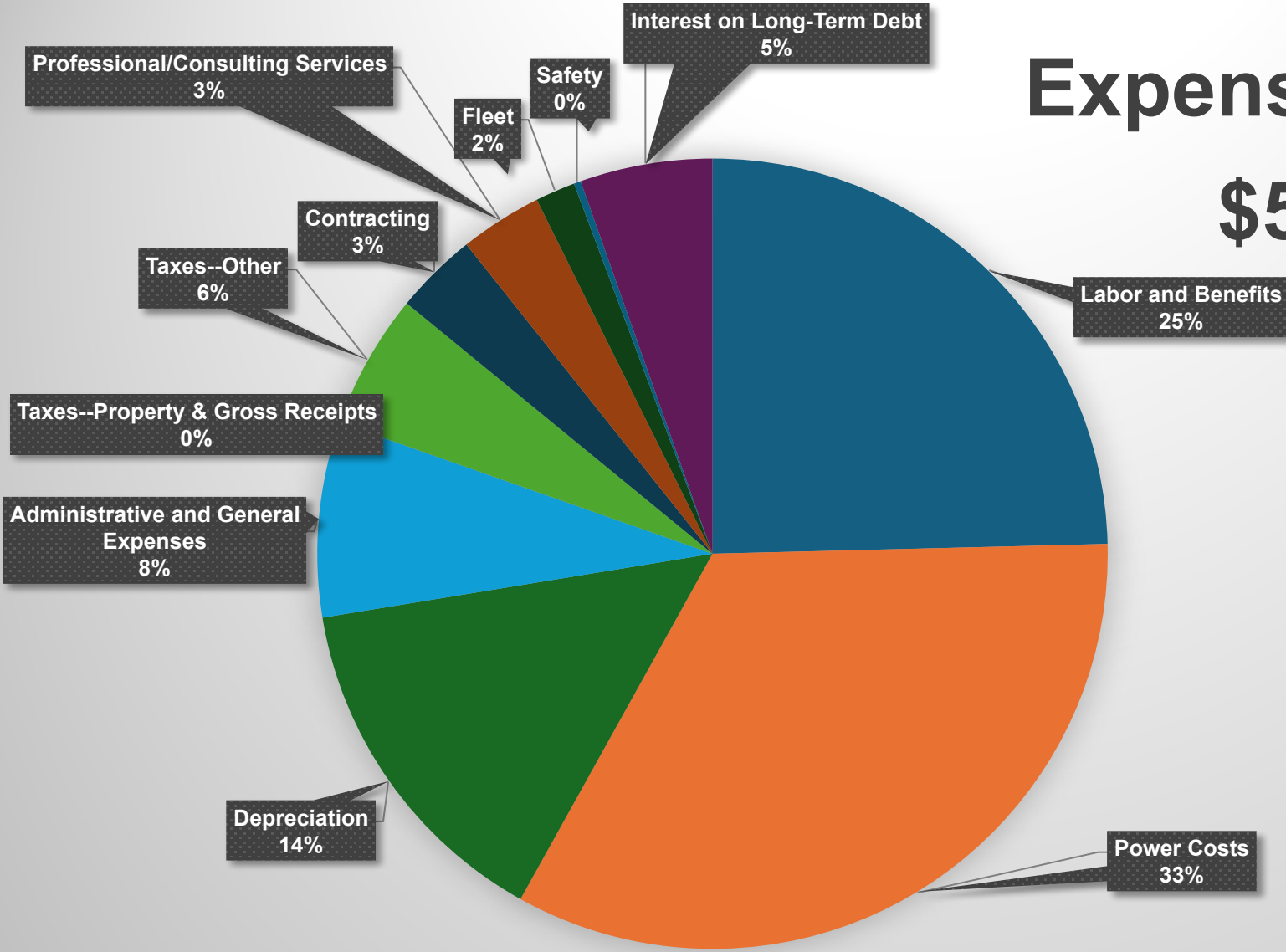
Broadband Expenses

\$2,093,987



Expenses by Category

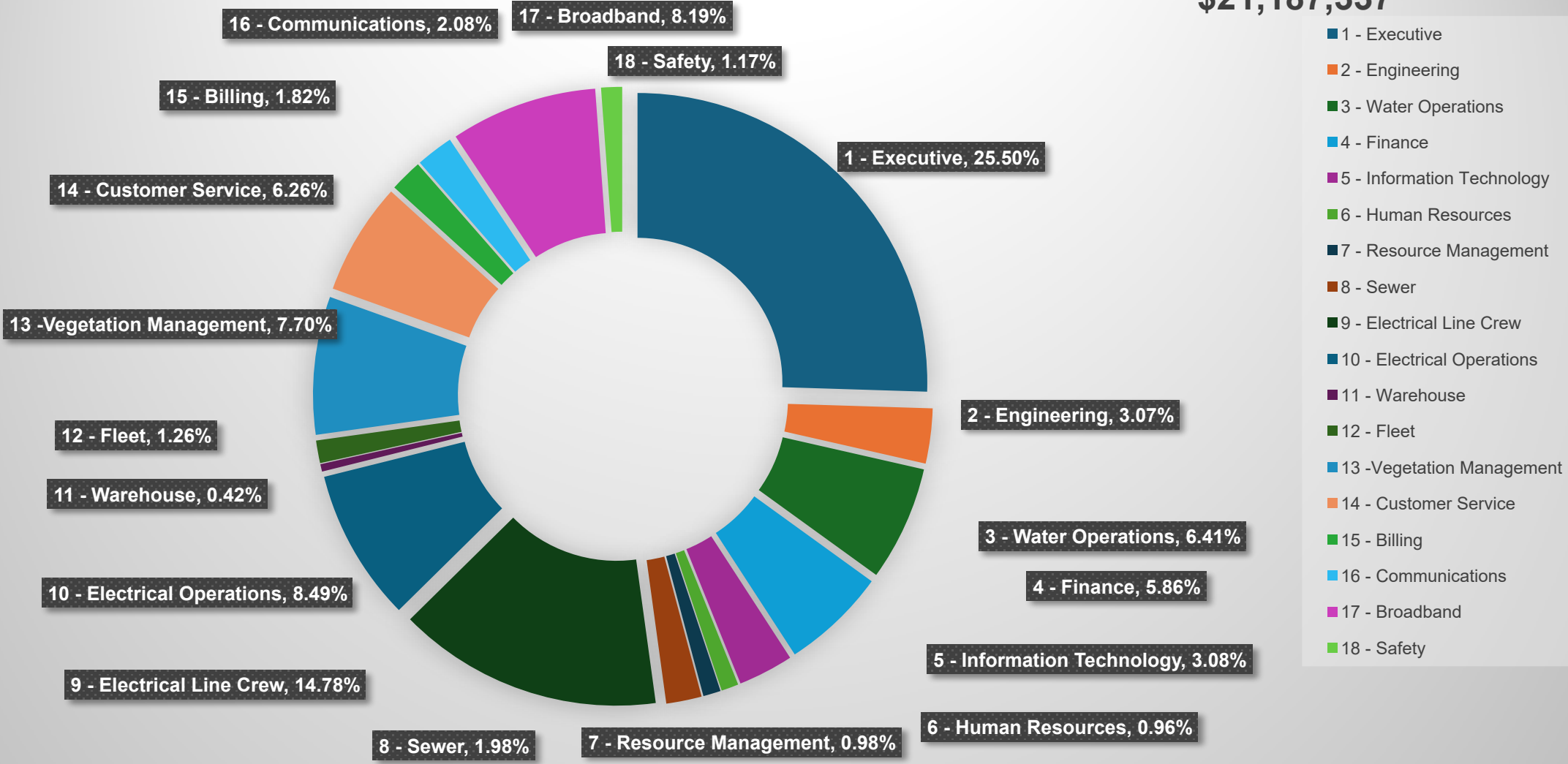
\$51,373,049



- Labor and Benefits
- Power Costs
- Depreciation
- Administrative and General Expenses
- Taxes--Property & Gross Receipts
- Taxes--Other
- Contracting
- Professional/Consulting Services
- Fleet
- Safety
- Interest on Long-Term Debt

Expense Allocation By Department

\$21,187,337



Capital and Debt Principal Costs

Cost Group	Amount
Electric Work Plan	\$12,725,000
Water Work Plan	\$3,647,551
Broadband Work Plan	\$15,172,062
Fleet	\$285,000
Other Capital Items	\$382,500
Long-Term Debt Principal Payments	\$4,810,515
Total	\$37,022,628

Electric Capital--\$12,725,000

- Substation Work--\$9,450,000
- Distribution Transformer Work--\$125,000
- SCADA Work--\$300,000
- Warehouse and Yard Improvements--\$550,000
- Line Extensions, Services, and Subdivisions--\$725,000
- Overhead to Underground Conversions--\$975,000
- Pole Replacements--\$100,000
- Replace Conductors--\$200,000
- Other Items--\$300,000

Water Capital--\$3,647,551

- Bywater Bay Water Main Looping--\$183,002
- Coyle Distribution Piping Replacement--\$146,402
- Quimper Distribution Pipe Replacement--\$383,382
- Pipeline Replacements--\$175,683
- Coyle Water Main Replacement--\$2,677,940
- Wastewater Work--\$13,800
- Other work--\$67,342

Broadband Capital-- \$15,172,062

- Huts/Buildings--\$163,506
- Fiber--\$9,655,334
- Engineering--\$1,669,975
- Core PON--\$210,134
- Drops--\$1,527,980
- ONTS--\$771,247
- Consulting--\$125,529
- Other Work--\$1,018,357



Fleet Capital-- \$285,000

- Information Technology--\$45,000
- Electric--\$120,000
- Water--\$60,000
- Broadband--\$60,000

Other Capital Items--\$382,500

- Installation of Vehicle Chargers--\$75,000
- Additional Yard Improvements--\$67,500
- NISC Server--\$35,000
- Tools--\$100,000
- Contracted Engineering--\$105,000



Change in Capital Projects

	8/16/2024 Budget	9/20/2024 Budget	Change
Electric Work Plan	\$12,725,000	\$12,725,000	\$0
Water Work Plan	\$969,611	\$3,647,551	\$2,677,940
Broadband Work Plan	\$15,172,062	\$15,172,062	\$0
Facilities Improvements	\$30,000	\$75,000	\$45,000
Warehouse & Yard Improvements	\$197,500	\$67,500	(\$130,000)
Information Technology	\$35,000	\$80,000	\$45,000
Electric Fleet	\$120,000	\$120,000	\$0
Water Fleet	\$60,000	\$60,000	\$0
Tools	\$100,000	\$100,000	\$0
Contracted Engineering Costs	\$105,000	\$105,000	\$0
Broadband Fleet	\$60,000	\$60,000	\$0
	\$29,574,173	\$32,212,113	\$2,637,940

Electric and Broadband Long-Term Debt

Lender (Loan Designation)	Loan Maturity Year	Outstanding Principal (10/24)	Loan Purpose
Rural Utilities Services	2041	\$82,756,728	To purchase the Electric Assets of East Jefferson County from PSE
Rural Utilities Services	2049	\$5,162,155	To purchase Otto St office and AMI Deployment Project
WA State Public Works BB (PBC23-96104-001)	2037	\$476,978	Port Townsend Business Fiber Expansion
		\$88,395,861	

Water Long-Term Debt

Lender (Loan Designation)	Loan Maturity Year	Outstanding Principal (10/24)	Loan Purpose
US Bank Bond Services	2026	\$336,000	LUD # 14 Marrowstone Island
USDA Rural Development	2043	\$2,087,531	Transfer of Water Assets within the Tri-Area portion of the Quimper System with the City of Port Townsend
Peterson Family	2026	\$232,964	Purchase Peterson Lake and the surrounding land to preserve water conservation
WA State Public Works (PW05-691-024)	2025	\$50,776	LUD #15 Beckett Point Large On-Site Septic System
WA State Public Works (PW05-691-025)	2025	\$108,806	LUD # 14 Marrowstone Island
WA State Drinking Water (DM10-952-018)	2044	\$537,742	Treatment Sparling Well, Quimper Water System
WA State Drinking Water (DM12-952-091)	2035	\$299,475	Kala Point Acquisition, Upgrade, Consolidation
WA State Drinking Water (DM13-952-007)	2035	\$463,842	Sparling Well Treatment Plant
WA State Public Works (PC22-96103-003)	2041	\$2,050,600	Quilcene Water Tank
WA State Drinking Water (DWL26239)	2045	\$490,000	LUD #17 Shine Platt
		\$6,657,736	



Supplementary Pages

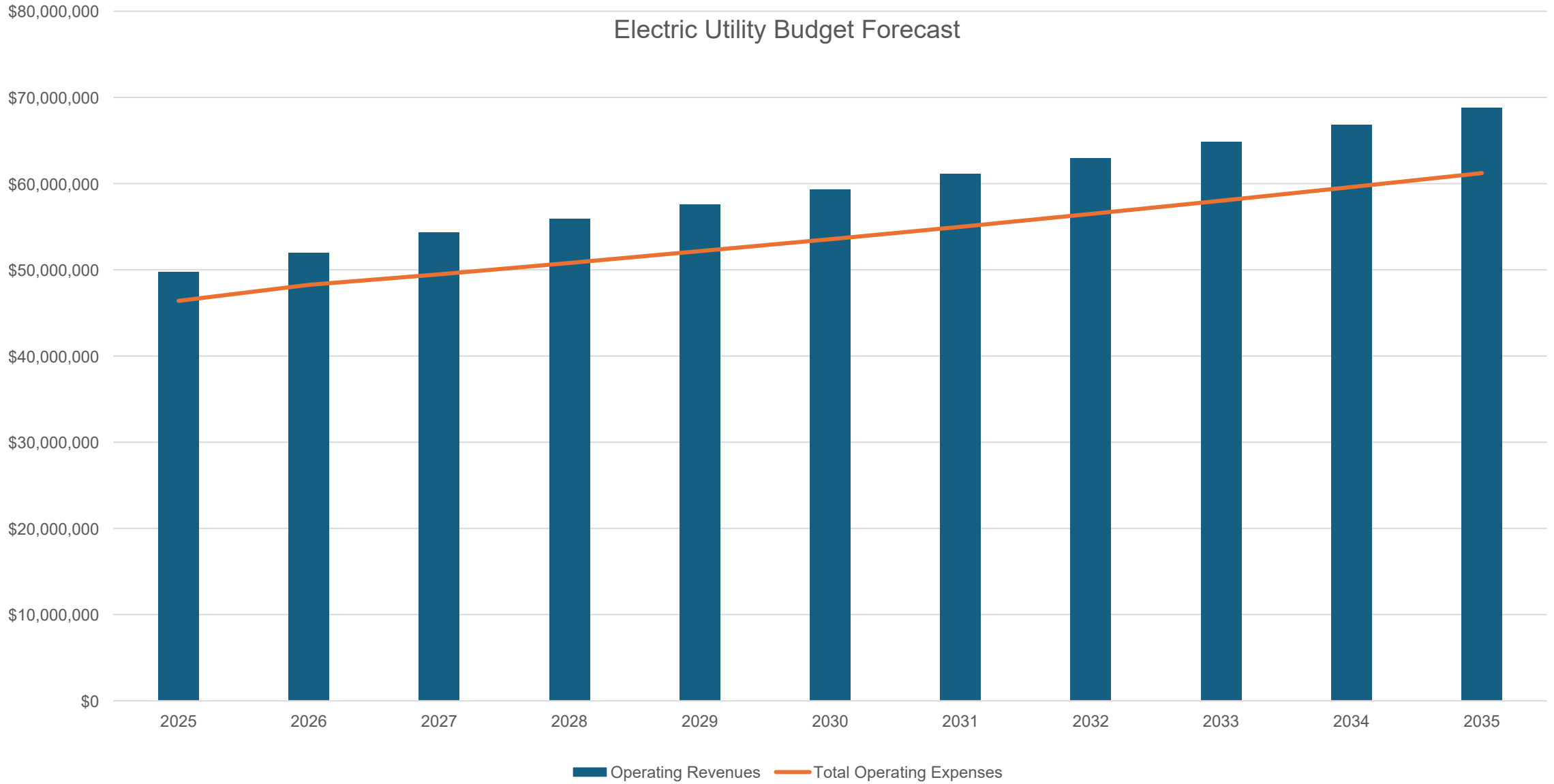
Electric Utility
Actuals to Budget
5 Year Look Back Compared to 2025

	2019	2020	2021	2022	2023	2024	2025
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals**	Budget
Operating Revenues	\$38,398,203	\$37,912,318	\$39,287,746	\$42,746,814	\$42,538,198	\$46,860,376	\$49,719,708
Operating Expenses							
Power Production Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost of Purchased Power	\$15,204,855	\$14,717,058	\$15,242,290	\$14,550,861	\$13,632,041	\$15,559,792	\$17,039,280
Transmission Expense	\$1,883,441	\$1,832,052	\$1,950,421	\$2,125,976	\$1,057,159	\$102,843	\$132,848
Distribution Expense--Operation	\$1,471,987	\$1,574,671	\$1,777,535	\$1,866,907	\$2,272,939	\$3,102,560	\$2,627,580
Distribution Expense--Maintenance	\$2,585,373	\$3,114,151	\$2,768,549	\$2,807,679	\$3,598,083	\$4,608,950	\$4,164,530
Customer Accounts Expense	\$1,465,794	\$1,228,908	\$1,305,362	\$1,461,747	\$1,617,456	\$2,009,966	\$2,129,288
Customer Service and Informational Expense	\$40,874	\$12,433	\$24,808	\$25,633	\$52,228	\$63,852	\$157,142
Administrative and General Expense	\$2,540,211	\$2,672,839	\$3,197,515	\$3,715,635	\$4,856,676	\$6,253,763	\$8,572,548
Depreciation & Amortization Expense	\$5,319,171	\$5,497,554	\$5,538,986	\$5,727,342	\$6,016,566	\$7,063,523	\$6,353,454
Tax Expense--Property & Gross Receipts	\$0	\$0	\$0	\$0	\$0	\$826	\$851
Tax Expense--Other	\$2,198,268	\$2,174,860	\$2,255,905	\$2,423,134	\$2,373,172	\$2,470,124	\$2,627,433
Interest on Long-Term Debt	\$2,782,558	\$2,701,573	\$2,607,298	\$2,503,089	\$2,456,279	\$2,388,975	\$2,594,491
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$2,927	\$39	\$0	\$0	\$0	\$1,586	\$1,633
Total Operating Expenses	\$35,495,459	\$35,526,138	\$36,668,669	\$37,208,003	\$37,932,599	\$43,626,760	\$46,401,078
Net Operating Margins (Loss)	\$2,902,744	\$2,386,180	\$2,619,077	\$5,538,811	\$4,605,599	\$3,233,616	\$3,318,630
Non-Operating Margins (Loss)	\$2,621,555	\$1,660,436	\$2,168,111	\$2,115,150	\$5,301,197	\$3,243,210	\$13,686,025
Net Margins (Loss)	\$5,524,299	\$4,046,616	\$4,787,188	\$7,653,961	\$9,906,796	\$6,476,826	\$17,004,655

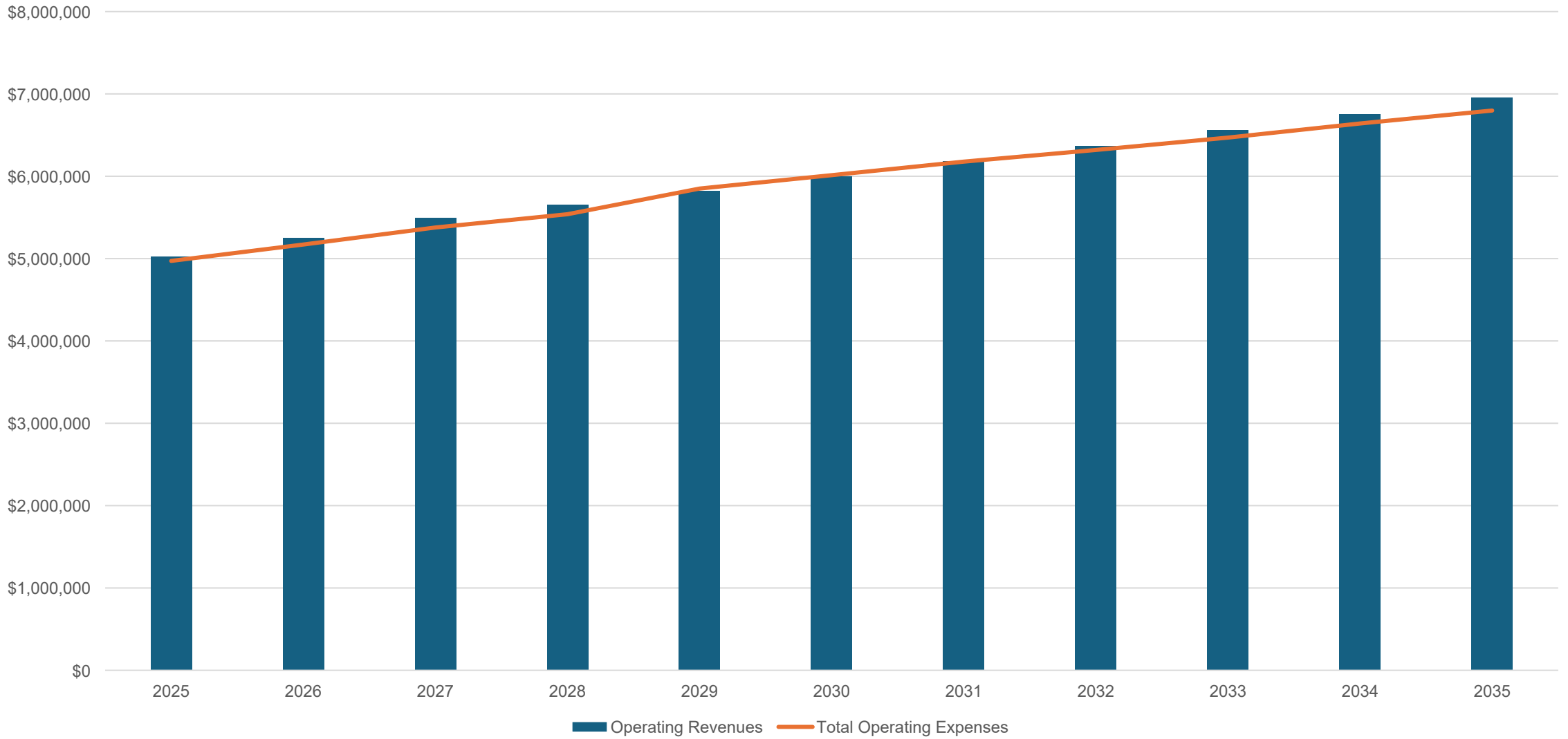
Water Utility
Actuals to Budget
5 Year Look Back Compared to 2024

	2019	2020	2021	2022	2023	2024	2025
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals**	Budget
Operating Revenues	\$2,713,505	\$2,608,999	\$3,020,841	\$3,710,714	\$4,431,890	\$4,772,521	\$5,028,828
Operating Expenses							
Power Production Cost	\$209	\$268	\$1,877	\$2,550	\$518	\$2,665	\$0
Cost of Purchased Power	\$3,885	\$82,473	\$135,288	\$140,275	\$144,893	\$149,059	\$155,122
Transmission Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Distribution Expense--Operation	\$654,726	\$681,484	\$668,170	\$713,508	\$675,443	\$1,057,598	\$896,785
Distribution Expense--Maintenance	\$364,276	\$376,709	\$394,764	\$617,693	\$827,515	\$744,906	\$1,041,787
Customer Accounts Expense	\$134,888	\$226,078	\$255,519	\$144,071	\$162,424	\$165,701	\$171,251
Customer Service and Informational Expense	\$330	\$110	\$0	\$0	\$0	\$0	\$0
Administrative and General Expense	\$699,871	\$893,190	\$1,031,638	\$654,641	\$756,100	\$739,454	\$1,291,945
Depreciation & Amortization Expense	\$701,661	\$696,061	\$774,737	\$829,876	\$1,010,897	\$1,030,937	\$1,011,654
Tax Expense--Property & Gross Receipts	\$0	\$0	\$0	\$0	\$0	\$372	\$383
Tax Expense--Other	\$125,901	\$127,246	\$154,504	\$167,047	\$246,296	\$190,582	\$215,470
Interest on Long-Term Debt	\$261,833	\$236,595	\$225,120	\$188,893	\$179,159	\$158,278	\$187,574
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$247	\$0	\$0	\$0	\$29,876	\$0	\$0
Total Operating Expenses	\$2,947,827	\$3,320,214	\$3,641,617	\$3,458,554	\$4,033,121	\$4,239,552	\$4,971,971
Net Operating Margins (Loss)	(\$234,322)	(\$711,215)	(\$620,776)	\$252,160	\$398,769	\$532,969	\$56,857
Non-Operating Margins (Loss)	\$915,474	\$418,689	\$637,966	\$325,044	\$476,906	\$275,891	\$379,719
Net Margins (Loss)	\$681,152	(\$292,526)	\$17,190	\$577,204	\$875,675	\$808,860	\$436,576

Electric Utility Budget Forecast



Water Utility Budget Forecast



Safety Related Expenses



2025 Safety Budget



Workplace Safety

- ✓ Capitol Projects
- ✓ Facility security
- ✓ Employee training
- ✓ Essential equipment
- ✓ Personal Protective Equipment
- ✓ Fleet safety upfitting
- ✓ Staff hours

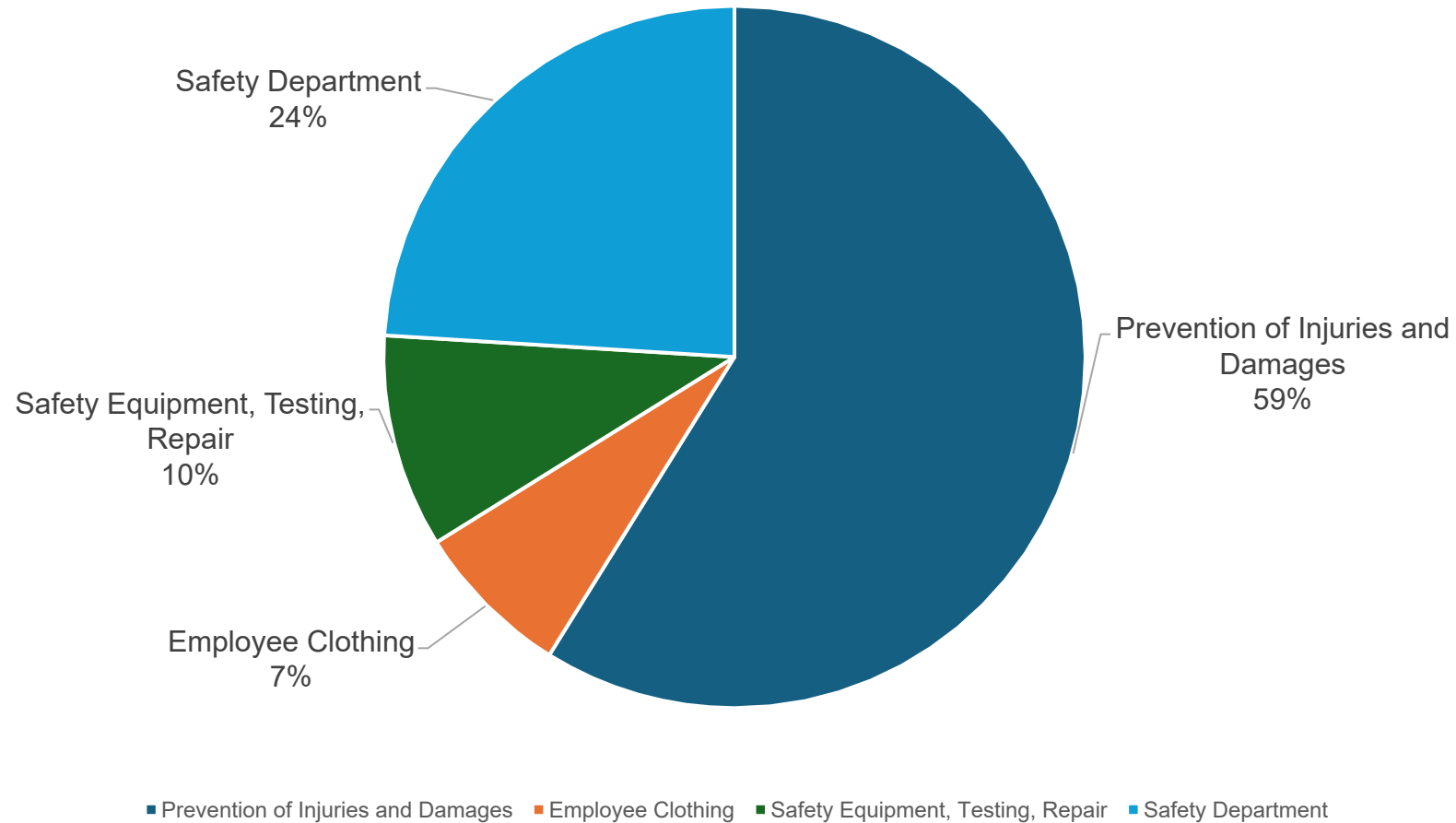
Public Safety

- ✓ Capitol Projects
- ✓ Outreach
- ✓ Infrastructure security
- ✓ Facility physical security

Environment

- ✓ Capitol Projects
- ✓ Wildfire mitigation
- ✓ Equipment replacement

2025 Budget Total Safety Expenses by Type \$849,589.85



2025 Budget Timeline

\$ A draft budget was posted to website Friday, August 30th

\$ Expense Budget Update Presentation on September 3rd

\$ Capital Budget Update Presentation on September 17th

\$ Budget Hearing today, Monday, October 7th

\$ Additional meetings as needed in October and November

\$ Budget needs to be approved by November 30th

PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY, WASHINGTON

RESOLUTION NO. 2024-xxx

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington does not need to increase their regular levy versus the District's prior year's levy amount, not including increases that are exempt under RCW 84.55.

WHEREAS, the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, has properly given notice of the Public Hearing held Monday, October 7, 2024, to consider the District's expense budget for the year 2025 pursuant to RCW 84.55; and,

WHEREAS, the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the District does not require an increase in property tax revenue from the previous year in excess of the increase resulting from the addition of new construction and improvements to property, any increase in the value of states assessed properties, and refunds in order to discharge the expected expenses and obligations of the District and in its best interest.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County that the regular property tax levy limit, not including any increase resulting from the addition of new construction and other increases identified in RCW 84.55.010(1), is hereby authorized for the 2025 tax levy in the amount of \$597,549.16, which is an increase of 0% from the previous year's levy amount.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, at a regular open public meeting held this 7th day of October 2024.

Kenneth Collins,
Secretary

Jeff Randall,
President

Dan Toepper,
Vice President

PUBLIC UTILITY DISTRICT NO. 1

OF

JEFFERSON COUNTY

RESOLUTION NO. 2024-XXX

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (“the PUD”), adopting a Budget for the Calendar Year 2024.

WHEREAS, a proposed budget was submitted to the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington in accordance with applicable law; and

WHEREAS, the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington has reviewed a proposed budget for the projected financial transactions of the District for the calendar year 2025; and

WHEREAS, the Commissioners of PUD No. 1 of Jefferson County has given prior notice in accordance with applicable law, and on Monday, October 7, 2024 held a Public Hearing on the proposed budget starting at 5:00 p.m. and accepted public comment and testimony; and

WHEREAS, the Commissioners of PUD No. 1 of Jefferson County considered staff’s estimate of expenditures, capital construction requirements, and projected use of reserve funds, and having considered the public testimony of those customers submitting and offering testimony, the Commission concludes that the 2025 budget summarized in Exhibit “A” hereto fairly meets the needs of the District and its customers; and

NOW, THEREFORE BE IT RESOLVED, the Commissioners of the PUD No. 1 of Jefferson County after taking public testimony and consideration of all the evidence and information provided by the staff, hereby adopts the budget identified on attached Exhibit “A”.

ADOPTED by the Commission of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 7th day of October 2024.

Jeff Randall, President

Dan Toepper, Vice President

ATTEST:

Kenneth Collins, Secretary

Jefferson County PUD No. 1 2025 Preliminary Budget



The proposed budget for 2025 on the following pages shows Staff's best idea of what money will be coming into the PUD and what money will be going out. This is a guide to the financial path that will allow the PUD to operate day to day as well as complete capital projects.

In 2025, we are budgeting for continuing the buildout of our broadband utility. Most of the budget numbers for broadband are based on the probability of building out our fiber and adding connections as an Internet Service Provider.

As part of the budget packet, Staff has included supplementary pages showing a look back at the actual operating revenues and expenses since 2019. Also, a 10-year forecast is included in the supplementary pages.

2025 Budget Foundation

FCS Group is in the process of reviewing rates and conducting a rate study for Jefferson County PUD. FCS will be recommending rate increases for 2025 which have not been included in the budget

1. Electric Revenues are based on current rates and increased rates effective July 2024. Residential Base Fee is \$28.50 while consumption for TIER 1 is \$0.966.
2. Water Revenues are based on rates that are effective January 2024. Residential Base Fee is \$42.61 while consumption for TIER 1 is \$0.38.
3. Electric and Water Revenues are based on a 4-year historical average for customers and consumption.
4. Broadband Revenues are based on projected connections as well as 2024 revenues.
5. We raised expenses by 3%.
6. We raised our Fleet Expenses by 3% based on new vehicles and personnel.
7. We will be putting more of an emphasis on safety and creating a safety philosophy culture in 2025.
8. We have budgeted for 18 vacant and new positions in 2025.
9. We kept our Purchased Power cost at the same level as 2024 not including the Power Dividend Distribution credit.
10. Included in Electric Distribution Expense—Maintenance is \$1,000,000 for tree trimming.
11. Included in the Administrative and General expenses is \$200,000 available for raises per RCW 54.16.100 and compensation study in progress.
12. Interest on Long-Term Debt is based on the amortization schedules within our loan documents with RUS, USDA Rural Development, and bonds including all new loans.
13. All expenses are based on actual expenses from June 2023 to May 2024.
14. Training Budgets will remain at the same levels as 2024.
15. We have included a COLA increase for Non-Represented Employees and COLAs for Union Employees in their contracts.
16. Property tax revenues have been kept at the same level as last year and 80% of the funds will go toward Broadband while 20% of the funds will go toward Water.
17. Electric Construction Projects are based on the preliminary 4-year work plan, as well as budgetary funds available and current needs.
18. Water Construction Projects are based on budgetary funds availability, current needs, and our 10-year work plan.
19. Broadband Construction Projects are based on previously approved Grant Areas.
20. General Plant capital purchases include warehouse improvements, information technology equipment, fleet, electric tools, communications, and engineering costs.
21. Principal payments on long-term debt are based on the amortization schedules within our loan documents with RUS, USDA Rural Development, and bonds.
22. Added depreciation back into the cash flow as our construction costs should be close to our depreciation rate. We are replenishing our assets at the same rate they are depreciating.

23. We have 4 LUDs paying on assessments. The LUDS are 6 (Triton Cove), 8 (Lazy C), 14 (Marrowstone), and 17 (Shine Plat).
24. We incorporated a 10-year Financial Forecast into the 2025 budget along with a 5-year look back.

DRAFT

EXHIBIT A
2025 PUD Electric, Water, and Broadband Utility Budgets

	<u>Electrical</u> <u>Utility</u>	<u>Water</u> <u>Utility</u>	<u>Broadband</u> <u>Utility</u>	<u>Foundation</u> <u>Points</u>
Operating Revenues	\$48,766,410	\$5,028,828	\$953,298	1,2,3,4
Operating Expenses				5,6,7,8
Power Production Cost	\$0	\$0	\$0	
Cost of Purchased Power	\$16,959,673	\$155,122	\$79,607	9
Transmission Expense	\$132,848	\$0	\$0	
Distribution Expense--Operation	\$2,301,096	\$896,785	\$326,484	
Distribution Expense--Maintenance	\$4,015,780	\$1,041,787	\$148,750	10
Customer Accounts Expense	\$2,046,278	\$171,251	\$83,010	
Customer Service and Informational Expense	\$157,142	\$0	\$0	
Administrative and General Expense	\$7,152,677	\$1,291,945	\$1,419,871	11
Depreciation & Amortization Expense	\$6,330,426	\$1,011,654	\$23,028	
Tax Expense--Property & Gross Receipts	\$789	\$383	\$62	
Tax Expense--Other	\$2,615,077	\$215,470	\$12,356	
Interest on Long-Term Debt	\$2,593,671	\$187,574	\$820	12
Interest Expense--Other	\$0	\$0	\$0	
Other Deductions	\$1,633	\$0	\$0	
Total Operating Expenses	\$44,307,090	\$4,971,971	\$2,093,988	13,14,15
Net Operating Margins (Loss)	\$4,459,320	\$56,857	(\$1,140,690)	
Property Tax Revenue	\$0	\$120,000	\$480,000	16
Non-Operating Margins (Loss)	\$1,867,910	\$259,719	\$11,338,115	
Net Margins (Loss)	\$6,327,230	\$436,576	\$10,677,425	
Cash Flow Budget				
Construction Projects	\$12,725,000	\$3,647,551	\$15,172,062	17,18,19
General Plant Purchases	\$547,500	\$60,000	\$60,000	20
Principal on Long Term Debt	\$3,789,737	\$633,384	\$387,394	21
Add Depreciation & Amortization (non-cash)	(\$6,330,426)	(\$1,011,654)	(\$23,028)	22
Principal & Interest Received on LUDs	\$0	(\$442,966)	\$0	23
Grants and Loan Funds	(\$48,000)	(\$2,677,940)	(\$3,833,947)	
Total Cash Expenditures/Cash Outflow	\$10,683,811	\$208,375	\$11,762,481	24
Net Cash Inflow/(Outflow)	(\$4,356,581)	\$228,201	(\$1,085,056)	
Net TIER (Minimum of 1.25)	3.44			
Net DSC (Minimum of 1.25)	2.39			

**Electric Utility
Expense Changes
2024 Budget to 2025 Budget**

	2024 Budget	2025 Budget	Change
Operating Revenues	\$48,672,105	\$48,766,410	\$94,305
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$16,920,998	\$16,959,673	\$38,675
Transmission Expense	\$120,243	\$132,848	\$12,605
Distribution Expense--Operation	\$2,978,576	\$2,301,096	(\$677,480)
Distribution Expense--Maintenance	\$4,652,100	\$4,015,780	(\$636,320)
Customer Accounts Expense	\$2,107,251	\$2,046,278	(\$60,973)
Customer Service and Informational Expense	\$46,095	\$157,142	\$111,047
Administrative and General Expense	\$5,635,183	\$7,152,677	\$1,517,494
Depreciation & Amortization Expense	\$5,947,771	\$6,330,426	\$382,655
Tax Expense--Property & Gross Receipts	\$0	\$789	\$789
Tax Expense--Other	\$2,292,670	\$2,615,077	\$322,407
Interest on Long-Term Debt	\$2,288,199	\$2,593,671	\$305,472
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$1,633	\$1,633
Total Operating Expenses	\$42,989,086	\$44,307,090	\$1,318,004
Net Operating Margins (Loss)	\$5,683,019	\$4,459,320	(\$1,223,699)
Non-Operating Margins (Loss)	\$2,289,866	\$1,867,910	(\$421,956)
Net Margins (Loss)	\$7,972,885	\$6,327,230	(\$1,645,655)
Cash Flow Budget			
Construction Projects	\$5,725,000	\$12,725,000	\$7,000,000
General Plant Purchases	\$787,500	\$547,500	(\$240,000)
Principal on Long Term Debt	\$3,789,737	\$3,789,737	\$0
Add Depreciation & Amortization (non-cash)	(\$5,947,771)	(\$6,330,426)	(\$382,655)
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	\$0	(\$48,000)	(\$48,000)
Total Cash Expenditures/Cash Outflow	\$4,354,466	\$10,683,811	\$6,329,345
Net Cash Inflow/(Outflow)	\$3,618,419	(\$4,356,581)	(\$7,975,000)
Net TIER (Minimum of 1.25)	4.48	3.44	-1.04
Net DSC (Minimum of 1.25)	2.67	2.39	-0.28

**Electric Utility
Expense Changes
8/16/2024 Draft to 8/26/2024 Draft**

	2025 Budget 8/16/2024	2025 Budget 8/26/2024	Change
Operating Revenues	\$48,766,410	\$48,766,410	\$0
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$15,253,651	\$16,959,673	\$1,706,022
Transmission Expense	\$146,992	\$132,848	(\$14,144)
Distribution Expense--Operation	\$2,467,259	\$2,301,096	(\$166,163)
Distribution Expense--Maintenance	\$4,285,211	\$4,015,780	(\$269,431)
Customer Accounts Expense	\$2,218,855	\$2,046,278	(\$172,577)
Customer Service and Informational Expense	\$166,938	\$157,142	(\$9,796)
Administrative and General Expense	\$7,720,458	\$7,152,677	(\$567,781)
Depreciation & Amortization Expense	\$6,330,426	\$6,330,426	\$0
Tax Expense--Property & Gross Receipts	\$789	\$789	\$0
Tax Expense--Other	\$2,615,077	\$2,615,077	\$0
Interest on Long-Term Debt	\$2,593,671	\$2,593,671	\$0
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$1,633	\$1,633	\$0
Total Operating Expenses	\$43,800,960	\$44,307,090	\$506,130
Net Operating Margins (Loss)	\$4,965,450	\$4,459,320	(\$506,130)
Non-Operating Margins (Loss)	\$1,867,910	\$1,867,910	\$0
Net Margins (Loss)	\$6,833,360	\$6,327,230	(\$506,130)
Cash Flow Budget			
Construction Projects	\$12,725,000	\$12,725,000	\$0
General Plant Purchases	\$587,500	\$547,500	(\$40,000)
Principal on Long Term Debt	\$3,789,737	\$3,789,737	\$0
Add Depreciation & Amortization (non-cash)	(\$6,330,426)	(\$6,330,426)	\$0
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	\$0	(\$48,000)	(\$48,000)
Total Cash Expenditures/Cash Outflow	\$10,771,811	\$10,683,811	(\$88,000)
Net Cash Inflow/(Outflow)	(\$3,938,451)	(\$4,356,581)	(\$418,130)
Net TIER (Minimum of 1.25)	3.63	3.44	-0.20
Net DSC (Minimum of 1.25)	2.47	2.39	-0.08

**Electric Utility
Expense Changes
8/26/2024 Draft to 9/20/2024 Draft**

	2025 Budget 8/26/2024	2025 Budget 9/20/2024	Change
Operating Revenues	\$48,766,410	\$48,766,410	\$0
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$16,959,673	\$16,959,673	\$0
Transmission Expense	\$130,209	\$132,848	\$2,639
Distribution Expense--Operation	\$2,255,161	\$2,301,096	\$45,935
Distribution Expense--Maintenance	\$4,182,606	\$4,015,780	(\$166,826)
Customer Accounts Expense	\$2,006,868	\$2,046,278	\$39,410
Customer Service and Informational Expense	\$154,076	\$157,142	\$3,066
Administrative and General Expense	\$6,949,299	\$7,152,677	\$203,378
Depreciation & Amortization Expense	\$6,330,426	\$6,330,426	\$0
Tax Expense--Property & Gross Receipts	\$789	\$789	\$0
Tax Expense--Other	\$2,615,077	\$2,615,077	\$0
Interest on Long-Term Debt	\$2,593,671	\$2,593,671	\$0
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$1,633	\$1,633	\$0
Total Operating Expenses	\$44,179,488	\$44,307,090	\$127,602
Net Operating Margins (Loss)	\$4,586,922	\$4,459,320	(\$127,602)
Non-Operating Margins (Loss)	\$1,867,910	\$1,867,910	\$0
Net Margins (Loss)	\$6,454,832	\$6,327,230	(\$127,602)
Cash Flow Budget			
Construction Projects	\$12,725,000	\$12,725,000	\$0
General Plant Purchases	\$587,500	\$547,500	(\$40,000)
Principal on Long Term Debt	\$3,789,737	\$3,789,737	\$0
Add Depreciation & Amortization (non-cash)	(\$6,330,426)	(\$6,330,426)	\$0
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	\$0	(\$48,000)	(\$48,000)
Total Cash Expenditures/Cash Outflow	\$10,771,811	\$10,683,811	(\$88,000)
Net Cash Inflow/(Outflow)	(\$4,316,979)	(\$4,356,581)	(\$39,602)
Net TIER (Minimum of 1.25)	3.49	3.44	-0.05
Net DSC (Minimum of 1.25)	2.41	2.39	-0.02

**Water Utility
Expense Changes
2024 Budget to 2025 Budget**

	2024 Budget	2025 Budget	Change
Operating Revenues	\$4,944,503	\$5,028,828	\$84,325
Operating Expenses			
Power Production Cost	\$3,207	\$0	(\$3,207)
Cost of Purchased Power	\$143,948	\$155,122	\$11,174
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$1,263,927	\$896,785	(\$367,142)
Distribution Expense--Maintenance	\$1,031,572	\$1,041,787	\$10,215
Customer Accounts Expense	\$187,285	\$171,251	(\$16,034)
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$820,155	\$1,291,945	\$471,790
Depreciation & Amortization Expense	\$1,003,364	\$1,011,654	\$8,290
Tax Expense--Property & Gross Receipts	\$0	\$383	\$383
Tax Expense--Other	\$223,422	\$215,470	(\$7,952)
Interest on Long-Term Debt	\$128,221	\$187,574	\$59,353
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$31,220	\$0	(\$31,220)
Total Operating Expenses	\$4,836,321	\$4,971,971	\$135,650
Net Operating Margins (Loss)	\$108,182	\$56,857	(\$51,325)
Non-Operating Margins (Loss)	\$302,100	\$379,719	\$77,619
Net Margins (Loss)	\$410,282	\$436,576	\$26,294
Cash Flow Budget			
Construction Projects	\$1,420,000	\$3,647,551	\$2,227,551
General Plant Purchases	\$135,000	\$60,000	(\$75,000)
Principal on Long Term Debt	\$633,384	\$633,384	\$0
Add Depreciation & Amortization (non-cash)	(\$1,003,364)	(\$1,011,654)	(\$8,290)
Principal & Interest Received on LUDs	(\$442,966)	(\$442,966)	\$0
Grants and Loan Funds	(\$1,100,000)	(\$2,677,940)	(\$1,577,940)
Total Cash Expenditures/Cash Outflow	(\$357,946)	\$208,375	\$566,321
Net Cash Inflow/(Outflow)	\$768,228	\$228,201	(\$540,027)

**Water Utility
Expense Changes
8/16/2024 Draft to 8/26/2024 Draft**

	2025 Budget 8/16/2024	2025 Budget 8/26/2024	Change
Operating Revenues	\$5,028,828	\$5,028,828	\$0
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$155,122	\$155,122	\$0
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$1,241,470	\$896,785	(\$344,685)
Distribution Expense--Maintenance	\$1,137,898	\$1,041,787	(\$96,111)
Customer Accounts Expense	\$184,579	\$171,251	(\$13,328)
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$1,455,625	\$1,291,945	(\$163,680)
Depreciation & Amortization Expense	\$1,011,654	\$1,011,654	\$0
Tax Expense--Property & Gross Receipts	\$383	\$383	\$0
Tax Expense--Other	\$215,470	\$215,470	\$0
Interest on Long-Term Debt	\$187,574	\$187,574	\$0
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$5,589,775	\$4,971,971	(\$617,804)
Net Operating Margins (Loss)	(\$560,947)	\$56,857	\$617,804
Non-Operating Margins (Loss)	\$342,447	\$379,719	\$37,272
Net Margins (Loss)	(\$218,500)	\$436,576	\$655,076
Cash Flow Budget			
Construction Projects	\$969,611	\$3,647,551	\$2,677,940
General Plant Purchases	\$60,000	\$60,000	\$0
Principal on Long Term Debt	\$633,384	\$633,384	\$0
Add Depreciation & Amortization (non-cash)	(\$1,011,654)	(\$1,011,654)	\$0
Principal & Interest Received on LUDs	(\$442,966)	(\$442,966)	\$0
Grants and Loan Funds	\$0	(\$2,677,940)	(\$2,677,940)
Total Cash Expenditures/Cash Outflow	\$208,375	\$208,375	\$0
Net Cash Inflow/(Outflow)	(\$426,875)	\$228,201	\$655,076

**Water Utility
Expense Changes
8/26/2024 Draft to 9/20/2024 Draft**

	2025 Budget 8/26/2024	2025 Budget 9/20/2024	Change
Operating Revenues	\$5,028,828	\$5,028,828	\$0
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$155,122	\$155,122	\$0
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$877,071	\$896,785	\$19,714
Distribution Expense--Maintenance	\$1,010,845	\$1,041,787	\$30,942
Customer Accounts Expense	\$168,315	\$171,251	\$2,936
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$1,259,121	\$1,291,945	\$32,824
Depreciation & Amortization Expense	\$1,011,654	\$1,011,654	\$0
Tax Expense--Property & Gross Receipts	\$383	\$383	\$0
Tax Expense--Other	\$215,470	\$215,470	\$0
Interest on Long-Term Debt	\$187,574	\$187,574	\$0
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$4,885,555	\$4,971,971	\$86,416
Net Operating Margins (Loss)	\$143,273	\$56,857	(\$86,416)
Non-Operating Margins (Loss)	\$342,447	\$379,719	\$37,272
Net Margins (Loss)	\$485,720	\$436,576	(\$49,144)
Cash Flow Budget			
Construction Projects	\$969,611	\$3,647,551	\$2,677,940
General Plant Purchases	\$60,000	\$60,000	\$0
Principal on Long Term Debt	\$633,384	\$633,384	\$0
Add Depreciation & Amortization (non-cash)	(\$1,011,654)	(\$1,011,654)	\$0
Principal & Interest Received on LUDs	(\$442,966)	(\$442,966)	\$0
Grants and Loan Funds	\$0	(\$2,677,940)	(\$2,677,940)
Total Cash Expenditures/Cash Outflow	\$208,375	\$208,375	\$0
Net Cash Inflow/(Outflow)	\$277,345	\$228,201	(\$49,144)

**BroadBand Utility
Expense Changes
2024 Budget to 2025 Budget**

	2024 Budget	2025 Budget	Change
Operating Revenues	\$130,000	\$953,298	\$823,298
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$23,580	\$79,607	\$56,027
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$470,899	\$326,484	(\$144,415)
Distribution Expense--Maintenance	\$144,760	\$148,750	\$3,990
Customer Accounts Expense	\$88,955	\$83,010	(\$5,945)
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$558,437	\$1,419,871	\$861,434
Depreciation & Amortization Expense	\$4,310	\$23,028	\$18,718
Tax Expense--Property & Gross Receipts	\$0	\$62	\$62
Tax Expense--Other	\$0	\$12,356	\$12,356
Interest on Long-Term Debt	\$0	\$820	\$820
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$1,290,941	\$2,093,988	\$803,047
Net Operating Margins (Loss)	(\$1,160,941)	(\$1,140,690)	\$20,251
Non-Operating Margins (Loss)	\$2,486,206	\$11,818,115	\$9,331,909
Net Margins (Loss)	\$1,325,265	\$10,677,425	\$9,352,160
Cash Flow Budget			
Construction Projects	\$0	\$15,172,062	\$15,172,062
General Plant Purchases	\$15,172,062	\$60,000	(\$15,112,062)
Principal on Long Term Debt	\$387,394	\$387,394	\$0
Add Depreciation & Amortization (non-cash)	(\$4,310)	(\$23,028)	(\$18,718)
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	(\$15,879,366)	(\$3,833,947)	\$12,045,419
Total Cash Expenditures/Cash Outflow	(\$324,220)	\$11,762,481	\$12,086,701
Net Cash Inflow/(Outflow)	\$1,649,485	(\$1,085,056)	(\$2,734,541)

**BroadBand Utility
Expense Changes
8/16/2024 Draft to 8/26/2024 Draft**

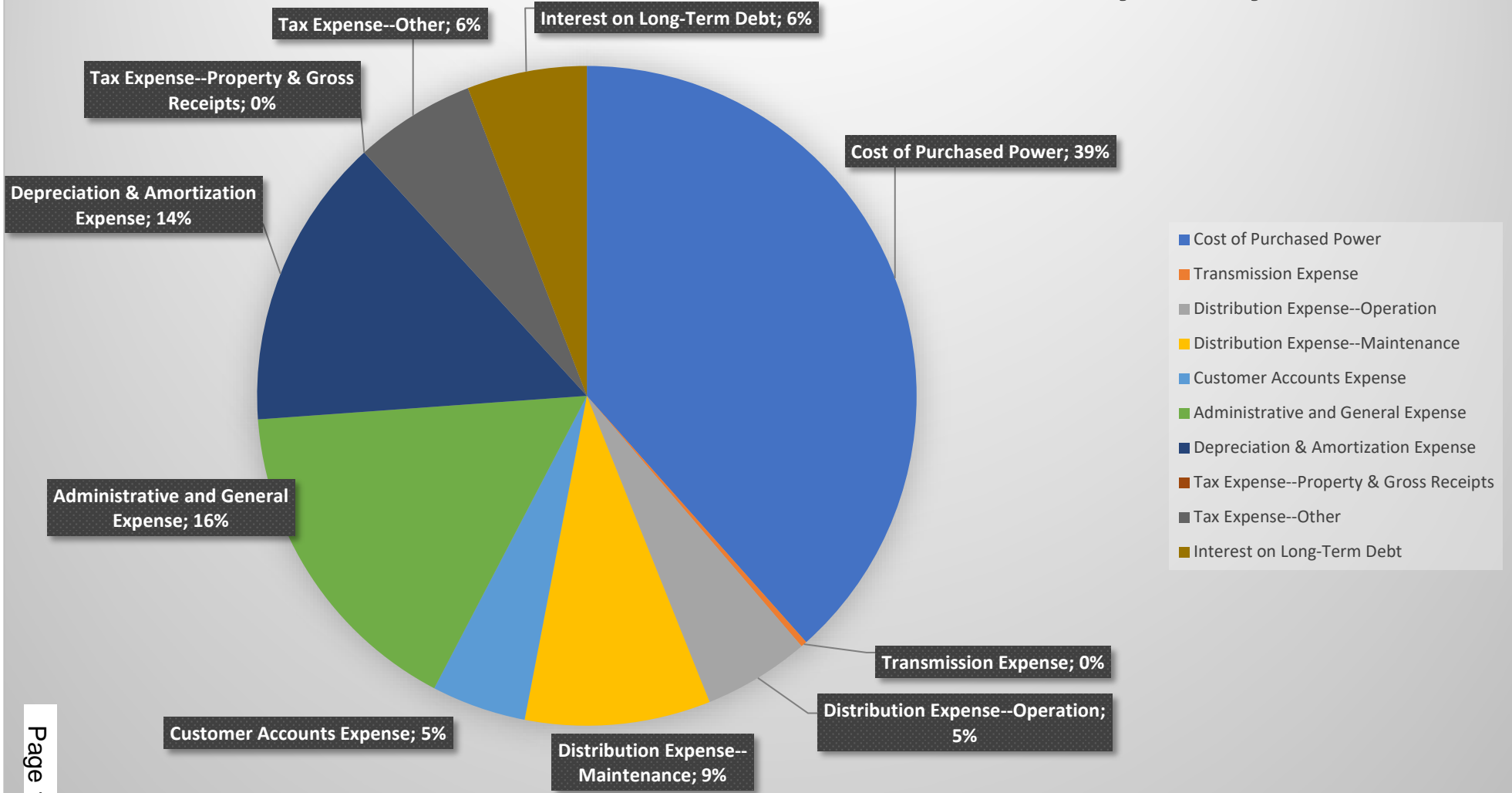
	2025 Budget 8/16/2024	2025 Budget 8/26/2024	Change
Operating Revenues	\$953,298	\$953,298	\$0
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$79,607	\$79,607	\$0
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$343,858	\$326,484	(\$17,374)
Distribution Expense--Maintenance	\$157,264	\$148,750	(\$8,514)
Customer Accounts Expense	\$90,719	\$83,010	(\$7,709)
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$1,496,820	\$1,419,871	(\$76,949)
Depreciation & Amortization Expense	\$23,028	\$23,028	\$0
Tax Expense--Property & Gross Receipts	\$62	\$62	\$0
Tax Expense--Other	\$12,356	\$12,356	\$0
Interest on Long-Term Debt	\$820	\$820	\$0
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$2,204,534	\$2,093,988	(\$110,546)
Net Operating Margins (Loss)	(\$1,251,236)	(\$1,140,690)	\$110,546
Non-Operating Margins (Loss)	\$11,618,170	\$11,818,115	\$199,945
Net Margins (Loss)	\$10,366,934	\$10,677,425	\$310,491
Cash Flow Budget			
Construction Projects	\$0	\$15,172,062	\$15,172,062
General Plant Purchases	\$15,172,062	\$60,000	(\$15,112,062)
Principal on Long Term Debt	\$387,394	\$387,394	\$0
Add Depreciation & Amortization (non-cash)	(\$23,028)	(\$23,028)	\$0
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	(\$15,172,062)	(\$3,833,947)	\$11,338,115
Total Cash Expenditures/Cash Outflow	\$364,366	\$11,762,481	\$11,398,115
Net Cash Inflow/(Outflow)	\$10,002,568	(\$1,085,056)	(\$11,087,624)

**BroadBand Utility
Expense Changes
8/26/2024 Draft to 9/20/2024 Draft**

	2025 Budget 8/26/2024	2025 Budget 9/20/2024	Change
Operating Revenues	\$953,298	\$953,298	\$0
Operating Expenses			
Power Production Cost	\$0	\$0	\$0
Cost of Purchased Power	\$79,607	\$79,607	\$0
Transmission Expense	\$0	\$0	\$0
Distribution Expense--Operation	\$320,717	\$326,484	\$5,767
Distribution Expense--Maintenance	\$145,755	\$148,750	\$2,995
Customer Accounts Expense	\$81,277	\$83,010	\$1,733
Customer Service and Informational Expense	\$0	\$0	\$0
Administrative and General Expense	\$1,366,066	\$1,419,871	\$53,805
Depreciation & Amortization Expense	\$23,028	\$23,028	\$0
Tax Expense--Property & Gross Receipts	\$62	\$62	\$0
Tax Expense--Other	\$12,356	\$12,356	\$0
Interest on Long-Term Debt	\$820	\$820	\$0
Interest Expense--Other	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0
Total Operating Expenses	\$2,029,688	\$2,093,988	\$64,300
Net Operating Margins (Loss)	(\$1,076,390)	(\$1,140,690)	(\$64,300)
Non-Operating Margins (Loss)	\$11,618,170	\$11,818,115	\$199,945
Net Margins (Loss)	\$10,541,780	\$10,677,425	\$135,645
Cash Flow Budget			
Construction Projects	\$15,172,062	\$15,172,062	\$0
General Plant Purchases	\$60,000	\$60,000	\$0
Principal on Long Term Debt	\$387,394	\$387,394	\$0
Add Depreciation & Amortization (non-cash)	(\$23,028)	(\$23,028)	\$0
Principal & Interest Received on LUDs	\$0	\$0	\$0
Grants and Loan Funds	(\$11,338,042)	(\$3,833,947)	\$7,504,095
Total Cash Expenditures/Cash Outflow	\$4,258,386	\$11,762,481	\$7,504,095
Net Cash Inflow/(Outflow)	\$6,283,394	(\$1,085,056)	(\$7,368,450)

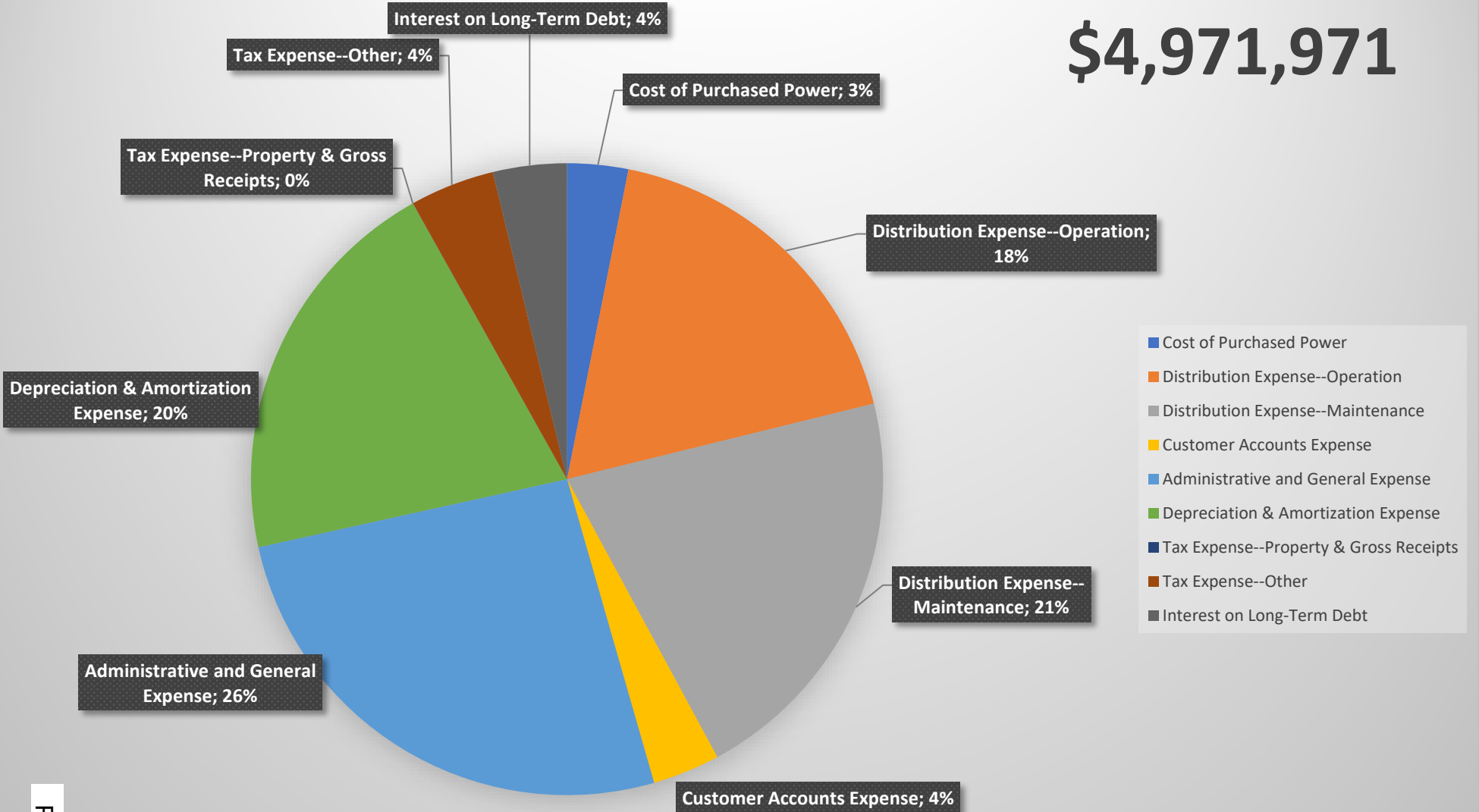
Electric Expenses

\$44,307,091



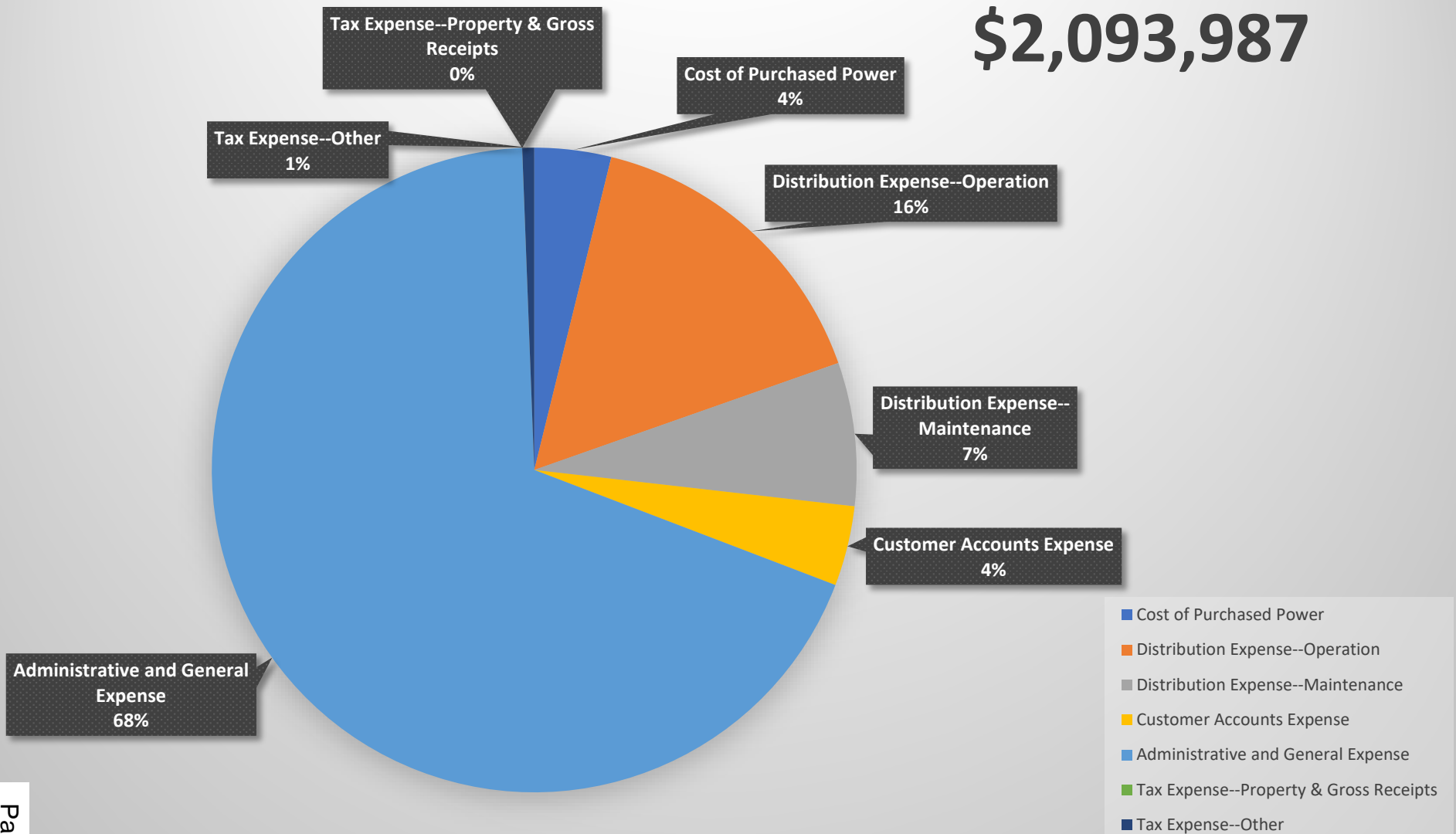
Water Expenses

\$4,971,971



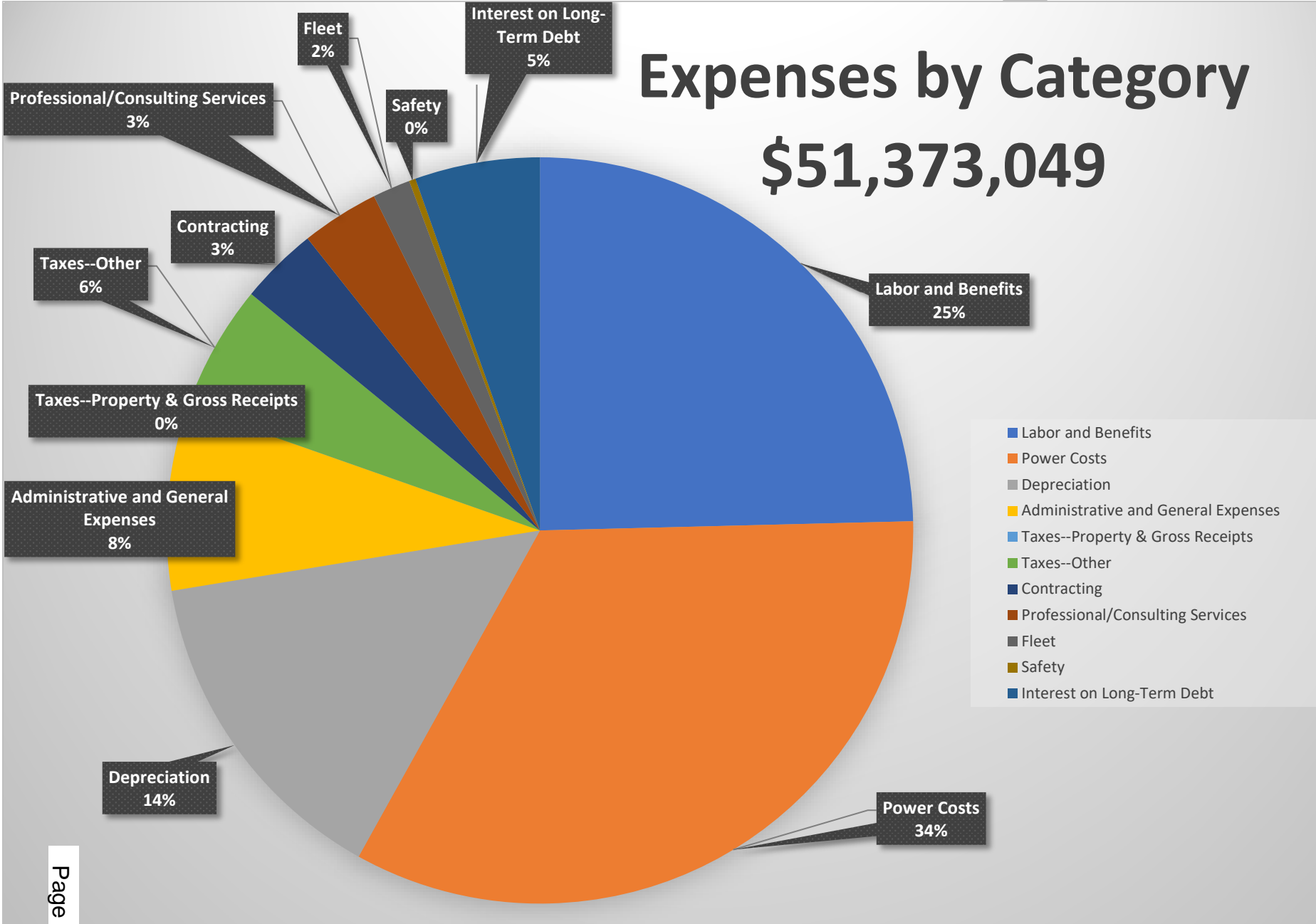
Broadband Expenses

\$2,093,987



Expenses by Category

\$51,373,049



Combined Utility Expenses By Category

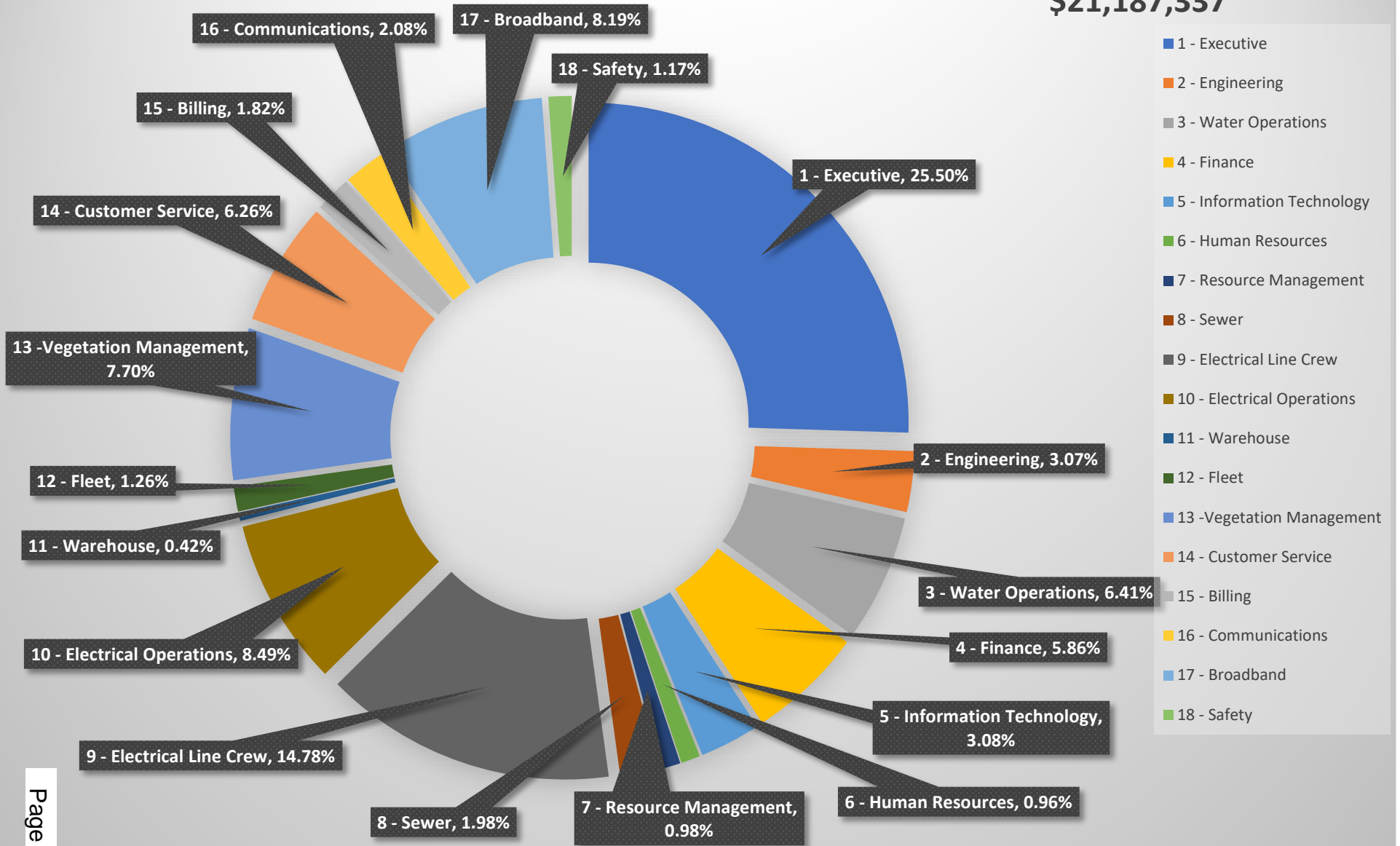
Expense Category	Amount	Percentage
Labor and Benefits	\$12,640,551	25%
Power Costs	\$17,194,402	33%
Depreciation	\$7,365,108	14%
Administrative and General Expenses	\$4,096,776	8%
Taxes--Property & Gross Receipts	\$1,234	0%
Taxes--Other	\$2,842,903	6%
Contracting	\$1,736,252	3%
Professional/Consulting Services	\$1,728,664	3%
Fleet	\$839,510	2%
Safety	\$145,585	0%
Interest on Long-Term Debt	\$2,782,065	5%
Total	\$51,373,049	100%

Expense Allocation By Department

Department	Administrative and			Professional and			Total	Percentage
	Labor and Benefits	General	Contracting	Consulting Services	Fleet	Safety		
1 - Executive	\$3,043,720	\$1,072,422	\$74,585	\$1,116,735	\$93,137	\$1,278	\$5,401,877	25.50%
2 - Engineering	\$289,762	\$114,748	\$9,948	\$229,791	\$3,874	\$1,586	\$649,709	3.07%
3 - Water Operations	\$626,000	\$303,534	\$105,875	\$36,572	\$248,094	\$37,205	\$1,357,280	6.41%
4 - Finance	\$822,907	\$226,133	\$11,544	\$142,753	\$39,184	\$18	\$1,242,539	5.86%
5 - Information Technology	\$458,645	\$180,584	\$5,821	\$6,664	\$0	\$0	\$651,714	3.08%
6 - Human Resources	\$140,550	\$41,958	\$2,875	\$17,182	\$0	\$1,429	\$203,994	0.96%
7 - Resource Management	\$168,137	\$37,163	\$2,414	\$0	\$0	\$0	\$207,714	0.98%
8 - Sewer	\$218,417	\$91,416	\$53,869	\$0	\$54,961	\$392	\$419,054	1.98%
9 - Electrical Line Crew	\$2,192,560	\$575,880	\$183,342	\$14,871	\$85,569	\$80,213	\$3,132,434	14.78%
10 - Electrical Operations	\$1,227,241	\$350,268	\$44,473	\$0	\$160,312	\$16,825	\$1,799,119	8.49%
11 - Warehouse	\$56,348	\$21,803	\$5,472	\$1	\$1,161	\$3,385	\$88,170	0.42%
12 - Fleet	\$230,483	\$32,941	\$2,539	\$0	\$0	\$1,366	\$267,329	1.26%
13 -Vegetation Management	\$133,406	\$265,754	\$1,197,162	\$2,598	\$31,598	\$0	\$1,630,518	7.70%
14 - Customer Service	\$1,045,865	\$237,350	\$17,698	\$25,954	\$0	\$0	\$1,326,867	6.26%
15 - Billing	\$306,478	\$69,814	\$8,844	\$0	\$0	\$0	\$385,136	1.82%
16 - Communications	\$206,002	\$80,683	\$2,773	\$110,679	\$40,876	\$0	\$441,013	2.08%
17 - Broadband	\$1,285,336	\$351,148	\$7,019	\$24,865	\$65,410	\$1,887	\$1,735,666	8.19%
18 - Safety	\$188,692	\$43,177	\$0	\$0	\$15,334	\$0	\$247,203	1.17%
Totals	\$12,640,551	\$4,096,776	\$1,736,252	\$1,728,664	\$839,510	\$145,585	\$21,187,337	

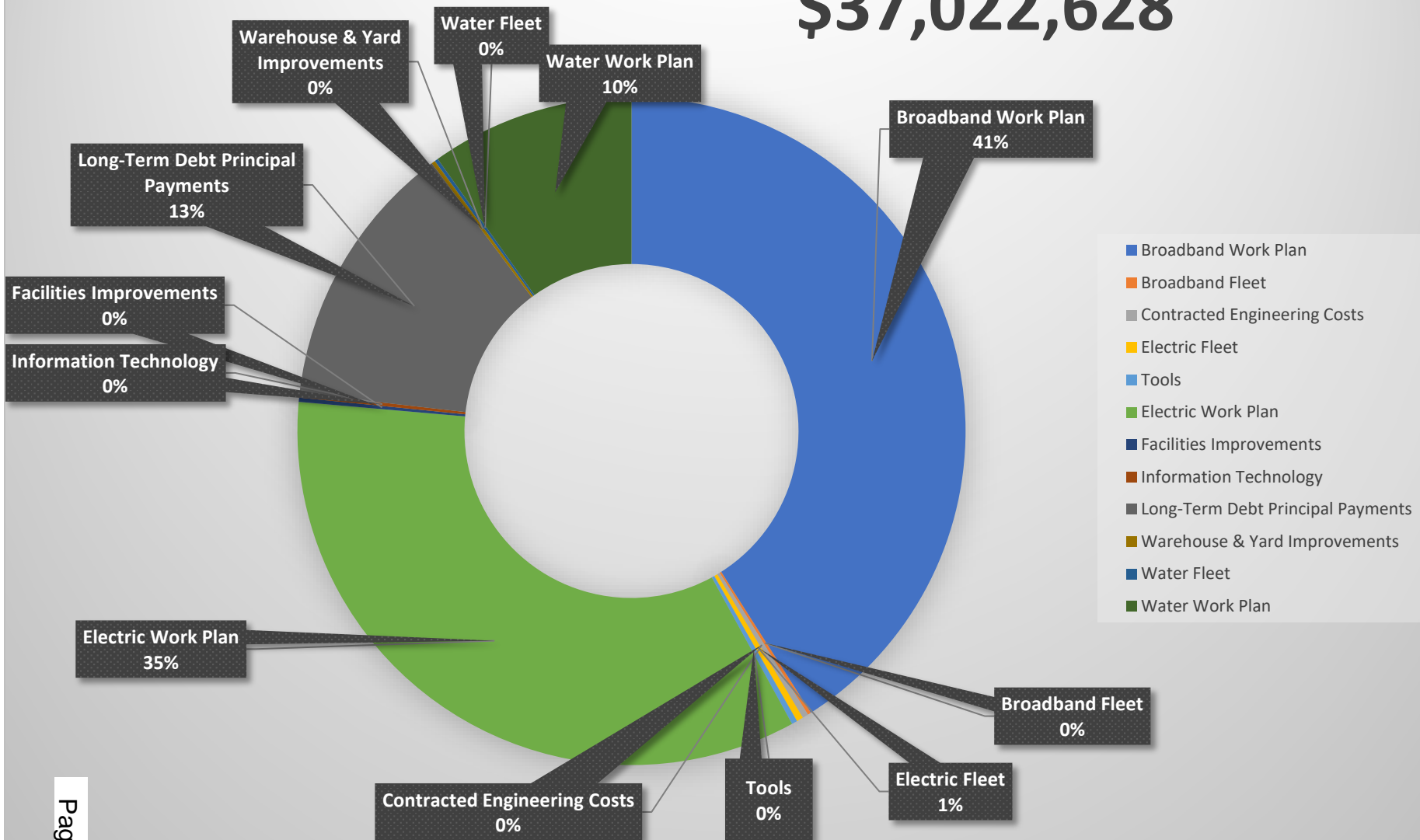
Expense Allocation By Department

\$21,187,337



Capital and Debt Principal Costs

\$37,022,628



Capital and Debt Principal Costs By Category

Cost Group	Amount	Percentage
Broadband Work Plan	\$15,172,062	40.98%
Broadband Fleet	\$60,000	0.16%
Contracted Engineering Costs	\$105,000	0.28%
Electric Fleet	\$120,000	0.32%
Tools	\$100,000	0.27%
Electric Work Plan	\$12,725,000	34.37%
Facilities Improvements	\$75,000	0.20%
Information Technology	\$80,000	0.22%
Long-Term Debt Principal Payments	\$4,810,515	12.99%
Warehouse & Yard Improvements	\$67,500	0.18%
Water Fleet	\$60,000	0.16%
Water Work Plan	\$3,647,551	9.85%
Total	\$37,022,628	100%

2025 Electric Work Plan Capital Costs

Item #	Description	Budget Amount
101	Underground Line Extensions and Services	\$400,000
102	Overhead Line Extensions and Services	\$175,000
103	New Subdivisions	\$150,000
201	Underground Feeders out of Irondale Bay 2	\$450,000
202	New Feeder(s) Port Ludlow Substation	\$1,000,000
204	New Feeder(s) Chimacum Substation	\$2,000,000
302	Convert Single Phase OH to UG Olele Point Rd	\$625,000
303	Convert OH Distribution to UG (General Budget)	\$350,000
401	New Substation (Mill RD)	\$3,000,000
504	Quilcene Substation	\$1,500,000
505	Port Ludlow Substation	\$1,500,000
601-1	Install New Pole-Mount Transformers (10 per year)	\$50,000
601-2	Install New Pad-Mount Transformers (10 per year)	\$50,000
601-3	Transformer Replacement of Aging Units	\$25,000
602-1	Install New Three Phase Distribution Reclosers	\$40,000
604	Pole Replacements (20 per year)	\$100,000
605	Replace Aging Conductors	\$200,000
606	Wildlife Protection	\$75,000
700-4	SCADA Field Equipment	\$200,000
700-5	SCADA Master Stations	\$100,000
701	Security and Street Lighting	\$20,000
702	Meters	\$15,000
1001	Move Transmission Poles for Easements	\$60,000
1003	115kV Insulator Replacements (10 poles per year)	\$45,000
1101	Easements and Right-of-Way	\$45,000
1302	Fencing	\$50,000
1303	Laydown Yard Expansion & Building	\$500,000
	Total Electric Capital Costs	\$12,725,000

2025 Water Work Plan Capital Costs

Description	Budget Amount
Bywater Bay Water Main Looping Paradise Bay to Shine Rd	\$183,002
Coyle Distribution Piping Replacement	\$146,402
Quimper Upsizing 2 inch to 6 inch (940 LF) and new 6 inch (2,520 LF)	\$383,382
Snow Creek Well Emergency Power Connections	\$8,784
Pipeline Replacement - Coyle and Others	\$175,683
Well Rehabilitation (cleaning)	\$7,320
Tank Cleaning/Painting	\$7,320
Tank Inspection	\$7,320
Seismic Retrofitting of Tanks	\$14,641
SCADA Upgrades	\$7,320
Retrofit Valves on ATEC Media Filter Systems	\$7,320
Replacement of ATEC Media Filters	\$7,320
Wastewater Capital Work	\$13,800
Coyle Water Main Replacement	\$2,677,940
Total Water Capital Costs	\$3,647,551

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2025 Broadband Capital Costs

Description	Budget Amount
Huts/Buildings	\$163,506
Fiber	\$9,655,334
Engineering	\$1,699,975
Core PON	\$210,134
Drops	\$1,527,980
ONTs	\$771,247
Consulting	\$125,529
Contingency	\$1,018,357
Total Broadband Capital Costs	\$15,172,062

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2025 Facilities Improvements

Description	Budget Amount
Installation of 8 Dual Head Electric Vehicle Chargers	\$75,000
Total Facilities Improvements Capital Costs	\$75,000

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2025 Warehouse and Yard Improvements Capital Costs

Description	Budget Amount
Install utility pole bunks between the asphalt road and storm water drainage pond.	\$30,000
Install concrete base around PUD oil storage facility in the open shed.	\$30,000
Install fencing around Oil containment with two 8' gates.	\$7,500
Total Warehouse and Yard Capital Costs	\$67,500

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2025 Information Technology Capital Costs

Description	Budget Amount
NISC Server	\$35,000
Electric Vehicle	\$45,000
Total IT Capital Costs	\$80,000

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2025 Electric Fleet Capital Costs

Description	Budget Amount
Pickup Truck	\$60,000
Pickup Truck	\$60,000
Total Electric Fleet Capital Costs	\$120,000

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2025 Water Fleet Capital Costs

Description	Budget Amount
Pickup Truck	\$60,000
Total Water Fleet Capital Costs	\$60,000

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2025 Broadband Fleet Capital Costs

Description	Budget Amount
Pickup Truck	\$60,000
Total Broadband Fleet Capital Costs	\$60,000

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2025 Tools

Description	Budget Amount
Electric Tools	\$50,000
Broadband Tools	\$50,000
Total Electric Tools Capital Costs	\$100,000

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2025 Contracted Engineering Capital Costs

Description	Budget Amount
Contracted Electric Engineering	\$25,000
Contracted Broadband Engineering	\$50,000
Contracted Water Engineering	\$30,000
Total Contracted Engineering Capital Costs	\$105,000

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**Change in Capital Projects
From 8/16/2024 to 9/20/2024**

Project Name	8/16/2024 Budget	9/20/2024 Budget	Change
Electric Work Plan	\$12,725,000	\$12,725,000	\$0
Water Work Plan	\$969,611	\$3,647,551	\$2,677,940
Broadband	\$15,172,062	\$15,172,062	\$0
Facilities Improvements	\$30,000	\$75,000	\$45,000
Warehouse & Yard Improvements	\$197,500	\$67,500	(\$130,000)
Information Technology	\$35,000	\$80,000	\$45,000
Electric Fleet	\$120,000	\$120,000	\$0
Water Fleet	\$60,000	\$60,000	\$0
Tools	\$100,000	\$100,000	\$0
Contracted Engineering Costs	\$105,000	\$105,000	\$0
Broadband Fleet	\$60,000	\$60,000	\$0
	\$29,574,173	\$32,212,113	\$2,637,940

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**2025 Cash Summary
Through June 30, 2024**

Operating Depository Account	\$ 4,941,885
Cash-Jeff Co Treasurer General Account	\$ 127,433
1996 Bond LUD #8 - Jefferson Co. Treasurer	\$ 35,471
1996 Bond LUD #6 - Jefferson Co. Treasurer	\$ 10,204
Working Funds - Petty Cash and CSR Drawers	\$ 1,250
Cash Held in Trust by Property Manager	\$ 150
Cash - 1st Security Bank ACH Account	\$ (43)
Payroll Clearing Account - 1st Security Bank	\$ (753)
Operating Account - Jefferson Co. Treasurer	\$ (158,573)
Cash - 1st Security Bank Warrant Account	\$ (352,858)
Tax Revenue Fund	\$ 2,185,862
Tax Revenue Fund	\$ 922,547
Tax Revenue Fund	\$ 312,895
2024 Ending Unrestricted Cash	\$ 8,025,470
2025 Net Cash Outflow	(\$5,219,436)
2025 Ending Unrestricted Cash	\$ 2,806,034

Restricted Cash

2009 Bond LUD #14 - Jefferson Co. Treasurer	\$ 681,480
2008 Bond LUD #15 - Jefferson Co. Treasurer	\$ 452,883
1999 Bond LUD #11 - Jefferson Co. Treasurer	\$ 3,032
RUS Bond Fund	\$ 4,601,116
Capital Reserves	\$ 94,000
Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	\$ 87,120
Capital Reserves	\$ 6,000
Other Special Funds	\$ 250
2025 Ending Restricted Cash	\$ 5,925,881

2025 Budget Supplementary Pages



Electric Utility
Actuals to Budget
5 Year Look Back Compared to 2025

	2019	2020	2021	2022	2023	2024	2025
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals**	Budget
Operating Revenues	\$38,398,203	\$37,912,318	\$39,287,746	\$42,746,814	\$42,538,198	\$46,860,376	\$49,719,708
Operating Expenses							
Power Production Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost of Purchased Power	\$15,204,855	\$14,717,058	\$15,242,290	\$14,550,861	\$13,632,041	\$15,559,792	\$17,039,280
Transmission Expense	\$1,883,441	\$1,832,052	\$1,950,421	\$2,125,976	\$1,057,159	\$102,843	\$132,848
Distribution Expense--Operation	\$1,471,987	\$1,574,671	\$1,777,535	\$1,866,907	\$2,272,939	\$3,102,560	\$2,627,580
Distribution Expense--Maintenance	\$2,585,373	\$3,114,151	\$2,768,549	\$2,807,679	\$3,598,083	\$4,608,950	\$4,164,530
Customer Accounts Expense	\$1,465,794	\$1,228,908	\$1,305,362	\$1,461,747	\$1,617,456	\$2,009,966	\$2,129,288
Customer Service and Informational Expense	\$40,874	\$12,433	\$24,808	\$25,633	\$52,228	\$63,852	\$157,142
Administrative and General Expense	\$2,540,211	\$2,672,839	\$3,197,515	\$3,715,635	\$4,856,676	\$6,253,763	\$8,572,548
Depreciation & Amortization Expense	\$5,319,171	\$5,497,554	\$5,538,986	\$5,727,342	\$6,016,566	\$7,063,523	\$6,353,454
Tax Expense--Property & Gross Receipts	\$0	\$0	\$0	\$0	\$0	\$826	\$851
Tax Expense--Other	\$2,198,268	\$2,174,860	\$2,255,905	\$2,423,134	\$2,373,172	\$2,470,124	\$2,627,433
Interest on Long-Term Debt	\$2,782,558	\$2,701,573	\$2,607,298	\$2,503,089	\$2,456,279	\$2,388,975	\$2,594,491
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$2,927	\$39	\$0	\$0	\$0	\$1,586	\$1,633
Total Operating Expenses	\$35,495,459	\$35,526,138	\$36,668,669	\$37,208,003	\$37,932,599	\$43,626,760	\$46,401,078
Net Operating Margins (Loss)	\$2,902,744	\$2,386,180	\$2,619,077	\$5,538,811	\$4,605,599	\$3,233,616	\$3,318,630
Non-Operating Margins (Loss)	\$2,621,555	\$1,660,436	\$2,168,111	\$2,115,150	\$5,301,197	\$3,243,210	\$13,686,025
Net Margins (Loss)	\$5,524,299	\$4,046,616	\$4,787,188	\$7,653,961	\$9,906,796	\$6,476,826	\$17,004,655

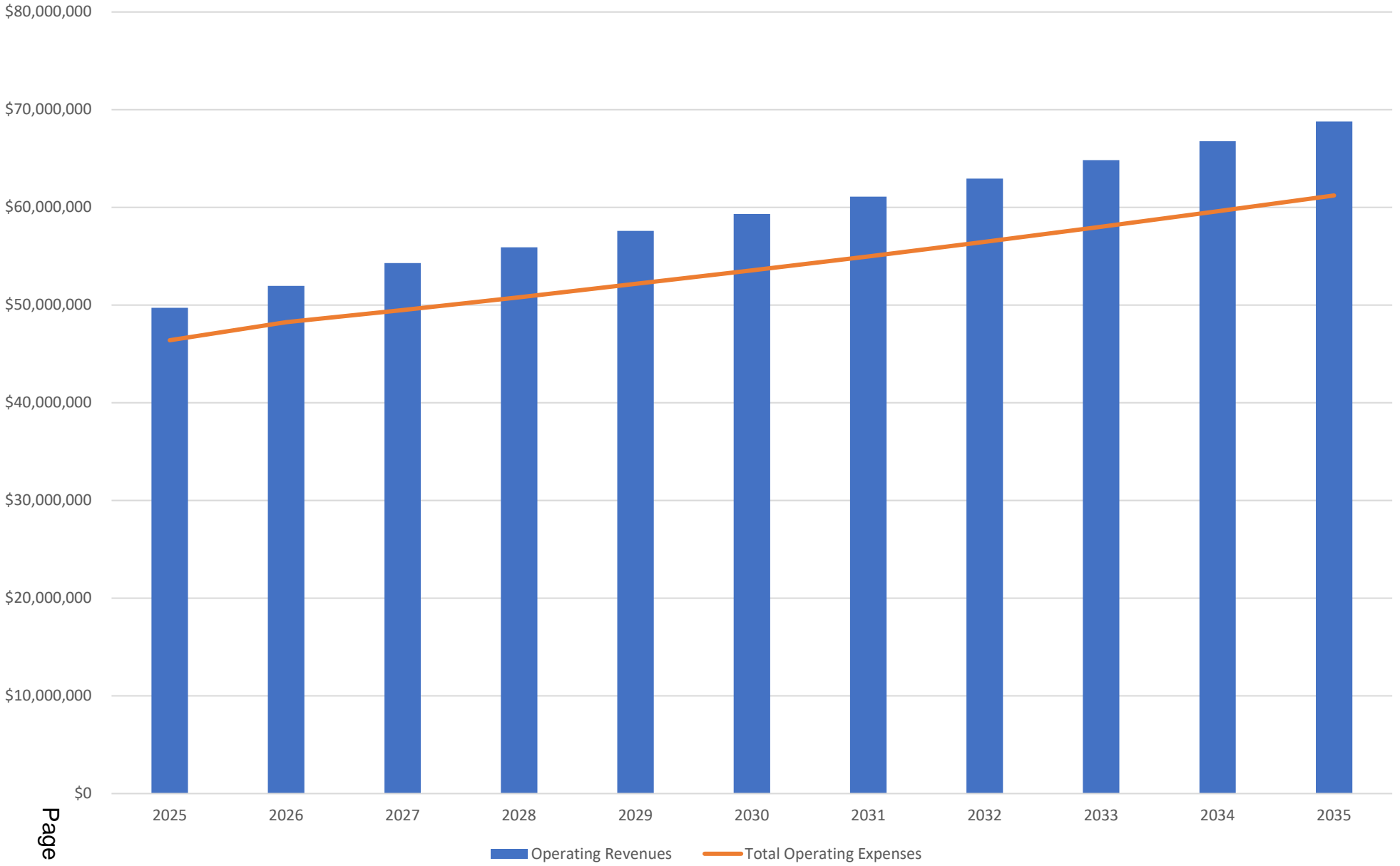
2024 Actuals are actual expenses recorded January through June and budgeted numbers for July through December.

**Water Utility
Actuals to Budget
5 Year Look Back Compared to 2024**

	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Actuals	2024 Actuals**	2025 Budget
Operating Revenues	\$2,713,505	\$2,608,999	\$3,020,841	\$3,710,714	\$4,431,890	\$4,772,521	\$5,028,828
Operating Expenses							
Power Production Cost	\$209	\$268	\$1,877	\$2,550	\$518	\$2,665	\$0
Cost of Purchased Power	\$3,885	\$82,473	\$135,288	\$140,275	\$144,893	\$149,059	\$155,122
Transmission Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Distribution Expense--Operation	\$654,726	\$681,484	\$668,170	\$713,508	\$675,443	\$1,057,598	\$896,785
Distribution Expense--Maintenance	\$364,276	\$376,709	\$394,764	\$617,693	\$827,515	\$744,906	\$1,041,787
Customer Accounts Expense	\$134,888	\$226,078	\$255,519	\$144,071	\$162,424	\$165,701	\$171,251
Customer Service and Informational Expense	\$330	\$110	\$0	\$0	\$0	\$0	\$0
Administrative and General Expense	\$699,871	\$893,190	\$1,031,638	\$654,641	\$756,100	\$739,454	\$1,291,945
Depreciation & Amortization Expense	\$701,661	\$696,061	\$774,737	\$829,876	\$1,010,897	\$1,030,937	\$1,011,654
Tax Expense--Property & Gross Receipts	\$0	\$0	\$0	\$0	\$0	\$372	\$383
Tax Expense--Other	\$125,901	\$127,246	\$154,504	\$167,047	\$246,296	\$190,582	\$215,470
Interest on Long-Term Debt	\$261,833	\$236,595	\$225,120	\$188,893	\$179,159	\$158,278	\$187,574
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$247	\$0	\$0	\$0	\$29,876	\$0	\$0
Total Operating Expenses	\$2,947,827	\$3,320,214	\$3,641,617	\$3,458,554	\$4,033,121	\$4,239,552	\$4,971,971
Net Operating Margins (Loss)	(\$234,322)	(\$711,215)	(\$620,776)	\$252,160	\$398,769	\$532,969	\$56,857
Non-Operating Margins (Loss)	\$915,474	\$418,689	\$637,966	\$325,044	\$476,906	\$275,891	\$379,719
Net Margins (Loss)	\$681,152	(\$292,526)	\$17,190	\$577,204	\$875,675	\$808,860	\$436,576

2024 Actuals are actual expenses recorded January through June and budgeted numbers for July through December.

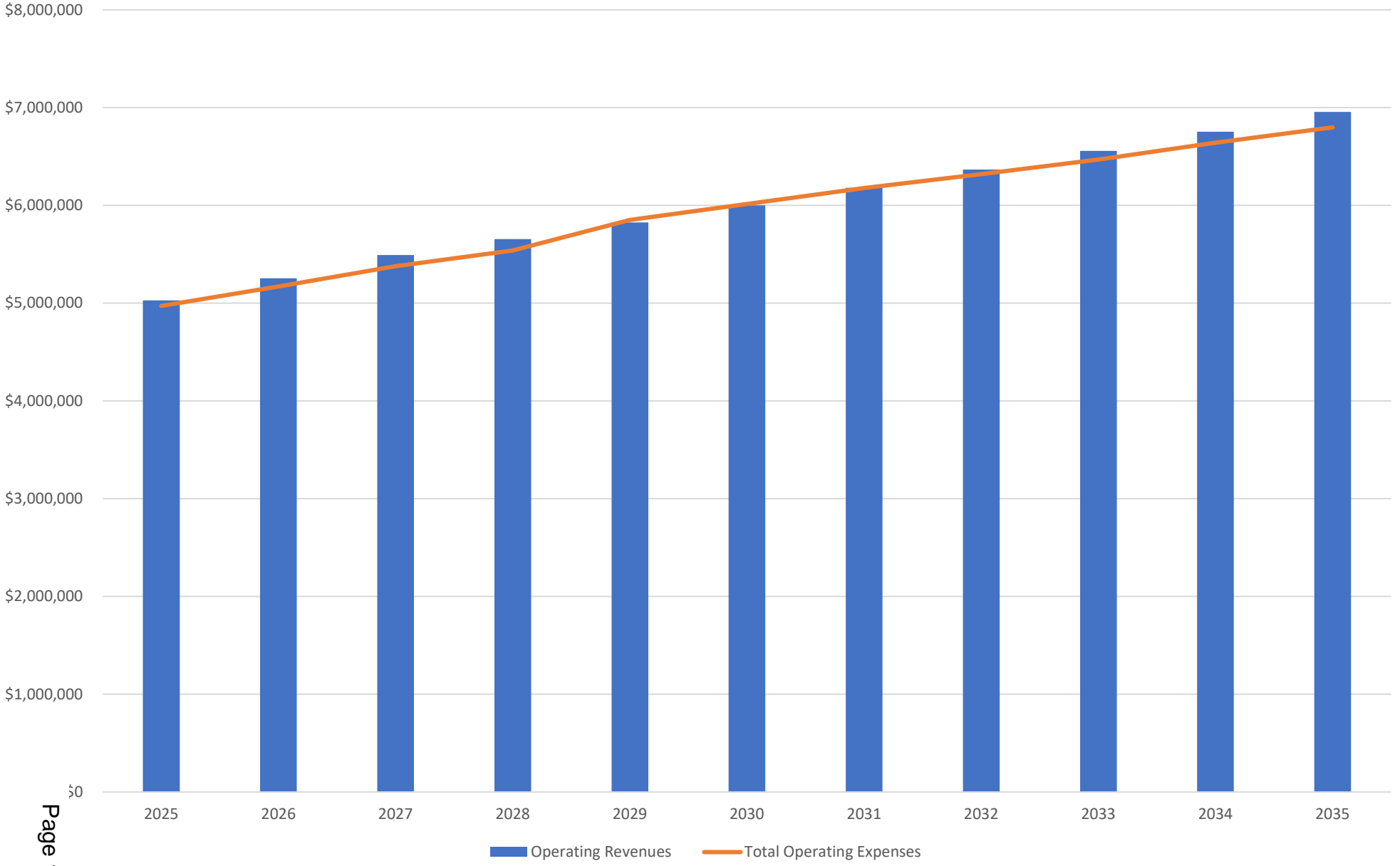
Electric Utility Budget Forecast



**Electric Utility
10-Year Forecast
2025 - 2035**

	2025 Proposed	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast	2034 Forecast	2035 Forecast
Operating Revenues	\$49,719,708	\$51,957,095	\$54,295,164	\$55,924,019	\$57,601,740	\$59,329,792	\$61,109,686	\$62,942,976	\$64,831,265	\$66,776,203	\$68,779,489
Operating Expenses											
Power Production Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost of Purchased Power	\$17,039,280	\$17,720,851	\$18,429,685	\$18,982,576	\$19,552,053	\$20,138,615	\$20,742,773	\$21,365,056	\$22,006,008	\$22,666,188	\$23,346,174
Transmission Expense	\$132,848	\$138,162	\$143,688	\$147,999	\$152,439	\$157,012	\$161,723	\$166,574	\$171,571	\$176,719	\$182,020
Distribution Expense--Operation	\$2,627,580	\$2,732,683	\$2,841,991	\$2,927,250	\$3,015,068	\$3,105,520	\$3,198,685	\$3,294,646	\$3,393,485	\$3,495,290	\$3,600,149
Distribution Expense--Maintenance	\$4,164,530	\$4,331,111	\$4,504,356	\$4,639,486	\$4,778,671	\$4,922,031	\$5,069,692	\$5,221,783	\$5,378,436	\$5,539,789	\$5,705,983
Customer Accounts Expense	\$2,129,288	\$2,214,460	\$2,303,038	\$2,372,129	\$2,443,293	\$2,516,592	\$2,592,089	\$2,669,852	\$2,749,948	\$2,832,446	\$2,917,420
Customer Service and Informational Expense	\$157,142	\$163,428	\$169,965	\$175,064	\$180,316	\$185,725	\$191,297	\$197,036	\$202,947	\$209,035	\$215,306
Administrative and General Expense	\$8,572,548	\$8,915,450	\$9,272,068	\$9,550,230	\$9,836,737	\$10,131,839	\$10,435,794	\$10,748,868	\$11,071,334	\$11,403,474	\$11,745,578
Depreciation & Amortization Expense	\$6,353,454	\$6,607,592	\$6,871,896	\$7,078,053	\$7,290,394	\$7,509,106	\$7,734,379	\$7,966,411	\$8,205,403	\$8,451,565	\$8,705,112
Tax Expense--Property & Gross Receipts	\$851	\$885	\$920	\$948	\$976	\$1,006	\$1,036	\$1,067	\$1,099	\$1,132	\$1,166
Tax Expense--Other	\$2,627,433	\$2,732,530	\$2,841,832	\$2,927,086	\$3,014,899	\$3,105,346	\$3,198,506	\$3,294,462	\$3,393,295	\$3,495,094	\$3,599,947
Interest on Long-Term Debt	\$2,594,491	\$2,698,271	\$2,095,249	\$1,993,151	\$1,903,516	\$1,775,891	\$1,661,668	\$1,557,395	\$1,440,911	\$1,332,228	\$1,198,403
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$1,633	\$1,698	\$1,766	\$1,819	\$1,874	\$1,930	\$1,988	\$2,048	\$2,109	\$2,172	\$2,237
Total Operating Expenses	\$46,401,078	\$48,257,121	\$49,476,454	\$50,795,791	\$52,170,236	\$53,550,612	\$54,989,631	\$56,485,197	\$58,016,547	\$59,605,133	\$61,219,495
Net Operating Margins (Loss)	\$3,318,630	\$3,699,974	\$4,818,710	\$5,128,228	\$5,431,504	\$5,779,180	\$6,120,054	\$6,457,779	\$6,814,718	\$7,171,071	\$7,559,994
Non-Operating Margins (Loss)	\$13,686,025	\$13,959,746	\$14,238,940	\$14,523,719	\$14,814,194	\$15,110,477	\$15,412,687	\$15,720,941	\$16,035,360	\$16,356,067	\$16,683,188
Net Margins (Loss)	\$17,004,655	\$17,659,719	\$19,057,651	\$19,651,947	\$20,245,698	\$20,889,657	\$21,532,741	\$22,178,720	\$22,850,078	\$23,527,137	\$24,243,182
Cash Flow Budget											
Construction Projects	\$27,897,062	\$5,834,504	\$6,067,884	\$6,249,921	\$6,437,418	\$6,630,541	\$6,829,457	\$7,034,341	\$7,245,371	\$7,462,732	\$7,686,614
General Plant Purchases	\$607,500	\$773,088	\$804,012	\$828,132	\$852,976	\$878,565	\$904,922	\$932,070	\$960,032	\$988,833	\$1,018,498
Principal on Long Term Debt	\$4,177,131	\$3,789,737	\$3,877,464	\$3,979,563	\$4,069,198	\$4,196,823	\$4,311,045	\$4,415,318	\$4,531,803	\$4,640,486	\$4,774,311
Add Depreciation & Amortization (non-cash)	(\$6,353,454)	(\$6,607,592)	(\$6,871,896)	(\$7,078,053)	(\$7,290,394)	(\$7,509,106)	(\$7,734,379)	(\$7,966,411)	(\$8,205,403)	(\$8,451,565)	(\$8,705,112)
Principal & Interest Received on LUDs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants and Loan Funds	(\$3,881,947)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cash Expenditures/Cash Outflow	\$22,446,292	\$3,789,737	\$3,877,464	\$3,979,563	\$4,069,198	\$4,196,823	\$4,311,045	\$4,415,318	\$4,531,803	\$4,640,486	\$4,774,311
Net Cash Inflow/(Outflow)	(\$5,441,637)	\$13,869,982	\$15,180,186	\$15,672,384	\$16,176,500	\$16,692,834	\$17,221,696	\$17,763,401	\$18,318,275	\$18,886,651	\$19,468,872
Net TII (minimum of 1.25)	7.55	7.54	10.10	10.86	11.64	12.76	13.96	15.24	16.86	18.66	21.23
Net DS (minimum of 1.25)	3.83	4.16	4.69	4.81	4.93	5.05	5.18	5.31	5.44	5.58	5.72

Water Utility Budget Forecast



**Water Utility
10-Year Forecast
2025 - 2035**

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Revenues	\$5,028,828	\$5,255,125	\$5,491,606	\$5,656,354	\$5,826,045	\$6,000,826	\$6,180,851	\$6,366,276	\$6,557,265	\$6,753,983	\$6,956,602
Operating Expenses											
Power Production Cost	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost of Purchased Power	\$155,122	\$161,327	\$167,780	\$172,813	\$177,998	\$183,338	\$188,838	\$194,503	\$200,338	\$206,348	\$212,539
Transmission Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Distribution Expense--Operation	\$896,785	\$932,656	\$969,963	\$999,062	\$1,029,033	\$1,059,904	\$1,091,702	\$1,124,453	\$1,158,186	\$1,192,932	\$1,228,720
Distribution Expense--Maintenance	\$1,041,787	\$1,083,458	\$1,126,797	\$1,160,601	\$1,195,419	\$1,231,281	\$1,268,220	\$1,306,266	\$1,345,454	\$1,385,818	\$1,427,392
Customer Accounts Expense	\$171,251	\$178,101	\$185,225	\$190,782	\$196,505	\$202,400	\$208,472	\$214,727	\$221,168	\$227,803	\$234,638
Customer Service and Informational Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Administrative and General Expense	\$1,291,945	\$1,343,623	\$1,397,368	\$1,439,289	\$1,482,467	\$1,526,941	\$1,572,750	\$1,619,932	\$1,668,530	\$1,718,586	\$1,770,144
Depreciation & Amortization Expense	\$1,011,654	\$1,052,120	\$1,094,205	\$1,127,031	\$1,160,842	\$1,195,667	\$1,231,537	\$1,268,483	\$1,306,538	\$1,345,734	\$1,386,106
Tax Expense--Property & Gross Receipts	\$383	\$398	\$414	\$427	\$439	\$453	\$466	\$480	\$495	\$509	\$525
Tax Expense--Other	\$215,470	\$224,089	\$233,052	\$240,044	\$247,245	\$254,663	\$262,302	\$270,172	\$278,277	\$286,625	\$295,224
Interest on Long-Term Debt	\$187,574	\$195,077	\$202,880	\$208,966	\$360,651	\$358,587	\$353,402	\$320,423	\$290,503	\$276,668	\$242,898
Interest Expense--Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Deductions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Expenses	\$4,971,971	\$5,170,850	\$5,377,684	\$5,539,014	\$5,850,601	\$6,013,234	\$6,177,689	\$6,319,439	\$6,469,489	\$6,641,024	\$6,798,185
Net Operating Margins (Loss)	\$56,857	\$84,275	\$113,922	\$117,340	(\$24,556)	(\$12,408)	\$3,162	\$46,838	\$87,775	\$112,958	\$158,417
Non-Operating Margins (Loss)	\$379,719	\$387,313	\$395,060	\$402,961	\$411,020	\$419,240	\$427,625	\$436,178	\$444,901	\$453,799	\$462,875
Net Margins (Loss)	\$436,576	\$471,589	\$508,982	\$520,301	\$386,464	\$406,832	\$430,787	\$483,015	\$532,676	\$566,758	\$621,293
Cash Flow Budget											
Construction Projects	\$3,647,551	\$896,406	\$932,263	\$960,231	\$989,037	\$1,018,709	\$1,049,270	\$1,080,748	\$1,113,170	\$1,146,565	\$1,180,962
General Plant Purchases	\$60,000	\$155,714	\$161,942	\$166,801	\$171,805	\$176,959	\$182,268	\$187,736	\$193,368	\$199,169	\$205,144
Principal on Long Term Debt	\$633,384	\$689,112	\$765,027	\$692,324	\$743,580	\$614,689	\$2,181,862	\$783,096	\$718,102	\$959,162	\$616,346
Add Depreciation & Amortization (non-cash)	(\$1,011,654)	(\$1,052,120)	(\$1,094,205)	(\$1,127,031)	(\$1,160,842)	(\$1,195,667)	(\$1,231,537)	(\$1,268,483)	(\$1,306,538)	(\$1,345,734)	(\$1,386,106)
Principal & Interest Received on LUDs	(\$442,966)	(\$442,966)	(\$221,483)	(\$221,483)	(\$221,483)	(\$221,483)	(\$110,742)	(\$110,742)	(\$110,742)	(\$110,742)	(\$55,371)
Grants and Loan Funds	(\$2,677,940)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cash Expenditures/Cash Outflow	\$208,375	\$246,146	\$543,544	\$470,841	\$522,097	\$393,206	\$2,071,121	\$672,354	\$607,360	\$848,420	\$560,976
Net Cash Inflow/(Outflow)	\$228,201	\$225,443	(\$34,562)	\$49,460	(\$135,633)	\$13,626	(\$1,640,334)	(\$189,339)	(\$74,684)	(\$281,663)	\$60,317

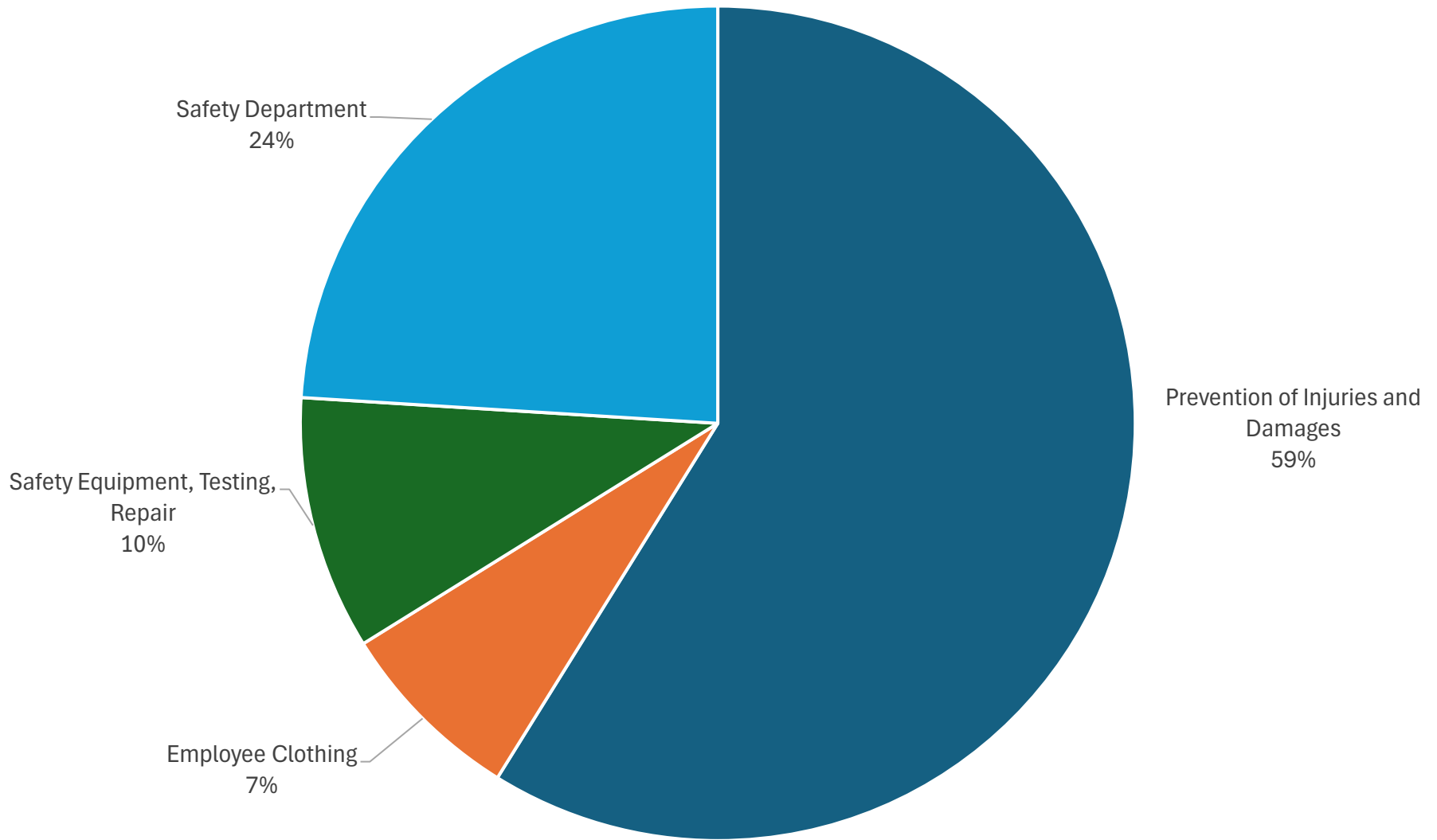
2025 Budget Safety-Related Expenses



In 2025, the PUD is building the foundation of creating a culture around safety and bringing safety related expenses to the forefront. Safety-related expenses have always been included in our budget, but we have not previously put an emphasis on them. Safety is important in all aspects of the PUD and the industry we work in. The PUD wants to keep our employees and the public safe so that everyone can go home at the end of the day.

2025 Budget Total Safety Expnses by Type

\$849,589.85



■ Prevention of Injuries and Damages ■ Employee Clothing ■ Safety Equipment, Testing, Repair ■ Safety Department

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Prevention of Injuries and Damages	\$41,687.56	\$39,528.65	\$41,442.39	\$36,110.98	\$38,072.73	\$51,720.57	\$42,604.75	\$42,028.01	\$38,909.36	\$45,430.70	\$37,907.63	\$44,535.97	\$499,979.30
Employee Clothing	\$7,738.07	\$7,640.47	\$4,828.93	\$6,298.63	\$3,942.14	\$10,489.57	\$5,900.02	\$4,291.72	\$1,330.76	\$2,563.73	\$2,171.88	\$4,794.67	\$61,990.59
Safety Equipment, Testing, Repair	\$6,454.99	\$3,708.57	\$4,601.96	\$7,403.02	\$7,382.46	\$21,102.78	\$6,686.09	\$7,364.75	\$6,911.77	\$2,806.50	\$6,539.78	\$2,631.41	\$83,594.08
Safety Department	\$17,186.69	\$14,765.99	\$16,810.05	\$17,372.85	\$18,630.10	\$16,322.70	\$16,538.48	\$15,306.86	\$16,764.77	\$17,909.62	\$17,514.61	\$18,903.16	\$204,025.88
Total	\$73,067.31	\$65,643.68	\$67,683.33	\$67,185.48	\$68,027.43	\$99,635.62	\$71,729.34	\$68,991.34	\$63,916.66	\$68,710.55	\$64,133.90	\$70,865.21	\$849,589.85

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