



Board of Commissioners Meeting
15 August 2017
5:00 PM
230 Chimacum Road - Port Hadlock, WA
PUD REGULAR BOARD MEETING

1. CALL TO ORDER
2. AGENDA APPROVAL
3. ITEMS FROM THE FLOOR
4. APPROVAL AND ADOPTION OF THE CONSENT AGENDA: (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners)
 - 4.1 APPROVAL OF MINUTES
 - 4.1.1 *Minutes of Regular meeting of 1 August 2017*
 - 4.1.2 *Minutes Speical Meeting of 31July Communications Specialist*
 - 4.1.3 *Minutes Special Meeting of 31 July Telcom Workshop*
 - 4.2 CFO REPORT AND APPROVAL OF VOUCHERS
 - 4.2.1 Finance Directors Report –
 - 4.2.2 Voucher certification form with supporting warrant register & payroll
 - 4.2.3 *BOC Approval of Voucher approval form*
 - 4.3 RESOLUTIONS
 - 4.2.1 *Net Metering Resolution update*
 - 4.2.2 *CAB Resolution*
 - 4.2.3
 - 4.4 ACTION ITEMS
 - 4.5 CAB REPORT
 - 4.6 STAFF REPORTS not requiring Board action
 - 4.6.1 Operational Reports
 - 4.6.2 HR/Communications Report
 - 4.6.3 Staff Report
 - 4.6.4 Static water level – Sparling 2 well
 - 4.7 PUD Calendar of upcoming meetings – not requiring Board action
 - 4.8 CORRESPONDENCE not requiring Board action

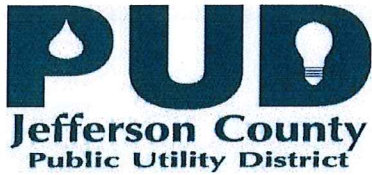
END OF CONSENT AGENDA

 5. COMMISSIONER REPORTS
 6. ACTION ITEMS REQUIRING BOARD DISCUSSION
 - 6.1 Recording PUD meetings
 - 6.2 Union Bank Building
 - 6.3 Succession Planning for GM position
 - 6.4 PUD 2018 budget
 7. FUTURE ITEMS

8. EXECUTIVE SESSION -
9. ADJOURNMENT

1. Call to Order
2. Agenda Approval
3. Items from the floor
4. Consent Calendar (Any board member may request to pull an item from the consent calendar for discussion)
 - a. Board Minutes of [date]
 - b. Finance Director's Report
 - c. Voucher Certification Form with Supporting Warrant Register and Payroll
 - d. Voucher Approval Form
 - e. Commissioner Reports
 - f. Action items:
 - Resolutions
 - Other actions items (list)
 - g. CAB Report
 - h. Staff Reports
 - i. PUD Calendar of upcoming meetings
 - j. Correspondence
5. Future Agenda Items
6. Action items requiring board discussion
7. Executive Session (if needed)

Adjournment



PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County
August 1, 2017

**Board of Commissioners
Regular Meeting**

Daft Minutes

The Regular Meeting of the Public Utility District No. 1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners (Board) at 5:00 p.m. at the PUD Administration office at 230 Chimacum Road, Port Hadlock, Washington, 98339. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Wayne King, Secretary

Jim Parker, Manager
Kevin Streett, Assistant Manager
Debbie Lund, Human Resources and Communications Manager
Susan Carter, Chief Financial Officer
Bill Graham, Resource and Conservation Manager
Annette Johnson, Records Administrator
Kim Younger, Controller
Richard Hughes, General Counsel
Don McDaniel, Consultant

Cammy Brown, Recorder

1. **CALL TO ORDER:**

The meeting was called to order by Commissioner Kenneth Collins at 5:00 p.m.

2. **AGENDA:**

- Manager Jim Parker requested Item 6.2, the presentation by Annette Johnson, Records Administrator, be moved up on the agenda after approval of the consent agenda.

MOTION: Commissioner Jeff Randall moved to approve the agenda as amended, seconded by Commissioner Wayne King. Motion carried unanimously.

3. ITEMS FROM THE FLOOR

Andy Cochrane, President of Power Trip Energy Corp. made a short presentation on the new production incentive law, Senate Bill 5939.

4. APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

It was suggested that Item 4.2.1 the Citizen Advisory Board Resolution be moved to Action Items Requiring Board Discussion and said resolution be discussed as Item No. 6.4.

MOTION: Commissioner Jeff Randall moved to approve the consent agenda as amended, seconded by Commissioner Wayne King. Motion carried unanimously.

4.1 APPROVAL OF MINUTES

- 4.1.1 Minutes of Regular Meeting of June 20, 2017 – approved.
- 4.1.2 Minutes of July 14, 2017 – Facility Study - approved.
- 4.1.3 Minutes of Special Meeting of July 17, 2017 – Succession Planning – approved.
- 4.1.4 Minutes of Special Meeting of July 17, 2017 – Fire Suppression – approved.
- 4.1.5 Minutes of Regular Meeting of July 18, 2017 – approved.

4.2 CFO REPORT AND APPROVAL OF VOUCHERS

4.2.1 Susan Clark, Chief Financial Officer, handed out the new Welcome pamphlets that will be given to new customers.

4.2.3 BOC Approval of Voucher approval form:

Warrants	Amount	Date
Accounts Payable: # 114559 to # 114594	\$ 374,722.96	7/13/2017
Accounts Payable: # 114595 to # 114652	\$ 307,841.92	7/20/2017
Payroll Checks: # 70324 to # 70329	\$ 9,531.67	7/14/2017
Payroll Direct Deposit:	\$ 85,592.24	7/14/2017

TOTAL INVOICES PAID **\$ 777,688.79**

GRAND TOTAL **\$ 777,688.79**

4.3 RESOLUTIONS: Moved to Action Item Requiring Board Discussion.

4.4 ACTION ITEMS:

4.4.1 BPA conservation agreement – Information only.

4.4.2 RUS Audit Report

4.4.3 CAB membership: Larry Dennison

4.5 CAB REPORT

4.6 STAFF REPORTS not requiring board action

4.6.1 Operational Reports

4.6.2 HR/Communications Report

4.7 PUD calendar of upcoming meetings – not requiring Board Action.

4.8 CORRESPONDENCE not requiring Board Action.

MOTION: Commissioner Jeff Randall moved for approval of the consent agenda as read by Commissioner Kenneth Collins and Commissioner Wayne King seconded. Motion unanimously carried.

6.2 PUBLIC INFORMATION POLICY CHANGE: Annette Johnson, Records Administrator, gave a presentation on the new Public Records House Bills 1594 and 1595 which involves some new changes:

- Fees that were established (or can be established by each individual public agency).
- A grant program for training from Washington State Secretary of State’s Office and Archives.
- New definition of records such as asking for all records or substantially all records” is no longer a valid request.

Richard Hughes, General Counsel advised that it was a good idea to defer any action on this item at this time. There was a general consensus among the commissioners to agree with this suggestion.

5. **COMMISSIONER REPORTS:** Commissioners gave their reports.

6. **ACTION ITEMS REQUIRING BOARD DISCUSSION:**

Out of order: Resolution 2017-017 has the incorrect Resolution number on it. Manager Jim Parker stated he would bring the corrected resolution to the next meeting.

6.1 Net Metering Resolution Update: Manager Jim Parker gave a report on the Net Metering Resolution. Commissioner Jeff Randall gave an overview of the policy changes. There was some discussion on adding an “appeals process”. Richard Hughes, General Counsel, felt the Board had discretion and that the staff had the expertise to handle the appeals process. The Board may defer to the staff. No action was taken and Manager Parker will reformat the resolution and bring it back to the Board at the next meeting for approval.

6.2 Moved ahead of Consent Agenda.

6.3 Succession Planning for GM Position: This was moved down below Executive Session.

7. FUTURE ITEMS: The following were added as future items:

- Union Bank Option
- Interviewing Proess
- Meeting set for August 17, 2017, with Commissioner Kenneth Collins, Debbie Lund, Human Resources and Communications Manager, Liz Anderson from WPUDA and Manager Jim Parker
- Budget Discussion
- Metering – opt out program
- New cab member

8. EXECUTIVE SESSION: Commissioner Kenneth Collins called an executive session pursuant to RCW 42.30.110(1)(g) at 6:08 p.m. to review the performance of a public employee and the executive session will run until 6:45 p.m.

The executive session of the Jefferson County commissioners was adjourned at 6:40 p.m. No action was taken.

6.3 Succession Planning for GM Position: Was not addressed at this time as stated above.

The regular meeting of the Jefferson County PUD was reconvened at 6:49 p.m.

9. ADJOURNMENT:

MOTION: Commissioner Jeff Randall made a motion to adjourn the August 1, 2017, Regular Meeting of the Jefferson County PUD and Commissioner Wayne King seconded the motion. Motion carried unanimously.

Meeting was adjourned at 6:49 p.m.

Minutes prepared by
Cammy Brown, PUD Recorder

Approved:

Commissioner Wayne King, Secretary

Date

Attest:

Commissioner Kenneth Collins, President

Date

Commissioner Jeff Randall, Vice President

Date

Please note PUD Citizen Advisory Board meetings are audio recorded and posted to the PUD website at www.jeffpud.org, usually within 1-2 business days of each meeting. If you experience any difficulty accessing a particular recording, you may call 360.385.5800 for assistance. Jefferson PUD provides reasonable accommodations to persons with disabilities. We invite any person with special needs to contact our staff at 360.385.8351 at least 24 hours before the meeting to discuss any special accommodations.



PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

July 31, 2017

Draft Minutes

**Special Board Meeting
Telecom Workshop**

The Special Meeting of Public Utility District No.1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners at 10:00 a.m. at the PUD Administration office at 230 Chimacum Road, Port Hadlock, WA 98339. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Wayne King, Secretary

Jim Parker, Manager
Kevin Streett, Assistant Manager
Susan Carter, Chief Financial Officer
Debbie Lund, Human Resources and Communications Manager
Bill Graham, Resource and Conservation Manager
Jerry Wilson, Telecom Manager for PUD

Cammy Brown, Recorder

AGENDA

Commissioner Ken Collins stated that the purpose of the meeting was to review and discuss the

PUDs telecom program and to provide staff with direction on how to proceed.

Jerry Wilson, Telecom Manager, gave a presentation. There was consideration discussion on the COS survey. There was consensus that more information was needed on the community's expectations of what is the role of the PUD in offering broadband.

There was an agreed plan to reach out to the champions in each district by scheduling a community meeting with the Commissioners for Saturday, October 7, 2017 at the Chimacum Fire Hall. There was also consensus that a meeting with the staff needed to be scheduled.

ADJOURNMENT

Commissioner Jeff Randall made a motion to adjourn the meeting and Commissioner Wayne King seconded the motion. Motion carried unanimously. Meeting was adjourned at 12:01p.m.

Minutes prepared by Cammy Brown, Recorder

Approved:

Commissioner Wayne King, Secretary

Date

Attest:

Commissioner Kenneth Collings, President

Date

Commissioner Jeff Randall, Vice President

Date

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PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County

July 31, 2017

Draft Minutes

**Special Board Meeting
Process for a Communications Specialist**

The Special Meeting of Public Utility District No.1 of Jefferson County (PUD) was called to order by the President of the Board of Commissioners at 2:00 p.m. at the PUD Administration office at 230 Chimacum Road, Port Hadlock, WA 98339. Present:

Commissioner Kenneth Collins, President
Commissioner Jeff Randall, Vice President
Commissioner Wayne King, Secretary

Jim Parker, Manager
Kevin Streett, Assistant Manager
Susan Carter, Chief Financial Officer
Debbie Lund, Human Resources and Communications Manager
Richard Hughes, General Counsel
Annette Johnson, Records Administrator
Don McDaniel, Consultant
Liz Anderson, WPUDA Communications Specialist

Cammy Brown, PUD Recorder

AGENDA

Commissioner Ken Collins stated that the purpose of the meeting was to review and prioritize applications for the PUD Communications Specialist position.

EXECUTIVE SESSION: Commissioner Kenneth Collins called an executive session pursuant to RCW 42.30.110(1)(d) at 2:06 p.m. to discuss the qualifications of an applicant for public employment. Commissioner Collins stated the meeting will take approximately 86 minutes and that the meeting will reconvene at 3:30 p.m.

MOTION: Commissioner Jeff Randall made a motion that the Board President participate with the Selection Committee to select and interview candidates from the pool presented to the Board. Following the interview process the PUD manager, after review with the Board of Commissioners, will hire the new Communications Specialist. Commissioner Wayne King seconded the motion. Motion carried unanimously.

ADJOURNMENT

Commissioner Wayne King made a motion to adjourn the meeting and Commissioner Jeff Randall seconded the motion. Motion carried unanimously.

Meeting adjourned at 3:36 p.m.

Minutes prepared by Cammy Brown, Recorder
and Manager Jim Parker

Approved:

Commissioner Wayne King, Secretary

Date

Attest:

Commissioner Kenneth Collings, President

Date

Commissioner Jeff Randall, Vice President

Date

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Jefferson County PUD No. 1
Narrative to Accompany Monthly Financial Statements
For the Period Ending July 31, 2017

Combined Income Statement – Page 1

This report provides an overview of the revenues and expenses from all sources of the PUD for the month of July 2017, and for the seven months ended July 31, 2017. Overall, Net Margins for the month were \$135k, which is \$410k better than the \$275k loss budgeted for the month. On a year to date basis, Net Margins are \$4.9 million, which is \$2.7 million better than last year and \$3.5 million better than budget. July's financial results are discussed further in the Income Statement Comparison below.

Income Statement Comparison Through July 2017 – Page 2

Line 1. Operating Revenue –The current year Operating Revenue of \$23.7 million is ahead of last year by \$3.1 million, or 15.1%. As of the end of July 2017, the expanded low-income program has been in place for over four months and the cost of credits issued under this program is \$69k. In addition, we have paid OlyCap \$4,260 for their services to qualify program participants. We currently have 333 participants enrolled in the \$35 program, 186 participants enrolled in the \$20 program, 121 participants enrolled in the Water low income program and 1 participant enrolled in the Sewer low income program.

Lines 3. & 4., Cost of Purchased Power and Transmission Expense – Included here is demand and kWh purchases from BPA, cost of electricity to run the pumps for the water system, and wholesale water purchased for resale. Because electric sales are up, on a year to date basis the cost to provide wholesale power to the end users is \$617k higher in 2017 than 2016, but remains at about 41% of Operating Revenue.

Line 7. Distribution Expense – Maintenance - This line represents the costs to prevent a breakdown of utility service or the costs to repair if a breakdown has occurred. Year to date expenses in 2017 are \$916k below last year, or about 37.5% lower. This is due to storm issues and a focus on capital work and less scheduled maintenance. The budgeted tree trimming activity has begun and we will see these expenses reflected as scheduled maintenance continues and vendors submit invoices for their work.

Operating and Non Operating Margins – Year to date Operating Margins for 2017 are \$3.6 million, which is \$3.5 million better than 2016. Year to date Non Operating Margins are \$1.3 million, which is \$731k less than 2016. The Non Operating Margin variance is primarily due to debt forgiveness on water loans in 2016.

Income Statement for July 2017 - Electric Utility – Page 3

For the Electric utility, Operating and Net Margins through July 2017 are \$3.9 million and \$4.7 million, respectively. Both of these margins are better than in 2016 and ahead of the 2017 Budget. Year to date for 2017, the Times Interest Earned Ratio (TIER) and the Operating TIER (OTIER) are 3.78 and 3.31, respectively. See the TIER and DSC – 12 Month Rolling Average – Electric report on Page 12 for the twelve-month rolling average TIER and OTIER ratios.

Income Statement for July 2017 – Water Utility – Page 4

Year to date Operating Revenues for the Water utility are running slightly behind budget but ahead of last year. Revenues for the month of July were \$18k better than budget and Operating Margins were positive for the first time in 2017. Operating Margins for the month of July were \$21k and Net Margins were \$50k. For the seven months ended July 2017, the Water utility had an operating loss of \$182k, which is lower than the loss in 2016 as well as the amount budgeted for 2017.

Income Statement for July 2017 – General Fund – Page 5

This schedule shows the revenues and expenses for the PUD that are to provide governance of the organization. Year to date through July 2017, the fund has Net Margins of \$173k.

Balance Sheet for July 2017 – Pages 6 & 7

The Balance Sheet provides a snapshot of amounts owned, amounts due, and current and previous margins as of the last day of the month. The Variance column compares the balance of each as of July 31, 2016 with July 31, 2017.

In July, we closed \$844k in work orders which transferred the same amount from Construction Work in Progress to Total Utility Plant in Service. Net Utility Plant has decreased \$1 million in value over the past 12 months, indicating that the Depreciation Expense is exceeding the rate of new plant constructed or added during the past year.

Long-Term Debt and Notes payable have decreased \$4.0 million due to debt service payments made over the last 12 months.

Statement of Cash Flows – Pages 8 & 9

In July 2017, \$900k in cash was generated from operating activities and \$363k of this was invested in utility and general plant assets. \$8k was spent to paydown debt and we returned \$4k in deposits to our customers, leaving a net increase of \$520k in cash for the month. For the seven months ended July 31, 2017, cash increased \$3.5 million.

TIER and DSC – 12 Month Rolling Average – Electric – Page 12

This chart shows the trends in TIER and Debt Service Coverage (DSC) on a 12-month rolling average from July 2016 through July 2017 for the Electric utility. The RUS requires that we meet an average TIER and DSC each of 1.25 in the two best years out of the three most recent years. We are also required to meet an average Operating TIER (OTIER) and Operating DSC (ODSC) of 1.10 in the two best out of three recent years.

As of July 31, 2017, the 12 month rolling average ratios are as follows:

- TIER = 2.91
- OTIER = 2.19
- DSC = 2.24
- ODSC = 1.89

The significant improvement in the TIER ratio is due to the “drop off” of (\$896k) in operating losses from the 12-month rolling average from July 2016.

General Ledger

Unaudited-Subject to Change

Page 1

Financial And Operating Report

COMBINED INCOME STATEMENT FOR JULY 2017

Item	-----Year - To - Date -----			----- Period - To - Date -----	
	Last Year	This Year	Budget	Current	Budget
1. Operating Revenue	20,552,657	23,655,865	22,148,665	2,400,143	2,286,553
2. Power Production Expense	880	0	1,232	0	176
3. Cost of Purchased Power	7,890,306	8,594,675	8,573,050	936,305	906,071
4. Transmission Expense	1,137,361	1,050,162	1,124,857	98,078	103,821
5. Regional Market Expense	0	0	0	0	0
6. Distribution Expense - Operation	735,369	696,794	843,263	105,489	116,492
7. Distribution Expense - Maintenance	1,705,469	828,063	1,695,625	48,363	244,824
8. Customer Accounts Expense	874,876	788,681	821,585	131,169	117,859
9. Customer Service and Informational Expense	35,790	48,331	93,520	6,344	13,499
10. Sales Expense	0	0	0	0	0
11. Administrative and General Expense	1,464,980	1,435,768	1,602,457	192,636	215,526
12. Total Operation & Maintenance Expense (2 thru 11)	13,845,029	13,442,474	14,755,589	1,518,384	1,718,268
13. Depreciation & Amortization Expense	3,317,015	3,350,477	3,113,285	484,183	444,755
14. Tax Expense - Property & Gross Receipts	0	0	0	0	0
15. Tax Expense - Other	1,220,438	1,364,683	1,234,497	141,631	127,375
16. Interest on Long-Term Debt	2,007,681	1,880,568	1,915,143	279,067	281,738
17. Interest Charged to Construction - Credit	0	0	0	0	0
18. Interest Expense - Other	0	0	0	0	0
19. Other Deductions	1	4,540	291,669	1,200	41,667
20. Total Cost of Utility Service (12 thru 19)	20,390,164	20,042,742	21,310,183	2,424,466	2,613,803
21. Operating Margins (1 minus 20)	162,493	3,613,123	838,482	-24,323	-327,250
22. Non Operating Margins - Interest	112,191	134,405	81,803	13,798	12,061
23. Allowance for Funds Used During Construction	0	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0	0
25. Non Operating Margins - Other	1,938,757	1,176,976	566,171	145,627	39,866
26. Generation and Transmission Capital Credits	0	0	0	0	0
27. Other Capital Credits and Patronage Dividends	11,266	20,014	0	0	0
28. Extraordinary Items - Cumulative Effect of GASB 68	0	0	0	0	0
29. Net Margins (21 thru 28)	2,224,707	4,944,517	1,486,456	135,103	-275,323
Operating - Margin	162,493	3,613,403	838,482	-24,323	-327,250
Non Operating - Margin	2,062,213	1,331,114	647,974	159,426	51,927

General Ledger

Unaudited-Subject to Change Page 2

Financial And Operating Report

INCOME STATEMENT COMPARISON THROUGH JULY 2017

Item	-----Year - To - Date -----			
	Last Year	This Year	Amount Change	Percent Change
1. Operating Revenue	20,552,657	23,655,865	3,103,208	15.1%
2. Power Production Expense	880	0	-880	0.0%
3. Cost of Purchased Power	7,890,306	8,594,675	704,369	8.9%
4. Transmission Expense	1,137,361	1,050,162	-87,199	-7.7%
5. Regional Market Expense	0	0	0	0.0%
6. Distribution Expense - Operation	735,369	696,794	-38,575	-5.3%
7. Distribution Expense - Maintenance	1,705,469	828,063	-877,406	-51.5%
8. Customer Accounts Expense	874,876	788,681	-86,195	-9.9%
9. Customer Service and Informational Expense	35,790	48,331	12,541	35.0%
10. Sales Expense	0	0	0	0.0%
11. Administrative and General Expense	1,464,980	1,435,768	-29,212	-2.0%
12. Total Operation & Maintenance Expense (2 thru 11)	13,845,029	13,442,474	-402,557	-2.9%
13. Depreciation & Amortization Expense	3,317,015	3,350,477	33,462	1.0%
14. Tax Expense - Property & Gross Receipts	0	0	0	0.0%
15. Tax Expense - Other	1,220,438	1,364,683	144,245	11.8%
16. Interest on Long-Term Debt	2,007,681	1,880,568	-127,113	-6.3%
17. Interest Charged to Construction - Credit	0	0	0	0.0%
18. Interest Expense - Other	0	0	0	0.0%
19. Other Deductions	1	4,540	4,539	0.0%
20. Total Cost of Utility Service (12 thru 19)	20,390,164	20,042,742	-347,422	-1.7%
21. Operating Margins (1 minus 20)	162,493	3,613,123	3,450,630	2123.6%
22. Non Operating Margins - Interest	112,191	134,405	22,214	19.8%
23. Allowance for Funds Used During Construction	0	0	0	0.0%
24. Income (Loss) from Equity Investments	0	0	0	0.0%
25. Non Operating Margins - Other	1,938,757	1,176,976	-761,781	-39.3%
26. Generation and Transmission Capital Credits	0	0	0	0.0%
27. Other Capital Credits and Patronage Dividends	11,266	20,014	8,748	0.0%
28. Extraordinary Items	0	0	0	0.0%
29. Net Margins (21 thru 28)	2,224,707	4,944,517	2,719,811	122.3%
Operating - Margin	162,493	3,613,403	3,450,910	
Non Operating - Margin	2,062,213	1,331,114	-731,099	

General Ledger

Unaudited-Subject to Change

Page 3

Financial And Operating Report

ELECTRIC DIVISION INCOME STATEMENT FOR JULY 2017

Item	-----Year - To - Date -----			-----Period - To - Date -----	
	Last Year	This Year	Budget	Current	Budget
1. Operating Revenue	19,377,058	22,453,945	20,919,879	2,160,133	2,064,958
2. Power Production Expense	0	0	0	0	0
3. Cost of Purchased Power	7,815,756	8,530,960	8,511,000	925,827	897,000
4. Transmission Expense	1,137,361	1,050,162	1,124,857	98,078	103,821
5. Regional Market Expense	0	0	0	0	0
6. Distribution Expense - Operation	461,789	416,066	568,553	57,367	76,853
7. Distribution Expense - Maintenance	1,496,652	662,800	1,556,801	18,458	224,834
8. Customer Accounts Expense	778,895	714,313	726,126	116,266	104,177
9. Customer Service and Informational Expense	35,780	48,272	77,044	6,344	11,119
10. Sales Expense	0	0	0	0	0
11. Administrative and General Expense	1,078,206	1,142,713	1,149,479	152,010	154,935
12. Total Operation & Maintenance Expense (2 thru 11)	12,804,438	12,565,285	13,713,860	1,374,349	1,572,739
13. Depreciation & Amortization Expense	2,902,115	2,936,348	2,722,356	425,016	388,908
14. Tax Expense - Property & Gross Receipts	0	0	0	0	0
15. Tax Expense - Other	1,161,501	1,305,586	1,172,504	129,817	116,201
16. Interest on Long-Term Debt	1,777,827	1,706,059	1,707,746	252,716	252,716
17. Interest Charged to Construction - Credit	0	0	0	0	0
18. Interest Expense - Other	0	0	0	0	0
19. Other Deductions	1	4,540	291,669	1,200	41,667
20. Total Cost of Electric Service (12 thru 19)	18,645,883	18,517,819	19,608,135	2,183,098	2,372,231
21. Operating Margins (1 minus 20)	731,176	3,936,126	1,311,744	-22,965	-307,273
22. Non Operating Margins - Interest	19,796	40,803	15,134	7,686	2,162
23. Allowance for Funds Used During Construction	0	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0	0
25. Non Operating Margins - Other	223,052	750,465	201,425	118,148	28,775
26. Generation and Transmission Capital Credits	0	0	0	0	0
27. Other Capital Credits and Patronage Dividends	9,350	16,611	0	0	0
28. Extraordinary Items	0	0	0	0	0
29. Net Electric Utility Margins (21 thru 28)	983,374	4,744,005	1,528,303	102,869	-276,336
Operating - Margin	731,176	3,936,406	1,311,744	-22,965	-307,273
Non Operating - Margin	252,198	807,599	216,559	125,834	30,937
Times Interest Earned Ratio - Operating	1.41	3.31			
Times Interest Earned Ratio - Net	1.55	3.78			
Times Interest Earned Ratio - Modified	1.55	3.77			

General Ledger

Unaudited-Subject to Change

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Financial And Operating Report

WATER DIVISION INCOME STATEMENT FOR JULY 2017

Item	-----Year - To - Date -----			----- Period - To - Date -----	
	Last Year	This Year	Budget	Current	Budget
1. Operating Revenue	1,175,402	1,201,638	1,228,597	240,010	221,595
2. Power Production Expense	880	0	1,232	0	176
3. Cost of Wholesale Water and Power	74,550	63,715	62,050	10,477	9,071
4. Transmission Expense	0	0	0	0	0
5. Regional Market Expense	0	0	0	0	0
6. Distribution Expense - Operation	273,580	280,729	274,710	48,123	39,639
7. Distribution Expense - Maintenance	208,816	165,263	138,824	29,905	19,990
8. Customer Accounts Expense	95,982	74,368	95,459	14,904	13,682
9. Customer Service and Informational Expense	10	60	16,476	0	2,380
10. Sales Expense	0	0	0	0	0
11. Administrative and General Expense	209,797	193,198	245,086	23,906	33,185
12. Total Operation & Maintenance Expense (2 thru 11)	863,614	777,332	833,837	127,315	118,123
13. Depreciation & Amortization Expense	414,901	414,128	390,929	59,167	55,847
14. Tax Expense - Property & Gross Receipts	0	0	0	0	0
15. Tax Expense - Other	58,937	59,097	61,993	11,814	11,174
16. Interest on Long-Term Debt	184,684	132,740	166,370	20,510	23,161
17. Interest Charged to Construction - Credit	0	0	0	0	0
18. Interest Expense - Other	0	0	0	0	0
19. Other Deductions	0	0	0	0	0
20. Total Cost of Water Service (12 thru 19)	1,522,135	1,383,297	1,453,129	218,806	208,305
21. Operating Margins (1 minus 20)	-346,733	-181,659	-224,532	21,204	13,290
22. Non Operating Margins - Interest	87,745	82,470	62,020	4,007	8,860
23. Allowance for Funds Used During Construction	0	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0	0
25. Non Operating Margins - Other	1,398,450	123,436	62,881	24,758	8,983
26. Generation and Transmission Capital Credits	0	0	0	0	0
27. Other Capital Credits and Patronage Dividends	1,915	3,402	0	0	0
28. Extraordinary Items	0	0	0	0	0
29. Net Water Utility Margins (21 thru 28)	1,141,377	27,649	-99,631	49,970	31,133
Operating - Margin	-346,733	-181,659	-224,532	21,204	13,290
Non Operating - Margin	1,488,110	209,308	124,901	28,765	17,843

General Ledger

Unaudited-Subject to Change

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Financial And Operating Report

GENERAL FUND DIVISION INCOME STATEMENT FOR JULY 2017

Item	-----Year - To - Date -----			----- Period - To - Date -----	
	Last Year	This Year	Budget	Current	Budget
1. Operating Revenue	196	282	189	0	0
2. Power Production Expense	0	0	0	0	0
3. Cost of Purchased Power	0	0	0	0	0
4. Transmission Expense	0	0	0	0	0
5. Regional Market Expense	0	0	0	0	0
6. Distribution Expense - Operation	0	0	0	0	0
7. Distribution Expense - Maintenance	0	0	0	0	0
8. Customer Accounts Expense	0	0	0	0	0
9. Customer Service and Informational Expense	0	0	0	0	0
10. Sales Expense	0	0	0	0	0
11. Administrative and General Expense	176,977	99,857	207,893	16,721	27,406
12. Total Operation & Maintenance Expense (2 thru 11)	176,977	99,857	207,893	16,721	27,406
13. Depreciation & Amortization Expense	0	0	0	0	0
14. Tax Expense - Property & Gross Receipts	0	0	0	0	0
15. Tax Expense - Other	0	0	0	0	0
16. Interest on Long-Term Debt	45,169	41,769	41,027	5,841	5,861
17. Interest Charged to Construction - Credit	0	0	0	0	0
18. Interest Expense - Other	0	0	0	0	0
19. Other Deductions	0	0	0	0	0
20. Total Cost of General Fund (12 thru 19)	222,146	141,625	248,920	22,562	33,267
21. Operating Margins (1 minus 20)	-221,950	-141,343	-248,731	-22,562	-33,267
22. Non Operating Margins - Interest	4,650	11,132	4,649	2,105	1,039
23. Allowance for Funds Used During Construction	0	0	0	0	0
24. Income (Loss) from Equity Investments	0	0	0	0	0
25. Non Operating Margins - Other	317,255	303,074	301,865	2,722	2,108
26. Generation and Transmission Capital Credits	0	0	0	0	0
27. Other Capital Credits and Patronage Dividends	0	0	0	0	0
28. Extraordinary Items	0	0	0	0	0
29. Net General Fund Margins (21 thru 28)	99,955	172,863	57,783	-17,735	-30,120
Operating - Margin	-221,950	-141,343	-248,731	-22,562	-33,267
Non Operating - Margin	321,905	314,206	306,514	4,827	3,147

*Unaudited-Subject to Change***Financial And Operating Report****BALANCE SHEET FOR JULY 2017**

	<u>Last Year</u>	<u>This Year</u>	<u>Variance</u>
ASSETS AND OTHER DEBITS			
1. Total Utility Plant in Service	182,806,621	191,029,153	8,222,532
2. Construction Work in Progress	5,997,657	3,974,083	-2,023,574
3. Total Utility Plant (1 + 2)	188,804,278	195,003,236	6,198,958
4. Accum. Provision for Depreciation and Amort.	53,115,331	60,363,084	7,247,753
5. Net Utility Plant (3 - 4)	135,688,948	134,640,152	-1,048,796
6. Non-Utility Property (Net)	2,225,000	2,227,220	2,220
7. Invest. in Subsidiary Companies	0	0	0
8. Invest. in Assoc. Org. - Patronage Capital	0	0	0
9. Invest. in Assoc. Org. - Other - General Funds	7,886	22,895	15,009
10. Invest. in Assoc. Org. - Other - Nongeneral Funds	0	0	0
11. Invest. in Economic Development Projects	0	0	0
12. Other Investments	0	0	0
13. Special Funds	1,491,594	1,566,458	74,864
14. Total Other Property & Investments (6 thru 13)	3,724,480	3,816,573	92,093
15. Cash - General Funds	3,081,985	4,998,442	1,916,457
16. Cash - Construction Funds - Trustee	0	7,435	7,435
17. Special Deposits	0	0	0
18. Temporary Investments	11,384,946	12,067,077	682,131
19. Notes Receivable (Net)	0	0	0
20. Accounts Receivable - Sales of Energy (Net)	1,498,216	1,793,968	295,752
21. Accounts Receivable - Other (Net)	1,906,120	1,680,000	-226,120
22. Renewable Energy Credits	0	0	0
23. Material and Supplies - Electric & Other	1,563,102	1,780,622	217,520
24. Prepayments	0	90,788	90,788
25. Other Current and Accrued Assets	2,147,309	2,285,313	138,004
26. Total Current and Accrued Assets (15 thru 25)	21,581,678	24,703,645	3,121,967
27. Regulatory Assets	0	0	0
28. Other Deferred Debits	476,588	754,189	277,601
29. Total Assets and Other Debits (5 + 14 + 26 thru 28)	<u>161,471,694</u>	<u>163,914,559</u>	<u>2,442,865</u>

Unaudited-Subject to Change

Financial And Operating Report

BALANCE SHEET FOR JULY 2017

	<u>Last Year</u>	<u>This Year</u>	<u>Variance</u>
LIABILITIES AND OTHER CREDITS			
30. Memberships	0	0	0
31. Patronage Capital	0	0	0
32. Operating Margins - Prior Years	0	0	0
33. Operating Margins - Current Year	162,493	3,613,403	3,450,910
34. Non-Operating Margins	2,062,213	1,331,114	-731,099
35. Other Margins and Equities	31,221,026	34,843,315	3,622,289
36. Total Margins & Equities (30 thru 35)	33,445,733	39,787,833	6,342,100
37. Long-Term Debt - RUS (Net)	110,984,584	107,872,308	-3,112,276
38. Long-Term Debt - FFB - RUS Guaranteed	0	0	0
39. Long-Term Debt - Other - RUS Guaranteed	0	0	0
40. Long-Term Debt - Other (Net)	8,354,409	7,645,759	-708,650
41. Long-Term Debt - RUS Econ. Devel. (Net)	0	0	0
42. Payments - Unapplied	0	0	0
43. Total Long-Term Debt (37 thru 41 - 42)	119,338,993	115,518,067	-3,820,926
44. Obligations Under Capital Leases - Noncurrent	0	0	0
45. Accumulated Operating Provisions	2,381,676	3,176,777	795,101
46. Total Other Noncurrent Liabilities (44 + 45)	2,381,676	3,176,777	795,101
47. Notes Payable	1,658,889	1,509,783	-149,106
48. Accounts Payable	2,861,666	2,280,320	-581,346
49. Consumers Deposits	120,100	119,400	-700
50. Current Maturities Long-Term Debt	0	0	0
51. Current Maturities Long-Term Debt - Econ. Devel.	0	0	0
52. Current Maturities Capital Leases	0	0	0
53. Other Current and Accrued Liabilities	1,297,394	1,465,176	167,782
54. Total Current & Accrued Liabilities (47 thru 53)	5,938,049	5,374,679	-563,370
55. Regulatory Liabilities	0	0	0
56. Other Deferred Credits	367,243	57,203	-310,040
57. Total Liab. & Other Credits (36+43+46+54 thru 56)	161,471,694	163,914,559	2,442,865
Current Assets To Current Liabilities	3.63	4.60	to 1
Margins and Equities To Total Assets	20.71	24.27	%
Long-Term Debt To Total Utility Plant	63.21	59.24	%

Jefferson County PUD No. 1
STATEMENT OF CASH FLOWS
 July 31, 2017

Unaudited and subject to change

CASH FLOW FROM OPERATING ACTIVITIES:

Operating Revenue	\$2,400,143	
Accounts Receivable - Electric & Water Utility Service (Net)	(57,199)	
Accounts & Notes Receivable - Other (Net)	20,161	
CASH RECEIVED FROM CUSTOMERS	\$2,363,105	
Non Operating Margins-Interest	\$13,798	
Non Operating Margins-Other	145,627	
Deferred Debits	3,080	
CASH RECEIVED FROM OTHERS	\$162,505	
CASH RECEIVED FROM OPERATING ACTIVITIES		\$2,525,610
Total Operating & Maintenance Expense	(\$1,518,384)	
Prepayments	7,775	
Accounts Payable	205,158	
Material & Supplies/Electric & Other	(98,092)	
CASH PAID (-) TO SUPPLIERS & EMPLOYEES	(\$1,403,543)	
Tax Expense, Other	(\$141,631)	
Interest Long Term Debt	(279,067)	
Other Deductions	(1,200)	
Other Current & Accrued Liabilities	199,556	
CASH PAID (-) FOR INTEREST, TAXES & OTHER	(\$222,342)	
CASH DISBURSED (-) FOR OPERATING ACTIVITIES		(1,625,885)
NET CASH - OPERATING ACTIVITIES		\$899,725

CASH FLOW FROM INVESTING ACTIVITIES:

Investment in Utility and General Plant	(\$363,106)	
Special Funds	(3,994)	
NET CASH - INVESTING ACTIVITIES		(\$367,100)

CASH FLOW FROM FINANCING ACTIVITIES:

Notes Payable	(\$8,488)	
Consumer Deposits	(4,400)	
CHANGE IN LIABILITIES/DEBT	(12,888)	
NET CASH - FINANCING ACTIVITIES		(\$12,888)

NET INCREASE (DECREASE) IN CASH FOR THE MONTH

\$519,737

PRIOR MONTH'S ENDING CASH BALANCE		\$16,553,217
CURRENT MONTH'S ENDING CASH BALANCE:		
Cash - General Funds	\$4,998,442	
Cash- Construction Fund	7,435	
Temporary Investments	12,067,077	
TOTAL - CURRENT MONTH'S ENDING CASH BALANCE		\$17,072,954

JEFFERSON COUNTY PUBLIC UTILITY DISTRICT #1
STATEMENT OF CASH FLOWS
January - June 2017

Unaudited and subject to change

CASH FLOW FROM OPERATING ACTIVITIES:

Operating Revenue	\$23,655,864	
Accounts Receivable - Electric & Water Utility Service (Net)	640,612	
Accounts & Notes Receivable - Other (Net)	330,393	
CASH RECEIVED FROM CUSTOMERS	\$24,626,869	
Non Operating Margins-Interest	\$267,869	
Non Operating Margins-Other	1,176,975	
Other Capital Credits	20,014	
Deferred Debits	9,355	
CASH RECEIVED FROM OTHERS	\$1,474,213	
CASH RECEIVED FROM OPERATING ACTIVITIES		\$26,101,082
Total Operating & Maintenance Expense	(\$13,442,472)	
Prepayments	(63,374)	
Accounts Payable	(1,045,930)	
Material & Supplies/Electric & Other	(255,440)	
CASH PAID (-) TO SUPPLIERS & EMPLOYEES	(\$14,807,216)	
Tax Expense, Other	(\$1,364,683)	
Interest Long Term Debt	(1,880,568)	
Other Deductions	(4,540)	
Other Current & Accrued Liabilities	86,581	
CASH PAID (-) FOR INTEREST, TAXES & OTHER	(\$3,163,210)	
CASH DISBURSED (-) FOR OPERATING ACTIVITIES		(\$17,970,426)
NET CASH - OPERATING ACTIVITIES		\$8,130,656

CASH FLOW FROM INVESTING ACTIVITIES:

Investment in Utility and General Plant	(\$2,366,430)	
Investment in Assoc. Organizations-Patronage Capital	(14,009)	
Special Funds	(70,907)	
NET CASH - INVESTING ACTIVITIES		(\$2,451,346)

CASH FLOW FROM FINANCING ACTIVITIES:

Payments on Long Term Debt	(\$2,106,170)	
Notes Payable	(41,807)	
Consumer Deposits	(5,700)	
CHANGE IN LIABILITIES / DEBT	(2,153,677)	
NET CASH - FINANCING ACTIVITIES		(\$2,153,677)

NET INCREASE (DECREASE) IN CASH DURING THE PERIOD **\$3,525,633**

PRIOR YEAR'S ENDING CASH BALANCE		\$13,547,321
CURRENT MONTH'S ENDING CASH BALANCE:		
Cash - General Funds	\$4,998,442	
Cash - Construction Fund	7,435	
Temporary Investments	12,067,077	
TOTAL - CURRENT MONTH'S ENDING CASH BALANCE	\$17,072,954	

Jefferson County PUD No. 1
SCHEDULE OF CASH, LIQUID INVESTMENTS, AND SPECIAL FUNDS
 July 31, 2017

<u>Account Description</u>	<u>Current Balance</u>	<u>YTD Interest Income</u>
Operating Account - Jefferson Co. Treasurer	\$3,933,907	\$34,636
Operating Depository Account - Bank of America	959,012	0
1996 Bond LUD #8 - Jefferson Co. Treasurer	49,920	131
DOT Permit #U05-24 Account - Bank of America	29,341	3
1996 Bond LUD #6 - Jefferson Co. Treasurer	13,552	158
2009 Bond LUD #14 - Jefferson Co. Treasurer	7,994	65,960
Working Funds - Petty Cash and CSR Drawers	1,750	0
Payroll Clearing Account - Bank of America	1,504	0
1999 Bond LUD #11 - Jefferson Co. Treasurer	613	1,613
Cash Held in Trust by Property Manager	439	0
2008 Bond LUD #15 - Jefferson Co. Treasurer	386	11,701
1997 Bond LUD #13 - Jefferson Co. Treasurer	22	117
Payroll Clearing Account - 1st Security Bank	0	0
TOTAL LINE 15. BALANCE SHEET-CASH-GENERAL FUNDS	<u>\$4,998,442</u>	<u>\$114,318</u>
Operating Account Related Investment - Jefferson Co. Treasurer	\$5,866,876	\$0
LUD #14 Bond Investment - Jefferson Co. Treasurer	2,282,059	0
Tax Revenue Investment Fund - Jefferson Co. Treasurer	1,925,000	0
Tax Revenue Fund - Jefferson Co. Treasurer	1,574,089	11,132
LUD #15 Bond Investment - Jefferson Co. Treasurer	363,170	0
LUD #11 Bond Investment - Jefferson Co. Treasurer	35,191	0
LUD #13 Bond Investment - Jefferson Co. Treasurer	20,692	0
TOTAL LINE 18. BALANCE SHEET-TEMPORARY INVESTMENTS	<u>\$12,067,077</u>	<u>\$11,132</u>
TOTAL CASH AND LIQUID INVESTMENTS	<u>\$17,065,519</u>	<u>\$125,450</u>
RUS Bond Reserve Investment Fund - Jefferson Co. Treasurer	\$1,088,290	\$0
LUD #11 Water Reserve Investment Fund - Jefferson Co. Treasurer	223,518	0
Tri Area Bond Reserve Investment Fund - Jefferson Co. Treasurer	172,564	0
Other Special Funds	80,485	0
RUS Bond Reserve Fund - Jefferson Co. Treasurer	1,167	6,164
LUD #11 Water Reserve Fund - Jefferson Co. Treasurer	238	1,263
Tri Area Bond Reserve Fund - Jefferson Co. Treasurer	183	975
LUD #13 Reserve Fund - Jefferson Co. Treasurer	13	0
TOTAL LINE 13. BALANCE SHEET-RESTRICTED FUNDS	<u>\$1,566,458</u>	<u>\$8,401</u>

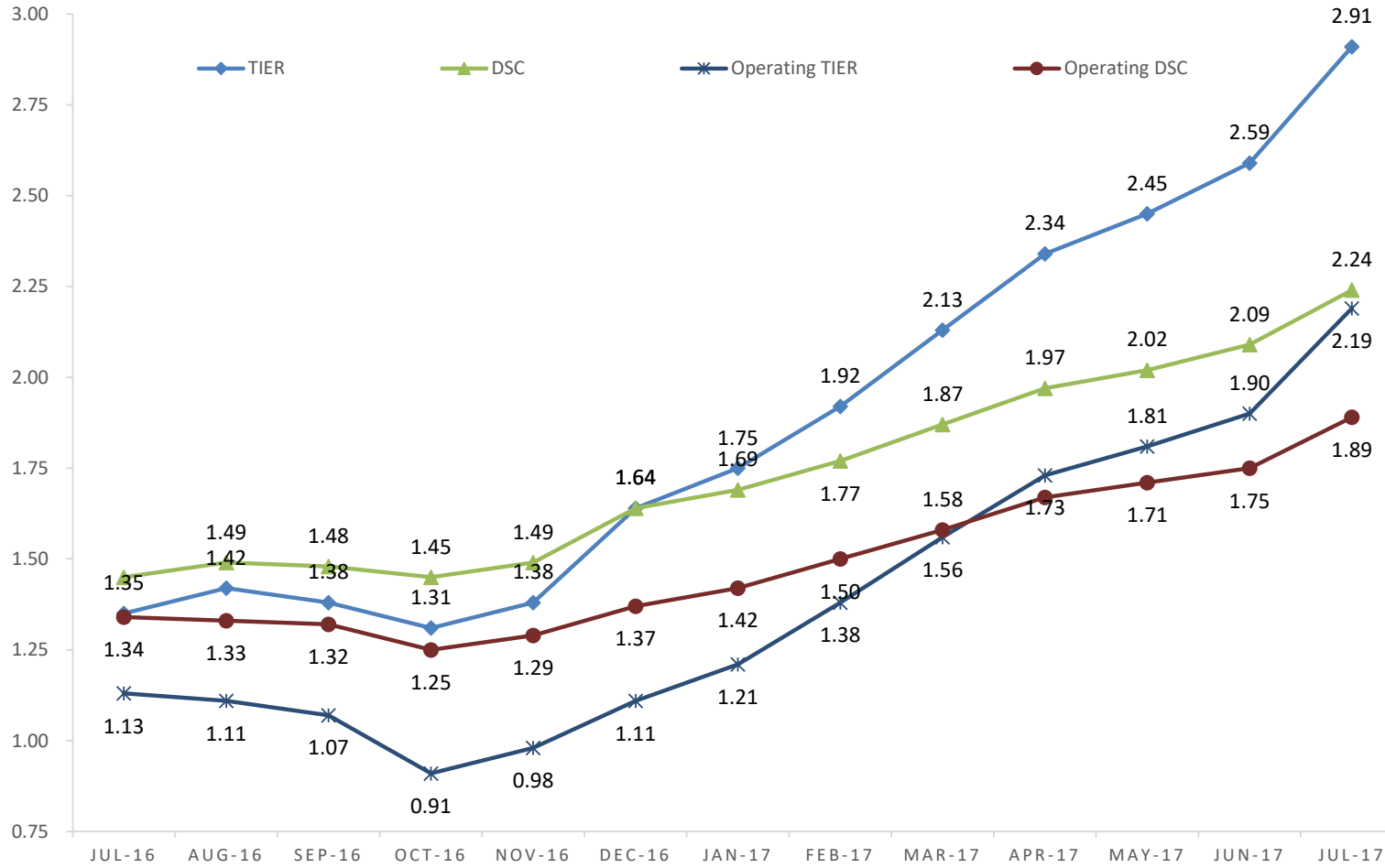
Jefferson County PUD No. 1
SCHEDULE OF LONG TERM DEBT and NOTES PAYABLE
July 31, 2017

Description	Note Name/Number	Interest Rate	Maturity Date	12/31/2016 Principal Balance	Y-T-D Principal Borrowings	Y-T-D Principal Payments	Current Principal Balance	Y-T-D Interest Expense	Y-T-D P&I Payments
RUS/FFB loan for PSE acquisition	H0010	2.728%*	Dec-41	\$108,743,895		(\$1,589,746)	\$107,154,149	\$1,691,806	\$3,030,945
RUS/FFB loan for PSE acquisition	H0015	3.433%*	Dec-41	727,906		(9,747)	718,159	14,253	21,891
LINE 37 BALANCE SHEET-RUS DEBT				\$109,471,801	\$0	(\$1,599,493)	\$107,872,308	\$1,706,059	\$3,052,836
USDA Tri Area	2003 Revenue Bond	4.500%	Apr-43	\$2,534,212		(\$25,361)	\$2,508,851	\$66,238	\$82,381
LUD #14-Marrowstone Island Water System	2009 Revenue Bond	4.15% - 6.75%	Mar-26	1,353,000		(106,000)	1,247,000	44,900	185,728
LUD #14-Marrowstone Island Water System	PW-05-691-025	0.500%	Jul-25	979,257		(108,806)	870,451	3,174	113,703
SRF Loan-Sparling Water Treatment Plant	DM13-952-177	1.000%	Oct-37	801,183		0	801,183	4,674	0
SRF Loan-Treatment Sparling Well/Quimper System	DM10-952-018	1.000%	Oct-44	752,839		0	752,839	5,019	0
SRF Loan-Kala Pt Acquisition, Upgrade, Consolid.	DM12-952-091	1.000%	Oct-36	517,275		0	517,275	3,017	0
LUD #15-Beckett Pt Large On-Site Sewage System	PW-05-691-024	0.500%	Jul-25	456,982		(50,776)	406,206	1,481	53,061
LUD #11-Bywater Way & Shine	1999 Revenue Bond	5.250%	May-19	415,000		(50,000)	365,000	12,272	60,894
Transfer from City of Port Townsend	PW-02-691-066	1.000%	Jun-18	139,614		(69,807)	69,807	814	71,203
Snow Creek Ranch Water System Improvements	PW-00-65120-008	2.500%	Oct-21	41,360		0	41,360	603	0
Kala Point Water Reservoir & Meters	98-78898-021	3.350%	Oct-19	33,154		0	33,154	648	0
LUD #15-Beckett Point	2008 Revenue Bond	3.990%	May-25	104,653		(82,299)	22,354	(10,571)	86,509
Sound View Villa Emergency Loan	PW-99-691-ELP-301	5.000%	Jul-19	15,421		(5,140)	10,280	471	5,911
LINE 40 BALANCE SHEET-OTHER LTD				\$8,143,948	\$0	(\$498,189)	\$7,645,759	\$132,740	\$659,390
Peterson Lake	B. Peterson Family LP	6.000%	Mar-26	\$1,210,078		(\$50,294)	\$1,159,783	\$41,769	\$85,972
Kala Point	Eric Thomas Note	0.000%	Oct-24	350,000		0	350,000	0	0
LINE 47 BALANCE SHEET-NOTES PAYABLE				\$1,560,078	\$0	(\$50,294)	\$1,509,783	\$41,769	\$85,972
TOTAL LONG TERM DEBT AND RELATED EXPENDITURES				\$119,175,827	\$0	(\$2,147,977)	\$117,027,850	\$1,880,568	\$3,798,198

WEIGHTED COST OF DEBT	2.7297%
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*Interest rate includes 1/8% for Section 9 Fee

TIER AND DSC - 12 MONTH ROLLING AVERAGE-ELECTRIC



TIER: $\frac{\text{Net Margins} + \text{Interest on LTD}}{\text{Interest on LTD}}$

DSC: $\frac{\text{Net Margins} + \text{Interest on LTD} + \text{Depreciation}}{\text{Principal \& Interest Payments on LTD}}$

RUS TIER & DSC Requirement = 1.25

RUS OTIER & ODSC Requirement = 1.1

JEFFERSON COUNTY PUBLIC UTILITY DISTRICT #1
Financial Analysis and Ratios
July 31, 2017

	2016	2017
<p>Times Interest Earned Ratio (TIER) - Electric - YTD: <u>Net Margins + Interest on Long Term Debt</u> Interest on Long Term Debt</p>	1.55	3.78
<p>Measures the PUD's ability to repay interest on long-term debt for the electric division. Minimum is 1.25 for the year but strive for higher. *_*_*_*_*_*_*</p>		
<p>Operating Times Interest Earned Ratio (OTIER) - Electric - YTD: <u>Operating Margins + Interest on Long Term Debt</u> Interest on Long Term Debt</p>	1.41	3.31
<p>Measures the PUD's ability to repay interest on long-term debt for the electric division. Minimum is 1.10 for the year. *_*_*_*_*_*_*</p>		
<p>Debt Service Coverage (DSC) - Electric - YTD: <u>Net Margins + Interest on Long Term Debt + Depreciation/Amortization</u> Total Long-Term Debt Service Billed</p>	1.85	3.07
<p>Measures the PUD's ability to generate sufficient funds from net margins to cover the annual debt service payments on the electric division. Minimum is 1.25 for the year. *_*_*_*_*_*_*</p>		
<p>Operating Debt Service Coverage (ODSC) - Electric - YTD: <u>Operating Margins + Interest on Long Term Debt + Depreciation/Amortization</u> Total Long-Term Debt Service Billed</p>	1.77	2.81
<p>Measures the PUD's ability to generate sufficient funds from operating margins to cover the annual debt service payments on the electric division. Minimum is 1.10 for the year. *_*_*_*_*_*_*</p>		
<p>Quick Ratio: <u>Cash and Accounts Receivable</u> Current Liabilities</p>	1.40	1.78
<p>Reveals the protection afforded short-term creditors by the most liquid current assets. The larger the ratio (and it should be above 1.0), the greater the liquidity. *_*_*_*_*_*_*</p>		
<p>90 Days of Cash for Operations <u>12 Months of Expenditures</u> 4</p>		
<p>Per Financial Policy, required to keep 90 days of available cash based on planned year's budget.</p>		
<p>Surplus / (Deficit) in Funds</p>	\$9,484,759	\$9,834,839
	\$2,411,835	\$4,520,113
*_*_*_*_*_*_*		

JEFFERSON COUNTY PUBLIC UTILITY DISTRICT #1
Financial Analysis and Ratios
July 31, 2017

	2016	2017
Average Accounts Receivable Collection Period:		
<u>365</u>	21	21
Accounts Receivable Turnover		
<p>Expresses the effectiveness of collections in days. Represents the number of days it takes for customers to pay their bill after it has been sent out.</p> <p style="text-align: center;">*_*_*_*_*_*_*</p>		
Accounts Payable to Average Daily Purchases:		
<u>Average Accounts Payable</u>	46	47
Average Daily Purchases		
<p>Indicates the number of days required to pay creditors.</p> <p style="text-align: center;">*_*_*_*_*_*_*</p>		
Days in Inventory		
<u>365</u>	456	297
Inventory Turnover		
<p>Indicates the average number of days that units are kept in inventory before being used.</p>		

**Jefferson County PUD No. 1
Comparative Sales - Electric Division**

July 31, 2017

CUSTOMER/REVENUE DATA

	YEAR-TO-DATE					MONTHLY				
	AVERAGE # LAST YEAR	AVERAGE # THIS YEAR	REVENUE LAST YEAR	REVENUE THIS YEAR	REVENUE BUDGET	NUMBER LAST YEAR	NUMBER THIS YEAR	REVENUE LAST YEAR	REVENUE THIS YEAR	REVENUE BUDGET
1. RESIDENTIAL	16,824	17,027	\$12,430,481	\$14,835,888	\$13,300,919	16,895	17,098	\$1,066,306	\$1,206,211	\$1,140,970
2. RESIDENTIAL SEASONAL	0	0	0	0	0	0	0	0	0	0
3. IRRIGATION	1	0	1,437	1,002	1,513	2	3	700	1,002	737
4. SM. COMMERCIAL	2,110	2,210	3,787,148	4,292,295	4,377,198	2,113	2,224	418,975	493,877	490,977
5. LG. COMMERCIAL	17	18	2,871,381	3,165,053	2,874,878	18	18	393,462	445,981	399,516
6. STREET LIGHTING	199	211	92,149	100,056	96,104	199	214	13,336	14,248	13,909
7. PUBLIC AUTHORITIES	0	0	0	0	0	0	0	0	0	0
8. TOTAL SALES	19,151	19,466	\$19,182,595	\$22,394,295	\$20,650,612	19,227	19,557	\$1,892,779	\$2,161,320	\$2,046,109
9. OTHER REVENUE			194,462	59,650	269,267			9,691	(1,187)	18,849
TOTAL (8+9)			\$19,377,057	\$22,453,945	\$20,919,879			\$1,902,470	\$2,160,133	\$2,064,958

PURCHASES/SALES DATA

PURCHASES

- 1. RESIDENTIAL
- 2. RESIDENTIAL SEASONAL
- 3. IRRIGATION
- 4. SMALL COMMERCIAL
- 5. LARGE COMMERCIAL
- 6. STREET LIGHTING
- 7. PUBLIC AUTHORITIES
- 8. TOTAL SALES
- 9. OFFICE USE
- 10. UNACCOUNTED
- 11. PERCENT LOSS
- 12. COINCIDENT DEMAND (kW)
- 13. MONTH OF MAXIMUM kW

	YEAR-TO-DATE kWh				MONTHLY kWh			
	LAST YEAR	THIS YEAR	BUDGET	CURRENT VS BUDGET	LAST YEAR	THIS YEAR	BUDGET	CURRENT VS BUDGET
	213,861,296	234,456,831	209,754,239	11.78%	24,154,959	24,004,782	23,310,291	2.98%
1. RESIDENTIAL	122,201,607	137,971,111	124,096,467	11.18%	10,429,628	10,680,570	10,564,537	1.10%
2. RESIDENTIAL SEASONAL	0	0	0	0.00%	0	0	0	0.00%
3. IRRIGATION	18,950	14,129	18,915	-25.30%	10,220	14,129	9,213	53.36%
4. SMALL COMMERCIAL	39,061,639	42,345,711	40,194,656	5.35%	4,295,492	4,746,199	4,508,512	5.27%
5. LARGE COMMERCIAL	56,664,027	59,227,700	48,726,746	21.55%	7,924,010	8,202,572	6,771,458	21.13%
6. STREET LIGHTING	329,727	322,432	400,434	-19.48%	38,050	29,050	57,954	-49.87%
7. PUBLIC AUTHORITIES	0	0	0	0.00%	0	0	0	0.00%
8. TOTAL SALES	218,275,950	239,881,083	213,437,218	12.39%	22,697,400	23,672,520	21,911,674	8.04%
9. OFFICE USE	0	0	0	0.00%	0	0	0	0.00%
10. UNACCOUNTED	(4,414,654)	(5,424,252)	(3,682,979)	47.28%	1,457,559	332,262	1,398,617	-76.24%
11. PERCENT LOSS	-2.06%	-2.31%	-1.76%	31.25%	6.03%	1.38%	6.00%	
12. COINCIDENT DEMAND (kW)	93,442	102,920			40,575	39,876		
13. MONTH OF MAXIMUM kW	January	January						

REVENUE PER kWh DATA

- 1. RESIDENTIAL
- 2. RESIDENTIAL SEASONAL
- 3. IRRIGATION
- 4. SMALL COMMERCIAL
- 5. LARGE COMMERCIAL
- 6. STREET LIGHTING
- 7. PUBLIC AUTHORITIES
- 8. OVERALL

	YEAR-TO-DATE REVENUE - CENTS PER kWh				MONTHLY REVENUE - CENTS PER kWh			
	LAST YEAR	THIS YEAR	BUDGET	CURRENT VS BUDGET	LAST YEAR	THIS YEAR	BUDGET	CURRENT VS BUDGET
1. RESIDENTIAL	10.17	10.75	10.72	0.32%	10.22	11.29	10.80	4.57%
2. RESIDENTIAL SEASONAL	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
3. IRRIGATION	7.58	7.09	8.00	-11.31%	6.85	7.09	8.00	-11.31%
4. SMALL COMMERCIAL	9.70	10.14	10.89	-6.92%	9.75	10.41	10.89	-4.45%
5. LARGE COMMERCIAL	5.07	5.34	5.90	-9.43%	4.97	5.44	5.90	-7.85%
6. STREET LIGHTING	27.95	31.03	24.00	29.30%	35.05	49.05	24.00	104.36%
7. PUBLIC AUTHORITIES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
8. OVERALL	8.79	9.34	9.68	-3.51%	8.34	9.13	9.34	-2.23%

VOUCHER CERTIFICATION FORM

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against Public Utility District No. 1 of Jefferson County, and that I am authorized to authenticate and certify to said claims, and I, the undersigned, do hereby certify under penalty of perjury that claims for employee and commissioner expenses are just, due, and unpaid obligations against Public Utility District No. 1 of Jefferson County.

Signed: Susan Carter 8/9/17
Susan Carter, CFO / Auditor Date

VOUCHER CLAIM FORMS FOR INVOICES PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 114653 to # 114711	\$ 318,261.30	7/27/2017
Accounts Payable:	# 114712 to # 114794	\$ 157,159.35	8/4/2017
Payroll Checks:	# 70330 to # 70335	\$ 10,255.58	7/28/2017
Payroll Direct Deposit:		\$ 79,335.69	7/28/2017
TOTAL INVOICES PAID		\$565,011.92	

WIRE TRANSFERS PAID	AMOUNT	DATE
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GRAND TOTAL	\$565,011.92
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VOIDED WARRANTS

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
114653 07/27/2017	CHK	10516	AIR SYSTEMS ENGINEERING INC	BIANNUAL HVAC MAINTENANCE	2,552.80
				BIANNUAL HVAC MAINTENANCE	522.86
Total for Check/Tran - 114653:					3,075.66
114654 07/27/2017	CHK	10447	ANIXTER INC.	ANCHOR ROD, FUSE, BOLT MACH, ELBOW	1,487.86
				BOLTS	206.83
				COPPER C	98.10
				FUSES	238.44
				MULE TAPE	1,046.40
Total for Check/Tran - 114654:					3,077.63
114655 07/27/2017	CHK	10016	ASPLUNDH TREE EXPERT CO	TREE TRIMMING	7,262.94
114656 07/27/2017	CHK	10024	BANKCARD CENTER	BANKCARD FIN CHRГ & INTERNTL TRAN	25.09
				ONE WEEK STAY-JIM CARRON 6-24 TO 6-3	569.40
Total for Check/Tran - 114656:					594.49
114657 07/27/2017	CHK	10027	BERNT ERICSEN EXCAVATING, INC	ADDITIONAL WORK W/O# 15356	1,199.00
114658 07/27/2017	CHK	10484	BORE IT INC	ADDITIONAL WORK W/O# 17192	3,847.70
				TRENCHIN W/O 17192	1,744.00
				REPAIR WATER MAIN BREAK W/O 17004	1,246.94
Total for Check/Tran - 114658:					6,838.64
114659 07/27/2017	CHK	10042	CELLNET TECHNOLOGY INC	JUNE 2017 METER READS	25,901.27
114660 07/27/2017	CHK	10043	CENTRAL WELDING SUPPLY	255CF NITROGEN	26.04
114661 07/27/2017	CHK	10044	CENTURY LINK QCC-P	PHONE SRVC JUNE 2017	179.92
				PHONE SRVC JUNE 2017	36.85
Total for Check/Tran - 114661:					216.77
114662 07/27/2017	CHK	10045	CENTURY LINK-S	INTERNET SVC 6/28 - 7/28/2017	74.29
				INTERNET SVC 6/28 - 7/28/2017	15.22
				FIRE ALRMS 4 CRNRS CHOICE BUS 7/5-8/5	126.44
				CHOICE BUSINESS&INTERNET SVC 7/5-8/5	210.31
				CHOICE BUSINESS&INTERNET SVC 7/5-8/5	43.07
				DIRECT INWARD DIALING 7/5-8/5/17	84.07
				DIRECT INWARD DIALING 7/5-8/5/17	17.22
				DIRECT INWARD DIALING 7/5-8/5/17	88.85
				DIRECT INWARD DIALING 7/5-8/5/17	18.20
Total for Check/Tran - 114662:					677.67

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
114663 07/27/2017	CHK	10046	CENTURYLINK	LOW SPD DATA & 2WIRE 7/1 - 7/31	189.74
				LOW SPD DATA & 2WIRE 7/1 - 7/31	38.86
Total for Check/Tran - 114663:					228.60
114664 07/27/2017	CHK	10057	CORRECT EQUIPMENT	ALARM REPLACEMENT PC BOARD, SIMPL BEARING, HOUSING GASKET, SEAL PACK	989.76
Total for Check/Tran - 114664:					1,769.06
114665 07/27/2017	CHK	10065	DEPT OF LABOR & INDUSTRIES	2ND QUARTER 2017 WORKERS COMP ELE	6,813.86
				2ND QUARTER 2017 WORKERS COMP OFFI	2,024.16
				2ND QUARTER 2017 WORKERS COMP WAT	2,540.01
Total for Check/Tran - 114665:					11,378.03
114666 07/27/2017	CHK	10067	DING DOCTOR GLASS SERVICES	NEW WINDSHIELD# 300	648.41
114667 07/27/2017	CHK	10069	DM DISPOSAL CO INC	DISPOSAL 4CRNRS JUNE-17	30.70
				DISPOSAL 4CRNRS JUNE-17	30.69
Total for Check/Tran - 114667:					61.39
114668 07/27/2017	CHK	10070	DOUBLE D ELECTRICAL, INC	MISC SMALL PARTS AND HARWARE	156.27
114669 07/27/2017	CHK	10074	EMPLOYMENT SECURITY	2ND QUARTER 2017 SUTA	1,798.95
114670 07/27/2017	CHK	10079	ESI	CUST #3814/ EAP 7/1/17 - 6/30/18	2,300.00
114671 07/27/2017	CHK	10372	EVERGREEN COLLISION CENTER-SEQU	REPLACE BIN DOORS# 106	1,523.00
114672 07/27/2017	CHK	10084	EXPRESS SERVICES, INC	ACCT# 17600731 - ACCOUNTING ASSISTAN	584.90
				ACCT# 17600731 - ACCOUNTING ASSISTAN	119.80
				ACCT#17600731 WKEND 7/16/17 ACCT ASS	595.73
				ACCT#17600731 WKEND 7/16/17 ACCT ASS	122.02
Total for Check/Tran - 114672:					1,422.45
114673 07/27/2017	CHK	10085	FASTENAL	WATERTIGHT HEAD LAMPS	229.51
114674 07/27/2017	CHK	10090	FREDERICKSON ELECTRIC, INC	METER BASE UPGRADE W/O# 17192	2,919.02
114675 07/27/2017	CHK	10094	GENERAL PACIFIC, INC	TRAN 150KVA 3P PAD 120/208	8,321.06
				TRAN 150KVA 3P PAD 120/208	8,321.06
				LAG SCREW	476.88
				POLYWATER	235.43
				TAPE	588.60
				CLEVIS	100.83
				WEDGECLAMP	255.06

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				FUSE	152.06
				TRAN 25KVA 1P PAD 120/240, TRAN 50VKA	12,931.76
				TRAN 300KVA 3P PAD 120/208	9,047.00
				TRAN 500KVA 3P PAD 120/208	16,092.76
				Total for Check/Tran - 114675:	56,522.50
114676 07/27/2017	CHK	10454	GLOBAL RENTAL COMPANY INC	RENTAL TSE UP70B PULLER 6/26 - 7/23/17	3,597.00
				RNTL AM55 2 MAN BUCKET 6-29-17 - 7-26-1	4,905.00
				RNTL DIGGER DERRICK-DM47 6-30 TO 7-27	4,687.00
				Total for Check/Tran - 114676:	13,189.00
114677 07/27/2017	CHK	10581	GLOBALSTAR, INC.	EMERGENCY SATELLITE PHONE JUNE 201	1,114.92
114678 07/27/2017	CHK	10103	H D FOWLER	1" SIDR 7 250 PSI POLY PIPE	1,448.87
				1" FORD VBH74-12W-11-44-NL METER SET	540.64
				Total for Check/Tran - 114678:	1,989.51
114679 07/27/2017	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	SCREWDRIVER	13.07
				HARDWARE - BECKETT POINT	49.10
				1" BALL VALVE, 1" MIP ADAPTER	13.68
				CLEARING MACHETE	38.14
				Total for Check/Tran - 114679:	113.99
114680 07/27/2017	CHK	10281	JEFFCO EFTPS	941 PAYROLL TAX FOR PR 072817 MEDICA	4,014.04
				941 PAYROLL TAX FOR PR 072817 FICA	17,163.72
				941 PAYROLL TAX FOR PR 072817 FEDERA	16,249.49
				Total for Check/Tran - 114680:	37,427.25
114681 07/27/2017	CHK	10532	JEFFERSON COUNTY PUD PAYROLL AC	PAYROLL DEPOSIT 7/28/2017 CHECKS	10,255.58
				PAYROLL DEPOSIT 7/28/2017 DIR DEP	79,335.69
				Total for Check/Tran - 114681:	89,591.27
114682 07/27/2017	CHK	10129	JIFFY LUBE	OIL CHANGE TRUCK #210	106.98
				AC RECHARGE# 101	138.96
				Total for Check/Tran - 114682:	245.94
114683 07/27/2017	CHK	10537	KITSAP SUN NEWSPAPER	EMPL AD FIN SRV MGR 6/27/17	223.27
				EMPL AD FIN SRV MGR 6/27/17	45.73
				Total for Check/Tran - 114683:	269.00
114684 07/27/2017	CHK	10315	KT CONTRACTING COMPANY INC	FLAGGING 6-6-2017 OTTO	440.00
				FLAGGING 6-20-2017 114 F ST.	715.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 114684:					1,155.00
114685 07/27/2017	CHK	10286	L & J ENTERPRISES	EMER WATER BREAK EXCAVATING 3RD S EXCAVATING SCHWARTZ RD	700.33 468.70
Total for Check/Tran - 114685:					1,169.03
114686 07/27/2017	CHK	10134	LE MAY MOBILE SHREDDING	SHREDDING 4 CRNRS SHRED 06/27/17 SHREDDING 4 CRNRS SHRED 6/27/17	51.13 10.47
Total for Check/Tran - 114686:					61.60
114687 07/27/2017	CHK	10408	LOCAL 2020	BOOTH/ ALL COUNTY PICNIC 8/20/17	50.00
114688 07/27/2017	CHK	10356	KRISTOFFER LOTT	REIMBURSE PURCHASE	30.64
114689 07/27/2017	CHK	10153	MURREY'S DISPOSAL CO., INC.	ACCT# 2112-176318 4CRNRS 2YD JUNE-17 ACCT# 2112-176318 4CRNRS 2YD JUNE-17 ACCT# 2112-176318 4CRNRS 2YD JUNE-17 ACCT# 2112-176318 4CRNRS 2YD JUNE-17 ACCT#2112-191304 4CRNRS JUNE-17 ACCT#2112-191304 4CRNRS JUNE-17 ACCT#2112-191304 4CRNRS JUNE-17 ACCT#2112-191304 4CRNRS JUNE-17	98.94 49.47 41.56 7.92 42.87 21.43 18.00 3.43
Total for Check/Tran - 114689:					283.62
114690 07/27/2017	CHK	10328	NETWORK FLEET, INC	JUNE 2017 SVC-ALL VEHICLES GPS JUNE 2017 SVC-ALL VEH GPS	289.95 144.97
Total for Check/Tran - 114690:					434.92
114691 07/27/2017	CHK	10156	NEWSDATA CORPORATION	LICENSE 9/9/17 TO 9/8/18 CUST #CU1092	1,417.00
114692 07/27/2017	CHK	10163	NOR'WEST CUSTODIAL SERVICES, INC.	CUSTODIAL SVC JUNE 2017 CUSTODIAL SVC JUNE 2017 CUSTODIAL SVC JUNE 2017	700.00 188.82 38.68
Total for Check/Tran - 114692:					927.50
114693 07/27/2017	CHK	10167	OFFICE DEPOT	FABRIC OFFICE CHAIR (2) OPERATIONS ARTKRAFT PAPER; LINER PLATINUM PLU ARTKRAFT PAPER; LINER PLATINUM PLU SCREEN, PENS URINAL MAT, 6CT, BLACK URINAL MAT, 6CT, BLACK	196.18 86.65 17.75 26.93 37.45 7.67
Total for Check/Tran - 114693:					372.63

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
114694 07/27/2017	CHK	10180	PENINSULA DAILY NEWS	312 ISSUE RENEWAL - 2017	112.22
				312 ISSUE RENEWAL - 2017	22.98
Total for Check/Tran - 114694:					135.20
114695 07/27/2017	CHK	10181	PENINSULA PEST CONTROL	PEST SRVC QRTRLY- WILLIAM CT PUMP H	54.50
				PEST SRVC QRTLY-RANGER STATION PU	59.95
				PEST SRVC QRTRLY- LAZY C PUMP HOUS	54.50
				PEST SRVC QRTRLY - BRINNON PUMP HO	54.50
Total for Check/Tran - 114695:					223.45
114696 07/27/2017	CHK	10187	PITNEY BOWES-RESERVE ACCT	PRE-PAID POSTAGE ACCT #33897265	332.00
				PRE-PAID POSTAGE ACCT #33897265	68.00
Total for Check/Tran - 114696:					400.00
114697 07/27/2017	CHK	10188	PLATT ELECTRIC SUPPLY	HOWARD ST LIGHT W/O# 17175	170.36
				REPLACEMENT GRINDER	325.91
				COPPER WIRE	628.27
				FUSE HOLDERS	522.36
				CLAMPS	197.29
Total for Check/Tran - 114697:					1,844.19
114698 07/27/2017	CHK	10194	PORT TOWNSEND MUFFLER & FABRIC	CUT DOWN ALUMINUM, FIT&BOLT END B	98.10
114699 07/27/2017	CHK	10287	PUD-UTILITY PAYMENTS	18296015 JUL 2017- 125 DICKY ST	19.22
				JUL 2017 - 1606 AIRPORT RD #11A	674.56
				17948016 JUL 2017- 191 KALA HEIGHTS DR	20.51
				17648017 JUL 2017 - 234 KALA POINT DR	18.75
				JULY 2017 - 112 SAILVIEW DR	34.00
				17648019 JUL 2017 - 150 KALA HEIGHTS DR	17.74
				PUD 83 PINECREST DR	1,314.20
				17648021 JULY 2017 - KALA WELL #1	34.00
				JULY 2017 - 92 N WILLISON AVE	453.86
				JULY 2017 - 12322 AIRPRT CUTOFF	17.00
				12737000 JULY 2017- 230 CHIMACUM RD	66.07
				12737000 JULY 2017- 230 CHIMACUM RD	13.53
				17648004 JULY 2017 - 230 CHIMACUM RD	182.65
				17648004 JULY 2017 - 230 CHIMACUM RD	37.41
				46543000 JULY 2017 - 11 CHIMACUM RD #B	34.72
				46543000 JULY 2017 - 11 CHIMACUM RD #B	7.11
				46543001 JULY 2017 - 211 CHIMACUM RD #	28.13
				46543001 JULY 2017 - 211 CHIMACUM RD #	5.76

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 114699:					2,979.22
114700 07/27/2017	CHK	10204	QUILCENE FAIR	BOOTH AT 2017 QUILCENE FAIR	50.00
114701 07/27/2017	CHK	9998	TONY K ROTZ	Cred Bal Refund	555.10
114702 07/27/2017	CHK	10219	SHOLD EXCAVATING INC	EXCAVATION- WOODLAND HILLS EMER EXCAVATOR 7/13/17-EATON RD/CO EXCAVATION - BYWATER	1,264.40 1,493.30 2,054.65
Total for Check/Tran - 114702:					4,812.35
114703 07/27/2017	CHK	10583	SOS INTL, LLC	REGISTER-WORLEY NERC TRAINING	2,180.00
114704 07/27/2017	CHK	10227	SOUND PUBLISHING INC	JUNE 2017 AD;COMM MGR JUNE 2017 AD;FIN SRV MGR JUNE 2017 AD;COMM MGR JUNE 2017 AD;FIN SRV MGR	95.87 129.65 19.63 26.55
Total for Check/Tran - 114704:					271.70
114705 07/27/2017	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	TESTING-QUIMPER - EAST MARROWSTON	110.40
114706 07/27/2017	CHK	10254	UNIVAR USA INC	CUST #507655 CONTAINER REFUND 55 GAL DRUM 1H1/Y1.8/100 RECON CAUSTIC SODA, DRUM CAUSTIC SODA 55 GAL DRUMS, PERMANG	-1,080.00 -800.00 6,442.70 3,399.75
Total for Check/Tran - 114706:					7,962.45
114707 07/27/2017	CHK	10260	WA STATE DEFERRED COMPENSATION	PL DEFERRED COMP EE PL DEFERRED COMP ER	7,023.21 2,696.58
Total for Check/Tran - 114707:					9,719.79
114708 07/27/2017	CHK	10267	WA STATE SUPPORT REGISTRY	PL CHILD SUPPORT EE	626.99
114709 07/27/2017	CHK	10274	WESTBAY AUTO PARTS, INC.	HEATER HOSE; ANTIFREEZE (6) RETURN 2 ANTIFREEZE COOLANT FUSE KIT	118.54 -39.22 47.92
Total for Check/Tran - 114709:					127.24
114710 07/27/2017	CHK	10502	CAROL WOODLEY	AUG 2017 RENT-BILLING & HR ANNEX AUG 2017 RENT-BILLING & HR ANNEX AUG 2017 RENT-BILLING & HR ANNEX AUG 2017 RENT-BILLING & HR ANNEX	871.50 290.50 178.50 59.50
Total for Check/Tran - 114710:					1,400.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
114711 07/27/2017	CHK	10278	WPUDA	JULY 2017 MONTHLY DUES	4,228.85
				JULY 2017 MONTHLY DUES	866.15
Total for Check/Tran - 114711:					5,095.00
114712 08/04/2017	CHK	10005	ACLS BUSHHOG LANDSCAPING	MOWING RESERVOIR SITES (2)	16.50
				WEEDWHACKING - VARIOUS LOCATIONS	82.00
				MOWING DRAINFIELDS, VARIOUS LOCATI	107.25
Total for Check/Tran - 114712:					205.75
114713 08/04/2017	CHK	10006	AFLAC	ACCT #F2A27 JULY 2017	164.76
114714 08/04/2017	CHK	10481	AMAZON	HARD HAT TAPE	15.04
				ACCT#60457 8781 047627 1/PO #6804	-2.83
				FAIR BOOTH ITEMS	28.41
				FAIR BOOTH ITEMS	5.81
Total for Check/Tran - 114714:					46.43
114715 08/04/2017	CHK	10016	ASPLUNDH TREE EXPERT CO	TREE TRIMMING	1,440.96
114716 08/04/2017	CHK	10024	BANKCARD CENTER	MAKITA 18 VOLT BATTERY FOR TOOLS	358.07
				MAKITA 18 VOLT BATTERY FOR TOOLS	358.06
				6-NIGHT STAY - BYRON HOWELLS	792.54
				LINEMAN STANDUP WITH LOGO (2)	-28.80
				LINEMAN STANDUP WITH LOGO (2)	348.80
				PROXIMITY CARDS-PROGRAMMED (50)	-23.85
				PROXIMITY CARDS-PROGRAMMED (50)	288.85
Total for Check/Tran - 114716:					2,093.67
114717 08/04/2017	CHK	9999	JEREMY BROWN	WINDOWS-SITE: 90 KEM ST PORT HADLO	460.50
114718 08/04/2017	CHK	9999	JEAN CAMERON	DL HP-SITE: 2261 OLD GARDINER RD #63 S	1,000.00
114719 08/04/2017	CHK	10045	CENTURY LINK-S	CIRCUIT INFO 7/16-08/15/17	357.90
				CIRCUIT INFO 7/16-08/15/17	73.31
				ACCT#360-385-4273-418B JULY 2017	70.18
				ACCT#360-385-4273-418B JULY 2017	14.38
				ACCT#206-T41-7015 994B JULY 2017	32.31
				ACCT#206-T41-7015 994B JULY 2017	6.62
Total for Check/Tran - 114719:					554.70
114720 08/04/2017	CHK	9999	JANIS CHRISTIAN	DL HP-SITE: 2261 OLD GARDINER RD #54 S	800.00
114721 08/04/2017	CHK	10346	CLALLAM COUNTY PUD	BACKUP POWER SUPPLY AGREEMENT 6/2	920.28

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
114722 08/04/2017	CHK	9999	CARLA CLOSE	DL HP-SITE: 11 W EUGENE ST PORT HADL	1,000.00
114723 08/04/2017	CHK	10332	KENNETH COLLINS	JULY 2017 EXP - PUBLIC PWR COUNCIL,W JULY 2017 EXP - PUBLIC PWR COUNCIL,W	648.41 132.81
Total for Check/Tran - 114723:					781.22
114724 08/04/2017	CHK	9999	JOHN CONSIDINE	AS HP-SITE: 5200 CAPE GEORGE RD PORT	700.00
114725 08/04/2017	CHK	10057	CORRECT EQUIPMENT	240 VOLT WIRED PRESSURE SWITCH	2,594.20
114726 08/04/2017	CHK	9999	AMY I DAHLBERG	DL-HP-SITE: 1309 W ST PORT TOWNSEND	800.00
114727 08/04/2017	CHK	9999	RITA L DALY-WHITE	WINDOWS-SITE: 50 SHORE DR PORT LUDL	189.51
114728 08/04/2017	CHK	10068	DISCOVERY BAY GROUP, LLC	JULY 2017 SERVICE /CONSULTING	2,000.00
114729 08/04/2017	CHK	10070	DOUBLE D ELECTRICAL, INC	URD FAULT REPAIR EXTEND EXHAUST STACK EXTEND EXHAUST STACK SMALL PARTS HILLCREST DRAINFIELD	1,926.02 1,165.07 238.64 258.01
Total for Check/Tran - 114729:					3,587.74
114730 08/04/2017	CHK	9999	WARREN G ENFIELD	DL HP-SITE: 704 27TH ST PORT TOWNSEND	800.00
114731 08/04/2017	CHK	10084	EXPRESS SERVICES, INC	WE 7/23/17 - OFFICE/ACCOUNTING ASSTS WE 7/23/17 - OFFICE/ACCOUNTING ASSTS	818.18 167.58
Total for Check/Tran - 114731:					985.76
114732 08/04/2017	CHK	10085	FASTENAL	SHORT PAID ON INV WAPOR58638 CABLE TIES, CUTTING WHEEL, HEX CAP S SAFETY GLASSES BLACK FRAME SAFETY GLASSES BLK FRAME SAFETY GLASSES	0.10 57.13 115.17 63.28 -115.17
Total for Check/Tran - 114732:					120.51
114733 08/04/2017	CHK	9999	JOEL S FINLAY	DL HP-SITE: 110 SPRUCE DR PORT TOWNS	1,000.00
114734 08/04/2017	CHK	10412	FLYING WRENCH SERVICE	OIL CHANGE# 102 OIL CHANGE# 101 OIL CHANGE# 103 INSPECT# 102	668.95 663.86 394.60 64.31
Total for Check/Tran - 114734:					1,791.72
114735 08/04/2017	CHK	10560	DEREK FRANSON	EXCAVATE-121 MACHIAS	1,940.20

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
114736 08/04/2017	CHK	10094	GENERAL PACIFIC, INC	TRAN 25,50,300 KVA 1PAD 120/240;3PAD	25,488.56
114737 08/04/2017	CHK	10103	H D FOWLER	HRPI-545 TRAFFIC BREAKAWAY REPAIR	196.74
114738 08/04/2017	CHK	10104	HADLOCK BUILDING SUPPLY, INC.	36"X7 CHAR FBG SCREEN, GENERAL HAR 1" WHT THRD BALL VALVE CABLE TIE 40", KNIFTI-CUT COMP SNIP LEATHER, LATEX GLOVES RETURN TO ITRON - POSTAGE SWIVEL HD RIVET TOOL, RIVET SWIVEL HD RIVET TOOL, RIVET	74.00 11.84 31.48 43.57 26.91 17.15 17.15
Total for Check/Tran - 114738:					222.10
114739 08/04/2017	CHK	9999	ROD HANSON	WINDOWS-SITE: 1030 WILLOW ST PORT T	616.00
114740 08/04/2017	CHK	10111	HIGHWAY SPECIALTIES LLC	RENTAL OF TRUCK COYLE 5/7/17 RENTAL OF TRUCK PORT LUDLOW 5/10/17 RENTAL OF TRUCK PORT TOWNSEND 5/10 RENTAL OF TRUCK SADDLE DR 5/3/17 RNTAL OF TRUCK CAPE GEORGE OH MNT RNTL OF TRUCK PARADISE BAY MAINT 5/ RENTAL OF FLAGGING TRCK 6/20/17 RENTAL OF FLAGGING TRCK 6/6/17	70.85 35.43 35.42 70.85 70.85 70.85 70.85 70.85
Total for Check/Tran - 114740:					495.95
114741 08/04/2017	CHK	9999	SILAS HOLM	DL HP-SITE: 1033 VAN NESS ST PT TOWNS	800.00
114742 08/04/2017	CHK	10449	BYRON HOWELLS	CONSULTING - JUNE 12-18, 2017 CONSULTING - JUNE 12-18, 2017 CONSULTING - JUNE 12-18, 2017 CONSULTING - JUNE 12-18, 2017 CONSULTING - JUNE 12-18, 2017 CONSULTING - JUNE 19-25, 2017 CONSULTING - JUNE 19-25, 2017 CONSULTING - JUNE 19-25, 2017 CONSULTING - JUNE 19-25, 2017 CONSULTING - JUNE 19-25, 2017 CONSULTING - JUNE 26-29, 2017 CONSULTING - JUNE 26-29, 2017 CONSULTING - JUNE 26-29, 2017 CONSULTING - JUNE 26-29, 2017 CONSULTING - JUNE 26-29, 2017	1,858.20 418.10 185.82 232.28 418.10 2,025.00 225.00 600.00 150.00 1,811.76 278.73 92.91 185.82 650.37

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount	
				CONSULTING - JUNE 26-29, 2017	92.91	
				CONSULTING - JUNE 5-11, 2017	600.00	
				CONSULTING - JULY 10-16, 2017	600.00	
				CONSULTING - JULY 17-22, 2017	2,790.00	
				CONSULTING - JULY 17-22, 2017	90.00	
				CONSULTING - JULY 17-22, 2017	720.00	
Total for Check/Tran - 114742:					14,025.00	
114743	08/04/2017	CHK	10113	HRA VEBA TRUST CONTRIBUTIONS		
				JULY 2017 VEBA BENEFIT	1,125.00	
				JULY 2017 VEBA DEDUCTION	325.00	
Total for Check/Tran - 114743:					1,450.00	
114744	08/04/2017	CHK	9999	ROBERT W HUMPHRIES	AS HP-SITE: 71 TIMBER HEIGHTS DR PORT	700.00
114745	08/04/2017	CHK	9999	ROBERT W HUMPHRIES	DUCT SEALING-SITE: 71 TIMBER HEIGHTS	250.00
114746	08/04/2017	CHK	10114	IBEW LOCAL UNION NO 77	JULY 2017 UNION DUES	1,539.57
114747	08/04/2017	CHK	10117	ITRON, INC.	MAINTENANCE 8/1/17 TO 10/31/17 HARDW MAINTENANCE 8/1/17 TO 10/31/17 SOFTWA	991.14 674.22
Total for Check/Tran - 114747:					1,665.36	
114748	08/04/2017	CHK	10126	JEFFERSON COUNTY PUBLIC WORKS	SWEEP YARD-310 FOUR CORNERS INSTALL LIGHTING# 120	606.67 372.40
Total for Check/Tran - 114748:					979.07	
114749	08/04/2017	CHK	9999	AMBER JOHNSON	APPL-SITE: 1242 JEFFERSON ST PORT TOW	30.00
114750	08/04/2017	CHK	10320	ANNETTE JOHNSON	PRA TRAINING CLASS - SILVERDALE 7/25/	51.89
114751	08/04/2017	CHK	9999	RICHARD H JOHNSON	DL HP-SITE: 860 54TH ST PT ANGELES	800.00
114752	08/04/2017	CHK	10308	WAYNE KING	JULY 2017 EXP - WPUDA, BOC, FAIR PLNIN JULY 2017 EXP - WPUDA, BOC, FAIR PLNIN	553.19 113.31
Total for Check/Tran - 114752:					666.50	
114753	08/04/2017	CHK	9999	JAN KITTLESON	DL HP-SITE: 1104 CASS ST PORT TOWNSEN	800.00
114754	08/04/2017	CHK	10286	L & J ENTERPRISES	EXCAVATING URD FAULT W/O# 16534	1,795.34
114755	08/04/2017	CHK	10439	LAW OFFICE OF RICHARD L HUGHES P	JULY 2017 PROFESSIONAL SERVICES JULY 2017 PROFESSIONAL SERVICES JULY 2017 PROFESSIONAL SERVICES JULY 2017 PROFESSIONAL SERVICES	7,151.26 399.44 1,464.71 81.81
Total for Check/Tran - 114755:					9,097.22	

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
114756 08/04/2017	CHK	10136	LES SCHWAB TIRES	REPAIR FRONT TIRE# 110	143.35
114757 08/04/2017	CHK	9999	VICTORIA MANSFIELD	HPWTR HTR-SITE: 212 N ANDREW PT TOW	500.00
114758 08/04/2017	CHK	10142	MASON COUNTY PUD #1	10510600 JULY 2017 ELECTRIC 2493500 JULY 2017 WILLIAMS CT	178.86 33.65
Total for Check/Tran - 114758:					212.51
114759 08/04/2017	CHK	9999	DALE MEYER	DL HP-SITE: 6030 CAPE GEORGE RD PORT	800.00
114760 08/04/2017	CHK	9999	MOMS LAUNDROMAT	APPL-SITE: 2334 WASHINGTON ST PORT T	400.00
114761 08/04/2017	CHK	9999	ANNE MORISSEAU	DL HP-SITE: 261 WINDSHIP DR PORT TOW	800.00
114762 08/04/2017	CHK	9999	SHELLY L MURNEY	DL HP-SITE: 4438 LOPEZ AVE PORT TOWN	800.00
114763 08/04/2017	CHK	10418	N&L LINE EQUIPMENT	REPAIR HYDRAULIC IMPACT	294.50
114764 08/04/2017	CHK	10282	NORTH OLYMPIC DATA CENTERS, LLC	SCADA-BUSINESS FIBER JULY 2017	70.95
114765 08/04/2017	CHK	9999	NORTHERN TOOL AND EQUIPMENT	PRESSURE WASHER #15782020	1,349.99
114766 08/04/2017	CHK	10164	NW LABORERS 252 (DUES)	JULY 2017 UNION DUES	624.00
114767 08/04/2017	CHK	10165	NW LABORERS-EMPLOYERS TRUST FU	SEP 2017 MEDICAL PREMIUM EXEMPT SEP 2017 MEDICAL PREMIUM LABORERS	12,474.00 12,400.00
Total for Check/Tran - 114767:					24,874.00
114768 08/04/2017	CHK	10167	OFFICE DEPOT	MNTING TAPE, KLEENEX TOWELS CALCULATOR CALCULATOR PAD,PERF,5X8,LGL FAIR - 8 OZ CUPS, ARTKRAFT PAPER STAMP,PREINK,COPY RED STAMP,PREINK,COPY RED MARKERS,BOOKCASE,CHAIR,DRY ERASE, FAIR SUPPLIES FAIR SUPPLIES LETTER, 4", PRIMARY RED YELLOW-FAIR BOARD, ALUM FRAME; LDESK, MAGELLA MISC OFFICE SUPPLIES MISC OFFICE SUPPLIES CALC INKROLL PR-42 2-PAC CALC INKROLL PR-42 2-PAC	56.88 47.26 9.68 3.07 64.45 21.70 4.44 368.80 113.92 23.33 11.98 539.52 571.11 116.97 8.00 1.64

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
Total for Check/Tran - 114768:					1,962.75
114769 08/04/2017	CHK	9999	GREGORY PENA	APPL-SITE: 97 MARTINGALE PL PORT LUD	100.00
114770 08/04/2017	CHK	10188	PLATT ELECTRIC SUPPLY	COPPER WIRE TAPPERED BOX & COVER W/ PENTA HEA	666.86 1,887.71
Total for Check/Tran - 114770:					2,554.57
114771 08/04/2017	CHK	10193	PORT TOWNSEND LEADER	EMPL AD - COMMUNICATIONS WEB PKG 7/5/12/19/26; LEGALS EMPL AD - COMMUNICATIONS WEB PKG 7/5/12/19/26; LEGALS	17.43 1,375.87 3.57 281.80
Total for Check/Tran - 114771:					1,678.67
114772 08/04/2017	CHK	9999	STEPHEN R PRANGER	DL HP-SITE:805 WALKER WY RT LUDLOW	800.00
114773 08/04/2017	CHK	10196	PREMIUM CONTRACTORS	SUBSTATION MOWING	3,611.17
114774 08/04/2017	CHK	10198	PROGLASS, INC	TRANSFER BOX PAD & LID	5,815.15
114775 08/04/2017	CHK	10287	PUD-UTILITY PAYMENTS	10493001 JULY 2017- 73 KENNEDY RD ELECTRIC JULY 2017 - 310 FOUR CORNERS 10493001 JULY 2017- 429 SKYWATER RD 17648005 JULY 2017- OAK BAY RD & MATS 17648006 JULY 2017- 482 SOMERVILLE RD 17648007 JULY 2017- 265 CHIMACUM RD 17648008 JULY 2017- 21 KENNEDY RD 17648010 JULY 2017- 40 CLEVELAND ST 17648012 JULY 2017- 61 KEVIN LN 18296008 JULY 2017- 2411 TEAL LAKE RD 18296012 JULY 2017- OAK BAY RD & MATS 18296013 JULY 2017- OAK BAY & MATS VI 24562001 JULY 2017- 6062 HWY 20 ELECTRIC JULY 2017 - 310 4 CRNRS #LHQ ELECTRIC JULY 2017 - 310 FOUR CRNRS 31990000 JULY 2017- EAGLE RIDGE BOOST ELECTRIC JULY 2017 - 581 FAIRMOUNT RD 17648003 JULY 2017- 253 STARK RD 17648022 JULY 2017- 60 WILLOW ST 18296006 JULY 2017 - 881 SHINE RD 18296007 JULY 2017 - 41 MAXVIEW DR 18296009 JULY 2017- 10 OLYMPIC RIDGE D	2,587.36 119.27 110.96 32.69 20.78 761.32 1,553.20 20.23 42.66 610.12 17.83 84.19 765.02 831.47 100.08 104.69 21.71 17.00 124.45 17.55 18.02 114.84

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Bank Account: 1 - 1ST SECURITY - AP

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				18296010 JULY 2017- S END ALPINE CT	311.71
				18296014 JULY 2017- 83 E SNOW CREEK W	38.04
				18296015 JULY 2017 - 125 DICKEY ST	19.12
				18296016 JULY 2017- QUILCENE RANGER S	95.84
				22562000 JULY 2017 - 1300 SHINE RD	17.28
				Total for Check/Tran - 114775:	8,557.43
114776 08/04/2017	CHK	10540	JEFF RANDALL	JULY 2017 EXPENSE - WAPUDA, NODC	419.38
				JULY 2017 EXPENSE - WAPUDA, NODC	85.90
				Total for Check/Tran - 114776:	505.28
114777 08/04/2017	CHK	10556	S&A WELDING	TRUCK LIGHTS# 103	3,788.40
114778 08/04/2017	CHK	9999	PETER SCHMIDTCHEN	DL HP-SITE: 60 GRENVILLE CT PORT TOW	800.00
114779 08/04/2017	CHK	10219	SHOLD EXCAVATING INC	PAVING W/O# 17087	1,024.79
114780 08/04/2017	CHK	10226	SOS PRINTING	BUSINESS CARDS GERRY WILLSON	129.71
114781 08/04/2017	CHK	10249	SPECTRA LABORATORIES-KITSAP LLC	WATER TESTING - QUIMPER MO	193.20
				COLI/ECOLI-WATER TESTING	193.20
				TSTING: CBOD,NITRITE,TSS OCEAN GROV	141.00
				TSTING: CBOD,MF-EW,TSS SR 7 VILLAGE	173.00
				Total for Check/Tran - 114781:	700.40
114782 08/04/2017	CHK	9999	ARLANE A SWONGER	WINDOWS-SITE: 1910 WALNUT ST PT TOW	100.00
114783 08/04/2017	CHK	10221	THE STATION SIGNS & SCREEN PRINTI	LOGO ON SHIRTS - JERRY WILSON	147.15
114784 08/04/2017	CHK	9999	PAUL THOMAS	AS HP-SITE: 361 FOXFIELD DR PT TOWNSE	500.00
114785 08/04/2017	CHK	9999	PAUL THOMAS	DUCT SEALING-SITE: 361 FOXFIELD DR	250.00
114786 08/04/2017	CHK	10524	TRI-CITY CONSTRUCTION COUNCIL	JULY 2017 SERVICE FEE - 3RD QTR 2017	444.00
				JULY 2017 SERVICE FEE - 3RD QTR 2017	90.94
				Total for Check/Tran - 114786:	534.94
114787 08/04/2017	CHK	10524	TRI-CITY CONSTRUCTION COUNCIL	ASSOC MEMBER DUES - 07/01/17 - 06/30/18	398.40
				ASSOC MEMBER DUES - 07/01/17 - 06/30/18	81.60
				Total for Check/Tran - 114787:	480.00
114788 08/04/2017	CHK	10255	USA BLUEBOOK	GASKET, BUSHING, SOCKET FLANGE, BAL	148.25
114789 08/04/2017	CHK	10258	VERIZON WIRELESS, BELLEVUE	CELL PHONE SERV QB 6-16 TO 7-15-17	1,733.22
				CELL PHONE SERV QB 6-16 TO 7-15-17	406.10

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				SCADA CRADLEPOINT DEVICES QB 6/20-7/	348.41
Total for Check/Tran - 114789:					2,487.73
114790	08/04/2017	CHK	10269	WAVE BROADBAND	66.45
114791	08/04/2017	CHK	9999	WIILIAM WEIGEL	250.00
114792	08/04/2017	CHK	9999	WIILIAM WEIGEL	500.00
114793	08/04/2017	CHK	10278	WPUDA	175.00
				7	145.25
				WPUDA SEPT WATER WORKSHOP - K COL	29.75
Total for Check/Tran - 114793:					350.00
114794	08/04/2017	CHK	9999	PATRICIA L ZUKAS	800.00
				DL HP-SITE 1223 TREMONT ST PORT TOW	800.00

Total Payments for Bank Account - 1 :	(142)	475,420.65
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(142)	475,420.65
Grand Total for Payments :		
	(142)	475,420.65
Grand Total for Voids :		
	(0)	0.00
Grand Total :		
	(142)	475,420.65

JEFFERSON COUNTY PUD NO 1

ISSUED PAYROLL CHECKS**PAY DATE: 07/28/2017**

<u>Empl</u>	<u>Name</u>	<u>Check #</u>	<u>Date</u>	<u>Amount</u>
2000	RANDALL L CALKINS	70330	07/28/2017	\$ 1,591.71
2001	JOSE M ESCALERA-ESTRADA	70331	07/28/2017	2,023.48
3032	BARUCH A MCKNIGHT	70332	07/28/2017	987.21
2003	JERRY L RUBERT	70333	07/28/2017	1,878.46
1029	BAILI J SHAW	70334	07/28/2017	848.96
2004	ERIC R STOREY	70335	07/28/2017	2,925.76
	TOTAL			\$ 10,255.58

JEFFERSON COUNTY PUD NO 1

DIRECT DEPOSIT PAYROLL**PAY DATE: 07/28/2017**

<u>Empl</u>	<u>Name</u>	<u>Pay Date</u>	<u>Net Pay</u>
1028	CASEY ALM	07/28/2017	\$ 2,371.51
1016	KURT W ANDERSON	07/28/2017	2,427.82
3024	ASHLEY M BIRDSALL	07/28/2017	1,036.35
3029	MELISSA J BLAIR	07/28/2017	1,145.29
1000	DYLAN C BRACKNEY	07/28/2017	2,209.32
3030	SUSAN R CARTER	07/28/2017	2,999.80
4004	KENNETH R COLLINS	07/28/2017	972.94
1019	BILL C COOPER	07/28/2017	-
3000	KIMBERLY A COTTIER-HOLT	07/28/2017	2,278.62
1017	ALYSON J DEAN	07/28/2017	2,122.24
1003	DAVID E ELIAS	07/28/2017	1,971.10
1004	CASEY L FINEDELL	07/28/2017	2,756.60
3002	JEFFREY T GORDON	07/28/2017	948.46
3003	JANEL D GRABNER	07/28/2017	1,349.91
3004	WILLIAM A GRAHAM	07/28/2017	2,030.89
3020	JEAN M HALL	07/28/2017	1,864.49
3028	RITA J HOAK	07/28/2017	1,655.95
3005	ANNETTE JOHNSON	07/28/2017	1,684.90
1020	JEREMIAH J JONES	07/28/2017	2,300.83
4002	WAYNE G KING	07/28/2017	830.70
1018	MARIANNE E KLINE	07/28/2017	1,403.73
1008	BO D LEE	07/28/2017	3,503.27
3008	KRISTOFFER M LOTT	07/28/2017	2,596.16
3026	DEBRA R LUND	07/28/2017	2,344.44
3027	JILL M PADDOCK	07/28/2017	1,332.45
3011	JAMES G PARKER	07/28/2017	2,896.15
1009	ROBERT W PHILLIPS	07/28/2017	2,145.06
1026	LORALEI S RAE	07/28/2017	1,399.92
4006	JEFFREY W RANDALL	07/28/2017	877.43
2002	DOUGLAS M REEDER	07/28/2017	1,775.02
1027	JIMMY R SCARBOROUGH	07/28/2017	2,431.85
1011	DONALD K STREETT	07/28/2017	3,229.18
3013	NATHALIA TANTUM	07/28/2017	1,530.31
1012	ERIC A THARALDSEN	07/28/2017	3,042.21
1013	BRIAN W VAN NESS	07/28/2017	2,180.22
1014	GERRIT J VAN OTTEN	07/28/2017	1,873.64
3022	PAMELA A VREEKEN	07/28/2017	1,106.96
3014	MAUREEN A WHIPPY	07/28/2017	1,166.29
1030	GERALD V WILSON	07/28/2017	2,206.16
1015	COLTON L WORLEY	07/28/2017	3,025.74
3025	KIM M YOUNGER	07/28/2017	2,311.78
TOTAL			\$ 79,335.69

VOUCHER APPROVAL FORM

We, the undersigned Board of Commissioners of Public Utility District No. 1 of Jefferson County hereby approve for payment the following transactions greater than \$100,000 dollars and payments made from the General Fund in the amount of **\$565,011.92** on this **15th** day of **August** **2017** ;

Kenneth Collins
President

Jeff Randall
Vice President

Wayne G. King
Secretary

PENDING INVOICES OVER \$100,000 TO BE APPROVED:

Invoice #

PAYMENTS TO BE APPROVED:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 114653 to # 114711	\$ 318,261.30	7/27/2017
Accounts Payable:	# 114712 to # 114794	\$ 157,159.35	8/4/2017
Payroll Checks:	# 70330 to # 70335	\$ 10,255.58	7/28/2017
Payroll Direct Deposit:		\$ 79,335.69	7/28/2017

TOTAL INVOICES PAID **\$565,011.92**

WIRE TRANSFERS PAID **AMOUNT** **DATE**

GRAND TOTAL **\$565,011.92**

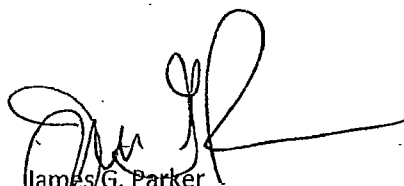
VOIDED WARRANTS

15 August 2017

MEMO FOR BOC

SUBJECT: Resolution 2017-013

1. Purpose of this memo is to recommend the PUD BOC approved Resolution 2017-013, which updates the current PUD resolution concerning Net-Metering (Interconnection of Distributed Resources Policy), to include clarification of procedures for zeroing out PUD customer net-metering banks
2. Facts.
 - a. Resolution 2012-004 was developed to comply with RUS loan requirements and to provide PUD policy for Net-Metering.
 - b. Memo dated 18 April 2017 provided PUD BOC with summary of recommended changes with background information was presented to the Board at 2 June 2017 BOC meeting
 - c. PUD Board meeting of 16 May 2017, PUD Board asked to revisit the proposed resolution.
 - d. At Board meeting of 1 August Board agreed on final resolution format.
3. Discussion.
4. Recommendations.
 - a. Board rescinded resolution 2012-004, and replace with
 - b. Board approved resolution 2017-013
5. POC is the undersigned.



James G. Parker
Manager

Enclosures

A Resolution 2017-013

**PUBLIC UTILITY DISTRICT NO. 1
OF
JEFFERSON COUNTY, WASHINGTON**

RESOLUTION NO. 2017-013

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, modifying, clarifying, and replacing the PUD Board of Commissioners Resolution 2012-004, PUD Interconnection of Distributed Resources Policy.

WHEREAS, the Public Utility District No. 1 of Jefferson County, Washington (the "District") approved RESOLUTION NO# 2012-004 which adopted an Interconnection of Distributed Resources Policy for the PUD; and

WHEREAS, RCW 80.60.020 (1) states an electrical utility (a) shall offer to make net metering available to eligible customers-generators on a first-come, first-served basis until the cumulative generating capacity of net metering systems equals 0.25 percent of the utility peak demand during 1996. On January 1, 2014, the cumulative generating capacity available to net metering systems equaled 0.5 percent of the utility's demand during 1996; and

WHEREAS, the District currently has customer-generator cumulative generating capacity that exceeds 0.5 percent of the utility's 1996 demand; and

WHEREAS, the District Board of Commissioners support further development of Distributed Resources within the District but understands the dangers to the stability of the Distribution system with excessive interconnection of Distributed generation to the system; and

WHEREAS, RCW 80.60.030 provides guidance on net energy measurement- required calculation – unused credit- meter aggregation, and states (5) On April 30th of each calendar year, any remaining unused kilowatt-hour credit accumulated during the previous year shall be granted to the electrical utility, without any compensation to the customer-generator; and

WHEREAS, the unused kilowatt-hour credit granted to the PUD annually on April 30th does not have cash value; and

WHEREAS, the District staff has prepared, and the District Board of Commissions has reviewed updated Polices for management of the Policy for Interconnection & Net Metering Agreement for customer-owned rating Systems of 100kW or Less which will further clarify PUD Net Metering Policy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners (the "Board") of Public Utility District No. 1 of Jefferson County, Washington as follows:

The District modifies the PUD#1 Policy document titled "Interconnection of Distributed Resources" and the related PUD#1 INTERCONNECTION & NET METERING AGREEMENT

For Customer-Owned, Grid Connected Electric Generating Systems of 100kW or Less to include policies on further interconnections of distributed resources to the PUD system and how the PUD manages the calculation and zeroing out of unused net metering credits, which is attached hereto and made a part of this Resolution.

BE IT FURTHER RESOLVED by the Board that this Resolution shall supersede and replace Resolution 2012-004.

ADOPTED by the Board of Commissioners of the Public Utility District No. 1 of Jefferson County, Washington, at a regular meeting this 15th day of August, 2017.

Kenneth Collins
President

Jeff Randall
Vice President

Wayne King
Secretary

CERTIFICATE

I, the undersigned, Secretary of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, and keeper of the records of said Board of Commissioners (herein called the "Board"), DO HEREBY CERTIFY:

1. That the attached is a true and correct copy of Resolution No. 2017-013 (herein called the "Resolution") of the Board, duly adopted at a regular meeting thereof held on the 16th day of May 2017.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the Board voted in the proper manner for the passage of said Resolution; that all other requirements and proceedings incident to the proper passage of said Resolution have been fully fulfilled, carried out and otherwise observed; and that I am authorized to execute this certificate.

Dated this 15th day of August, 2017.

Secretary of the Board of Commissioners
Wayne King

Public Utility District No. 1 of Jefferson County

Interconnection of Distributed Resources Policy

Non-Utility Power Producers and Co-Generators

I. Objective

To describe the requirements for interconnection of energy resource generating equipment to be operated in parallel with the utility electrical system.

II. Policy

- a. Subject to the conditions specified in Chapter 80.60 of the Revised Code of Washington State (RCW), and Chapter 480-108 of the Washington State Administrative Code (WAC), the PUD shall accommodate interconnection by co-generators utilizing a variety of technically recognized energy sources, including hydro, solar, wind, photovoltaic, or other types of sources, in addition to conventional fossil fuels.
- b. Interconnection under this policy shall be limited in accordance with RCW Chapter 80.60 and will be available to eligible customer co-generators on a first-come, first-served basis.
- c. The PUD may restrict or prohibit new expanded net metered, customer co-generating facilities on any feeder, circuit, or network if the PUD Metering or Engineering departments determines public safety or system reliability creates a need for such restriction or prohibition.
- d. The PUD has established two different classes for customer-owned parallel generation, each with distinctive protection, metering and operating requirements. The classes are:
 1. Less than 100 KW (see attached Interconnection & net metering agreement)
 2. Over 100 KW
- e. The co-generator shall pay all costs incurred by the PUD for activities associated with processing the interconnection application, including legal costs to the extent permitted by law. It shall be the co-generator's responsibility to provide adequate safeguards for protection of the interconnected facilities, life, and property.
- f. The co-generator shall agree to defend, indemnify, and hold the PUD harmless for all damages and injuries to co-generator or others (including damage to the PUD or to other customers) arising from the use, ownership or operation of the co-generator's facilities.
- g. The co-generator shall agree to defend, indemnify, and hold the PUD harmless from effects of transient conditions that may damage or in any manner affect the co-generator's interconnected facilities, including but not limited to, lightning surges, line faults, or outages.

- h. The co-generator shall agree to defend, indemnify, and hold harmless the PUD from consequences of any outages, damage to the PUD's facilities, and damage to life and property that the co-generator's interconnected facilities may cause.
- i. It shall be the co-generator's responsibility to provide adequate safeguards for the protection of the PUD's equipment and facilities against damage caused by the co-generator's interconnected facilities. The facilities must be designed to address standards set forth in Institute of Electrical and Electronic Engineers (IEEE): IEEE 1547TM— Standard for Interconnecting Distributed Resources with Electric Power Systems, approved June 12, 2003, and IEEE 1547.1TM—Standard Conformance Test Procedures for Equipment Interconnecting Distributed Resources with Electric Power Systems, approved June 9, 2005.
- j. The PUD shall not participate in the design, construction, or installation of the interconnected facilities, except as set out in the steps below. It is recommended that the co-generator consult with a registered, professional electrical engineer in the design of the interconnected facilities.

Step One: The co-generator shall submit preliminary plans and specification to the PUD for preliminary approval. (For generating systems 100 kW or less see PUD Interconnection & Net Metering Agreement). The PUD will provide a preliminary response to the applicant within ten (10) working days.

Step Two: The co-generator shall submit to the PUD detailed final plans and specification for the interconnection, including devices added to address issues noted in the PUD's preliminary written response.

Step Three: The co-generator shall assume all costs associated with the interconnection facilities, including but not limited to, construction, inter-connection, proper metering and permitting.

- k. The co-generator will be responsible for compliance with all national, State, local government requirements and electric utility standards for the safety of the public and personnel responsible for utility electric power system operations, maintenance and repair.
- l. The co-generator must be responsible for the safe and effective operation and maintenance of the facility.
- m. Only responsible parties may apply for interconnection and the co-generator must demonstrate that the facility will be capably developed, constructed and operated, maintained, and repaired.
- n. Accounting for power transactions between the co-generator and the PUD shall be performed by the PUD at its cost. Credits or payments to the co-generator, for power supplied to the PUD from the co-generators facilities, shall be accounted for and paid according to procedures adopted by the PUD.

- o. The PUD shall pay (credit) to the co-generator, for power generated and delivered to the PUD, a price equal to the PUD's as required by Washington State RCW or WAC.
- p. In the case of co-generator's maintaining active service, the PUD shall supply all power consumed on the premises through an "in" meter. The alternate generation facility shall supply all power it generates and delivers to the PUD system through an "out" meter. The PUD shall credit the account of the co-generator for kilowatt-hours furnished to the PUD through the "out" meter.
- q. In the case of co-generators receiving standby service, the energy source shall also be connected to the co-generator's premises. The PUD's system shall also be connected to the premises. "In" and "out" meters shall be connected to the premises. The PUD shall supply power to the premises when the energy source is unable to meet the co-generator's demands. The PUD shall bill the co-generator for power consumed through the "in" meter at rates established by Washington State WAC and RCW. The co-generator shall furnish power to the PUD when the energy source supplies power in excess of the co-generator's demands through the "out" meter.
- r. In the case of co-generators who contract with the PUD to provide capacity and/or energy, terms and conditions shall be specified in the contract.

III. Responsibility

It shall be the responsibility of the General Manager to ensure compliance with this policy.

Adopted, by Resolution 2017-013
August 15, 2017

References:

1. PUD#1 Interconnection & Net Metering Agreement for customer-owned, Grid Connected Electric Generating Systems of 100kW or Less, adopted as part of PUD Policy.
2. Chapter 480-108 WAC
3. Chapter 80.60 RCW

**Public Utility District No. 1
Of
Jefferson County**

**INTERCONNECTION & NET METERING AGREEMENT
For Customer-Owned, Grid Connected Electric
Generating Systems of 100kW or Less**

This INTERCONNECTION & NET METERING AGREEMENT ("Agreement") is between _____
_____ ("Customer") and Public Utility District No.1 of
Jefferson County (JPUD). Customer and JPUD may be referred to collectively herein as "Parties" and
individually as "Party".

1. CUSTOMER ELECTRIC GENERATING SYSTEM

1.1 Customer's Application for Net Metered Electrical Generation, including the location of the
electrical generating installation and details on the electrical generating unit(s), for Net Metered
Electrical Generation is hereby incorporated into this agreement as Appendix A.

System Location/Address:			
System Manufacturer:			
Model (Name and Number):			
Name Plate Electrical Capacity:			
Name Plate Data:	kW	Volts	(Single or Three Phase)
Energy Source: (Solar or Wind or Fuel Cell or Hydro)			

1.2 Customer has elected, in accordance with RCW 80.60, WAC 480-108, and JPUD Resolution 2017-013 to operate, at their own expense, a net metering system using either fuel cell, solar, wind or hydropower electric generating system, with a generating capacity of not more than one hundred kilowatts aggregated at the service interconnection point, in parallel with JPUD's electrical system. This generating system is intended to offset either part or all of the Customer's electrical requirements.

1.3 A separate agreement shall be entered into for each electrical service location of Customer.

1.4 The electrical Generating System used by the Customer shall be located on the Customer's premises. It shall include all equipment necessary to meet applicable safety, power quality, and interconnection requirements.

1.5 JPUD shall have the sole authority to determine which interconnection requirements set forth herein (including appendices) are applicable to Customer's proposed installation.

1.6 Any expenses incurred due to modifications to the existing electric power system necessitated by the introduction of Customer's generating system into the system shall be paid by the Customer.

2. TERMS OF NET METERING BILLING AND ENERGY CREDITING

- 2.1 JPUD shall determine the net electricity produced or consumed by the Customer during each billing period, in accordance with JPUD's normal metering practices.
- 2.2 If the electricity supplied by JPUD exceeds the electricity generated by the Customer, then the Customer shall be billed for the net electricity supplied by JPUD, at the rate and with the same customer charge(s) paid by other customers of JPUD in the same rate class as Customer.
- 2.3 If the electricity generated by the Customer exceeds consumption and is distributed back to JPUD during the billing period, then the Customer shall be billed for the same customer service charge(s) as are applied to other customers of JPUD in the same rate class; and shall be credited for the net excess kilowatt-hours generated during the billing period, with this kilowatt-hour credit appearing on Customer's bill for the following billing period.
- 2.4 RCW 80.60.030 states that on April 30th of each calendar year, any remaining unused kilowatt-hour credit accumulated during the previous year shall be granted to the electric utility, without any compensation to the customer-generator. To implement this requirement the PUD will zero out the net metering account balance on April 30th, based on the bank balance reported on the April bill. The balance developed between the last billing read (zeroed out) and the next reading period will be credited to the customer net-reading bank.

3. INTERRUPTION OR REDUCTION OF DELIVERIES

- 3.1 JPUD may require Customer to interrupt or reduce deliveries as follows: (a) when necessary in order to construct, install, maintain, repair, replace, remove, investigate, or inspect any of its equipment or part of its system; or (b) if JPUD determines that curtailment, interruption, or reduction is necessary because of emergencies, or compliance with good electrical practices as determined by JPUD.
- 3.2 To the extent reasonably practicable, JPUD shall give Customer notice of possible interruption or reduction of deliveries.
- 3.3 Notwithstanding any other provision of this Agreement, if at any time JPUD determines that either (a) the facility may endanger JPUD personnel, or (b) the continued operation of Customer's facility may endanger the integrity of JPUD's electric system, JPUD shall have the right to disconnect Customer's facility from JPUD's electric system. Customer's facility shall remain disconnected until such time as JPUD is satisfied that the condition(s) that caused the problems referenced in (a) or (b) of this section 3.3 have been corrected.

4. INTERCONNECTION

- 4.1 Customer shall comply with JPUD's Interconnection Standards set forth in Appendix B and the Net Metering Application & Compliance Form set forth in Appendix A, which are attached and shall pay for designing, installing, inspecting, operating, and maintaining the electric generating system in accordance with all applicable laws and regulations.

- 4.2 Customer shall deliver the excess energy to JPUD at the customer's premises. JPUD will install and maintain a revenue meter capable of registering the bi-directional flow of electricity at the customer's premises at a level of accuracy that meets all applicable standards, regulations and statutes. At the option of JPUD, a separate meter may be installed to measure production of the renewable generation source.
- 4.3 Customer shall pay for any non-standard meter electrical hook-up requested by the Customer.
- 4.4 Customer shall not commence parallel operation of the generating system until inspection and written approval of the interconnection has been given by JPUD. Such approval shall not be unreasonably withheld. JPUD shall have the right to have representatives present at the initial testing of Customers' protective apparatus, and the Customer shall notify JPUD of its intent to test the generating system not less than two (2) working days prior to the scheduled test.
- 4.5 Once in operation, Customer shall make no changes or modifications in the equipment, wiring, or the mode of operation without the prior approval of JPUD.

5. MAINTENANCE AND PERMITS

Customer shall:

- (i) obtain an electrical permit and pass electrical inspection before they can be connected or operated in parallel with the electrical company's electric system (WAC 480-108-050).
- (ii) provide to JPUD written certification (Certificate of Completion) that the generating system has been installed and inspected in compliance with the local building and/or electrical codes (WAC 480-108-050).
- (iii) maintain the electric generating system and interconnection facilities in a safe and prudent manner and in conformance with all applicable laws and regulations including, but not limited to, JPUD's Interconnection Standards, Appendix B.
- (iv) obtain any governmental authorizations and permits required for the construction and operation of the electric generating system and interconnection facilities, including electrical permit.
- (v) reimburse JPUD for any and all losses, damages, claims, penalties, or liability it incurs as a result of Customer's failure to obtain or maintain any governmental authorizations and permits required for construction and operation of Customer's generating system or failure to maintain Customer's facility as required in this Section.

6. ACCESS TO PREMISES

JPUD may enter Customer's premises or property:

- (i) to inspect, with prior notice at all reasonable hours, Customer's protective devices and to read meter(s).
- (ii) to disconnect the interconnection facilities at JPUD's meter or transformer, without notice, if, in JPUD's opinion, a hazardous condition exists and such immediate action is necessary to protect persons, or JPUD's facilities, or property of others from damage or interference caused by Customer's electric generating facilities, or lack of properly operating protective devices or inability to inspect the same.

7. INDEMNITY AND LIABILITY

The Customer hereby indemnifies and agrees to hold harmless and release PUD#1 of Jefferson County and its elected officials, officers, employees and agents and each of the heirs, personal representatives, successors and assigns of any of the foregoing (collectively, the "Indemnitees") from and against any and all losses, claims, damages, costs, demands, fines, judgments, penalties, obligations, payments and liabilities, together with any costs and expenses (including without limitation attorneys' fees and out-of-pocket expenses and investigation expenses) incurred in connection with any of the foregoing, resulting from, relating to or arising out of or in connection with:

- (i) any failure or abnormality in the operation of the Customer's Generating System or any related equipment.
- (ii) any failure of the Customer to comply with the standards, specifications, or requirements referenced in this Agreement (including appendices hereto) which results in abnormal voltages or voltage fluctuations, abnormal changes in the harmonic content of the generating facility output, single phasing, or any other abnormality related to the quantity or quality of the power produced by the generating facility.
- (iii) any failure of the Customer duly to perform or observe any term, provision, covenant, agreement or condition hereunder to be performed or by or on behalf of the Customer.
- (iv) any negligence or intentional misconduct of Customer related to operation of the Generating System or any associated equipment or wiring.

8. FORCE MAJEURE

- 8.1 **Suspension of Obligations.** Neither Party shall be liable to the other for, or be considered to be in breach of or default under this Agreement because of any failure or delay in performance by such Party under this Agreement to the extent such failure or delay is caused by or results from any such cause or condition which is beyond such Party's reasonable control, or which such Party is unable to prevent or overcome by exercise of reasonable diligence (any such cause or condition, a "Force Majeure"), including breach of contract or failure of performance by any person providing services to JPUD.
- 8.2 **Notice; Required Efforts to Resume Performance.** Any Party claiming Force Majeure shall give the other Party maximum practicable advance notice of any failure or delay resulting from a Force Majeure, and shall use its reasonable best efforts to overcome the Force Majeure and to resume performance as soon as possible; provided however, that nothing in this Agreement shall be construed to require either Party to settle any labor dispute in which it may be involved.
- 8.3 **No Excuse of Payment Obligations.** Notwithstanding any other provision of this Agreement, in no event shall a Force Majeure excuse a Party's failure or delay to pay any amounts due and owing to the other Party under or pursuant to this Agreement.

9. INDEPENDENT CONTRACTORS

The Parties hereto are independent contractors and shall not be deemed to be partners, employees, franchisees or franchisers, servants or agents of each other for any purpose whatsoever under or in connection with this Agreement.

10. ASSIGNMENT; BINDING AGREEMENT

The Customer shall not assign its rights under this Agreement to any other Party without the express written consent of JPUD. JPUD may impose reasonable conditions on any such assignment to ensure that all of Customer's obligations under this Agreement are met and that none of Customer's obligations are transferred to JPUD as a result of default, bankruptcy, or any other cause.

11. NO THIRD-PARTY BENEFICIARIES

Except as expressly set forth in this Agreement, none of the provisions of this Agreement shall inure to the benefit of or be enforceable by any third Party.

12. ENTIRE AGREEMENT

This Agreement and the Exhibits attached hereto set forth the entire agreement of the Parties and supersede any and all prior agreements with respect to the subject matter of this Agreement. The rights and obligations of the Parties hereunder shall be subject to and governed by this Agreement.

13. GOVERNING LAW; VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington (regardless of the laws that might otherwise govern under applicable principals of conflicts of law of such state). Venue for any action arising under or in connection with this Agreement shall be in the Superior Court for Jefferson County, Washington.

14. RULES OF CONSTRUCTION; STATUTORY REFERENCES

No provision of this Agreement shall be construed in favor of or against either of the Parties hereto by reason of the extent to which any such Party or its counsel participated in the drafting thereof or by reason of the extent to which such provision or any other provision or provisions of this Agreement is or are inconsistent with any prior draft thereof. Any reference to statutes or laws will include all amendments, modifications, or replacements of the specific sections and provisions concerned.

15. AMENDMENT, MODIFICATIONS OR WAIVER

Any amendments or modifications to this Agreement shall be in writing and agreed to by both Parties. The failure of any Party at any time or times to require performance of any provision hereof shall in no manner affect the right at a later time to enforce the same. No waiver by any Party of the breach of any term or covenant contained in this Agreement, whether by conduct

or otherwise, shall be deemed to be construed as a further or continuing waiver of any such breach or waiver of the breach of any other term or covenant unless such waiver is in writing.

16. NOTICES AND OTHER COMMUNICATIONS

Notice Methods and Addresses. All notices, requests, demands and other communications required or permitted to be given under this Agreement shall be given in writing

- (i) by personal delivery
- (ii) by recognized overnight air courier service
- (iii) by United States postal service, postage prepaid, registered or certified mail, return receipt requested, or
- (iv) by facsimile transmission, using facsimile equipment providing written confirmation of successfully completed transmission to the receiving facsimile number.

All notices to either Party shall be made to the addresses set forth below. Any notice shall be deemed to have been given on the date delivered, if delivered personally, by overnight air courier service or by facsimile transmission; or, if mailed, shall be deemed to have been given on the date shown on the return receipt as the date of delivery or the date on which the United States postal service certified that it was unable to deliver, whichever is applicable.

PUD#1 of Jefferson County:

ATTN: Electrical Operations
PO Box 929
Port Hadlock WA 98339

Telephone: (360) 385-5800
FAX: (360) 385-5945

CUSTOMER:

Name: _____
Address: _____

Telephone: _____
FAX: _____

17. APPENDICES

The Agreement includes the following appendices attached and incorporated by reference:

Appendix A: Net Metering Application & Compliance Form

Appendix B: PUD#1 of Jefferson County Interconnection Standards for Customer-Owned, Grid Connected Electric Generating Systems of 100 Kilowatts or Less

18. TERM OF AGREEMENT

This Agreement shall be and remain in effect until terminated by either Party on thirty (30) days' prior written notice. The Generating System or the Customer may be disconnected from JPUD's electrical system at any time if it is considered unsafe or having adverse impact on the existing customers.

IN WITNESS WHEREOF, the Parties hereto have caused two originals of this Agreement to be executed by their duly authorized representatives.

CUSTOMER

PUD#1 of Jefferson County

Signature

Signature

Print Name

Print Name

Date

Date

PUD#1 of Jefferson County

NET METERING APPLICATION AND COMPLIANCE FORM
For Installation of Customer-Owned, Grid Connected
Electric Generating Systems of 100kW or Less

(Appendix A to Interconnection & Net Metering Agreement)

A. Applicant Information	
Name:	
Electric Account No:	
Mailing Address:	Zip Code:
Installation Address (if different from above):	Zip Code:
Daytime Phone: ()	Fax: ()
Email:	
B. ELECTRIC SYSTEM INFORMATION	
1. Identify Type of System: <input type="checkbox"/> Solar PV Array <input type="checkbox"/> Fuel Cell <input type="checkbox"/> Wind <input type="checkbox"/> Hydroelectric	
2. Site Location of System on property:	
3. System Description:	
Manufacturer:	Type/Style:
Nameplate Data:	
Voltage & Frequency:	Maximum kW output:
4. Synchronous Inverter / Synchronous Generator / Induction Generator (Circle one)	
Manufacturer & Model #:	
Serial Number:	Power Rating:
Location: <input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor	Location at property:
Nameplate Data:	
Voltage & Frequency:	
Operating Power Factor:	
C. System Designer & Installation Contractor Information (if applicable)	
1. Design Consultant:	
Address:	Zip Code:
Phone: ()	FAX: ()
2. Installation Contractor:	
Contractor's License No.:	
Address:	Zip Code:
Phone: ()	FAX: ()
D. Installation	
1. Proposed Installation Date:	
2. <i>Submit/Attach a one-line electrical diagram for proposed electrical system, including metering points in relation to the PUD electrical system and the customer's generating system location.</i>	

E. Interconnection Compliance & Owner Acknowledgement

- ❖ The electrical system referenced above shall meet the PUD's "Interconnection Standards for Customer-Owned, Grid Connected Electric Generating Systems of 100kW or Less."
- ❖ Customer shall be solely responsible for obtaining and complying with any and all necessary easements, licenses and permits, or exemptions, as may be required by any federal, state, local statutes, regulations, ordinances or other legal mandates.
- ❖ The customer shall submit documentation to the PUD that the system has been inspected and approved by the local permitting agency regarding electrical code requirements.
- ❖ Customer shall not commence parallel operation of the generating system until inspection and written approval of the interconnection has been given by the PUD.
- ❖ This Application Form shall be Appendix A to the PUD' "Interconnection & Net Metering Agreement."

Signed (Customer): _____ Date: _____

**Public Utility District No. 1
Of
Jefferson County**

**INTERCONNECTION STANDARDS
For Customer-Owned, Grid Connected
Electric Generating Systems of 100kW or Less**

(Appendix B to Interconnection & Net Metering Agreement)

A. General

This "Interconnection Standard for Customer-Owned, Grid Connected Electric Generating Systems of 100 Kilowatts or Less" sets forth the requirements and conditions for interconnected non-utility-owned electric generation where such generation may be connected for parallel operation with the electrical system of the Public Utility District of Jefferson County (JPUD). Generating systems will be permitted to interconnect to the JPUD's electric distribution system (15kV and below) only after a determination by the JPUD that such interconnection will not interfere with the operation of the distribution circuit.

B. Interconnection Requirements

1. Customer shall comply with all the latest applicable National Electric Code (NEC) requirements [NEC Articles 690 and 705], NESC requirements, State of Washington requirements, building codes, and shall obtain electrical permit(s) for the equipment installation.
2. Customer shall provide space for metering equipment and meter base as per JPUD requirements.
3. Customer's over-current device at the service panel shall be marked to indicate power source and connection to the JPUD's distribution system.
4. The Customer shall assume the full responsibility for all maintenance of the generator and protective equipment and keeping of records for such maintenance. These records shall be available to the JPUD for inspection at all times.
5. Customer's power production control system shall comply with NEC Articles 690 and 705; and applicable and current Institute of Electrical and Electronics Engineers (IEEE) Standards including Standard number 1547 "Interconnecting Distributed Resources with Electric Power Systems" and IEEE 1547.1TM—Standard Conformance Test Procedures for Equipment Interconnecting Distributed Resources with Electric Power Systems for parallel operation with JPUD; in particular the:
 - a. Power output control system shall automatically disconnect from the JPUD power source upon loss of JPUD voltage and not reconnect until the JPUD's voltage has been restored for at least five (5) minutes continuously.
 - b. Power output control system shall automatically initiate a disconnect from the JPUD source within six (6) cycles if Customer's voltage falls below 60 Volts rms to ground (nominal 120 V rms base) on any phase.
 - c. Power output control system shall automatically initiate a disconnect from the JPUD's system within two (2) seconds if the voltage rises above 132 Volts rms phase to ground or falls below 104 Volts rms phase to ground (nominal 120 V rms base) on any phase.

- d. Power output control system shall automatically initiate a disconnect from the JPUD's system within three (3) cycles for any reverse power flow condition.
6. Customer shall provide a written description of how the protection devices will achieve compliance with the requirements of this policy.
7. Customer shall furnish and install on customer's side of the meter, a UL-approved safety disconnect switch which shall be capable of fully disconnecting the Customer's generating facility from the JPUD's electric system. The disconnect switch shall be located adjacent to the JPUD's meters and shall be of the visible break type in a metal enclosure which can be secured by a padlock. The disconnect switch shall be accessible to JPUD personnel at all times.
8. **Solar Photovoltaic Equipment** shall be in compliance with Underwriters Laboratories (UL) 1741, *Standard for Static Inverters and Charge Controllers for Use in Photovoltaic Systems*; UL 1703, *Standard for Safety: Flat-Plate Photovoltaic Modules and Panels*; and IEEE 1262-1995, *Recommended Practice for Qualification of Photovoltaic (PV) Modules*; and the solar system shall be installed in compliance with IEEE Standard 929-2000, *Recommended Practice for Utility Interface of Photovoltaic Systems*.

C. Safety


All Safety and operating procedures for joint use equipment shall be in compliance with the Occupational Safety and Health Administration (OSHA) standard 29 CFR 1910.269, the National Electrical Code (NEC), State of Washington rules, JPUD standards, and equipment manufacturer's safety and operating manuals.

15 August 2017

Memo for BOC

SUBJECT: CAB Resolution 2017-017

1. Purpose to have PUD BOC approve Resolution 2017-017
2. Facts
 - a. CAB memo to PUD BOC at two consecutive PUD BOC meetings concerning CAB resolution update.
 - b. Recommended Terms Matrix, also developed by CAB.
3. Assumptions
 - a. PUD BOC agrees with CAB submitted changes.
4. Recommendation
 - a. Board approves CAB resolution 2017-017
 - b. PUD BOC approve CAB recommended term matrix
5. POC this memo is Don McDaniel and Peter Lauritzen



James G. Parker, RE

RESOLUTION NO. 2017-017

A Resolution of the Board of Commissioners of
Public Utility District No. 1 of Jefferson County,
Washington Updating and Clarifying the Role of the
Citizens Advisory Board

WHEREAS, RCW 54.12.010 states "The powers of the public utility district shall be exercised through a commission...." and

WHEREAS, the Board of Commissioners (Board) approved Resolution 2012-017 on or about the 1st day of October, 2012; and

WHEREAS, Resolution 2012-017 set forth a policy for establishment of citizen boards, blue ribbon work groups, and citizen task forces; and

WHEREAS, Resolution 2012-017 requires all committees established by the Board to be subject to periodic review so as to determine whether the committee and its function continue to be appropriate and necessary; and

WHEREAS, Resolution 2012-028 establishing a Citizen Advisory Board (CAB) was approved by the Board on or about the 20th day of November, 2012; and

WHEREAS, Resolution 2012-028 sets forth that the purpose of the CAB is to provide recommendations on subjects selected by the Board, a process of appointing CAB members, terms and rotation of CAB members, and Board administrative support; and

WHEREAS, on or about the 2nd day of September 2014, the Board approved a motion that determined the CAB is a valuable instrument of the Board and should continue indefinitely, the terms and succession of CAB members, and the general process for appointment to the CAB; and

WHEREAS, on or about the 28th day of September 2016, the CAB Chair provided a letter to the Board and General Manager requesting clarity of the CAB role and expressing the CAB's desire to undertake projects and tasks both assigned by the Board and not assigned by the Board; and

WHEREAS, after discussion of the September 28, 2016 CAB letter, the Board at its October 3, 2016 meeting directed General Counsel to prepare a resolution superseding the resolutions referred to herein as they relate to the CAB, which would clarify and update the role of the CAB;

WHEREAS, Resolution, 2016-019 modifying the policies of the CAB was approved by the Board on November 1, 2016.

THEREFORE, BE IT RESOLVED, by the Commissioners of Public Utility District No. 1 of Jefferson County, Washington as follows:

1. **Purpose:** To provide advisory recommendations to the Board on matters requested by the Board and those originating in the CAB.
2. **Manner of Communication:** Each regular Board meeting agenda that follows a CAB meeting should have an agenda item entitled "CAB Update". Current CAB projects will be reviewed by the CAB Chair or designee. The CAB need not obtain Board approval to discuss potential CAB items to present to the Board
3. **Membership:** The Board wishes to maintain stability and institutional knowledge on the CAB while providing opportunity for increased citizen participation. To that end, the CAB members shall have staggered 3-year terms.
 - A. As terms of current CAB members expire each Commissioner will normally nominate one person/year who resides within the Board member's respective district for a new 3-year term. Each nomination must be approved by the Board before a nominee may join the CAB.
 - B. A sitting CAB member who wishes to serve a second 3-year term must again be re-nominated following the process in Section 3A.
 - C. Vacancies on the CAB shall be filled by nomination by a Board member which corresponds with the district in which the vacancy exists, and approval by the Board. The CAB member so approved will serve the remainder of the unexpired term of the CAB position being filled.
4. **Removal of CAB member:** The Board may remove a CAB member if, in the Board's discretion, the CAB member has not performed satisfactorily in carrying out his or her duties, provided, the CAB member first has been notified of the Board's concerns and has had a reasonable opportunity to correct the issue. However, the Board shall have absolute discretion whether its concerns have been adequately addressed. *(Existing text)*
5. **Administrative procedures and support:** The CAB shall:
 - A. Annual election of a Chair and Vice-Chair to one-year terms occurs at a time selected by the CAB. Current officers will remain in office until new officers are elected.
 - B. Be subject to the Washington Open Public Meetings Act (RCW 42.30) and Public Records Act (RCW 42.56).

- C. Develop such administrative procedures as may be reasonably necessary to carry out its purpose.
 - D. Meet the second Monday of each month. Be provided a contract or District staff person to take minutes, and such other support as the Board may approve.
 - E. Not speak on behalf of the District unless approved by the Board. However, CAB members do not relinquish their right to speak for themselves as any citizen provided they make express in any public communication that they do not speak on behalf of the District.
6. **Periodic review:** The Board shall review the CAB purpose and effectiveness from time to time, no less than every 3 years.
7. **Supersedure:** This resolution supersedes any previous policy, resolution, or District action as they relate to the CAB

ADOPTED at a regular meeting of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, this 15th day of August 2017

BOARD OF COMMMISSIONERS:

Kenneth Collins, President

Jeff Randall, Vice President

Wayne King, Secretary

ATTEST:

Secretary, Board of Commissioners

EXHIBIT A to Resolution 2017-17 (Terms of CAB Appointees Matrix)

1. This Exhibit provides the Matrix for tracking terms of CAB Appointment, it can be updated as new members are appointed

Terms of CAB Appointees		
Name	Appointed	End of Term in December
District 1		
Larry Dennison (not confirmed)	2017	2017
Peter Lauritzen	2016	2018
Tom Engel	2017	2019
District 2		
Roger Risley	2016	2018
Karen Bennet	2017	TBD
Tim Tibbals	2017	TBD
District 3		
Dan Toepper	2015	2017
Doug Huber	2016	2018
Norm Norton	2017	2019
		POL 7/25/2017

**Monthly Funding Report For Jefferson County PUD - WA
Payments Funded From 07/01/2017 To 07/31/2017**

Deposit Summary

Totals By Merchant Account

<u>Merchant Account</u>	<u>Payment Application</u>	<u>Deposit Location</u>	<u>Count</u>	<u>Total</u>
264806	EBILL	1 - MAIN OFFICE	376	\$53,048.38
264806	INTERACTIVE VOICE RESPONSE	1 - MAIN OFFICE	73	\$12,118.95
264806	MOBILE	1 - MAIN OFFICE	45	\$6,091.63
264806	Pay Now	1 - MAIN OFFICE	93	\$18,119.96
334754130881	EBILL	1 - MAIN OFFICE	877	\$127,251.12
334754131889	MOBILE	1 - MAIN OFFICE	172	\$18,139.29
334754132887	Pay Now	1 - MAIN OFFICE	257	\$37,122.97
334754133885	INTERACTIVE VOICE RESPONSE	1 - MAIN OFFICE	744	\$94,028.87
334754134883	RECURRING	1 - MAIN OFFICE	1350	\$142,435.32
334754141888	CASH REGISTER - NON-POINT	1 - MAIN OFFICE	403	\$54,363.54
Total:			4390	\$562,720.03

Totals By Payment Application

<u>Payment Application</u>	<u>Total</u>
CASH REGISTER - NON-POINT	\$54,363.54
EBILL	\$180,299.50
INTERACTIVE VOICE RESPONSE	\$106,147.82
MOBILE	\$24,230.92
Pay Now	\$55,242.93
RECURRING	\$142,435.32
Total:	\$562,720.03

Totals By Payment Type

<u>Payment Type</u>	<u>Total</u>
AMERICAN EXPRESS	\$22,165.00
CHECK	\$89,378.92
DISCOVER	\$5,975.47
MASTERCARD	\$47,815.06
VISA	\$397,385.58
Total:	\$562,720.03

Totals By Journal Number

<u>Journal Number</u>	<u>Payment Application</u>	<u>Total</u>
16773	INTERACTIVE VOICE RESPONSE	\$720.67
16775	EBILL	\$2,664.87
16776	Pay Now	\$437.22
16798	INTERACTIVE VOICE RESPONSE	\$2,814.47
16799	CASH REGISTER - NON-POINT	\$200.83
16800	MOBILE	\$627.35
16801	EBILL	\$2,472.76
16802	EBILL	\$1,463.58
16805	Pay Now	\$694.28
16806	INTERACTIVE VOICE RESPONSE	\$69.87
16808	INTERACTIVE VOICE RESPONSE	\$299.74
16809	EBILL	\$46.18

Monthly Funding Report For Jefferson County PUD - WA
Payments Funded From 07/01/2017 To 07/31/2017

Deposit Summary

Totals By Journal Number

<u>Journal Number</u>	<u>Payment Application</u>	<u>Total</u>
16812	Pay Now	\$335.88
16813	INTERACTIVE VOICE RESPONSE	\$1,680.15
16814	MOBILE	\$434.68
16815	MOBILE	\$552.42
16816	EBILL	\$1,333.90
16817	EBILL	\$174.71
16818	EBILL	\$550.72
16819	Pay Now	\$153.87
16820	INTERACTIVE VOICE RESPONSE	\$3,934.63
16821	Pay Now	\$604.10
16822	Pay Now	\$1,630.85
16823	INTERACTIVE VOICE RESPONSE	\$661.23
16824	EBILL	\$2,053.50
16825	EBILL	\$1,299.65
16826	MOBILE	\$151.38
16833	CASH REGISTER - NON-POINT	\$3,128.53
16848	EBILL	\$61.84
16849	INTERACTIVE VOICE RESPONSE	\$519.56
16852	EBILL	\$4,622.93
16857	CASH REGISTER - NON-POINT	\$514.19
16859	INTERACTIVE VOICE RESPONSE	\$1,990.56
16862	EBILL	\$1,528.72
16863	Pay Now	\$2,487.77
16866	EBILL	\$625.88
16869	MOBILE	\$612.21
16870	MOBILE	\$421.87
16871	INTERACTIVE VOICE RESPONSE	\$258.04
16872	INTERACTIVE VOICE RESPONSE	\$5,407.39
16873	EBILL	\$3,510.98
16874	Pay Now	\$554.74
16875	Pay Now	\$1,517.95
16876	EBILL	\$1,093.90
16877	MOBILE	\$592.66
16878	EBILL	\$175.68
16888	CASH REGISTER - NON-POINT	\$2,161.19
16889	EBILL	\$200.92
16890	INTERACTIVE VOICE RESPONSE	\$288.49
16891	MOBILE	\$177.78
16892	INTERACTIVE VOICE RESPONSE	\$261.37
16902	INTERACTIVE VOICE RESPONSE	\$3,690.66
16903	MOBILE	\$604.90
16904	Pay Now	\$2,869.29
16905	CASH REGISTER - NON-POINT	\$2,558.99
16906	EBILL	\$3,672.76
16908	EBILL	\$1,786.04
16909	INTERACTIVE VOICE RESPONSE	\$474.78
16911	MOBILE	\$767.24
16912	Pay Now	\$1,303.42
16934	INTERACTIVE VOICE RESPONSE	\$27.74
16937	INTERACTIVE VOICE RESPONSE	\$61.62
16939	EBILL	\$229.93
16945	CASH REGISTER - NON-POINT	\$4,938.13
16946	MOBILE	\$1,430.60
16947	INTERACTIVE VOICE RESPONSE	\$4,755.10
16948	EBILL	\$78.13
16949	INTERACTIVE VOICE RESPONSE	\$1,147.54
16950	EBILL	\$2,686.84
16951	EBILL	\$1,834.19
16954	Pay Now	\$823.86
16955	MOBILE	\$567.71

Monthly Funding Report For Jefferson County PUD - WA
Payments Funded From 07/01/2017 To 07/31/2017

Deposit Summary

Totals By Journal Number

<u>Journal Number</u>	<u>Payment Application</u>	<u>Total</u>
16956	Pay Now	\$407.87
16976	RECURRING	\$1,364.82
16977	RECURRING	\$66,640.95
16978	RECURRING	\$5,438.09
16991	EBILL	\$2,185.37
16992	CASH REGISTER - NON-POINT	\$1,013.89
16993	INTERACTIVE VOICE RESPONSE	\$20.00
16994	INTERACTIVE VOICE RESPONSE	\$2,882.18
16995	INTERACTIVE VOICE RESPONSE	\$167.65
16996	EBILL	\$5,415.34
17000	Pay Now	\$1,226.97
17001	Pay Now	\$212.11
17002	EBILL	\$56.03
17005	MOBILE	\$341.58
17006	MOBILE	\$221.10
17007	INTERACTIVE VOICE RESPONSE	\$967.44
17008	EBILL	\$1,410.57
17009	EBILL	\$1,734.96
17010	MOBILE	\$496.13
17011	Pay Now	\$460.73
17012	INTERACTIVE VOICE RESPONSE	\$53.63
17013	Pay Now	\$1,267.36
17014	EBILL	\$38.58
17015	Pay Now	\$1,810.64
17016	Pay Now	\$1,106.34
17017	EBILL	\$652.36
17018	INTERACTIVE VOICE RESPONSE	\$6,071.85
17020	EBILL	\$2,297.30
17021	EBILL	\$79.17
17030	CASH REGISTER - NON-POINT	\$3,039.90
17033	INTERACTIVE VOICE RESPONSE	\$441.99
17034	MOBILE	\$517.28
17055	INTERACTIVE VOICE RESPONSE	\$1,431.96
17056	CASH REGISTER - NON-POINT	\$2,209.97
17058	EBILL	\$1,224.70
17065	Pay Now	\$1,098.22
17067	Pay Now	\$775.05
17068	MOBILE	\$217.54
17070	EBILL	\$408.89
17075	INTERACTIVE VOICE RESPONSE	\$328.84
17077	EBILL	\$70.71
17084	INTERACTIVE VOICE RESPONSE	\$2,741.22
17086	Pay Now	\$2,002.83
17087	EBILL	\$5,701.25
17088	Pay Now	\$993.78
17089	INTERACTIVE VOICE RESPONSE	\$388.83
17090	MOBILE	\$1,447.88
17091	EBILL	\$175.40
17096	EBILL	\$4,473.43
17097	MOBILE	\$328.44
17098	EBILL	\$210.89
17103	CASH REGISTER - NON-POINT	\$1,461.02
17110	Pay Now	\$182.44
17116	INTERACTIVE VOICE RESPONSE	\$4,040.19
17117	EBILL	\$2,658.98
17118	Pay Now	\$976.19
17119	MOBILE	\$100.36
17121	EBILL	\$1,707.97
17122	MOBILE	\$1,095.60
17124	INTERACTIVE VOICE RESPONSE	\$242.31

Monthly Funding Report For Jefferson County PUD - WA
Payments Funded From 07/01/2017 To 07/31/2017

Deposit Summary

Totals By Journal Number

<u>Journal Number</u>	<u>Payment Application</u>	<u>Total</u>
17125	EBILL	\$50.50
17130	CASH REGISTER - NON-POINT	\$4,087.67
17137	EBILL	\$399.47
17157	MOBILE	\$978.53
17158	EBILL	\$9,837.91
17159	INTERACTIVE VOICE RESPONSE	\$4,499.91
17160	EBILL	\$1,588.00
17161	CASH REGISTER - NON-POINT	\$1,956.62
17163	Pay Now	\$164.40
17164	MOBILE	\$344.13
17168	INTERACTIVE VOICE RESPONSE	\$457.76
17173	RECURRING	\$652.26
17174	RECURRING	\$23,856.08
17175	RECURRING	\$4,516.55
17179	Pay Now	\$962.50
17185	Pay Now	\$242.31
17191	EBILL	\$306.08
17194	Pay Now	\$520.79
17195	INTERACTIVE VOICE RESPONSE	\$2,232.62
17196	CASH REGISTER - NON-POINT	\$197.51
17197	EBILL	\$1,790.26
17198	MOBILE	\$172.33
17199	EBILL	\$3,330.81
17202	EBILL	\$77.21
17203	MOBILE	\$258.40
17204	Pay Now	\$69.76
17205	INTERACTIVE VOICE RESPONSE	\$32.99
17206	EBILL	\$1,212.36
17207	INTERACTIVE VOICE RESPONSE	\$1,710.96
17208	INTERACTIVE VOICE RESPONSE	\$259.96
17209	Pay Now	\$529.92
17210	MOBILE	\$308.78
17212	EBILL	\$290.31
17213	EBILL	\$587.92
17214	Pay Now	\$47.64
17215	EBILL	\$4,152.34
17216	Pay Now	\$1,273.58
17217	EBILL	\$642.94
17218	MOBILE	\$218.31
17219	Pay Now	\$198.41
17220	MOBILE	\$166.69
17221	INTERACTIVE VOICE RESPONSE	\$839.50
17222	INTERACTIVE VOICE RESPONSE	\$3,654.63
17235	CASH REGISTER - NON-POINT	\$3,530.08
17251	INTERACTIVE VOICE RESPONSE	\$3,612.11
17254	EBILL	\$3,338.36
17262	CASH REGISTER - NON-POINT	\$2,283.40
17263	EBILL	\$1,286.77
17264	MOBILE	\$267.21
17265	Pay Now	\$898.01
17277	INTERACTIVE VOICE RESPONSE	\$7.71
17278	Pay Now	\$140.82
17282	INTERACTIVE VOICE RESPONSE	\$63.22
17292	MOBILE	\$154.46
17293	INTERACTIVE VOICE RESPONSE	\$4,158.48
17294	EBILL	\$14,021.45
17295	INTERACTIVE VOICE RESPONSE	\$97.39
17296	CASH REGISTER - NON-POINT	\$2,149.24
17299	MOBILE	\$954.32
17302	MOBILE	\$1,330.85

Monthly Funding Report For Jefferson County PUD - WA
Payments Funded From 07/01/2017 To 07/31/2017

Deposit Summary

Totals By Journal Number

<u>Journal Number</u>	<u>Payment Application</u>	<u>Total</u>
17303	EBILL	\$2,494.48
17306	Pay Now	\$736.06
17307	Pay Now	\$2,950.28
17308	EBILL	\$304.36
17315	EBILL	\$185.37
17328	INTERACTIVE VOICE RESPONSE	\$371.66
17329	EBILL	\$3,540.63
17330	EBILL	\$1,616.46
17331	CASH REGISTER - NON-POINT	\$1,143.84
17333	Pay Now	\$275.63
17334	Pay Now	\$2,537.26
17335	INTERACTIVE VOICE RESPONSE	\$1,467.49
17336	MOBILE	\$482.44
17337	MOBILE	\$148.31
17338	INTERACTIVE VOICE RESPONSE	\$239.48
17348	EBILL	\$170.13
17353	EBILL	\$79.72
17357	INTERACTIVE VOICE RESPONSE	\$3,178.30
17358	EBILL	\$5,599.89
17359	Pay Now	\$440.16
17360	EBILL	\$4,264.77
17362	INTERACTIVE VOICE RESPONSE	\$356.12
17363	MOBILE	\$1,189.01
17364	Pay Now	\$1,097.73
17365	MOBILE	\$562.24
17370	CASH REGISTER - NON-POINT	\$3,112.91
17372	EBILL	\$83.68
17376	INTERACTIVE VOICE RESPONSE	\$128.98
17380	EBILL	\$1,730.75
17382	Pay Now	\$401.39
17383	INTERACTIVE VOICE RESPONSE	\$2,042.06
17384	EBILL	\$1,440.71
17385	MOBILE	\$517.57
17388	Pay Now	\$96.91
17389	EBILL	\$121.23
17390	INTERACTIVE VOICE RESPONSE	\$125.21
17391	INTERACTIVE VOICE RESPONSE	\$902.00
17392	EBILL	\$1,189.36
17393	INTERACTIVE VOICE RESPONSE	\$179.07
17394	Pay Now	\$446.28
17395	Pay Now	\$547.26
17396	MOBILE	\$60.08
17397	EBILL	\$174.74
17398	MOBILE	\$205.98
17399	INTERACTIVE VOICE RESPONSE	\$34.51
17400	EBILL	\$606.91
17401	EBILL	\$3,635.33
17402	EBILL	\$949.36
17403	INTERACTIVE VOICE RESPONSE	\$3,178.42
17404	EBILL	\$226.84
17405	Pay Now	\$1,233.57
17406	MOBILE	\$423.16
17417	CASH REGISTER - NON-POINT	\$2,252.48
17420	INTERACTIVE VOICE RESPONSE	\$430.16
17422	INTERACTIVE VOICE RESPONSE	\$132.19
17423	RECURRING	\$1,283.04
17424	RECURRING	\$35,152.17
17425	RECURRING	\$3,531.36
17428	Pay Now	\$204.42
17430	MOBILE	\$155.12

Monthly Funding Report For Jefferson County PUD - WA
Payments Funded From 07/01/2017 To 07/31/2017

Deposit Summary

Totals By Journal Number

<u>Journal Number</u>	<u>Payment Application</u>	<u>Total</u>
17436	Pay Now	\$4,441.22
17437	Pay Now	\$1,003.21
17438	INTERACTIVE VOICE RESPONSE	\$4,300.77
17439	EBILL	\$2,061.07
17442	MOBILE	\$361.34
17449	CASH REGISTER - NON-POINT	\$2,539.89
17455	EBILL	\$344.16
17456	INTERACTIVE VOICE RESPONSE	\$70.23
17458	INTERACTIVE VOICE RESPONSE	\$45.98
17460	EBILL	\$323.91
17471	EBILL	\$4,194.67
17473	CASH REGISTER - NON-POINT	\$2,548.82
17474	INTERACTIVE VOICE RESPONSE	\$49.83
17476	INTERACTIVE VOICE RESPONSE	\$3,024.04
17477	INTERACTIVE VOICE RESPONSE	\$897.69
17478	Pay Now	\$323.02
17479	Pay Now	\$48.56
17480	EBILL	\$1,821.92
17486	MOBILE	\$742.89
17487	Pay Now	\$878.82
17500	MOBILE	\$112.39
17502	EBILL	\$282.35
17506	EBILL	\$146.80
17515	CASH REGISTER - NON-POINT	\$2,645.41
17516	EBILL	\$3,174.73
17518	EBILL	\$2,347.38
17519	INTERACTIVE VOICE RESPONSE	\$1,385.24
17521	Pay Now	\$583.69
17524	MOBILE	\$356.42
17525	Pay Now	\$109.91
17526	Pay Now	\$451.36
17527	EBILL	\$252.60
17538	INTERACTIVE VOICE RESPONSE	\$114.83
17540	INTERACTIVE VOICE RESPONSE	\$1,564.38
17551	MOBILE	\$26.77
17552	Pay Now	\$1,176.05
17553	INTERACTIVE VOICE RESPONSE	\$4,029.27
17554	MOBILE	\$758.43
17556	Pay Now	\$420.16
17558	CASH REGISTER - NON-POINT	\$1,333.12
17559	EBILL	\$255.11
17560	EBILL	\$1,397.58
17565	EBILL	\$18,071.78
17569	Pay Now	\$49.24
17579	INTERACTIVE VOICE RESPONSE	\$22.15
17591	INTERACTIVE VOICE RESPONSE	\$351.15
17597	INTERACTIVE VOICE RESPONSE	\$1,305.51
17599	EBILL	\$1,990.39
17600	CASH REGISTER - NON-POINT	\$166.44
17602	Pay Now	\$51.47
17603	MOBILE	\$387.65
17604	EBILL	\$1,440.28
17605	EBILL	\$330.06
17607	INTERACTIVE VOICE RESPONSE	\$181.14
17608	MOBILE	\$114.31
17609	EBILL	\$825.68
17610	MOBILE	\$325.52
17611	Pay Now	\$864.84
17612	INTERACTIVE VOICE RESPONSE	\$811.93
17613	EBILL	\$355.15

Monthly Funding Report For Jefferson County PUD - WA
Payments Funded From 07/01/2017 To 07/31/2017

Deposit Summary

Totals By Journal Number

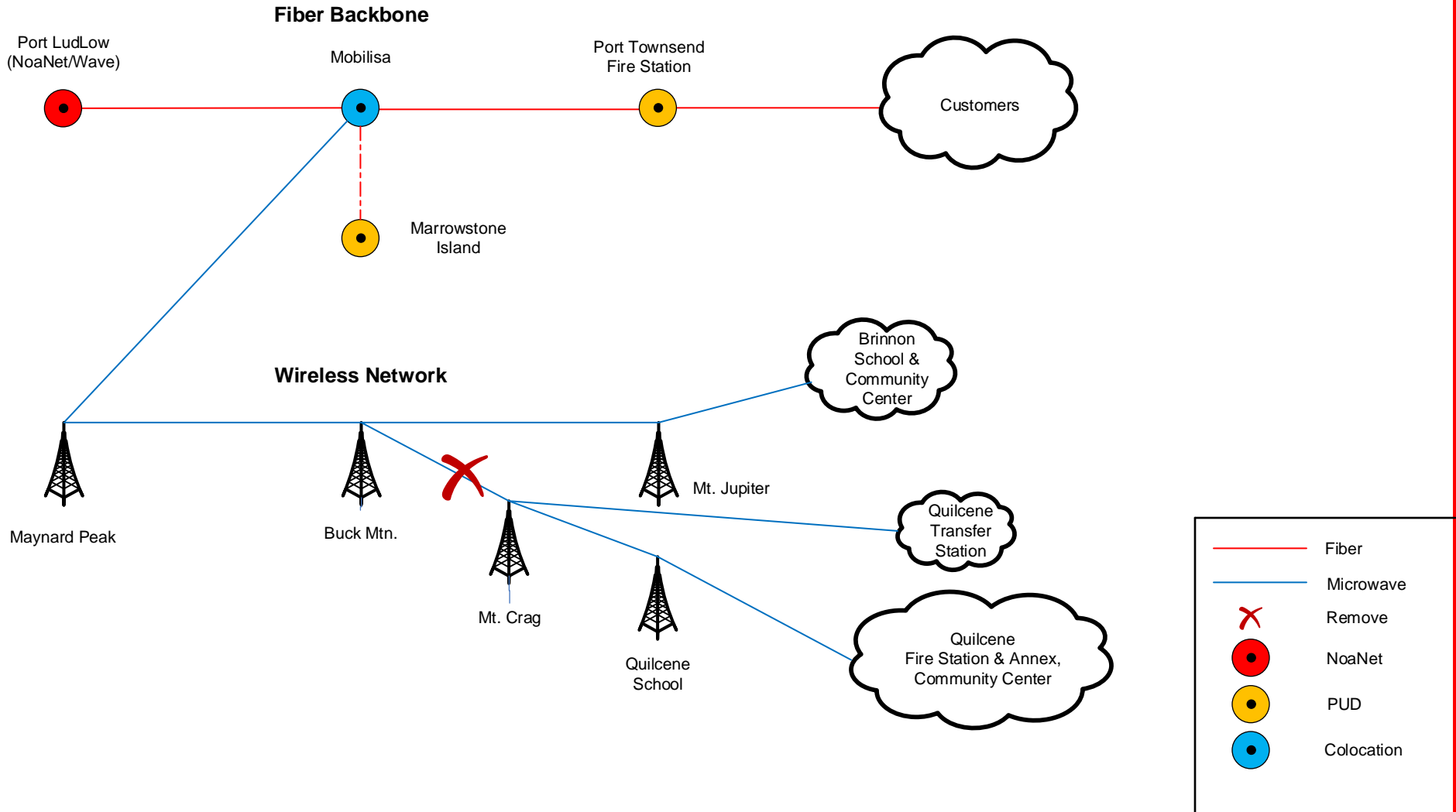
<u>Journal Number</u>	<u>Payment Application</u>	<u>Total</u>
17614	Pay Now	\$36.79
17615	EBILL	\$3,031.28
17616	INTERACTIVE VOICE RESPONSE	\$3,925.24
17617	EBILL	\$1,458.71
17618	INTERACTIVE VOICE RESPONSE	\$64.32
17619	INTERACTIVE VOICE RESPONSE	\$769.53
17620	MOBILE	\$440.57
17621	Pay Now	\$2,255.03
17632	Pay Now	\$600.71
17635	CASH REGISTER - NON-POINT	\$3,189.47
17642	EBILL	\$146.87
17645	EBILL	\$49.10
Total:		\$562,720.03

Totals By Payment Exception

<u>Exception Type</u>	<u>Merchant Account</u>	<u>Total</u>
Bank Returns	264806	\$4,827.57
Returns	264806	\$332.10
Voided Payments	334754141888	\$770.00
Total:		\$5,929.67

REUSE OF THIS DRAWING OR ANY INFORMATION CONTAINED IN THIS DRAWING FOR ANY PURPOSE IS PROHIBITED UNLESS WRITTEN PERMISSION FROM NoaNet IS GRANTED.

Jefferson PUD Current Fiber & Wireless Network



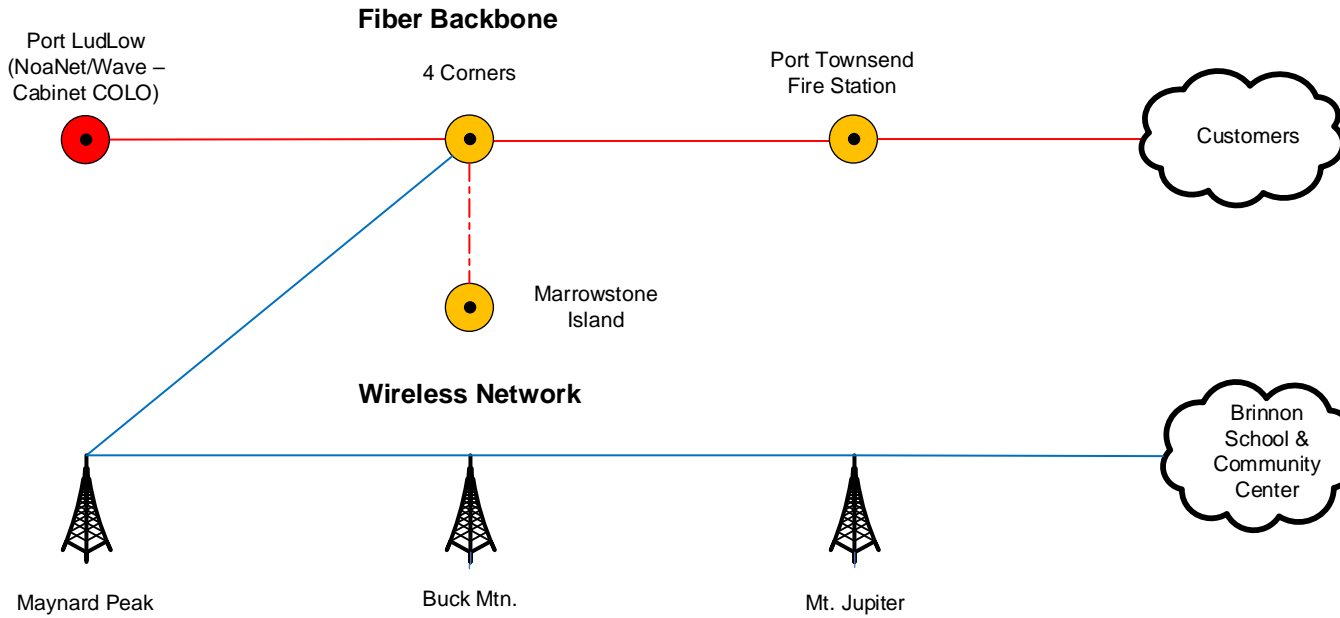
Contact	Phone Number				
		R1	JPUD Network	8/1/17	JF
		REV.	DESCRIPTION	DATE	BY

FILENAME
 HTTPS://D.DOCS.LIVE.NET/72325E27F93F40FC/
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 NETWORK MONITORING OVERVIEW.VSD

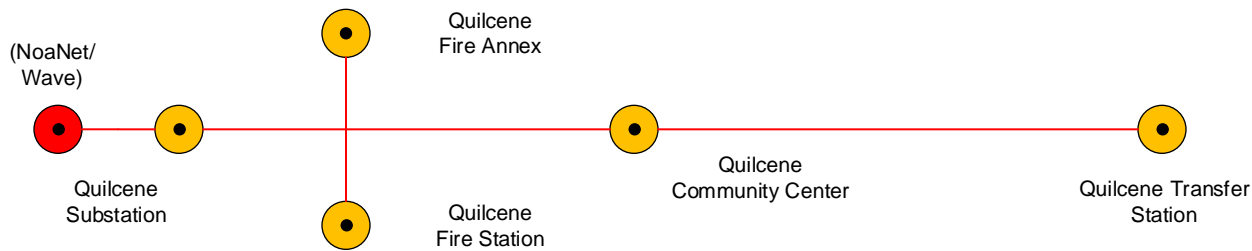
NORTHWEST OPEN ACCESS NETWORK		
Jefferson PUD Network		
SIZE 8-1/2 X 11	DWG NUMBER	REV R1
SCALE N/A	SHEET	1 OF 2





REUSE OF THIS DRAWING OR ANY INFORMATION CONTAINED IN THIS DRAWING FOR ANY PURPOSE IS PROHIBITED UNLESS WRITTEN PERMISSION FROM NoaNet IS GRANTED.

Jefferson PUD Fiber & Wireless Network After Quilcene Fiber Add




Quilcene Fiber Build



	Fiber
	Microwave
	NoaNet
	PUD

Contact	Phone Number				
		R1	JPUD Network	8/1/17	JF
		REV.	DESCRIPTION	DATE	BY

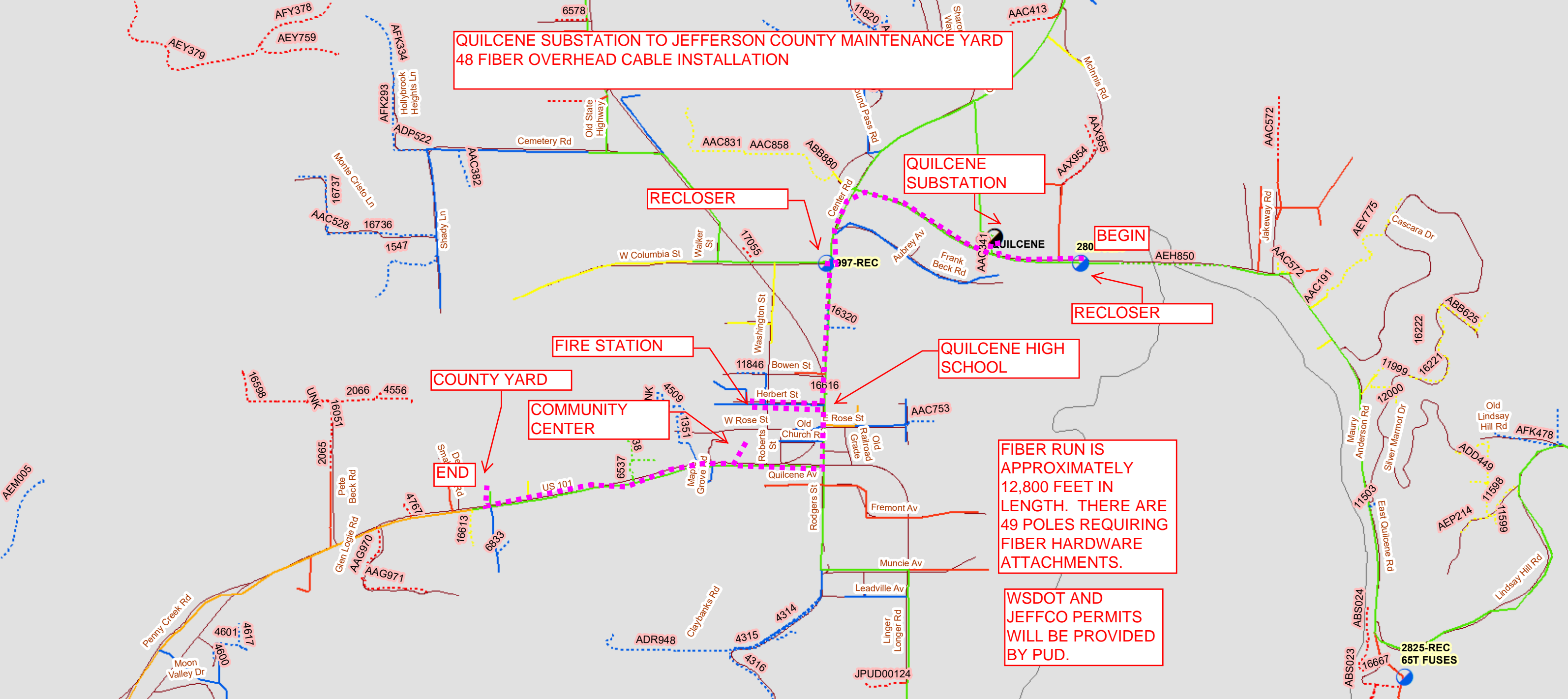


NoaNet
Northwest Open Access Network

FILENAME
[HTTPS://D.DOCS.LIVE.NET/72325E27F93F40FC/1MYDOCUMENTS/NETWORK MAPS DRAWINGS/JPUD/JPUD NETWORK MONITORING OVERVIEW.VSD](https://d.docs.live.net/72325e27f93f40fc/1MYDOCUMENTS/NETWORK%20MAPS/DRAWINGS/JPUD/JPUD%20NETWORK%20MONITORING%20OVERVIEW.VSD)

NORTHWEST OPEN ACCESS NETWORK		
Jefferson PUD Network		
SIZE 8-1/2 X 11	DWG NUMBER	REV R1
SCALE N/A	SHEET	2 OF 2

QUILCENE SUBSTATION TO JEFFERSON COUNTY MAINTENANCE YARD 48 FIBER OVERHEAD CABLE INSTALLATION



QUILCENE
SUBSTATION

RECLOSER

BEGIN

RECLOSER

FIRE STATION

QUILCENE HIGH
SCHOOL

COUNTY YARD

COMMUNITY
CENTER

FIBER RUN IS
APPROXIMATELY
12,800 FEET IN
LENGTH. THERE ARE
49 POLES REQUIRING
FIBER HARDWARE
ATTACHMENTS.

WSDOT AND
JEFFCO PERMITS
WILL BE PROVIDED
BY PUD.

2825-REC
65T FUSES



Recovered Damages Report
For the Period of January thru July, 2017
Material and Labor

Damage Claims filed:				Invoice
<u>Work Order:</u>	<u>Date</u>	<u>Incident</u>	<u>Claim Amount</u>	<u>Status</u>
16334	1/18/2017	Pole replacement	\$10,000.00	PD
16459	2/6/2017	Pole replacement	\$9,434.30	PD
17163	5/8/2017	Guy Wire	\$852.60	PD
17162	6/16/2017	Street light pole	\$3,131.08	PD
17076	6/8/2017	Damage to Deferral Cabinet	\$850.00	PD
17260	<u>7/10/2017</u>	Pole replacement	<u>\$10,000.00</u>	PD
Total Claims Invoiced			\$34,267.98	
Pending claims:				
17109	3/3/2017	Hit pole	\$5,842.00	
17229	6/3/2017	Street light hit		
17249	7/10/2017	Damage to power pole		
17264	6/20/2017	Street light hit	\$4,169.16	

For: Manager's Report to BOC 08/15/17 as of 08/08/17
 From: Debbie Lund, HR/Communications Manager

Human Resources

Quick Stats

Current employees	48	(including intern and commissioners)
Vacant positions	9	
Recruitments YTD	10	
New employees YTD	9	
Employee Departures YTD	4	(including temp. grounds person)

Current Recruitments	Open	Close	Status
Staking Engineer	Re-opened 7/5/17	When filled	Re-opened to fill second position.
Financial Services Manager	6/13/17	When filled	Second interview scheduled.
Communications Manager	6/21/17	When filled	Interviews scheduled.
Water Distribution Manager I/II/III	ASAP	TBD	Meeting planned regarding draft job description.
Lineman	ASAP	TBD	To be posted.

Other 2017 budgeted positions include:

Foreman, Groundsman, SCADA Technician, Conservation position

Major Projects	Status	% Complete
Job Description Development	Ongoing process to achieve BOC goal of a current job description for all 41 positions	46%
Policy development	List of policy needs developed and prioritized. 66 policies to research and/or write. 8 policies drafted and under review.	5%

Other current projects include:

- Life insurance contract adjustment for option to purchase increased amounts
- Online training for all employees through NWPPA has been ordered. Password will be made available once we pay the \$250 fee.
- Several PUDs are very concerned about impacts of I-433 paid sick leave law. Research ongoing for impacts to us.

Current Communications Projects

Projects	Status	Next Steps
Broadband Survey	Continuing to monitor responses and looking for ways to increase visibility.	Promotion at County Fair.
Tree Trimming	Press release issued.	FAQ drafted and website update needs pending.
Meter Replacement Project	Initial press release completed.	Finalize communication strategy and implement.
Press Releases	Apprentices to Journeyman New employee Russell Miller	Pending picture(s). To be drafted.

15 August 2017

MEMO FOR RECORD

SUBJECT: Staff Reports

1. HR/COMMO – see separate report
2. Staff Meetings/ Events.
3. Electrical Operations
 - a. Working through a number of MOUs with the Union on work time, sleep time, etc.
4. Finance/Admin
 - a. Utilibiz will be here the last two weeks of August to help with work orders, budgeting, assets, and auditing.
 - b. Staff will be refining budget presented at the board special meeting. Will look at options to reduce budget and to generate more revenues.
5. Telecom - Transition from NoaNet - Jerry is meeting up with different agents involved in telecom. Bill and Jerry went to Mason 3 to see how they operate. Also linked up with Joel for transition from NoaNet. Doing inventory.
6. Water/Sewer
 - a. Shine Platt and Brinnon LUDs in the future. Bill sent Shine Platt petition form. Got a petition notice from one individual in Brinnon and met with Joe Baisch about sewer LUD. County asked if we still need quilcene PIF funds.
 - b. Hiring new WDM/ WWTP operator to be in charge of hydrants program. Will set up meeting with Fire Chiefs to discuss agreements. Also reviewing what we can do prior to new hire for hydrants. We are short hand and we are rotating through summer vacations right now.

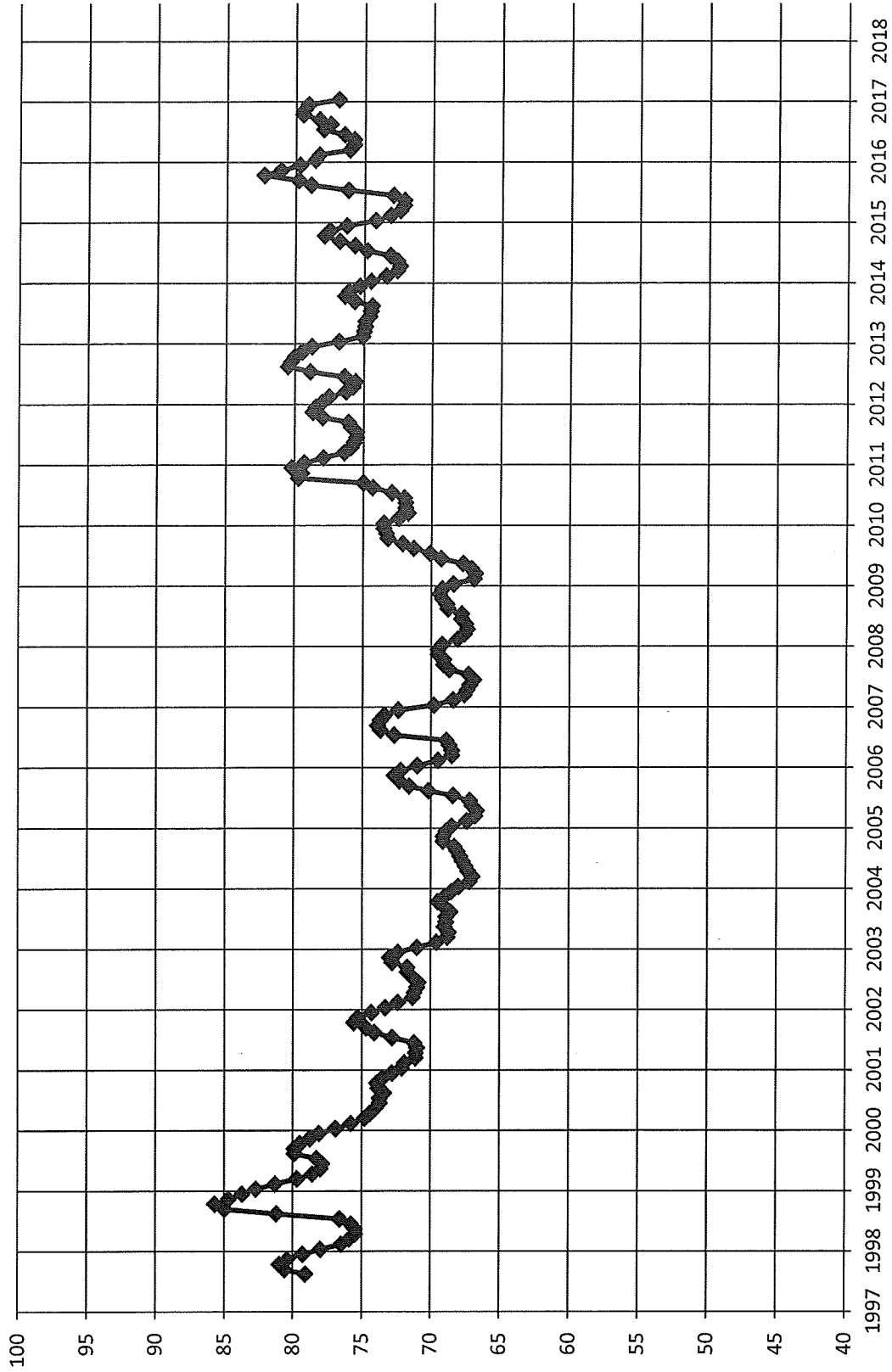
7. Other

- a. Union bank schedule. TCF is working on estimates of the various options and their time lines. Hope to have for budget workshop to get Board Direction on how to proceed.

Effective Agreement Date:	June 19, 2017
90 day feasibility period:	September 17, 2017 (A Sunday, making the deadline 9/18/17)
Closing date: opts not to close under the PSA)	October 2, 2017 (Assuming feasibility is not extended or buyer
60 day extended feasibility period:	November 16, 2017 (if applicable)
Closing date (w/extension):	December 1, 2017 (if applicable)
Title review period:	September 10, 2017 (A Sunday, making the deadline 9/11/17)

The inspection report of the Union Bank is complete. Also may want to hire a MAI to provide an assessed value if needed.

Sparling Well Water Levels Elevations



15 August 2017

UPCOMING EVENTS

15 Aug	PUD BOC Regular Meeting
17 Aug	Communications specialist interviews
20 Aug	All County Picnic Kevin PTO
18 -25 Aug	Kevin PTO
30 Aug	Special Meeting TCF – Facilities; Budget update
31 Aug-6 Sep	Susan PTO
4 September	PUD 2018 Budget on File
4 September	Labor Day
5 September	PUD BOC Regular Meeting
9 September	Get together – Marrowstone Island
16-17 September	Quilcene Fair
19 September	PUD BOC Regular Meeting
Sept 27-29	WPUDA Water Workshop – Leavenworth
2 November	AEGIS Water Risk Assessment

Schedule for Jefferson County Picnic

August 20, 2017

When	Who
9:00 - 10:00 AM	Jeff Gordon, Wayne King, Jeff Randall
10:00 - 11:00 AM	Jeff Gordon, Wayne King, Jeff Randall
11:00 - 12:00 PM	Jeff Gordon, Wayne King, Jeff Randall
12:00 - 1:00 PM	Jeff Gordon, Wayne King, Jeff Randall
1:00 - 2:00 PM	Jeff Gordon, Wayne King, Jeff Randall
2:00 - 3:00 PM	Jeff Gordon, Wayne King, Jeff Randall
3:00 - 4:00 PM	Jeff Gordon, Wayne King, Jeff Randall
4:00 - 5:00 PM	Jeff Gordon, Wayne King, Jeff Randall



Department of Energy

Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

POWER SERVICES

August 1, 2017

In reply refer to: PS-6

Dear Regional Dialogue Customers,

Pursuant to section 17.7 of the Slice/Block Regional Dialogue Power Sales Agreement, Bonneville Power Administration (BPA) is required to make certain Total Retail Load (TRL) and Dedicated Resource data publicly available by July 31, 2017, as part of the Net Requirements transparency process.

While BPA has received the all Slice/Block purchasers' TRL forecasts, BPA is still reviewing some of the submitted TRL data and is not yet ready to make all the data specified in section 17.7.1 of the Slice/Block Regional Dialogue Power Sales Agreement publicly available. BPA apologizes for the delay and anticipates that it will initiate the Net Requirements transparency public process on or around August 10, 2017.

BPA does not anticipate that this delay will impact any other BPA or customer deadlines in the Regional Dialogue Power Sales Agreement. All other notifications and deadlines required under the contract remain and this letter is not a change to, nor an amendment of, any other dates for notices.

If you have any questions regarding this letter, please feel free to contact your Power Services Account Executive.

Thank you,

A handwritten signature in blue ink that reads "Garry Thompson".

Garry Thompson
Vice President of Requirements Marketing

15 August 2017

MEMO FOR BOC

SUBJECT: Opt-Out Policy

1. Purpose to provide staff recommended opt out policy for new meters
2. Facts.
 - a. PUD has awarded contract for new meters
 - b. PUD needs several policies to start the implementation of the meter replacement program
 - c. PUD staff has reviewed several other utility opt-out policies
3. Assumptions.
4. Discussion. Board wants to approve policy for opting out of the ami meter project. Staff has reviewed other utility policies and has developed the enclosed policy. Rick has reviewed. Other policies will include how to handle the electrical base replacement if necessary.
5. Recommendation.
 - a. Board review the enclosed policy and present any concerns to staff so we can produce a finalized policy for the board.
 - b. Staff continue to develop policies in support of the ami meter project.
6. POC this memo is Kevin Streett.



James G. Parker

Manager

Enclosure – draft policy and application



JEFFERSON COUNTY PUD POLICY & PROCEDURE

1.0 PURPOSE

- 1.1 The purpose of the Advanced Metering Program is to replace the existing RF meters with new AMI meters. This will give the PUD advanced capabilities including two way communication, daily meter reads, remote reconnects and disconnects, and enhanced safety features.
- 1.2 To establish the PUD policy relating to the management and procedures for opting out of the Advanced Metering Program. Advanced meters will be the new metering standard beginning on November 1, 2017. All residential Customers will receive an Advanced Meter unless they elect to opt-out through the Opt-Out Policy and Procedure. Customers electing to opt-out will receive a Non RF-Communicating Digital Meter.

2.0 DEPARTMENTS AFFECTED

- 2.1 Metering Department
- 2.2 Finance Department

3.0 CONTACT INFORMATION

- 3.1 Contact Number: (360) 385-5800
- 3.2 Fax: (360) 385-5945
- 3.3 Online Website: www.jeffpud.org

4.0 DEFINITIONS

- 4.1 Advanced Meter: A solid state digital meter that includes a two-way communicating module with the ability to collect and transmit energy consumption data.
- 4.2 Customer: Any person, firm, corporation, government agency, or other legal entity who uses, has used, or has contracted for electrical service from the PUD.
- 4.3 PUD: Jefferson County PUD.
- 4.4 Non RF -Communicating Digital Meter: A solid state digital meter that collects hourly usage information but has no RF communications module.
- 4.5 Non-Property Owner Customer (i.e., tenant): Customer who does not own title or

have legal interest in the property receiving service.

- 4.6 Property Owner: Individual or entity, jointly or severally in possession of title for land or a building in whom all or any part of legal title is vested
- 4.7 RF: Radio Frequency.
- 4.8 AMI: Advanced metering infrastructure.

5.0 POLICY

Schedule

- 5.1 The PUD reserves the right to evaluate and revise this Policy and Procedure, including schedule and procedure charges, at any time.

Eligibility

- 5.2 All residential Customers receiving single-phase service are eligible to opt-out of the Advanced Metering Program unless otherwise noted below.
- 5.3 Commercial, industrial, and municipal Customers are not eligible to opt-out of the Advanced Metering Program.
- 5.4 Customers participating in special programs, such as net metering for solar energy production, are not eligible to opt-out of the Advanced Metering Program.
- 5.5 Non-Property Owners who wish to opt-out of the Advanced Metering Program must receive signed permission from the Property Owner and provide evidence of that permission to the PUD.
- 5.6 Customers who opt-out will not be able to participate in potential savings strategies through the Advanced Metering Program or receive benefits, such as Customer programs associated with the Advanced Metering Program (e.g., pre-pay service; future alternative rate structures; access to some features on the Customer portal; enhanced safety features; automated power outage reporting).

Opt-Out Charges

- 5.7 Opt-out charge of \$50.00 per month shall be collected to cover the associated costs to the PUD for installation, operation, read and maintenance of Non RF-Communicating Digital Meters. Normal reconnect charges will apply. A onetime meter and installation fee will apply if a meter is installed.

6.0 RESPONSIBILITIES

- 6.1 The PUD will be responsible for conducting and recording meter reads.
- 6.2 Customers who opt-out of the Advanced Metering Program shall maintain the PUD's access to the property's meter(s) to enable manual reads of the meter by the PUD. Customer failure to maintain access may result in non-compliance actions, up to and including disconnection of service.
- 6.3 The property Owner will own the meter base (where the meter connects to the building) and is responsible for maintenance of the meter base.
- 6.4 The PUD will own the meter (all types) and is responsible for providing and maintaining a functioning meter.

7.0 PROCEDURE

- 7.1 Eligible Customers who wish to opt-out of the Advanced Metering Program shall do so by submitting a completed Opt-Out application, in accordance with this Opt-Out Policy and Procedure, to the PUD.
- 7.2 Customers shall sign an acknowledgement of service(s) and benefits they are choosing to forego by not participating in the Advanced Metering Program (e.g., pre-pay service; future rate structures; access to some features on the Customer portal; enhanced safety features; automated power outage reporting).
- 7.3 Non-Property Owner Customers applying to opt-out of the Advanced Metering Program must also provide signed permission from the Property Owner along with their application.
- 7.4 If a Property Owner and Non-Property Owner Customer disagree about whether to Opt-Out, the Property Owner's decision is final.
- 7.5 The PUD shall acknowledge the receipt of Customer application to opt-out in accordance with this Procedure.
- 7.6 Customers who opt-out of Advanced Metering will pay the one time meter and installation fee of \$125.00.
- 7.7 If a Customer is disconnected for non-pay they are not eligible to opt-out.

- 7.8 If a Customer is found to have committed illegal or unauthorized current diversion, they are ineligible to participate in the Opt-Out Program.
- 7.9 If a Customer who has previously opted out of the Advanced Metering Program moves from their current location to a new location that has an Advanced meter, the Customer will be required to submit a new opt-out request and will be subject to all applicable fees at the new premise if the Customer elects to opt-out at the new premise.

Application completion

- 7.10 Incomplete applications will not be processed.

8.0 APPENDIX

- 8.1 Opt-out Application Form

Distribution: Post On www.jeffpud.org

Advanced Meter Opt-Out Form

Customer Information	
Name on Bill:	Phone:
Mailing Address:	Account #:
Service Address:	Meter #:

The PUD must have easy access to read the meter. No locked gates, no meters inside enclosures, no animal concerns, etc.

By choosing to opt-out of PUD's Advanced Metering program you are foregoing some benefits and services by not participating (e.g., Pre-pay service; future rate structures; access to some features on the customer portal; enhanced safety features; automated power outage reporting).

Jefferson County PUD's Advanced Meter Opt-Out program provides an option for customers who do not wish to have an Advanced Meter installed at their service location.

The following charge applies for this option:

- A Monthly Manual Meter Reading Fee- \$50.00
- Onetime Meter and Installation Fee- \$125.00

I agree that I am a named, authorized member on the account listed above. Further I am indicating that I want to opt-out of having an Advanced Meter and agree to the Monthly Manual Reading Fee and the Onetime Meter and Installation fee as they apply. I understand that if fees are unpaid, an Advanced Meter will be installed at my location, and all disconnect policies will apply.

I recognize that by selecting this option I will not receive any enhanced services and benefits provided by the advanced metering system, such as:

- Verification of outages and outage restoration
- Detailed consumption data for monitoring usage patterns and identifying energy waste
- Pre-Pay Metering

X

Customer Signature

Date

For Official Use Only:	
Date Received:	Date Meter Changed:
Manual Read Charge Added in CIS:	



Board of Commissioners Meeting
5 September 2017
5:00 PM
230 Chimacum Road - Port Hadlock, WA
PUD REGULAR BOARD MEETING

1. CALL TO ORDER
2. AGENDA APPROVAL
3. ITEMS FROM THE FLOOR
4. APPROVAL AND ADOPTION OF THE CONSENT AGENDA: (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners)
 - 4.1 APPROVAL OF MINUTES
 - 4.1.1 *Minutes of Regular meeting of 15 August 2017*
 - 4.1.2 *Minutes Speical Meeting of 7 August – Budget Workshop*
 - 4.2 CFO REPORT AND APPROVAL OF VOUCHERS
 - 4.2.1 Finance Directors Report –
 - 4.2.2 Voucher certification form with supporting warrant register & payroll
 - 4.2.3 *BOC Approval of Voucher approval form*
 - 4.3 RESOLUTIONS
 - 4.4 ACTION ITEMS
 - 4.5 CAB REPORT
 - 4.6 STAFF REPORTS not requiring Board action
 - 4.6.1 Operational Reports
 - 4.6.2 HR/Communications Report
 - 4.7 PUD Calendar of upcoming meetings – not requiring Board action
 - 4.8 CORRESPONDENCE not requiring Board action

END OF CONSENT AGENDA

 5. COMMISSIONER REPORTS
 6. ACTION ITEMS REQUIRING BOARD DISCUSSION
 - 6.1 PUD 2018 Budget
 7. FUTURE ITEMS
 8. EXECUTIVE SESSION -
 9. ADJOURNMENT

1. Call to Order
2. Agenda Approval
3. Items from the floor
4. Consent Calendar (Any board member may request to pull an item from the consent calendar for discussion)
 - a. Board Minutes of [date]
 - b. Finance Director's Report
 - c. Voucher Certification Form with Supporting Warrant Register and Payroll
 - d. Voucher Approval Form
 - e. Commissioner Reports
 - f. Action items:
 - Resolutions
 - Other actions items (list)
 - g. CAB Report
 - h. Staff Reports
 - i. PUD Calendar of upcoming meetings
 - j. Correspondence
5. Future Agenda Items
6. Action items requiring board discussion
7. Executive Session (if needed)

Adjournment