

## Regular Meeting Agenda

### Regular Meeting

Tuesday, September 17, 2024 4:00 PM

310 Four Corners Rd.

Port Townsend, WA 98368

and online via Zoom



**To join online go to:** <https://zoom.us/my/jeffcopud>. Follow the instructions to login. Meetings will open 10 minutes before they begin. TOLL FREE CALL IN #: 833-548-0282, Meeting ID# 4359992575#. Use \*6 to mute or unmute. \*9 to raise a hand to request to begin speaking.

Page

#### 1. Call to Order

JPUD will be offering both virtual on-line meetings as well as in-person meetings, unless advance notice is provided. Online participant audio will be muted upon entry. Please unmute at the appropriate time to speak. If you are calling in, use \*6 to mute and unmute and \*9 to raise a hand to request to speak.

#### 2. Roll Call

Establishment of Quorum by confirming attendance of commissioners present.

#### 3. Agenda Review

Recommended Action: Approve a Motion to adopt agenda as presented

#### 4. Public Comment

The public comment period allows members of the public to comment, limited to 3 minutes each, on any items not specifically listed on the Agenda or for items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the President, or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting. After an initial warning by the President, or the designated Chair of the meeting, individuals who intentionally violate these guidelines through actual disruption of the Commission meeting will be dropped from the meeting. (15 min)

#### 5. Community Solar Presentation:

Kevin Camfield

[Mason Street Neighborhood and Solar.pdf](#) 

4 - 8

#### 6. Manager and Staff Reports









For information only, not requiring a vote.

6.1 2025 Budget Update

**7. Commissioner Reports**

**8. Consent Agenda**



All matters listed below on the Consent Agenda are considered under one motion and will be enacted by one motion. There will be no separate discussion on those items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

8.1	Prior Minutes	9 - 16
	<a href="#">PUD BOC Special Meeting 9-03-2024 Minutes Draft.pdf</a> 	
	<a href="#">PUD BOC Regular Meeting 09-03-2024 Minutes Draft.pdf</a> 	
8.2	Vouchers	17 - 44
	<a href="#">Voucher Apprvl From for BOC 9_17_24.pdf</a> 	
	<a href="#">Voucher Cert with Supporting Warrant Reg &amp; PR 9_17_24.pdf</a> 	
8.3	Financial Report	45 - 47
	<a href="#">Agenda Report-Written Off Accounts-7-16-2024.docx</a> 	
	<a href="#">Written Off Accounts Motion 7-16-2024.docx</a> 	
8.4	Calendar	48
	<a href="#">BOC Calendar September 17, 2024.docx</a> 	
8.5	Correspondence Log	49
	<a href="#">CL 20240912.pdf</a> 	

**9. Old Business**

For the OLD and NEW BUSINESS section discussions: please hold public comment until each presentation is done but before the vote.

**10. New Business**

10.1	Sole Source Resolutions: Broadband and Meters	50 - 56
	<a href="#">JPUD Resolution_Vision Sole Source 2024-XXX.pdf</a> 	
	<a href="#">Sole Source Form Vision.pdf</a> 	

[JPUD Resolution 2024-XXX Calix sole source.pdf](#) 

[Sole Source Form Calix.pdf](#) 

Recommended Action: To approve Sole Source Resolutions as presented

10.2 Interlocal Agreement Energy Northwest 57 - 67

[24EXE0901 Energy NW ILA.pdf](#) 

Recommended Action: Motion to approve Energy NW ILA as described.

10.3 Void Warrant Resolution 68 - 69

[BOC Agenda Report Form--Void 2023 Outstanding Warrants.docx](#) 

[BOC Mtg 09.17.24 Void Warrant Resolution.pdf](#) 

Recommended Action: To approve Resolution authorizing the voidance of outstanding warrants from 2023 in accordance with RCW 36.22.100

## 11. Adjourn

Public Utility District No. 1 of Jefferson County is an Equal Opportunity Provider and Employer



**every  
one**

deserves a decent  
place to live.

## Mason Street Neighborhood - Solar

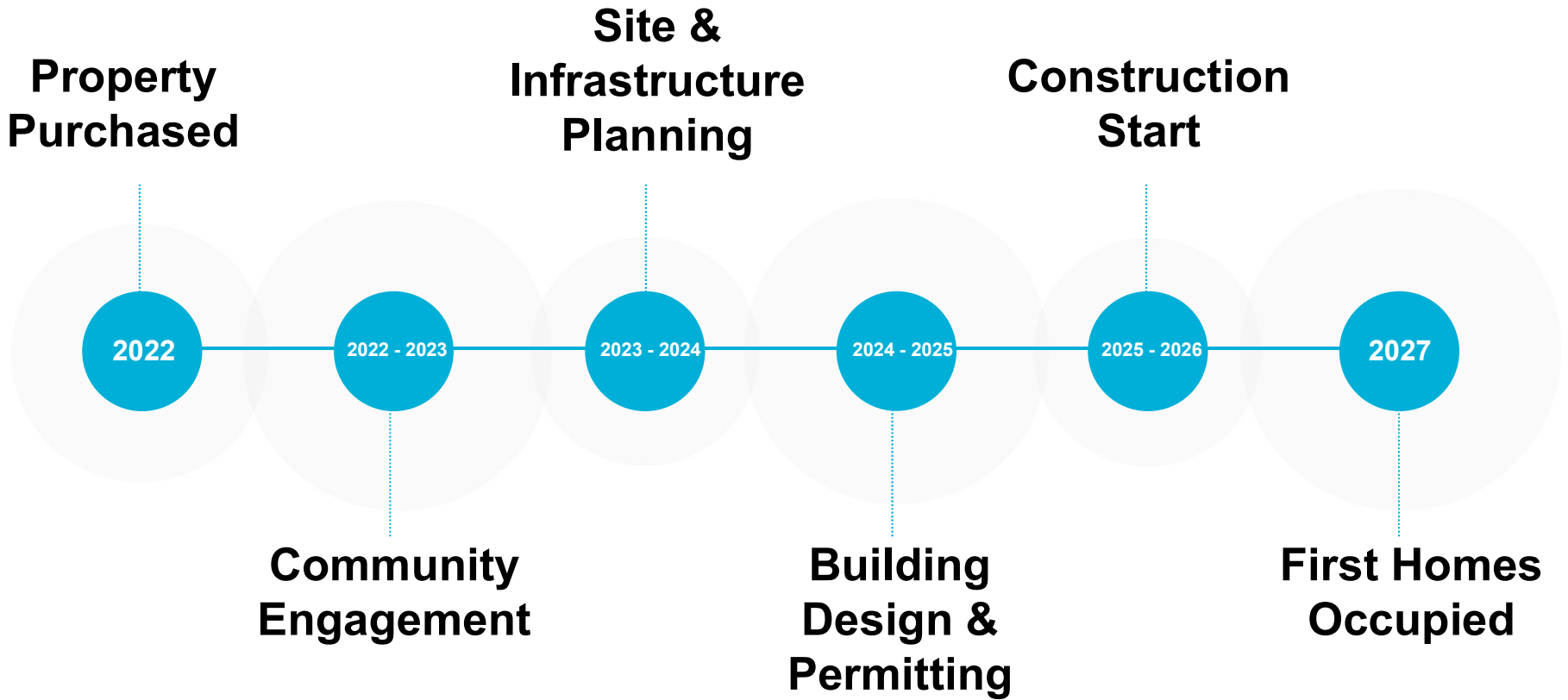
September, 2024

# The vision

- Approximately 150 homes
- Homeownership
- Connections to primary school, library, transit
- Affordable to local workers
- Green spaces, community gardens, walkable, kid-friendly



# Timeline



# Is Solar Right for the Neighborhood?

## **Goal**

Provide a means of reducing the cost of ownership in a sustainable way for the neighborhood residence. This reduction can be direct or indirect.

## **Why Not Roof-Top Solar Now?**

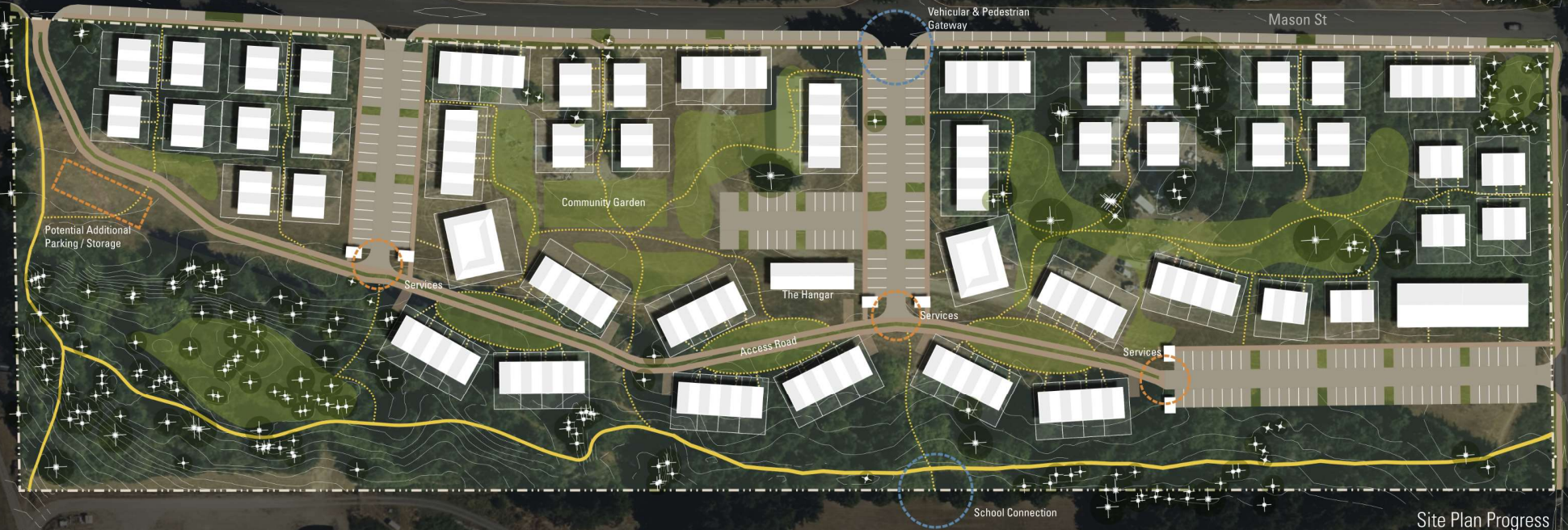
Habitat doesn't want to create a future maintenance or replacement liability for residents. We intend to build solar ready homes, providing the option to future residents to opt in if they choose.

## **What's Next?**

Continue to investigate the possibility of a parking structure based solar installation to be leased or owned by a third party.

# MASON STREET NEIGHBORHOOD

Port Hadlock, WA



Site Plan Progress  
150 Units - 225 Parking



01.08.2024



We build strength, stability and self-reliance through shelter.





**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**September 3, 2024**

**Board of Commissioners  
Special Meeting**

**Draft Minutes**

Present:

Commissioner Jeff Randall President  
 Commissioner Dan Toepper, Vice President  
 Commissioner Kenneth Collins, Secretary  
 Kevin Streett, General Manager  
 Joel Paisner, General Counsel  
 Jean Pepper, Services Director  
 Will O'Donnell, Broadband and Communications Director  
 Mike Bailey, Finance Director  
 Annette Johnson, Exec. Asst./Records Officer  
 Cammy Brown, Recording Secretary

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**1. CALL TO ORDER.**

Commissioner Jeff Randall called the Special Meeting of the Jefferson County Public Utility District No.1 Board of Commissioners for September 3, 2024, to order at 3:00 p.m.

**2. ROLL CALL** Roll call was taken and all three commissioners were present. It was determined there was a quorum. Commissioner Jeff Randall read the guidelines for virtual on-line and in-person participation.

**3. AGENDA REVIEW.** There were no changes to the agenda.

**MOTION:** Commissioner Kenneth Collins made a motion to approve the agenda as presented. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

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Jefferson County PUD  
 Board of Commissioners  
 Special Meeting – 3:00 p.m.  
 September 3, 2024  
 Draft Minutes

**4. EXECUTIVE SESSION PER RCW 42.30.110(l)(g) to review the performance of a public employee.** Fifty minutes were requested. Executive Session convened at 3:02 p.m. Executive Session ended at 3:52 p.m. No action was taken.

The Special Meeting of the Jefferson County Public Utilities No. 1 Board of Commissioners of September 3, 2024 reconvened at 3:52 p.m.

**6. ADJOURN.** Commissioner Jeff Randall declared the September 3, 2024 Special Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners adjourned at 3:52 p.m.

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Minutes prepared by  
Recording Secretary Cammy Brown

**Approved:**

\_\_\_\_\_  
Commissioner Kenneth Collins, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Jeff Randall, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Dan Toepper, Vice President

\_\_\_\_\_  
Date

*Please note PUD Board of Commissioner special meetings are audio recorded and posted to the PUD website at [www.jeffpud.org](http://www.jeffpud.org), usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.*



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**September 3, 2024**

**Board of Commissioners  
Regular Meeting**

**Draft Minutes**

**Present:**

Commissioner Jeff Randall, President  
Commissioner Dan Toepper, Vice President  
Commissioner Kenneth Collins, Secretary  
Kevin Streett, General Manager  
Joel Paisner, PUD General Counsel  
Mike Bailey, Finance Director  
Josh Garlock, Electric Superintendent  
Jimmy Scarborough, Elec. Eng. Manager  
Will O'Donnell, Broadband & Communications Director  
Ryan McCullough, IT Support Technician  
Melissa Blair, Finance Manager  
Annette Johnson, Executive Assistant/Records Officer

Cammy Brown, Recording Secretary

- 
1. **CALL TO ORDER.** Commissioner Jeff Randall called the Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners for September 3, 2024, to order at 4:00 p.m.
  2. **ROLL CALL.** Roll call was taken and all three commissioners were present. It was

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Jefferson County PUD  
Board of Commissioners  
Regular Board Meeting  
September 3, 2024  
Draft Minutes

determined there was a quorum. Commissioner Jeff Randall read the guidelines for virtual on-line and in-person participation.

3. **AGENDA REVIEW.** There were no changes to the agenda.

**MOTION:** Commissioner Dan Toepper made a motion to approve the agenda as amended. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

4. **PUBLIC COMMENT.** Commissioner Jeff Randall read the guidelines for submitting public comment. Comment topics abbreviated as follows:

- Comment: PUD Website – Outage tracker is comprehensive and easy to use.
- Comment: Six regulators were approved – are they single phased? Does it take three of them to upgrade a substation? (this topic will be addressed under Manager’s Report).

5. **MANAGER AND STAFF REPORTS.** General Manager Kevin Streett presented the manager and staff reports.

- Finance Director Mike Bailey gave a budget update and presentation.
- Services Director Jean Pepper gave a report.
- Joint Utility Specialist Jose Escalera gave a report on lead. Did not find any evidence in the lines. The report has been sent to the State.
- Joint Utility Specialist Jose Escalera gave an update on the Eagle Ridge project.
- Human Resources Director Melanie Des Marias gave a report on job openings.
- General Manager Kevin Streett gave a report on NoaNet.
- Broadband and Communications Director Will O’Donnell and Finance Director Mike Bailey gave reports on broadband grant work and budget cash flow.
- General Manager Kevin Streett reported on regulators on order.

6. **COMMISSIONERS’ REPORTS.**

**Commissioner Kenneth Collins.**

- 8/22 Met with General Manager Kevin Streett.
- 8/27 Reviewed written report on PURMS audit exit interview. Very clean audit.
- 8/30 Met with General Manager Kevin Streett.
- 9/05 Will attend EDC meeting.

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Jefferson County PUD  
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Regular Board Meeting  
September 3, 2024  
Draft Minutes

- 9/06 Will meet with General Manager Kevin Streett.
- 9/07 Will attend PUD picnic.
- 9/13 Will meet with General Manager Kevin Streett.

**Commissioner Dan Toepper.**

- 8/22 Participated in WPAG meeting. Report.
- 8/27 Accompanied WPUA staff and the WPUA Executive Committee on a visit to Skagit County PUD. One hour meeting with key staff and their General Manager. Gave us a tour of new office facility building.
- 8/30 Met with General Manager Kevin Streett.
- 9/4 and
- 9/05 Will attend September PPC meetings.
- 9/07 Will attend PUD employee picnic.
- 9/09 Will attend Jefferson County Fire Chiefs’ meeting via Zoom.
- 9/11 Will attend NoaNet meeting.
- 9/13 Will meet with General Manager Kevin Streett.
- 9/17 Will attend PUD BOC meeting via Zoom.
- 9/17 Will attend WPUA meetings in Wenatchee.

**Commissioner Jeff Randall.**

- 8/21 Met with General Manager Kevin Streett.
- 8/22 Met with Don McDaniel and listened in on WPAG meeting.
- 8/23 Participated in a phone conversation with Bill Graham, Resource Manager regarding Peterson Lake. Report.
- 9/04 and
- 9/05 Will listen on the PPC meetings.
- 9/07 Will attend PUD picnic.
- 9/11 Will attend NoaNet meeting.

**7. CONSENT AGENDA.**

**MOTION:** Commissioner Dan Toepper made a motion to approve the Consent Agenda as presented. Commissioner Kenneth Collins seconded the motion. Motion carried unanimously.

- 7.1 Prior Minutes  
 PUD BOC Special Meeting 8-16-2024 Minutes Draft.  
 PUD BOC Special Meeting 8-20-2024 Minutes Draft.  
 PUD BOC Regular Meeting 8-20-2024 Minutes Draft.
- 7.2 Vouchers  
 Voucher Approval Form for BOC 9-3-2024.  
 Voucher Cert with Supporting Warrant Reg & PR 9-3-2024

**PAYMENTS TO BE APPROVED**

<b>WARRANTS</b>	<b>AMOUNT</b>	<b>DATE</b>
Accounts Payable: #137322 to #137384	\$ 267,332.26	08/15/2024
Payroll Checks: # 71157 to # 71158	\$ 5,606.30	08/16/2024
Payroll Direct Deposit:	\$ 252,056.33	08/16/2024
<b>TOTAL INVOICES PAID</b>	<b>\$ 524,994.89</b>	
 <b>ACH/WIRE TRANSFERS PAID</b>		
ACH/Wire Transfer # 448 to # 451	\$ 264,036.48	8/16-8/19/2024
Direct Deposit: # 58 to # 59	\$ 25,357.15	8/15/2024
<b>PAYMENT TOTAL</b>	<b>\$ 814,388.51</b>	

- 7.3 Financial Report  
 July 2024 Financials.
- 7.4 Calendar  
 BOC Calendar September 3, 2024.
- 7.5 Correspondence Log  
 No correspondence log for this meeting.

**END OF CONSENT AGENDA**

**8. OLD BUSINESS.**

**8.1 Capacity Charges.** General Manager Kevin Streett gave a report. There was considerable discussion.

**Public Comment:**

- **Comment:** Very inefficient to raise revenue. Uncertain rate environment. Raised rates two months ago.

**8.2 Shine Plat LUD #17 Final Assessment Resolution.** General Manager Kevin Streett presented a resolution to the Board of Commissioners. Finance Director Mike Bailey gave a report.

**MOTION:** Commissioner Dan Toepper made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners approve a resolution, upon a hearing, ordering the final assessment for certain local improvements for LUD No. 17 – Shine Plat LUD; and providing for the payment of the cost of such improvements by special assessments.

**9. NEW BUSINESS.**

**9.1 Delegation for Certain Projects.** General Manager Kevin Streett gave a report.

**MOTION:** Commissioner Kenneth Collins made a motion that the Jefferson County Public Utility District No. 1 Board of Commissioners approve the resolution delegating the declaration of emergencies to the General Manager Kevin Streett for emergencies. Commissioner Dan Toepper seconded the motion. Motion carried unanimously.

**10. ADJOURN.** Commissioner Jeff Randall adjourned the September 3, 2024, Regular Meeting of the Jefferson County Public Utility District No. 1 Board of Commissioners, at 5:37 p.m.

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Minutes prepared by Cammy Brown, Recording Secretary

**Approved:**

\_\_\_\_\_  
Commissioner Kenneth Collins, Secretary

\_\_\_\_\_  
Date

**Attest:**

\_\_\_\_\_  
Commissioner Jeff Randall, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Dan Toepper, Vice President

\_\_\_\_\_  
Date

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**VOUCHER APPROVAL FORM**

We, the undersigned Board of Commissioners of Public Utility District No. 1  
of Jefferson County hereby approve pending payments for transactions greater than \$100,000,  
if any. The following transactions are approved from the General Fund in the amount of  
**\$3,444,882.53** on this **17th** day of **September** **2024** ;

\_\_\_\_\_  
Jeff Randall  
President

\_\_\_\_\_  
Dan Toepper  
Vice President

\_\_\_\_\_  
Kenneth Collins  
Secretary

**PAYMENTS TO BE APPROVED:**

	<b>WARRANTS</b>	<b>AMOUNT</b>	<b>DATE</b>
Accounts Payable:	# 137385 to # 137409	\$ 197,895.35	8/22/2024
Accounts Payable:	# 137410 to # 137460	\$ 336,909.95	8/29/2024
Accounts Payable:	# 137461 to # 137505	\$ 295,644.21	9/6/2024
Payroll Checks:	# 71159 to # 71160	\$ 6,180.98	8/30/2024
Payroll Direct Deposit:		\$ 264,081.60	8/30/2024
<b>TOTAL INVOICES PAID</b>		<b>\$1,100,712.09</b>	

	<b>ACH/WIRE TRANSFERS PAID</b>	<b>AMOUNT</b>	<b>DATE</b>
ACH/Wire Transfer	# 446 to # 462	\$ 330,104.57	8/26-9/3/2024
Direct Deposit	# 60 to # 72	\$ 2,014,065.87	8/22-9/6/2024

**PAYMENT TOTAL** **\$3,444,882.53**

**VOUCHER CERTIFICATION FORM**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just and due obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just and due against Public Utility District No. 1 of Jefferson County.

Signed:	<i>Melissa Blair</i>	9/11/2024
	Melissa Blair, Finance Service Manager / District Auditor	Date

**VOUCHER CLAIM FORMS FOR INVOICES PAID:**

	WARRANTS	AMOUNT	DATE
Accounts Payable: # 137385	to # 137409	\$ 197,895.35	8/22/2024
Accounts Payable: # 137410	to # 137460	\$ 336,909.95	8/29/2024
Accounts Payable: # 137461	to # 137505	\$ 295,644.21	9/6/2024
Payroll Checks: # 71159	to # 71160	\$ 6,180.98	8/30/2024
Payroll Direct Deposit:		\$ 264,081.60	8/30/2024

**TOTAL INVOICES PAID** **\$1,100,712.09**

	WIRE TRANSFERS PAID	AMOUNT	DATE
ACH/Wire Transfer: # 446	to # 462	\$ 330,104.57	8/26-9/3/2024
Direct Deposit # 60	to # 72	\$ 2,014,065.87	8/22-9/6/2024

**GRAND TOTAL** **\$3,444,882.53**

09/11/2024 9:48:46 AM

# Accounts Payable Check Register

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08/22/2024 To 09/10/2024

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137385 8/22/24	CHK	10516	AIR SYSTEMS ENGINEERING INC	QUARTERLY HVAC MAINTENANCE	1,025.15
				QUARTERLY HVAC MAINTENANCE	83.44
				QUARTERLY HVAC MAINTENANCE	83.44
				QUARTERLY HVAC MAINTENANCE	4,157.10
				QUARTERLY HVAC MAINTENANCE	338.37
				QUARTERLY HVAC MAINTENANCE	338.37
<b>Total for Check/Tran - 137385:</b>					6,025.87
137386 8/22/24	CHK	10437	ASPECT CONSULTING	PROF SRC:PROJECT AS2305533 THRU 7/28/24	812.50
137387 8/22/24	CHK	11056	GARRETT BRADLEY	BOOT/TOOL ALLOWANCE 2024	400.00
137388 8/22/24	CHK	11019	JESSE B BRIDGES	APP 3530: SEL TRAINING - AUG 2024	1,323.82
137389 8/22/24	CHK	10041	CDW GOVERNMENT	MICROSOFT 365 BUSINESS STANDARD PRORATED	742.88
				MICROSOFT 365 BUSINESS STANDARD PRORATED	60.46
				MICROSOFT 365 BUSINESS STANDARD PRORATED	60.47
				MICROSOFT 365 BUSINESS STANDARD	1,871.82
				MICROSOFT 365 BUSINESS STANDARD	152.36
				MICROSOFT 365 BUSINESS STANDARD	152.36
<b>Total for Check/Tran - 137389:</b>					3,040.35
137390 8/22/24	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	VEH# 105 - TRUCK WASHING	60.01
				VEH# 415 - TRUCK WASHING	92.73
<b>Total for Check/Tran - 137390:</b>					152.74
137391 8/22/24	CHK	10573	DANO'S SEPTIC SERVICE	SEPTIC PUMPING - 141 BLUFFS DR 7/29/24	429.58
				SEPTIC PUMPING - 161 BLUFFS DR 7/29/24	429.58
				SEPTIC PUMPING - 21 KENNEDY 7/29/24	305.48
<b>Total for Check/Tran - 137391:</b>					1,164.64
137392 8/22/24	CHK	10070	DOUBLE D ELECTRICAL, INC	LOAD MONITORING - 191 OTTO ST	988.69
				LOAD MONITORING - 191 OTTO ST	80.47
				LOAD MONITORING - 191 OTTO ST	80.48
<b>Total for Check/Tran - 137392:</b>					1,149.64

09/11/2024 9:48:46 AM

# Accounts Payable Check Register

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08/22/2024 To 09/10/2024

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137393 8/22/24	CHK	10781	EVERGREEN CONSULTING GROUP, LLC	ENERGY CONSERVATION REBATE	1,676.13
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	340.00
				ENERGY CONSERVATION REBATE	1,000.00
				ENERGY CONSERVATION REBATE	120.00
				ENERGY CONSERVATION REBATE	1,242.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	200.00
				ENERGY CONSERVATION REBATE	1,216.00
				ENERGY CONSERVATION REBATE	35.00
				ENERGY CONSERVATION REBATE	340.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	35.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	1,200.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	200.00
				ENERGY CONSERVATION REBATE	900.00
				ENERGY CONSERVATION REBATE	200.00
				ENERGY CONSERVATION REBATE	1,200.00
				ENERGY CONSERVATION REBATE	85.00
				ENERGY CONSERVATION REBATE	1,200.00
				ENERGY CONSERVATION REBATE	800.00
				ENERGY CONSERVATION REBATE	5,469.37
<b>Total for Check/Tran - 137393:</b>					<b>22,343.50</b>
137394 8/22/24	CHK	10084	EXPRESS SERVICES, INC	ACCT ASSISTANT-WEEKLY	685.48
				ACCT ASSISTANT-WEEKLY	55.79
				ACCT ASSISTANT-WEEKLY	55.80

09/11/2024 9:48:46 AM

# Accounts Payable Check Register

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08/22/2024 To 09/10/2024

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 137394:</b>					797.07
137395 8/22/24	CHK	10090	FREDERICKSON ELECTRIC, INC	INSTALL UG METERS, RISERS & DISCONNECTS	5,042.39
137396 8/22/24	CHK	11037	HENERY HARDWARE & BUILDING SUP	MOUSE TRAP - WATER DEPT	6.52
137397 8/22/24	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS	VEBA BENEFIT JULY 2024 VEBA DEDUCTION JULY 2024	4,700.00 2,875.00
<b>Total for Check/Tran - 137397:</b>					7,575.00
137398 8/22/24	CHK	10129	JIFFY LUBE	VEH# 143 - OIL CHANGE VEH# 143 - OIL CHANGE	122.19 122.19
<b>Total for Check/Tran - 137398:</b>					244.38
137399 8/22/24	CHK	10348	KEMP WEST, INC	TT T&M- FIBER - W/E 08/02/2024	15,557.04
137400 8/22/24	CHK	10493	KPTZ - RADIO PORT TOWNSEND	ENERGRY CREDIT ADVERTISING - 80 SPOTS	1,500.00
137401 8/22/24	CHK	10166	NWPPA	FUTURE UTILITY EXECUTIVE LEADERSHIP CONF FUTURE UTILITY EXECUTIVE LEADERSHIP CONF FUTURE UTILITY EXECUTIVE LEADERSHIP CONF	4,988.00 406.00 406.00
<b>Total for Check/Tran - 137401:</b>					5,800.00
137402 8/22/24	CHK	10197	PRINTERY COMMUNICATIONS	FIBERIS HERE COLOR RACK CARDS - 300 QTY WATER SYSTEM NEWSLETTER - 4,222 QTY BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500 BUSINESS CARDS QTY 1,500	385.38 9,202.02 75.49 75.49 75.49 6.18 6.18 6.18 6.18 6.18 6.18 5.65
<b>Total for Check/Tran - 137402:</b>					9,850.42

09/11/2024 9:48:46 AM

# Accounts Payable Check Register

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08/22/2024 To 09/10/2024

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
137403 8/22/24	CHK	10201	PUBLIC POWER COUNCIL	2024 ANNUAL DUES ASSESSMENT-1YR	20,755.24
				2024 ANNUAL DUES ASSESSMENT-1YR	1,689.38
				2024 ANNUAL DUES ASSESSMENT-1YR	1,689.38
<b>Total for Check/Tran - 137403:</b>					24,134.00
137404 8/22/24	CHK	10706	SBA STRUCTURES, LLC	TOWER SITE RNTL MAYNARD HILL - MONTHLY	1,847.34
137405 8/22/24	CHK	10217	SETON CONSTRUCTION INC	FLAGGING FOR KEMP WEST & ASPLUNDH	28,670.52
				SNOW CREEK WELL HOUSE W/O# 21971	36,124.86
<b>Total for Check/Tran - 137405:</b>					64,795.38
137406 8/22/24	CHK	10250	TYNDALE COMPANY, INC	PUD CLOTHING	106.30
				PUD CLOTHING	52.11
				PUD CLOTHING	80.25
				PUD CLOTHING	99.00
				PUD CLOTHING	8.65
				PUD CLOTHING	4.24
				PUD CLOTHING	6.53
				PUD CLOTHING	8.06
				PUD CLOTHING	8.64
				PUD CLOTHING	4.24
				PUD CLOTHING	6.53
				PUD CLOTHING	8.06
<b>Total for Check/Tran - 137406:</b>					392.61
137407 8/22/24	CHK	10433	UNITED RENTALS (NORTH AMERICA), IVEH#423-FORKLFT VARCH RNTL 7/24/-8/21/24		1,575.76
137408 8/22/24	CHK	10255	USA BLUEBOOK	2" x 1 1/2" BUSHING GALV.19073	55.61
137409 8/22/24	CHK	11027	VAN NESS CONSTRUCTION LLC	OH/URD CONVERSION-SHORTS LANE	22,308.77
137410 8/29/24	CHK	10833	2 GRADE LLC	QUILCENE FIBER HUT-CIVIL# 423019	4,797.20
137411 8/29/24	CHK	10588	4IMPRINT INC	PUD LOGO CLOTHING	5,994.32
				PUD LOGO CLOTHING	487.98

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				PUD LOGO CLOTHING	487.77
<b>Total for Check/Tran - 137411:</b>					6,970.07
137412 8/29/24	CHK	10808	A & J FLEET SERVICES, INC	VEH# 417 - OIL CHANGE	862.57
137413 8/29/24	CHK	10871	ADVANCED TIMBER RESOURCES	BRUSH HOG FOR FIBER INSTALL	18,388.81
137414 8/29/24	CHK	10006	AFLAC	AFLAC BILL - MONTHLY	298.26
137415 8/29/24	CHK	10447	ANIXTER INC.	SPLICE 350	464.95
137416 8/29/24	CHK	10973	BOLINGER, SEGARS, GILBERT & MOSS	PROGRESS BILLING - 2024 AUDIT THRU DEC 23	4,020.00
				PROGRESS BILLING - 2024 AUDIT THRU DEC 23	490.00
				PROGRESS BILLING - 2024 AUDIT THRU DEC 23	490.00
<b>Total for Check/Tran - 137416:</b>					5,000.00
137417 8/29/24	CHK	10339	BORDER STATES ELECTRIC	WIRE 1/0 AL URD CN PRI 15KV	38,452.20
				WIRE 1/0 AL URD CN PRI 15KV	3,948.77
				MULTI-TAP 4-350MCM	560.08
				STIRRUP 1/0-397	3,790.46
<b>Total for Check/Tran - 137417:</b>					46,751.51
137418 8/29/24	CHK	10940	CALIX, INC.	HARDWARE AND PROFESSIONAL SERVICES	77,937.65
137419 8/29/24	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	EMERGENCY WATER REPAIR-99 VANCOUVER 7/26	4,385.98
				EMERGENCY WATER LINE REPAIR - EATON RD	9,266.95
				EMERGENCY WATER REPAIR - 70 MADRONA 7/29	11,221.15
				COVER MAIN & SERVICE LINE - 981 4 CRNRS	561.87
<b>Total for Check/Tran - 137419:</b>					25,435.95
137420 8/29/24	CHK	10843	CCG CONSULTING	FIBER GRANTS, POLICY AND PROCEDURES	977.60
137421 8/29/24	CHK	9998	ECHO DAILEY	Credit Balance Refund	768.30
137422 8/29/24	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	ON CALL FLAGGING SUP-OLY FIBER 8/13-15	7,781.69
				FLAGGING - HWY 101 8/6/24	1,570.29
<b>Total for Check/Tran - 137422:</b>					9,351.98

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137423	8/29/24	CHK	10769	JONATHON T DEHNERT	EMPLOYEE BOOT/TOOL ALLOWANCE 2024	138.37
					EMPLOYEE BOOT/TOOL ALLOWANCE 2024	261.63
<b>Total for Check/Tran - 137423:</b>						400.00
137424	8/29/24	CHK	10085	FASTENAL	MISC SUPPLIES	55.43
					MISC SUPPLIES	178.46
<b>Total for Check/Tran - 137424:</b>						233.89
137425	8/29/24	CHK	11008	FS.COM INC	NEOCLEAN-E SC/FC/ST/LSH PEN CLEANER	144.01
137426	8/29/24	CHK	10945	3046 TYLER R GALE	TRANSMISSION TRAINING - BPA	888.00
137427	8/29/24	CHK	10094	GENERAL PACIFIC, INC	ARRESTER ELBOW 15KV	4,093.88
					ARRESTER ELBOW 15KV	5,513.36
<b>Total for Check/Tran - 137427:</b>						9,607.24
137428	8/29/24	CHK	10454	GLOBAL RENTAL COMPANY INC	AA55 RNTL VEH#419 8/2-8/29/24	4,473.10
					AT40-G BUCKT TRK VEH#425 8/6-9/2/2024	3,109.35
					VEH# 415-AT40G BKT RENTAL 8/7-9/3/24	2,945.70
<b>Total for Check/Tran - 137428:</b>						10,528.15
137429	8/29/24	CHK	11006	GMES LLC	LEVEL	84.94
					CABLE RISER BOX HOOK	135.83
					PETZL TOOLBAG 1.5 LITER POUCH	31.95
					PETZL TOOLBAG 1.5 LITER POUCH	175.65
					MADI LINEMAN TRI PENTA UTILITY WRENCH	244.35
<b>Total for Check/Tran - 137429:</b>						672.72
137430	8/29/24	CHK	10098	GRAINGER	RUSTOLEUM MARKING PAINT-RED	1,011.75
					RUSTOLEUM MARKING PAINT-RED	252.94
					MILWAUKEE IMPACT SOCKET SET# 49-66-7009	68.26
					MILWAUKEE IMPACT SOCKET SET# 49-66-7009	231.96
<b>Total for Check/Tran - 137430:</b>						1,564.91
137431	8/29/24	CHK	10384	HDR ENGINEERING INC	TASK01 -MISC ON CALL SVC 6/30-7/27/24	8,151.25
					TASK06-CHIMACUM WTRLINE 6/30-7/27/2024	1,409.56



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<b>Total for Check/Tran - 137431:</b>					9,560.81
137432 8/29/24	CHK	11037	HENERY HARDWARE & BUILDING SUP	FLEX PUTTY KNIFE & SPACKLING	13.72
137433 8/29/24	CHK	10366	ICPE	4 YEAR CONSTRUCTION WORKPLAN JUL 2024 GENERAL ENGINEERING SERVICES-JUL 2024	17,640.00 5,272.50
<b>Total for Check/Tran - 137433:</b>					22,912.50
137434 8/29/24	CHK	10817	IDGAF, INC	PETERSON LAKE GATE REPAIR PETERSON LAKE GATE REPAIR PETERSON LAKE GATE REPAIR ASPHALT PAVING-310 FOUR CORNERS	2,144.69 174.57 174.56 51,567.81
<b>Total for Check/Tran - 137434:</b>					54,061.63
137435 8/29/24	CHK	10518	J HARLEN COMPANY	MADI LINEMANS CLAW HAMMER CMLH-1	222.20
137436 8/29/24	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	11 UTILITY PAYMENTS: FIBER PROJECT	2,975.00
137437 8/29/24	CHK	10129	JIFFY LUBE	VEH# 215 - OIL CHANGE VEH# 131 - OIL CHANGE VEH# 133 - OIL CHANGE	92.89 111.24 200.41
<b>Total for Check/Tran - 137437:</b>					404.54
137438 8/29/24	CHK	10927	MARSH MUNDORF PRATT SULLIVAN +	WPAG JUL 2024 WPAG JUL 2024 WPAG JUL 2024	857.35 69.78 69.79
<b>Total for Check/Tran - 137438:</b>					996.92
137439 8/29/24	CHK	10142	MASON COUNTY PUD #1	ELEC-DOSEWALLIPS RD-PUMP MONTHLY 2024 ELECTRIC-1012 DUCKABUSH RD - FC MONTHLY ELECTRIC - BPA RD - PUMP MONTHLY	361.81 70.20 169.50
<b>Total for Check/Tran - 137439:</b>					601.51
137440 8/29/24	CHK	10333	MOSS ADAMS LLP	PROF SVC:CONSULTING SRVC JUL 2024 PROF SVC:CONSULTING SRVC JUL 2024 PROF SVC:CONSULTING SRVC JUL 2024	2,197.68 178.88 178.88

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<b>Total for Check/Tran - 137440:</b>					2,555.44
137441 8/29/24	CHK	10932	NATIONAL CONSTRUCTION RENTALS,	TEMP FENCE PANELS-1MON RENT 7/12-8/9/24	222.04
137442 8/29/24	CHK	10417	NEW PIG CORPORATION	PIG OIL ONLY ABSORBENT MAT	142.03
137443 8/29/24	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES - 310 4 CRNRS	101.18
				OFFICE SUPPLIES - 310 4 CRNRS	8.24
				OFFICE SUPPLIES - 310 4 CRNRS	8.23
<b>Total for Check/Tran - 137443:</b>					117.65
137444 8/29/24	CHK	10170	OLYMPIC EQUIPMENT RENTALS	TRAILER RENTAL - ALL COUNTY PICNIC	180.02
				WATER LEAK REPAIR - 981 4 CORNERS RD	259.37
<b>Total for Check/Tran - 137444:</b>					439.39
137445 8/29/24	CHK	10175	PACIFIC UNDERWRITERS CORP	LIFE - OCT 2024	1,000.50
				LIFE - SEP 2024	7.50
				LTD - OCT 2024	3,122.35
				LTD - SEP 2024	30.94
<b>Total for Check/Tran - 137445:</b>					4,161.29
137446 8/29/24	CHK	10549	PENINSULA LEGAL SECRETARIAL SER	TRANSCRIPTION SVC 7/23-8/22/24	832.05
				TRANSCRIPTION SVC 7/23-8/22/24	67.73
				TRANSCRIPTION SVC 7/23-8/22/24	67.72
<b>Total for Check/Tran - 137446:</b>					967.50
137447 8/29/24	CHK	10181	PENINSULA PEST CONTROL	C#14861 FIRST TIME GEN PEST & RODENT SRV	234.57
				C#14861 FIRST TIME GEN PEST & RODENT SRV	19.09
				C#14861 FIRST TIME GEN PEST & RODENT SRV	19.09
<b>Total for Check/Tran - 137447:</b>					272.75
137448 8/29/24	CHK	10188	PLATT ELECTRIC SUPPLY	HEX SHANK, SOCKET ADAPTER# 48-32-5031	65.25
				MILWUAKEE SS HAWKBILL FOLDING KNIFE	32.66
<b>Total for Check/Tran - 137448:</b>					97.91
137449 8/29/24	CHK	9998	MELANIE L REYNOLDS	Credit Balance Refund	645.83

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137450 8/29/24	CHK	11048	BRANDON G SENF	BOOT/TOOL ALLOWANCE 2024	100.00
137451 8/29/24	CHK	10219	SHOLD EXCAVATING INC	REPLACE PUMP#2 - OCEAN GROVE SAND FILTER EXCAVATOR/LABOR - PT HUDSON FIBER 7/3/24	676.42 1,855.18
<b>Total for Check/Tran - 137451:</b>					2,531.60
137452 8/29/24	CHK	10869	SLATE ROCK SAFETY	PUD CLOTHING PUD CLOTHING	175.13 187.00
<b>Total for Check/Tran - 137452:</b>					362.13
137453 8/29/24	CHK	9998	MARIE SPRANDEL	Credit Balance Refund	34.59
137454 8/29/24	CHK	10824	THE PORT OF PORT TOWNSEND	JANITORIAL SRV 7/18,25,31/2024 JANITORIAL SRV 7/18,25,31/2024 JANITORIAL SRV 7/18,25,31/2024	1,366.37 111.22 111.21
<b>Total for Check/Tran - 137454:</b>					1,588.80
137455 8/29/24	CHK	10250	TYNDALE COMPANY, INC	PUD CLOTHING PUD CLOTHING PUD CLOTHING PUD CLOTHING PUD CLOTHING PUD CLOTHING PUD CLOTHING PUD CLOTHING PUD CLOTHING PUD CLOTHING	91.64 40.33 77.42 77.42 131.66 -188.09 -169.28 261.45 47.02
<b>Total for Check/Tran - 137455:</b>					369.57
137456 8/29/24	CHK	10252	ULINE	CUSTOM PRINTED CARPET MAT-4X6 CUSTOM PRINTED CARPET MAT-4X6 CUSTOM PRINTED CARPET MAT-4X6	836.90 68.12 68.11
<b>Total for Check/Tran - 137456:</b>					973.13
137457 8/29/24	CHK	10620	UPS	SHIPPING FEES 08/08-08/15/24 SHIPPING FEES 08/08-08/15/24	14.00 13.99

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<b>Total for Check/Tran - 137457:</b>					27.99
137458 8/29/24	CHK	10680	WELLSPRING FAMILY SERVICES	PROFESSIONAL COACHING JUL 2024	1,054.58
				PROFESSIONAL COACHING JUL 2024	85.84
				PROFESSIONAL COACHING JUL 2024	85.83
<b>Total for Check/Tran - 137458:</b>					1,226.25
137459 8/29/24	CHK	10274	WESTBAY AUTO PARTS, INC.	WINDSHIELD WASH FLUID	21.46
137460 8/29/24	CHK	10278	WPUDA	WPUDA MEMBERSHIP LUNCH & DINNER - SEP 24	49.02
				WPUDA MEMBERSHIP LUNCH & DINNER - SEP 24	3.99
				WPUDA MEMBERSHIP LUNCH & DINNER - SEP 24	3.99
				MEMBERSHIP DUES-MONTHLY	5,334.58
				MEMBERSHIP DUES-MONTHLY	434.21
				MEMBERSHIP DUES-MONTHLY	434.21
<b>Total for Check/Tran - 137460:</b>					6,260.00
137461 9/6/24	CHK	10002	A WORKSAFE SERVICE, INC	DRUG TESTS - 07/31-08/20/2024	226.00
137462 9/6/24	CHK	10516	AIR SYSTEMS ENGINEERING INC	HVAC TROUBLESHOOT & WALK THROUGH - 193	886.66
				HVAC TROUBLESHOOT & WALK THROUGH - 193	72.17
				HVAC TROUBLESHOOT & WALK THROUGH - 193	72.17
<b>Total for Check/Tran - 137462:</b>					1,031.00
137463 9/6/24	CHK	10980	AMELL FAMILY LIMITED PARTNERSHI	FIBER STORAGE RENTAL SPACE MONTHLY NOV24	158.00
				FIBER STORAGE RENTAL SPACE MONTHLY NOV24	1,422.00
<b>Total for Check/Tran - 137463:</b>					1,580.00
137464 9/6/24	CHK	10567	ANDERSEN MACHINE SHOP INC	MODIFIED SPLICE CASE BRACKETS QTY 144	-94.75
				MODIFIED SPLICE CASE BRACKETS QTY 144	1,102.75
<b>Total for Check/Tran - 137464:</b>					1,008.00
137465 9/6/24	CHK	10447	ANIXTER INC.	CT 400:5 DOUGHNUT STYLE W/BUS BAR	1,642.64
				YOUNGSTOWN GROUND GLOVE# 12-3265-60	706.72
				YOUNGSTOWN GROUND GLOVE# 12-3265-60	185.98
				SECTIONALIZING CABINET 18X30X30-METAL	11,609.98

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				SECTIONALIZING CABINET 18X30X30-METAL	1,113.69
				SECTIONALIZING CABINET 18X30X30-METAL	1,259.74
				BONDING/GROUND STRAPS #10AWG	1,859.80
				GUY STRANDWISE 1/2 LONG BAIL	1,725.24
				<b>Total for Check/Tran - 137465:</b>	20,103.79
137466 9/6/24	CHK	10933	AT&T MOBILITY II LLC	CRADLEPOINT SERVICE FOR AMI - MONTHLY	1,190.68
137467 9/6/24	CHK	10339	BORDER STATES ELECTRIC	ADSS FIBER DEAD END LITE TEN .460-.505	6,509.84
				ADSS FIBER DEAD END LITE TEN .460-.505	10,582.70
				<b>Total for Check/Tran - 137467:</b>	17,092.54
137468 9/6/24	CHK	10623	CARL H. JOHNSON & SON EXCAVATIN	FLAGGING - VARIOUS LOCATIONS	712.50
137469 9/6/24	CHK	10051	CITY OF PORT TOWNSEND-UTILITY	DAMAGE DEPOSIT/USE FEE - BPA ROUNDTABLE	560.00
137470 9/6/24	CHK	10053	COMPUNET, INC	PROF SVC: CONSULTING JUL 2024	187.50
				PROF SVC: CONSULTING JUL 2024	250.00
				<b>Total for Check/Tran - 137470:</b>	437.50
137471 9/6/24	CHK	10621	CRAIG LABENZ	WPMU DEV&MONTHLY HOSTING-MONTHLY	148.33
				WPMU DEV&MONTHLY HOSTING-MONTHLY	12.07
				WPMU DEV&MONTHLY HOSTING-MONTHLY	12.08
				WEBSITE MAINTENANCE MONTHLY	2,236.00
				WEBSITE MAINTENANCE MONTHLY	182.00
				BB WEBSITE MAINTENANCE MONTHLY	182.00
				<b>Total for Check/Tran - 137471:</b>	2,772.48
137472 9/6/24	CHK	10815	DANIEL ANDERSON TRUCKING&EXCA	ON CALL FLAGGING-OLYMPIC	3,470.23
137473 9/6/24	CHK	10060	DELL MARKETING LP	DELL THUNDERBOLT 4 DOCK	1,307.44
				DELL THUNDERBOLT 4 DOCK	106.41
				DELL THUNDERBOLT 4 DOCK	106.43
				<b>Total for Check/Tran - 137473:</b>	1,520.28
137474 9/6/24	CHK	10068	DISCOVERY BAY GROUP, LLC	CONSULTING SERVICE-MONTHLY	5,160.00

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				CONSULTING SERVICE-MONTHLY	420.00
				CONSULTING SERVICE-MONTHLY	420.00
<b>Total for Check/Tran - 137474:</b>					6,000.00
137475 9/6/24	CHK	10070	DOUBLE D ELECTRICAL, INC	DIG UP FAULT AND BACKFILL- 6/29/24	2,968.05
				EMERGENCY REPAIR - 477 RANA RD 7/5/24	3,332.79
<b>Total for Check/Tran - 137475:</b>					6,300.84
137476 9/6/24	CHK	10084	EXPRESS SERVICES, INC	ACCT ASSISTANT-WEEKLY	1,143.92
				ACCT ASSISTANT-WEEKLY	87.89
				ACCT ASSISTANT-WEEKLY	23.70
<b>Total for Check/Tran - 137476:</b>					1,255.51
137477 9/6/24	CHK	10811	GDS ASSOCIATES INC.	WPAG ALLOCATION MONTHLY	609.58
				WPAG ALLOCATION MONTHLY	49.62
				WPAG ALLOCATION MONTHLY	49.61
<b>Total for Check/Tran - 137477:</b>					708.81
137478 9/6/24	CHK	10094	GENERAL PACIFIC, INC	SPLICE KIT 1/0 INLINE-SHORT	1,340.30
				SPLICE KIT 1/0 INLINE-SHORT	729.33
<b>Total for Check/Tran - 137478:</b>					2,069.63
137479 9/6/24	CHK	10454	GLOBAL RENTAL COMPANY INC	AT40-G BUCKETRNTL VEH#431 8/9-9/5/24	3,654.85
				AT37-G BUCKETRNTL VEH#410 8/10-9/6/24	2,727.50
				VEH# 430 - INSTALL LIGHTS & SIDE BOX	10,555.31
<b>Total for Check/Tran - 137479:</b>					16,937.66
137480 9/6/24	CHK	11006	GMES LLC	ESTEX 7.5 X 96" VINYL HOT STICK BAG	1,640.86
137481 9/6/24	CHK	10095	GOOD MAN SANITATION, INC	310 4CRNRS-RESTROOM UNIT MONTHLY	148.15
				310 4CRNRS-RESTROOM UNIT MONTHLY	12.06
				310 4CRNRS-RESTROOM UNIT MONTHLY	12.06
<b>Total for Check/Tran - 137481:</b>					172.27
137482 9/6/24	CHK	11037	HENERY HARDWARE & BUILDING SUP	PRESSURE TREATED 4X4X8 QTY 2	37.33

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137483 9/6/24	CHK	11089	CHRISTOPHER L HIGDON	WELLNESS REIMBURSEMENT 2024	225.90
137484 9/6/24	CHK	10114	IBEW LOCAL UNION NO 77	IBEW AUG 2024 UNION DUES	4,568.95
137485 9/6/24	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	UTILITY PRMT 9/04/24 LEWIS AVE	62.00
137486 9/6/24	CHK	10519	JEFFERSON COUNTY-NOXIOUS WEED BCONTROL	NOXIOUS WEEDS AGRE APR-JUL 2024	20,027.45
137487 9/6/24	CHK	10129	JIFFY LUBE	VEH# 128 - OIL CHANGE	126.09
137488 9/6/24	CHK	11095	RYAN A MCCULLOUGH	TRAVEL - MILEAGE	7.14
				TRAVEL - MILEAGE	0.58
				TRAVEL - MILEAGE	0.58
<b>Total for Check/Tran - 137488:</b>					8.30
137489 9/6/24	CHK	10164	NW LABORERS 252 (DUES)	UNION DUES - LABORERS AUGUST 2024	779.00
137490 9/6/24	CHK	10165	NW LABORERS-EMPLOYERS TRUST FU	MEDICAL PREMIUM OCT 2024	20,140.00
137491 9/6/24	CHK	10167	OFFICE DEPOT	OFFICE SUPPLIES - 310 4 CRNRS	32.52
				OFFICE SUPPLIES - 310 4 CRNRS	2.65
				OFFICE SUPPLIES - 310 4 CRNRS	2.64
				OFFICE SUPPLIES - 310 4 CRNRS	128.82
				OFFICE SUPPLIES - 310 4 CRNRS	10.49
				OFFICE SUPPLIES - 310 4 CRNRS	10.48
				OFFICE SUPPLIES - 310 4 CRNRS	29.32
				OFFICE SUPPLIES - 310 4 CRNRS	2.39
				OFFICE SUPPLIES - 310 4 CRNRS	2.38
<b>Total for Check/Tran - 137491:</b>					221.69
137492 9/6/24	CHK	10181	PENINSULA PEST CONTROL	MONTHLY RODENT SVC 310 4 CRNR	37.53
				MONTHLY RODENT SVC 310 4 CRNR	3.05
				MONTHLY RODENT SVC 310 4 CRNR	3.06
				QUARTERLY GENERAL PEST OTTO ST	117.29
				QUARTERLY GENERAL PEST OTTO ST	9.55
				QUARTERLY GENERAL PEST OTTO ST	9.54

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<b>Total for Check/Tran - 137492:</b>					180.02
137493 9/6/24	CHK	10185	PITNEY BOWES GLOBAL	SENDPRO C-SERIES IMI 3/30-6/29/24	150.62
				SENDPRO C-SERIES IMI 3/30-6/29/24	12.26
				SENDPRO C-SERIES IMI 3/30-6/29/24	12.26
<b>Total for Check/Tran - 137493:</b>					175.14
137494 9/6/24	CHK	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE	344.00
				PRE-PAID POSTAGE	28.00
				PRE-PAID POSTAGE	28.00
<b>Total for Check/Tran - 137494:</b>					400.00
137495 9/6/24	CHK	10188	PLATT ELECTRIC SUPPLY	MILWAUKEE PACKOUT ORGANZIER 48228430	177.72
				MILWAUKEE PACKOUT ORGANZIER 48228430	247.19
				LABEL REFILL	114.73
				PRINTER RIBBON	78.97
				VINYL	45.48
				BATTERY	271.67
				BELLHANGER BIT	24.49
				BOLT CUTTER	85.60
				COMBO KIT	422.16
				DRILL BITS	69.93
				DRIVER SET	65.45
				HEADLAMP	240.02
				LABEL PRINTER	196.36
				LIGHT	195.29
				ORGANIZER	159.46
				PLIERS	482.51
				POCKET LEVEL	27.01
				SCISSORS	56.91
				SCREWDRIVER	11.99
				SPEEDBOR SET	16.36
				TAPE MEASURE	62.48



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# Accounts Payable Check Register

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				TOOLBOX	191.08
				TRIPOD LADDER	224.13
				WIRE TACKER	90.56
				STAPLE	69.82
				LED	178.57
				MASONRY BIT	35.68
				POCKET LEVEL	81.05
				SCREWDRIVER	43.71
				IDEAL 31-633 RUFF ROD FLEX GLOW KIT 30'	167.27
				PROMOTIONAL ITEM	0.01
				5L10318 L#22Q2 L#24Q1 5L10332 L#24Q2	-355.31
				<b>Total for Check/Tran - 137495:</b>	3,778.35
137496 9/6/24	CHK	10219	SHOLD EXCAVATING INC	POLE GRAVEL STOCK DELIVERY	205.65
137497 9/6/24	CHK	10237	STRANCO INC	8X12 COMBINED TRANSFORMER WARNING DECAL	1,148.52
				8X12 COMBINED TRANSFORMER WARNING DECAL	-95.80
				<b>Total for Check/Tran - 137497:</b>	1,052.72
137498 9/6/24	CHK	11026	THE CAR WASH PORT TOWNSEND	FLEET SERVICE - JUL 2024	61.10
137499 9/6/24	CHK	10824	THE PORT OF PORT TOWNSEND	JANITORIAL SRV 08/01 & 08/09/2024	1,083.63
				JANITORIAL SRV 08/01 & 08/09/2024	88.20
				JANITORIAL SRV 08/01 & 08/09/2024	88.21
				<b>Total for Check/Tran - 137499:</b>	1,260.04
137500 9/6/24	CHK	10252	ULINE	UTILITY CART 45X25X37-BLACK	485.67
				UTILITY CART 45X25X37-BLACK	380.25
				<b>Total for Check/Tran - 137500:</b>	865.92
137501 9/6/24	CHK	10947	VAN NESS FELDMAN, LLP	AMENDMENT# 4-CONTRACT INCREASE JUL 2024	5,512.50
137502 9/6/24	CHK	10258	VERIZON WIRELESS, BELLEVUE	SCADA CRADLEPNT DEVICES QB-MONTHLY	835.28
				CELL PHONE SERVICE QB007/16-08/15/2024	496.46
				CELL PHONE SERVICE QB007/16-08/15/2024	26.07

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# Accounts Payable Check Register

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				CELL PHONE SERVICE QB007/16-08/15/2024	151.08
				CELL PHONE SERVICE QB007/16-08/15/2024	94.56
				CELL PHONE SERVICE QB007/16-08/15/2024	29.18
				CELL PHONE SERVICE QB007/16-08/15/2024	133.46
				CELL PHONE SERVICE QB007/16-08/15/2024	26.07
				CELL PHONE SERVICE QB007/16-08/15/2024	62.30
				CELL PHONE SERVICE QB007/16-08/15/2024	133.88
				CELL PHONE SERVICE QB007/16-08/15/2024	104.28
				CELL PHONE SERVICE QB007/16-08/15/2024	26.07
				CELL PHONE SERVICE QB007/16-08/15/2024	13.64
				CELL PHONE SERVICE QB007/16-08/15/2024	15.54
				CELL PHONE SERVICE QB007/16-08/15/2024	223.22
				CELL PHONE SERVICE QB007/16-08/15/2024	92.24
				CELL PHONE SERVICE QB007/16-08/15/2024	223.22
				CELL PHONE SERVICE QB007/16-08/15/2024	104.28
				CELL PHONE SERVICE QB007/16-08/15/2024	26.07
				CELL PHONE SERVICE QB007/16-08/15/2024	79.25
				CELL PHONE SERVICE QB007/16-08/15/2024	34.41
				CELL PHONE SERVICE QB007/16-08/15/2024	156.90
				CELL PHONE SERVICE QB007/16-08/15/2024	67.99
				CELL PHONE SERVICE QB007/16-08/15/2024	55.93
				CELL PHONE SERVICE QB007/16-08/15/2024	46.93
				CELL PHONE SERVICE QB007/16-08/15/2024	34.41
				CELL PHONE SERVICE QB007/16-08/15/2024	186.13
				CELL PHONE SERVICE QB007/16-08/15/2024	307.50
				CELL PHONE SERVICE QB007/16-08/15/2024	6.45
				CELL PHONE SERVICE QB007/16-08/15/2024	2.80
				CELL PHONE SERVICE QB007/16-08/15/2024	12.77
				CELL PHONE SERVICE QB007/16-08/15/2024	7.55
				CELL PHONE SERVICE QB007/16-08/15/2024	6.21
				CELL PHONE SERVICE QB007/16-08/15/2024	5.21

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08/22/2024 To 09/10/2024

**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
				CELL PHONE SERVICE QB007/16-08/15/2024	68.10	
				CELL PHONE SERVICE QB007/16-08/15/2024	2.80	
				CELL PHONE SERVICE QB007/16-08/15/2024	15.15	
				CELL PHONE SERVICE QB007/16-08/15/2024	90.15	
				CELL PHONE SERVICE QB007/16-08/15/2024	52.14	
				CELL PHONE SERVICE QB007/16-08/15/2024	2.80	
				CELL PHONE SERVICE QB007/16-08/15/2024	6.45	
				CELL PHONE SERVICE QB007/16-08/15/2024	2.80	
				CELL PHONE SERVICE QB007/16-08/15/2024	15.15	
				CELL PHONE SERVICE QB007/16-08/15/2024	12.77	
				CELL PHONE SERVICE QB007/16-08/15/2024	436.39	
				CELL PHONE SERVICE QB007/16-08/15/2024	750.54	
				WIFI-MONTHLY VEHICLES	257.84	
				WIFI-MONTHLY VOICE&MOBILE BROADBAND LINE	48.54	
				WIFI-MONTHLY ADMIN IT BACKUP SERV ROOM	48.26	
				WIFI-MONTHLY EXECUTIVE	96.98	
				WIFI-MONTHLY FINANCE	116.39	
				WIFI-MONTHLY FINANCIAL	48.48	
				WIFI-MONTHLY VEHICLES	57.30	
				WIFI-MONTHLY VOICE&MOBILE BROADBAND LINE	24.78	
				WIFI-MONTHLY WATER-207	24.25	
				WIFI-MONTHLY ADMIN IT BACKUP SERV ROOM	12.13	
				WIFI-MONTHLY EXECUTIVE	24.44	
				WIFI-MONTHLY FINANCE	29.09	
				WIFI-MONTHLY FINANCIAL	12.13	
<b>Total for Check/Tran - 137502:</b>					<b>6,083.19</b>	
137503	9/6/24	CHK	10263	WA STATE DEPT OF HEALTH	LOAN PRINCIPAL:DM13-952-177	42,167.50
					INTERST SPARLING:CONTR#DM13-952-177	5,060.10
					LOAN PMT CONTRACT#DM12-952-091	27,225.00
					INTEREST KALA PT#DM12-952-094	3,267.00

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**Bank Account: 7 - 1ST SECURITY BANK--WARRANT ACCOUNT**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				LOAN PMT:CONTR#DM10-952-018	26,887.11
				INTEREST SPARLING:CONTR#DM10-952-018	5,646.29
				LOAN PRINCIPAL SHINE:CONT#DWL26239	11,136.36
				INTEREST SHINE:CONT#DWL26239	3,062.50
<b>Total for Check/Tran - 137503:</b>					124,451.86
137504 9/6/24	CHK	10018	WORLD KINECT ENERGY SERVICES	FUEL-UNL-87 REG 10% ETHNL&DIESEL ULSD #2	17,973.43
137505 9/6/24	CHK	10278	WPUDA	WPUDA FULL WATER WORKSHOP	300.00
				WPUDA FULL WATER WORKSHOP	300.00
				WPUDA MEMBERSHIP LUNCH & DINNER - SEP 24	49.02
				WPUDA MEMBERSHIP LUNCH & DINNER - SEP 24	3.99
				WPUDA MEMBERSHIP LUNCH & DINNER - SEP 24	3.99
<b>Total for Check/Tran - 137505:</b>					657.00

<b>Total Payments for Bank Account - 7 :</b>	(121)	830,449.51
<b>Total Voids for Bank Account - 7 :</b>	(0)	0.00
<b>Total for Bank Account - 7 :</b>	(121)	830,449.51
<b>Grand Total for Payments :</b>	(121)	830,449.51
<b>Grand Total for Voids :</b>	(0)	0.00
<b>Grand Total :</b>	(121)	830,449.51

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**08/22/2024 To 09/10/2024**

**Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS**

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
60	8/22/24	DD	10688	SEAN M BAILEY	TRAVEL - MEALS PER DIEM	15.54
					TRAVEL - MEALS PER DIEM	190.92
					TRAVEL - MEALS PER DIEM	15.54
<b>Total for Check/Tran - 60:</b>						222.00
61	8/22/24	DD	10870	BIG BLUE PRESSURE WASHING AND L	LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	599.08
					LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	48.77
					LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	396.91
					LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	48.76
					2 SUBSTATIONS: MOWING 08/15/2024	327.76
<b>Total for Check/Tran - 61:</b>						1,421.28
62	8/22/24	DD	10917	BURWASH AND SONS, INC	CLAYBANKS CONDUIT INSTALL W/O# 124090	25,651.72
					EXCAVATOR WORK - 640 GOSS RD 8/6/24	6,848.21
<b>Total for Check/Tran - 62:</b>						32,499.93
63	8/22/24	DD	10806	MELANIE R DES MARAIS	WIPP CONFERENCE - MILEAGE REIMBURSEMENT	5.41
					WIPP CONFERENCE - MILEAGE REIMBURSEMENT	66.50
					WIPP CONFERENCE - MILEAGE REIMBURSEMENT	5.41
<b>Total for Check/Tran - 63:</b>						77.32
64	8/22/24	DD	10999	MORGAN R HIGDON	WELLNESS REIMBURSEMENT 2024	9.10
					WELLNESS REIMBURSEMENT 2024	111.80
					WELLNESS REIMBURSEMENT 2024	9.10
<b>Total for Check/Tran - 64:</b>						130.00
65	8/22/24	DD	11025	NORTH SKY COMMUNICATIONS,LLC	OLYMPIC CORRIDOR PAY APP# 2	1,574,783.76
					INBETWEEN PAY APP# 2	366,544.88
					UNALLOCATED AREAS PAY APP# 1	1,972.31
<b>Total for Check/Tran - 65:</b>						1,943,300.95
66	8/22/24	DD	10565	JIMMY R SCARBOROUGH	TRAVEL - MEALS PER DIEM	118.00
67	8/29/24	DD	10870	BIG BLUE PRESSURE WASHING AND L	LANDSCAPING - 191 & 193 OTTO ST	2,955.52
					LANDSCAPING - 191 & 193 OTTO ST	240.57

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Accounts Payable  
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08/22/2024 To 09/10/2024

Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					LANDSCAPING - 191 & 193 OTTO ST	240.56
<b>Total for Check/Tran - 67:</b>						3,436.65
68	8/29/24	DD	10999	MORGAN R HIGDON	TRAVEL - MILEAGE	4.15
69	8/29/24	DD	10400	DONALD K STREETT	TRAVEL - TRANSIT/ TAXI	0.21
					TRAVEL - MILEAGE	4.01
					TRAVEL - MEALS PER DIEM	5.18
					TRAVEL - LODGING	13.69
					TRAVEL - FERRY FEE	0.69
					TRAVEL - AIRFARE	36.13
					TRAVEL - TRANSIT/ TAXI	2.58
					TRAVEL - MILEAGE	49.21
					TRAVEL - MEALS PER DIEM	63.64
					TRAVEL - LODGING	168.15
					TRAVEL - FERRY FEE	8.47
					TRAVEL - AIRFARE	443.94
					TRAVEL - TRANSIT/ TAXI	0.21
					TRAVEL - MILEAGE	4.00
					TRAVEL - MEALS PER DIEM	5.18
					TRAVEL - LODGING	13.68
					TRAVEL - FERRY FEE	0.69
					TRAVEL - AIRFARE	36.14
<b>Total for Check/Tran - 69:</b>						855.80
70	9/5/24	DD	10870	BIG BLUE PRESSURE WASHING AND L	LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	599.08
					LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	48.77
					LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	396.91
					LANDSCAPING - FOUR CRNRS, OTTO ST, SUBS	48.76
					2 SUBSTATIONS: MOWING 09/03/2024	281.87
					2 SUBSTATIONS: MOWING 09/03/2024	22.94
					2 SUBSTATIONS: MOWING 09/03/2024	22.95

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**08/22/2024 To 09/10/2024**

**Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS**

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 70:</b>						1,421.28
71	9/5/24	DD	10733	DANIEL S TOEPPER	NOANET MTG, PPC, BOARD MTG - AUG 24	86.01
					NOANET MTG, PPC, BOARD MTG - AUG 24	1,056.73
					NOANET MTG, PPC, BOARD MTG - AUG 24	86.01
<b>Total for Check/Tran - 71:</b>						1,228.75
72	9/5/24	DD	10615	US BANK	WILL O'DONNELL	189.08
					WATER DEPARTMENT	249.01
					OPERATIONS DEPARTMENT	498.61
					MIKE BAILEY	8,913.84
					MELISSA BLAIR	1,641.16
					MELANIE R DES MARAIS	8,678.55
					KRISTOFFER LOTT	1,097.70
					KENNY YINGLING	49.85
					JOSH GARLOCK	94.92
					IT DEPARTMENT	1,564.48
					HR DEPARTMENT	2,550.00
					FINANCE DEPARTMENT	1,338.68
					EXECUTIVE DEPARTMENT	410.71
					ERIC STOREY	3.50
					ENGINEERING DEPARTMENT	76.41
					DAN TOEPPER	1,435.25
					ALYSON DEAN	558.01
<b>Total for Check/Tran - 72:</b>						29,349.76

**Total Payments for Bank Account - 8 :** (13) 2,014,065.87

**Total Voids for Bank Account - 8 :** (0) 0.00

**Total for Bank Account - 8 :** (13) 2,014,065.87

**Grand Total for Payments :** (13) 2,014,065.87

**Grand Total for Voids :** (0) 0.00

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Grand Total : (13) 2,014,065.87



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# Accounts Payable Wire Register

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**Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
446 8/30/24	WIRE	10280	USDA-WIRE TRANSFER	INTEREST D45 LOAN-MONTHLY	16,789.41
447 9/2/24	WIRE	10809	PETERSON LAKE - WIRE PAYMENT	PETERSON LAKE WIRE PMT MONTHLY PETERSON LAKE WIRE PMT MONTHLY	13,033.15 1,295.47
<b>Total for Check/Tran - 447:</b>					14,328.62
453 8/26/24	WIRE	10263	WA STATE DEPT OF HEALTH	LOSS: DSCVRYBAY RIDGE PH#2&3 PRMT JEF004	1,191.20
454 8/26/24	WIRE	10263	WA STATE DEPT OF HEALTH	LOSS: OCEAN GROVE LUD#5 PRMT JEF006	1,195.25
455 8/26/24	WIRE	10263	WA STATE DEPT OF HEALTH	LOSS: S PT/TRLS END HMESITE PRMT JEF010	797.54
456 8/26/24	WIRE	10263	WA STATE DEPT OF HEALTH	LOSS: BECKETT PT N SYSTEM PRMT JEF020	1,195.25
457 8/26/24	WIRE	10263	WA STATE DEPT OF HEALTH	LOSS: SOUTH 7 SNR VILLAGE PERMIT #JEF019	753.80
458 8/26/24	WIRE	10263	WA STATE DEPT OF HEALTH	LOSS: BECKETT PT S SYSTEM PRMT JEF021	1,195.25
459 9/3/24	WIRE	10260	WA STATE DEFERRED COMPENSATIONPL DEFERRED COMP EE PL DEFERRED COMP ER		24,382.55 11,063.03
<b>Total for Check/Tran - 459:</b>					35,445.58
460 9/3/24	WIRE	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE	201.69
461 9/3/24	WIRE	10281	IRS - EFTPS	EMPLOYEES' MEDICARE TAX EMPLOYER'S MEDICARE TAX EMPLOYEES' FICA TAX EMPLOYER'S FICA TAX EMPLOYEES' FEDERAL WITHHOLDING EMPLOYEES' FEDERAL WITHHOLDING TAX	5,903.08 5,903.08 24,120.27 24,120.27 24,234.22 19,025.33
<b>Total for Check/Tran - 461:</b>					103,306.25
462 8/26/24	WIRE	10235	STATE OF WASHINGTON - DEPT OF RE	JULY 2024 B&O TAX	153,704.73

**Total Payments for Bank Account - 8 :** (12) 330,104.57

**Total Voids for Bank Account - 8 :** (0) 0.00

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# Accounts Payable Wire Register

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**Bank Account: 8 - 1ST SECURITY BANK--ACH/WIRE PAYMENTS**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
					<b>Total for Bank Account - 8 :</b>
					(12) 330,104.57
					<b>Grand Total for Payments :</b>
					(12) 330,104.57
					<b>Grand Total for Voids :</b>
					(0) 0.00
					<b>Grand Total :</b>
					(12) 330,104.57

JEFFERSON COUNTY PUD NO 1

**ISSUED PAYROLL CHECKS**  
**PAY DATE: 08/30/2024**

<b>Empl</b>	<b>Position</b>	<b>Check #</b>	<b>Check Date</b>	<b>Amount</b>
2003	WATER TREATMENT PLANT OPERATOR III	71159	8/30/2024	\$2,911.61
2004	WATER TREATMENT PLANT OPERATOR III - LEAD	71160	8/30/2024	\$3,269.37
				<b>\$6,180.98</b>

## JEFFERSON COUNTY PUD NO 1

<b>DIRECT DEPOSIT PAYROLL</b> <b>PAY DATE: 8/30/2024</b>
---

Empl	Position	Pay Date	Net Pay
3046	ACCOUNTING ASSOCIATE	8/30/2024	\$ 2,055.72
3062	ACCOUNTING ASSOCIATE	8/30/2024	\$ 2,081.93
3070	ACCOUNTING ASSOCIATE	8/30/2024	\$ 2,050.56
3039	ACCOUNTING SPECIALIST	8/30/2024	\$ 2,433.09
3065	ADMINISTRATIVE ASSISTANT	8/30/2024	\$ 2,764.11
3052	ADMINISTRATIVE ASSISTANT	8/30/2024	\$ 2,527.50
1050	APPRENTICE LINEWORKER	8/30/2024	\$ 7,797.88
3034	BROADBAND & COMMUNICATIONS DIRECTOR	8/30/2024	\$ 4,187.11
1068	BROADBAND MANAGER	8/30/2024	\$ 3,160.12
4006	COMMISSIONER DIST 1	8/30/2024	\$ 1,127.95
4004	COMMISSIONER DIST 2	8/30/2024	\$ 1,260.02
4008	COMMISSIONER DIST 3	8/30/2024	\$ 927.95
3002	CUSTOMER SERVICE COORDINATOR	8/30/2024	\$ 1,775.43
3080	CUSTOMER SERVICE MANAGER	8/30/2024	\$ 3,352.52
3032	CUSTOMER SERVICE PROGRAM SPECIALIST	8/30/2024	\$ 1,735.34
3048	CUSTOMER SERVICE REP	8/30/2024	\$ 1,749.70
3056	CUSTOMER SERVICE REP	8/30/2024	\$ 1,656.19
3066	CUSTOMER SERVICE REP	8/30/2024	\$ 1,433.09
3075	CUSTOMER SERVICE REP	8/30/2024	\$ 1,620.15
3081	CUSTOMER SERVICE REP	8/30/2024	\$ 1,500.55
3060	DIGITAL COMMUNICATIONS SPECIALIST	8/30/2024	\$ 2,558.51
1027	ELECTRICAL ENGINEERING MANAGER	8/30/2024	\$ 3,625.52
1041	ELECTRICAL SUPERINTENDENT	8/30/2024	\$ 4,650.10
3005	EXECUTIVE ASSISTANT/PUBLIC RECORDS OFFICER	8/30/2024	\$ 2,625.07
3033	FINANCE DIRECTOR	8/30/2024	\$ 5,237.67
3029	FINANCE SERVICES MANAGER	8/30/2024	\$ 3,150.18
1046	FLEET/WAREHOUSE HELPER	8/30/2024	\$ 3,672.62
1012	GENERAL CREW CHIEF	8/30/2024	\$ 9,205.21
1011	GENERAL MANAGER	8/30/2024	\$ 5,340.73
1042	GIS SPECIALIST	8/30/2024	\$ 2,806.12
1017	HEAD STOREKEEPER	8/30/2024	\$ 2,853.72
3063	HUMAN RESOURCES COORDINATOR	8/30/2024	\$ 2,778.53
3047	HUMAN RESOURCES DIRECTOR	8/30/2024	\$ 4,082.20
3008	INFORMATION TECHNOLOGY MANAGER	8/30/2024	\$ 3,911.22
5002	INTERN	8/30/2024	\$ 1,213.42
5003	INTERN	8/30/2024	\$ 1,344.17
3077	IT SUPPORT TECHNICIAN: BROADBAND	8/30/2024	\$ 1,981.75
3074	IT TECH SUPPORT	8/30/2024	\$ 2,150.93
2001	JOINT UTILITY SPECIALIST	8/30/2024	\$ 3,449.65
1072	LEAD BROADBAND TECHNICIAN	8/30/2024	\$ 3,357.99
1000	LINE CREW CHIEF	8/30/2024	\$ 8,664.74
1034	LINE CREW CHIEF	8/30/2024	\$ 9,274.51
1059	LINE HELPER	8/30/2024	\$ 3,842.90
1070	LINE HELPER	8/30/2024	\$ 3,306.14
1074	LINE HELPER	8/30/2024	\$ 3,754.76
1060	LINEWORKER	8/30/2024	\$ 5,210.63
1061	LINEWORKER	8/30/2024	\$ 6,967.12
1062	LINEWORKER	8/30/2024	\$ 8,007.88
1065	LINEWORKER	8/30/2024	\$ 6,491.75
1066	LINEWORKER	8/30/2024	\$ -
1071	LINEWORKER	8/30/2024	\$ 4,128.33
1043	METER READER	8/30/2024	\$ 2,716.85
1047	METER READER	8/30/2024	\$ 3,891.90
1056	METER READER	8/30/2024	\$ 2,722.60
1064	METER READER	8/30/2024	\$ 3,263.69
1069	METER READER	8/30/2024	\$ 2,492.25
1075	NETWORK TECHNICIAN 1	8/30/2024	\$ 1,935.34
1076	NETWORK TECHNICIAN 1	8/30/2024	\$ 2,117.19
1073	NETWORK TECHNICIAN 2	8/30/2024	\$ 2,906.99
3067	NETWORK/BROADBAND ENGINEER	8/30/2024	\$ 3,854.05
3004	RESOURCE MANAGER	8/30/2024	\$ 2,991.33
3079	SAFETY MANAGER	8/30/2024	\$ 3,998.07
1010	SCADA ENGINEER II	8/30/2024	\$ 2,833.18
1003	SCADA TECH APPRENTICE	8/30/2024	\$ 8,069.03
1055	SERVICE TECHNICIAN	8/30/2024	\$ 4,231.05
3020	SERVICES DIRECTOR	8/30/2024	\$ 3,732.77
1026	STAKING ENGINEER	8/30/2024	\$ 2,568.30
1031	STAKING ENGINEER	8/30/2024	\$ 2,741.23
1014	STOREKEEPER	8/30/2024	\$ 4,290.86
1063	SUBSTATION/METERING TECHNICIAN	8/30/2024	\$ 6,792.71
3003	UTILITY BILLING CLERK	8/30/2024	\$ 1,834.60
3027	UTILITY BILLING CLERK	8/30/2024	\$ 1,028.85
3022	UTILITY BILLING CLERK	8/30/2024	\$ 1,877.71
3000	UTILITY BILLING COORDINATOR	8/30/2024	\$ 1,992.70
1037	VEGETATION & PERMITTING SPECIALIST	8/30/2024	\$ 3,201.59
2008	WATER DISTRIBUTION MANAGER I	8/30/2024	\$ 2,367.09
2000	WATER DISTRIBUTION MANAGER II	8/30/2024	\$ 1,870.93
2002	WATER DISTRIBUTION MANAGER II	8/30/2024	\$ 2,268.35
2005	WATER DISTRIBUTION MANAGER II	8/30/2024	\$ 2,649.41
			<b>\$ 264,081.60</b>



## AGENDA REPORT

**DATE:** July 16, 2024  
**TO:** Board of Commissioners  
**FROM:** Mike Bailey, Finance Director/Treasurer  
**RE:** Write-off of delinquent accounts from active accounts receivable

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**SUMMARY:** Per Write-Off of Uncollectable Accounts Policy passed September 2017, the Board of Commissioners agreed to review and approve for write off inactive account balances over 90 days in arrears that had been given 30 days' notice that their account will be referred to a collection agency.

**BACKGROUND:** These inactive accounts are recorded in the Active Accounts Receivable Data Base and need to be transferred to the Uncollectible Data Base in the Customer Information System. The process of writing off does not “erase” the debt unless the debt has been discharged through a bankruptcy court. The PUD’s staff has attempted to collect payment on these accounts. A collection agency is better equipped to pursue collection now that these accounts have disconnected from utility service with the PUD and are over 90 days in arrears.

**ANALYSIS/FINDINGS:** There are 19 inactive accounts in the Active Accounts Receivable Data Base who owe the PUD \$10,138.46 for utility services and who have received notice over 30 days ago that their account will be referred to a collection agency.

**FISCAL IMPACT:** Bad Debt Expense has already been charged in anticipation of having accounts who would fail to pay their final bill for utility services. On the PUD’s Balance Sheet, Line 20. Accounts Receivable-Sales of Utility Services has been netted by an estimated Reserve for Uncollectible Accounts. To remedy the debt, these inactive accounts will pay the collection agency for the amount owed to the PUD plus a fee for the agency’s professional services. Any amounts received on the written off amount, will be deposited into the PUD’s Depository Bank Account and the Reserve for Uncollectible Accounts adjusted. No revenue or expense accounts are affected by this write-off.

**RECOMMENDATION:** Transfer the 19 inactive accounts owing \$10,138.46 from the Active Accounts Receivable Data Base to the Uncollectible Accounts Data Base and authorize Evergreen Financial Services to pursue collection efforts allowed by law.

**ATTACHMENT:** The Summary of Write-offs of Uncollectible Accounts Receivable provides an analysis of the number and amounts owed and signature of approval by the Secretary of the Board of Commissioners.



Board of Commissioners

Jeff Randall, District 1  
 Kenneth Collins, District 2  
 Dan Toepper, District 3

Kevin Streett, General Manager

**Write-Offs of Uncollectible Accounts Receivable**

On July 16, 2024, the following summary of inactive customer accounts with a past due balance of greater than \$50.00 and in excess of 90 days were referred to and provided a 30-day written notice by a collection agency. Furthermore, all amounts were deemed uncollectible by the Finance Director/District Auditor regardless of the amount past due. For accounting and financial reporting purposes, write-offs of uncollectible receivables are made against the allowance for bad debt account once approved by the Board. The following accounts are requested to be written off as uncollectible:

<u>Uncollectible Amount Range</u>	<u>Number of Accounts</u>	<u>Write-Off Amount</u>
Up to \$50	2	\$80.20
\$51 - \$100	2	\$178.68
\$101 - \$200	1	\$173.95
\$201 - \$300	1	\$215.28
Over \$300	13	\$9,490.35
<b>TOTAL</b>	<b>19</b>	<b>\$10,138.46</b>

Approval, Board of Commissioners

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Ken Collins  
 Secretary

PUD Calendar  
September 17, 2024

September 17, 2024, BOC Regular Meeting, 4:00 PM, 310 Four Corners Rd and per ZOOM

September 18th-20th, 2024 WPUDA Association Meetings, Douglas PUD, East Wenatchee

September 20, 2024, Special Meeting, Finley Engineering Construction Update/Executive Session, 12:30-2:00, 310 Four Corners Rd. and per ZOOM








September 21, 2024, Quilcene Fair/Fiber Celebration and Tours 10:00-3:00

September 25th-27th, 2024, WPUDA Water Workshop, Spokane

October 7, 2024, BOC Regular Meeting, 4:00PM, 310 Four Corners Rd and per ZOOM

October 7,2024, PUD 2025 Budget Hearing 5:00PM, 310 Four Corners Rd and per ZOOM



     <b>Received</b>	<b>From</b>	<b>Subject</b>	<b>Size</b>
<b>Monday</b>			
 Mon 12:45 PM	Robert Bindschadler	Schedule 24 misassignments	127 KB
Dan, Jeff and Ken, I've attached a memo that states my reaction to the PUD Commissioners' decision. In short, I feel strongly you			
<b>Last Week</b>			
 Wed 9/4	Rod Roduin	Fw: Sept 3 BOC Meeting / Capacity Discussion	513 KB
Gentlemen			

**PUBLIC UTILITY DISTRICT NO.1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2024-XXX**

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (“PUD”) declaring VISION a sole source, waiving the competitive bidding requirement for purchase of Advanced Metering Infrastructure System equipment from VISION.

**WHEREAS**, RCW 39.04.280 permits the waiver of bidding and competitive negotiation requirements for the purchase of materials and supplies which are clearly and legitimately limited to a single source of supply; and

**WHEREAS**, The PUD conducted a competitive bidding process in 2021 to purchase Advanced Metering Infrastructure System (AMI) equipment, wherein Vision was found to be the preferred and most responsive bidder, resulting in the Board of Commissioners authorizing the General Manager to purchase the Vision AMI equipment via a motion approving the Consent Agenda of the Commission’s Regular Meeting on February 22<sup>th</sup> 2022; and

**WHEREAS**, The PUD desires to continue to purchase Vision metering equipment for its metering infrastructure system for which Vision is the sole manufacturer and direct seller of the product and as such there is no competition for an appropriate procurement process for these products as there would be only one respondent (Vision) who can meet the requirements (compatibility and functionality); and

**WHEREAS**, The PUD shall annually evaluate whether compatible products with similar functionality become available from other manufacturers and at such time competitively bid the purchase of these devices from that time forward; and

**WHEREAS**, The Board of Commissioners finds that Vision is the sole source of the products identified above and authorizes the procurement of these products from Vision without the use of a competitive bidding procedure.

**WHEREAS**, This resolution will be effective for two years from adoption. PUD staff will make inquiries from other manufacturers no less than annually to determine whether sole source purchasing is still required.

**NOW THEREFORE BE IT RESOLVED**, the Board of Commissioners of Public Utility District No. 1 of Jefferson County authorizes its General Manager of the District, or their designee, to proceed with AMI equipment from Vision.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, this 17th day of September 2024.

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Jeff Randall, President

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Dan Toepper, Vice President

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Ken Collins, Secretary

**Sole Source Justification Form**

**Jefferson County Public Utilities District**

310 Four Corners Road  
Port Townsend, WA 98368

Date: 9/17/2024 Invoice #: n/a

Department: Broadband

Contact: Will O'Donnell Phone: 3603858369

Vendor Name: Vision Metering Cost: tbd

**Sole Source Justification**

Check all that apply. Attach supporting documentation.

- 1.  The item is only available from a single source (such as a proprietary item or a component of an existing system or piece of equipment that is only supported by one vendor).
- 2.  The emergency nature of the purchase will not permit a delay resulting from competitive solicitation.
- 3.  The federal awarding or granting agency (if purchased with grant funds) expressly authorized non-competitive proposals/bids in response to a written request from JPUD.
- 4.  A contractor providing goods or services is of such a unique nature or sole availability at the location required that the contractor is clearly and justifiably the only practicable source to provide the goods or services where use of federal funds is not a factor.
- 5.  After a solicitation from a number of sources, competition is determined inadequate.

The undersigned requests that competitive procurement be waived and that the service or material described in this form be purchased as a sole source.

Will O'Donnell 9/12/2024  
Requested by Date

*See Jefferson County Public Utilities District Board of Commissioners formal resolution for approval.*

**PUBLIC UTILITY DISTRICT NO.1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2024-XXX**

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington (“PUD”) declaring CALIX a sole source, waiving the competitive bidding requirement for purchase of telecommunications equipment and software from CALIX.

**WHEREAS**, RCW 39.04.280 permits the waiver of bidding and competitive negotiation requirements for the purchase of materials and supplies which are clearly and legitimately limited to a single source of supply; and

**WHEREAS**, The PUD conducted a competitive bidding process in 2021 to purchase passive optical network (PON) electronic and aggregation equipment, wherein Calix was found to be the preferred and most responsive bidder, resulting in the Board of Commissioners authorizing the General Manager to purchase Calix PON electronic and aggregation equipment via a motion approving the Consent Agenda of the Commission’s Regular Meeting on February 15<sup>th</sup> 2022; and

**WHEREAS**, The PUD desires to continue to purchase Calix hardware and software (including (PON) electronic and aggregation equipment) for its broadband infrastructure projects and for which Calix is the sole manufacturer and direct seller of the product and as such there is no competition for an appropriate procurement process for these products as there would be only one respondent (Calix) who can meet the requirements (compatibility and functionality); and

**WHEREAS**, The PUD shall annually evaluate whether compatible products with similar functionality become available from other manufacturers and at such time competitively bid the purchase of these devices from that time forward; and

**WHEREAS**, The Board of Commissioners finds that Calix is the sole source of the products identified above and authorizes the procurement of these products from Calix without the use of a competitive bidding procedure.

**WHEREAS**, This resolution will be effective for two years from adoption. PUD staff will make inquiries from other manufacturers no less than annually to determine whether sole source purchasing is still required.

**NOW THEREFORE BE IT RESOLVED**, the Board of Commissioners of Public Utility District No. 1 of Jefferson County authorizes its General Manager of the District, or their designee, to proceed with sole source purchases of hardware and software from Calix.

**ADOPTED** at a Regular Meeting of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, this 17th day of September 2024.

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Jeff Randall, President

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Dan Toepper, Vice President

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Ken Collins, Secretary

**Sole Source Justification Form**

**Jefferson County Public Utilities District**

310 Four Corners Road  
Port Townsend, WA 98368

Date: 9/3/2024 Invoice #: n/a

Department: Broadband

Contact: Will O'Donnell Phone: 360 385 8369

Vendor Name: Calix Cost: TBD

**Sole Source Justification**

Check all that apply. Attach supporting documentation.

- 1.  The item is only available from a single source (such as a proprietary item or a component of a system or piece of equipment that is only supported by one vendor).
- 2.  The emergency nature of the purchase will not permit a delay resulting from competitive solicitation.
- 3.  The federal awarding or granting agency (if purchased with grant funds) expressly authorized non-competitive proposals/bids in response to a written request from JPUD.
- 4.  A contractor providing goods or services is of such a unique nature or sole availability at the location required that the contractor is clearly and justifiably the only practicable source to provide the services where use of federal funds is not a factor.
- 5.  After a solicitation from a number of sources, competition is determined inadequate.

The undersigned requests that competitive procurement be waived and that the service or material described on this form be purchased as a sole source.

Will O'Donnell 9/3/2024  
Requested by Date

*See Jefferson County Public Utilities District Board of Commissioners formal resolution for approval.*

**Instructions:**

Update the Vendor name and contact info.

Update the Required Fields below to match org specific requirements.

Update the Justification items to match org specific requirements.

Update the signature lines at the bottom of the form to match org specific form approval requirements.

Select all form rows/columns. Page Layout > Page Setup. Print > Fit to selection. Scaling > Fit sheet on one page. Print > Save as PDF.

Open PDF in Adobe Acrobat. Select More Tools > Prepare Form. This should create a form field for every text box on the form. You can delete the signature forms and add digital signature boxes, if needed. You can also add a Reset button by adding a "Print" or "Clear" button and customizing with a RESET label and an action to reset the form.

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**INTERLOCAL COOPERATIVE AGREEMENT  
BETWEEN ENERGY NORTHWEST AND PUBLIC UTILITY DISTRICT NO. 1 OF JEFFERSON  
COUNTY TO PROVIDE SPECIALTY AND/OR TECHNICAL SERVICES**

As provided under RCW Title 39, Chapter 39.34, this Interlocal Cooperative Agreement for Technical and/or Professional Services (Agreement) is by and between Energy Northwest, a municipal corporation and joint operating agency of the State of Washington and doing business by and through its Business Development Fund, with its principal office located at 345 Hills Street, Richland, WA 99352 (hereinafter referred to as "EN") and Public Utility District No. 1 of Jefferson County, a municipal corporation in the State of Washington, with its principal office located at 310 Four Corners Road, Port Townsend, WA 98368 (hereinafter referred to as "Jefferson").

**RECITALS**

WHEREAS the Interlocal Cooperation Act contained in Revised Code of Washington (RCW) 39.34 authorizes local governments, such as the Parties to this Agreement, to contract for joint activities by which each of the Parties is individually authorized to perform to make the most efficient use of their respective resources; and

WHEREAS Jefferson desires to obtain the most cost effective technical and/or professional services to support its needs, which will be more fully described in forthcoming Work Release Orders (WROs); and

WHEREAS, Energy Northwest has the capacity and willingness to perform certain technical and/or professional services for Jefferson hereinafter described in accordance with the provisions of this Agreement and the attached will be addressed in subsequent WROs; and

WHEREAS Jefferson finds that after considering all relevant factors, that Energy Northwest is qualified to perform the services needed and that such performance will further Jefferson's business; and

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the Parties hereto agree as follows:

**1. AUTHORITY AND PURPOSE**

1.1 This Agreement is executed pursuant to Chapter 39. 34 RCW as a cooperative endeavor of the Parties, as follows:

1.1.1. RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with

geographic, economic, population and other factors influencing the needs and development of local communities.

- 1.1.2. Pursuant to RCW 39.34.080, each Party is authorized to contract with any one or more public agencies to perform any governmental service, activity, or undertaking which each public agency entering the contract is authorized by law to perform; provided that such contract shall be authorized by the governing body of each Party to the contract and shall set forth its purposes, powers, rights, objectives, and responsibilities of the contracting parties; and
- 1.2 The purpose of this Agreement is to establish a contractual relationship under which Jefferson can procure specialty, technical or professional services from Energy Northwest and Energy Northwest can avail its employees for that purpose on an “as needed” basis to support needs of Jefferson, and to set forth the Parties respective rights, obligations, costs, and liabilities for this undertaking.
- 1.3 This Agreement shall be effective only upon execution by the Parties and filing with the Benton County Auditor and/or posting an electronic copy of the Agreement on the Parties’ respective websites in compliance with RCW 39.34.040.

## 2. SCOPE OF WORK

- 2.1 The “Services” Energy Northwest may provide under this Agreement include (but are not limited to) the following and will be more fully described in the WROs.
  - Staff Augmentation Services
    - Engineering
    - IT
    - Legal
  - Cyber/IT Services
  - Safety Consultation Services
  - Demand Voltage Reduction
  - Demand Response
  - Electric vehicle services
  - Constructions/Site Development Services
  - Hydropower Operations and Maintenance Services
  - Wind Turbine Operation and Maintenance Services
  - Calibration Services
  - Strategic Planning
  - Project Management
  - Environmental Services
  - Enterprise Risk Management Services
  - Membership subscription services (e.g., DEED)
  - Human Resources/Recruiting Services
- 2.2 Services shall be requested by Jefferson’s General Manager (or designee) by WRO to Energy Northwest. WRO’s will be issued in accordance with the form provided in Exhibit A to this Agreement.

- 2.3 The exact Statement of Work, Period of Performance, and Energy Northwest labor rates will be established prior to issuance of the WROs and agreed upon between the Parties once services have been requested by Jefferson. The Parties intend for the WROs to supplement this Agreement, and the WROs shall be in the form reflected in Exhibit A.

### 3. TERM

The duration of this Agreement, subject to its other provisions, shall be from its effective date when executed by both Parties, for five years, expiration shall be August 31, 2029, unless otherwise terminated by either Party consistent with the terms and conditions set forth in this Agreement. This Agreement may be extended for an additional one-year term pursuant to the mutual written agreement of the Parties.

### 4. PAYMENT AND INVOICING TERMS

- 4.1 Payment for Services Jefferson shall pay Energy Northwest as follows:  
Charges will be invoiced to Jefferson by Energy Northwest and will provide detail on the number of hours chargeable, travel and subsistence charges, and any special services delivered as they are ordered/approved by Jefferson.
- 4.2 Reimbursable Costs Jefferson shall reimburse Energy Northwest for all reasonable costs incurred in connection with the Services rendered, including, but not limited to, travel costs, subcontractors, materials (subcontract and materials costs include the supplier's invoiced cost to Energy Northwest plus Energy Services & Development Overhead charge), computer costs, telephone, copies, delivery attributable to a project or Service (Reimbursable Costs). Hourly billable rates are subject to two annual adjustments (increase or decrease) during Energy Northwest's fiscal year (FY). Adjustments to rates are based on Energy Northwest's executive board approved overhead rates on or about May of each year and are applied to the next FY (July 1), and cost-of-living adjustments applied in August of each year. Energy Northwest shall provide to Jefferson substantiation of Reimbursable Costs incurred.
- 4.3 Invoicing Invoices will be submitted monthly by Energy Northwest for payment by Jefferson. Payment is due upon receipt and is past due thirty days from receipt of invoice. If Jefferson has any valid reason for disputing any portion of an invoice, Jefferson will so notify Energy Northwest in writing within seven days of receipt of invoice by Jefferson, and if no such notification is given, the invoice will be deemed valid. The portion of an invoice which is not in dispute shall be paid in accordance with the procedures set forth herein. That portion of the invoice in dispute shall be resolved in accordance with Section 8.8 of this Agreement within thirty days of the receipt by Energy Northwest of the notice from Jefferson as provided in this section.
- Reasonable attorney fees, court costs, or other costs incurred by Energy Northwest in collection of delinquent accounts shall be paid by Jefferson.
- 4.4 Taxes Jefferson shall pay all state, local sales and use taxes applicable to goods and services provided under this Agreement. Energy Northwest shall include sales tax charges, separately identified, in the Energy Northwest invoices to Jefferson.

- 4.5 Prevailing Wages Where public work will be performed for Jefferson, Energy Northwest shall pay the workers at least prevailing wages, as required under RCW Title 39.12.

5. CHANGES

Jefferson may, with the approval of Energy Northwest, issue written directions within the general scope of any Services to be ordered. Such changes shall constitute a Change Order for additional work or a change in the work covered by the WRO, but no change will be allowed unless agreed to by Energy Northwest in writing. Any such approved Change Order may result in an adjustment to Cost or Schedule or both for the Services.

6. STANDARD OF CARE -WARRANTY

Energy Northwest warrants that services shall be performed by personnel possessing competency consistent with applicable industry standards. Such warranty will be effective for a period of thirty days from the date of acceptance of the performance of such service. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion, deliverable, work product, document or otherwise unless specifically set forth in the applicable WRO. Additionally, no guarantee is made as to the value of any services performed.

For the foregoing warranty to apply, a written claim must be made to Energy Northwest as soon as reasonably practicable after the non-conformance is detected by Jefferson and in no event later than the expiration of the aforesaid warranty period. Jefferson agrees and hereby acknowledges that this remedy is adequate and serves its essential purpose.

THIS SECTION SETS FORTH THE SOLE AND EXCLUSIVE WARRANTY PROVIDED BY ENERGY NORTHWEST CONCERNING THE SERVICES AND RELATED WORK PRODUCT. THIS WARRANTY IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE.

7. INDEMNIFICATION AND LIABILITY

- 7.1 Indemnification Each party shall indemnify, defend, and hold the other Party, its departments, elected and appointed officials, employees, and agents, harmless from and against any and all claims, demands, damages, losses, actions, liabilities, costs, and expenses, including reasonable attorney's fees, for any bodily injury, sickness, disease, or death, or any damage or destruction of property, including the loss of use therefrom, which are alleged or proven to be caused in whole or in part by a negligent act or omission of the other Party, its officials (elected or appointed), officers, directors, employees and agents.

If the claim, suit or action for injuries, death or damages as provided for in the preceding paragraph is caused by or results from the concurrent negligence of the Parties or their respective agents or employees, the indemnity provision shall be valid and enforceable only to the extent of the indemnitor's/indemnitee's negligence.

- 7.2 Industrial Insurance Act The indemnification obligations contained in this Section 7.1 shall not be limited by any worker's compensation, benefit or disability laws, and each

indemnifying party hereby waives any immunity that said indemnifying party may have under the Washington Industrial Insurance Act, Title 51 RCW, and similar worker's compensation, benefit, or disability laws. THE PARTIES ACKNOWLEDGE BY THEIR EXECUTION OF THIS AGREEMENT THAT EACH OF THE INDEMNIFICATION PROVISIONS OF THIS AGREEMENT (SPECIFICALLY INCLUDING BUT NOT LIMITED TO THOSE RELATING TO WORKER'S COMPENSATION BENEFITS AND LAWS) WERE SPECIFICALLY NEGOTIATED AND AGREED TO BY THE PARTIES AFTER AN OPPORTUNITY TO CONSULT WITH COUNSEL.

- 7.3 Limitation of Liability Except for the indemnifications set forth in Section 7.1, neither Party shall be liable for any special, indirect, consequential, lost profits, or punitive damages. The limitation of liability set forth herein is for any and all matters for which the Parties may otherwise have liability arising out of or in connection with this Agreement, whether the claim arises in contract, tort (negligence of whatever degree), strict liability, under any warranty, or under any other legal or equitable theory of law, of any nature arising at any time from any cause whatsoever.

Jefferson hereby agrees that to the fullest extent permitted by law, Energy Northwest's total aggregate liability to Jefferson for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes or causes including Energy Northwest's negligence, errors, omissions, strict liability, breach of contract or breach of warranty, shall not exceed the total sum paid to Energy Northwest under the respective WRO issued under this Agreement. Notwithstanding the foregoing, the provisions of this Section 7.3 shall not apply to Energy Northwest's obligations under Section 7.1.

- 7.4 Insurance Each Party hereto agrees to procure and maintain, at its expense liability insurance of \$1,000,000 per claim for protection against claims, including bodily injury and property damage claims, arising out of the performance or receipt of services under this Agreement caused by negligent acts, errors, or omissions for which it is legally liable. Each party hereto shall deliver to the other party, within ten days subsequent to execution of the Agreement by the parties and prior to commencing work, a Certificate of Insurance, identified on its face as the Agreement Number to which applicable, as evidence that policies providing such coverage and limits of insurance are in full force and effect, which Certificate shall provide that not less than thirty days advance notice will be given in writing to the other party hereto prior to cancellation, termination or alteration of said policies of insurance.

- 7.5 Survival. The Parties agree Sections 6 and 7 shall survive the expiration or termination of this Agreement.

## 8. MISCELLANEOUS

- 8.1 Insecurity and Adequate Assurances If reasonable grounds for insecurity arise with respect to Jefferson's ability to pay for the Services in a timely manner, Energy Northwest may demand in writing adequate assurances of Jefferson's ability to meet its payment obligations under this Agreement. Unless Jefferson provides the assurances in a reasonable time and manner acceptable to Energy Northwest, in addition to any other rights and remedies available, Energy Northwest may partially or totally suspend its performance while awaiting assurances, without liability to Jefferson.

- 8.2 Severability Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining provisions, which remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the Parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.
- 8.3 Waiver Waiver or breach of this Agreement by either Party shall not be considered a waiver of any other subsequent breach.
- 8.4 Independent Contractor Energy Northwest is an independent contractor to Jefferson; no personnel furnished by Energy Northwest shall be deemed under any circumstances to be the agent, employee, or servant of Jefferson.
- 8.5 Termination Each Party shall have the right to terminate this Agreement with or without cause at any time during the initial or extended term of this Agreement by giving thirty days' written notice of the termination to the other party by regular mail to the person identified in Section 8.6. The termination will be effective on the thirty-first day from the date the written notice was sent.
- 8.6 Notices All notices, or other communications hereunder shall be in writing and shall be deemed given when delivered to the address specified below or such other address as may be specified in a written notice in accordance with this Section.

**If to Energy Northwest:** Energy Northwest  
**Attn: Loreen Olds**  
P. O. Box 968, MD1035  
Richland, WA 99352-0968  
Telephone: (509) 372-5767  
Email: [lcolds@energy-northwest.com](mailto:lcolds@energy-northwest.com)

**If to Jefferson:** Jefferson County PUD  
**Attn: Karen Abbott**  
310 Four Corners Road  
Port Townsend, WA 98368  
Office Phone: (360) 379-5824  
Email: [kabbott@jeffpud.org](mailto:kabbott@jeffpud.org)

**If Confidential** Jefferson County PUD  
**Attn: Jeff Dodd**  
310 Four Corners Road  
Port Townsend, WA 98368  
Office Phone: (360) 385-8371  
Email: [jdodd@jeffpud.org](mailto:jdodd@jeffpud.org)

A Party may, by notice given in accordance with this Section to the other Party, designate another address or person or entity for receipt of notices hereunder.

- 8.7 Assignment This Agreement is not assignable or transferable by either party without the written consent of the other party, which consent shall not be unreasonably withheld or delayed.
- 8.8 Disputes Energy Northwest and Jefferson recognize that disputes arising under this Agreement are best resolved at the working level by the Parties directly involved. Both Parties are encouraged to resolve disputes at this level. Such efforts shall include the referral of any remaining issues in dispute to higher authority within each Party's organization for resolution. Failing resolution of conflicts at the organizational level, then the Parties may take other appropriate action subject to the other terms of this Agreement and as available at law.
- 8.9 Section Headings Title and headings of sections of this Agreement are for convenience of reference only and shall not affect the construction of any provision of this Agreement.
- 8.10 Representations; Counterparts Each person executing this Agreement on behalf of a Party represents and warrants that such person is duly and validly authorized to do so on behalf of such Party, with full right and authority to execute this Agreement and to bind such Party with respect to all its obligations hereunder.
- 8.11 Residuals Nothing in this Agreement or elsewhere will prohibit or limit Energy Northwest's ownership and use of ideas, concepts, know-how, methods, models, data, techniques, skill knowledge and experience that were used, developed, or gained in connection with this Agreement. Energy Northwest and Jefferson shall each have the right to use all data collected or generated under this Agreement.
- 8.12 Non-solicitation of Employees During and for one year after the term of this Agreement, Jefferson will not solicit the employment of, or employ Energy Northwest's personnel, without Energy Northwest's prior written consent.
- 8.13 Cooperation Jefferson will cooperate with Energy Northwest in taking actions and executing documents, as appropriate, to achieve the objectives of this Agreement. Jefferson agrees that the Energy Northwest's performance is dependent on Jefferson's timely and effective cooperation with Energy Northwest. Accordingly, Jefferson acknowledges that any delay by Jefferson may result in Energy Northwest being released from an obligation or scheduled deadline or in Jefferson having to pay extra fees for Energy Northwest's agreement to meet a specific obligation or deadline despite the delay.
- 8.14 Governing Law and Interpretation This Agreement will be governed by and construed in accordance with the laws of the State of Washington, without regard to the principles of conflicts of law. Each party agrees that any action arising out of or in connection with this Agreement shall be brought solely in courts of the State of Washington, in Benton County.
- 8.15 Entire Agreement; Survival This Agreement, including any Exhibits, states the entire Agreement between the parties and supersedes all previous contracts, proposals, oral or written, and all other communications between the parties respecting the subject matter hereof, and supersedes any and all prior understandings, representations, warranties, agreements, or contracts (whether oral or written) between Jefferson and Energy Northwest respecting the subject matter hereof. This Agreement may only be amended by an agreement in writing executed by the Parties.

- 8.16 Force Majeure Energy Northwest shall not be responsible for delays or failures (including any delay by Energy Northwest to make progress in the prosecution of any Services) if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, computer or communications failures, and severe weather, and acts or omissions of subcontractors or third parties.
- 8.17 Use by Third Parties Work performed by Energy Northwest pursuant to this Agreement are only for the purpose intended and may be misleading if used in another context. Jefferson agrees not to use any documents produced under this Agreement for anything other than the intended purpose without Energy Northwest's written permission. This Agreement shall not create any rights or benefits to parties other than to Jefferson and Energy Northwest.
- 8.18 Entity Status This Agreement shall not require formation of any new governance entity. No property will be acquired or held, and no joint board or administrator is necessary to accomplish the purpose of this Agreement.
- 8.19 Audits Jefferson, shall, during the life of this Agreement, and for a period of three (3) years from the last day of the Agreement term, and at its sole expense, retain accurate books, records and original documentation (or to the extent approved by Energy Northwest, photographs, or other authentic reproductions) which shall be freely disclosed to Energy Northwest, its representatives, the Washington State Auditor, and the Bonneville Power Administration, to permit verification of performance and Energy Northwest's entitlement to payment under this Agreement, and to support any change requests, termination claims or any other claim submitted by Energy Northwest. A copy of these records shall be available to Energy Northwest upon Energy Northwest's request.
- 8.20 Public Records In the event a request under the Washington Public Records Act is received by either Party for records associated with this Agreement, the Parties shall cooperate with each other for purposes of responding to such requests.
- 8.21 Non-Discrimination The Parties agree not to discriminate in the performance of this Agreement on the basis of race, color, national origin, sex, age, religion, marital status, disabled or Vietnam era veteran status, or the presence of any physical, mental, or sensory handicap.



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year last below written:

**PUBLIC UTILITY DISTRICT NO. 1  
OF JEFFERSON COUNTY**

**ENERGY NORTHWEST**

Accepted by: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Kevin Street  
General Manager

Loreen Olds  
Procurement Specialist III

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**

**WORK RELEASE ORDER (WRO)  
INTERLOCAL AGREEMENT  
SAMPLE**

Agency: Jefferson County PUD

Attn: x

x

Office Phone: x

Agreement No.: X- x

WRO No.: x

WRO Date:

Under the provisions of Agreement No. X-x, you are hereby authorized to proceed with the Work outlined below. If further technical information is required, contact the Energy Northwest (EN) Technical Representative, x, (509) 377-x, [xx@energy-northwest.com](mailto:xx@energy-northwest.com).

**1. STATEMENT OF WORK**

Energy Northwest shall provide x.

Jefferson County PUD shall reimburse allowable travel and reimbursable expenses as defined by the Interlocal Agreement.

**2. PERIOD OF PERFORMANCE**

Estimated Start Date: X, 2024

Estimated Completion Date: X, 2024

**3. CONSIDERATION**

Compensation for the services provided shall be in accordance with this Agreement and under the terms of RCW 39.34.130. The Not to Exceed Cost for this WRO is \$X.00. Payment for satisfactory performance of the services shall not exceed this amount unless the parties mutually agree to a greater amount prior to the commencement of the services.

Jefferson County PUD shall reimburse allowable travel and reimbursable expenses as defined by the Inter-Local Agreement, Appendix A

**4. ENERGY NORTHWEST ADMINISTRATION**

Procurement Specialist; Loreen Olds, (509) 372-5767, [lcolds@energy-northwest.com](mailto:lcolds@energy-northwest.com)

Technical Representative; x, (509) 377-xx, [xx@energy-northwest.com](mailto:xx@energy-northwest.com)

**5. EXECUTION**

IN WITNESS WHEREOF, Jefferson County PUD and Energy Northwest have executed this WRO No. XX to be included as part of Interlocal Agreement No. xx each by its proper respective officers and officials thereunto duly authorized the date written below.

**JEFFERSON COUNTY PUD**

Accepted By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ENERGY NORTHWEST**

Accepted By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## **AGENDA REPORT**

**DATE:** September 17, 2024  
**TO:** Board of Commissioners  
**FROM:** Mike Bailey, Finance Director/Treasurer  
**RE:** Void Outstanding Warrants from 2023

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**BACKGROUND:** We have outstanding warrants from 2023 that need to be voided. Per RCW 36.22.100, warrants of any municipal corporation not presented within one year of their issue dates shall be cancelled by the passage of a resolution of the governing body.

**ANALYSIS/FINDINGS:** Warrants are valid for 1 year after issuance.

**FISCAL IMPACT:** No fiscal impact to the PUD once the warrants are voided, the related funds are submitted to the State of Washington as Unclaimed Property.

**RECOMMENDATION:** Staff recommends the Board approves the attached resolution authorizing the voidance of outstanding warrants from 2023 in accordance with RCW 36.22.100.

**PUBLIC UTILITY DISTRICT NO 1**  
**OF**  
**JEFFERSON COUNTY**  
**RESOLUTION NO. 2024-XXX**

A RESOLUTION of the Board of Commissioners of Public Utility District No 1 of Jefferson County, Washington (the PUD), authorizing the Jefferson County Treasurer to cancel outstanding warrants.

**WHEREAS** warrants of any municipal corporation not presented within one year of their issue dates shall be cancelled by the passage of a resolution of the governing body (RCW 36.22.100).

**WHEREAS**, The Jefferson County Treasurer has requested authorization to cancel PUD issued Warrant Numbers:

Warrant	Issue Date	Amount	Warrant	Issue Date	Amount
132352	08/17/2023	\$5,714.50	132590	09/14/2023	\$50,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Public Utility District No 1 of Jefferson County, Washington, that the Jefferson County Treasurer is authorized to cancel the listed Warrants.

ADOPTED at a Regular Meeting of the Board of Commissioners of the Public Utility District No 1 of Jefferson County, Washington, held this 17th day of September 2024

PUD NO 1 OF JEFFERSON COUNTY

\_\_\_\_\_  
Dan Toepper  
Vice President

\_\_\_\_\_  
Kenneth Collins  
Secretary

\_\_\_\_\_  
Jeff Randall  
President